

Bedford County
Board of Supervisors
Worksession Packet



August 09, 2021 at 5:00 PM

Board Members:

Tommy Scott, District 5 – Chair
Tammy Parker, District 7 – Vice-Chair
Mickey Johnson, District 1
Edgar Tuck, District 2
Charla Bansley, District 3
John Sharp, District 4
Bob Davis, District 6

Administration:

Robert Hiss, County Administrator
Amanda Kaufman, Deputy County Administrator
Patrick J. Skelley, III, County Attorney

5:00 PM WORKSESSION

- (1) Call to Order**
- (2) Discussion Regarding Amenities at Forest Park**
 - a. Amenities - Forest Park
- (3) Property Buffer at Independence Park**
 - a. Independence Park - Property buffer
- (4) Discussion Regarding Erosion and Sediment Control Ordinance**
 - a. *Documentation to follow under separate cover*

Adjourn



BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 2 a

MEETING DATE: August 9, 2021

MEETING TYPE: Worksession

AGENDA SECTION: WORKSESSION

ITEM TITLE: Amenities - Forest Park

RECOMMENDATION

Staff recommends supporting this project.

SUMMARY

The Forest Rotary and Forest Kiwanis have shown interest in providing funds to construct new amenities at the Forest Park. Forest Park is located behind the Forest Library and adjacent to the Forest Recreation Center. The specific amenities that have been discussed are play structures and a possible covered pavilion. The Forest Library has also shown interest and support for the project, specifically as it relates to a cover pavilion for outdoor reading activities. If the Board is supportive of this project, staff would like to work with these service clubs to develop a survey to gain public input from Forest Library users about what types of park amenities they would like to see at the site. Once a plan has been developed, using this public input, and the service clubs have completed their capital campaigns, the proposed plan for the site will be presented to the Board.

There is \$45,000 budgeted in the current fiscal year's CIP to install a paved walking path to connect the Forest Park with the Forest Recreation Center. Virginia A&E is currently underway with the design work for the project. The A&E work is estimated to cost \$7,500. Once this is complete, the construction can be bid out with remaining funds (\$37,500). This construction is anticipated to start in late summer/early fall. This project will allow for better use, access to additional parking, and accessibility between the properties. This project will be constructed concurrent to the park amenity project outlined in this memo.

FISCAL IMPACT

No fiscal impact at this time.

PRIOR ACTIONS

None

CONTACTS

Wyatt Woody, Parks and Recreation Director
Amanda Kaufman, Deputy County Administrator
Jenny Novalis, Library Director

ATTACHMENTS



BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 3 a

MEETING DATE: August 9, 2021

MEETING TYPE: Worksession

AGENDA SECTION: WORKSESSION

ITEM TITLE: Independence Park - Property buffer

RECOMMENDATION

Staff recommends installing a vegetation buffer.

SUMMARY

Independence Park is in need of a privacy buffer between the park and adjacent private properties. 1,300 linear feet of buffer will be required for this project. A map showing where the buffer needs to be installed is attached to this memo.

Staff solicited multiple quotes for both fencing and vegetation from New Leaf Farms, Lynchburg Fence and Railing, and Central Virginia Fencing.

From the quotes received, a wooden privacy fence ranged from \$44,100 to \$54,800 and a vegetation buffer ranged from \$1,950 to \$2,040. Pricing may be dependent on season and availability. Due to cost, staff recommends a vegetation buffer, which would consist of approximately 30 cypress trees that are each a minimum of five feet tall.

FISCAL IMPACT

No fiscal impact at this time. If the Board would like to move forward with a permanent buffer, there will need to be new funds budgeted for this project. If the Board approves this project, staff recommends funding it through the reappropriation process in September.

PRIOR ACTIONS

None.

CONTACTS

ATTACHMENTS

Map of Independence Park and anticipated privacy buffer location.

Bedford, VA

Legend

- E911 Address
- Highway
- Blue Ridge Parkway
- US Primary
- Virginia Primary
- Roads
- Driveway
- Parcels - County
- Parcels - Town
- Public School Boundary



Title:

Date: 8/3/2021

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Bedford County is not responsible for its accuracy or how current it may be.

Bedford County
Board of Supervisors
Regular Meeting Packet



August 09, 2021 at 7:00 PM
(Watch online at [youtube.com/CountyofBedford](https://www.youtube.com/CountyofBedford))

Board Members:

Tommy Scott, District 5 – Chair
Tammy Parker, District 7 – Vice-Chair
Mickey Johnson, District 1
Edgar Tuck, District 2
Charla Bansley, District 3
John Sharp, District 4
Bob Davis, District 6

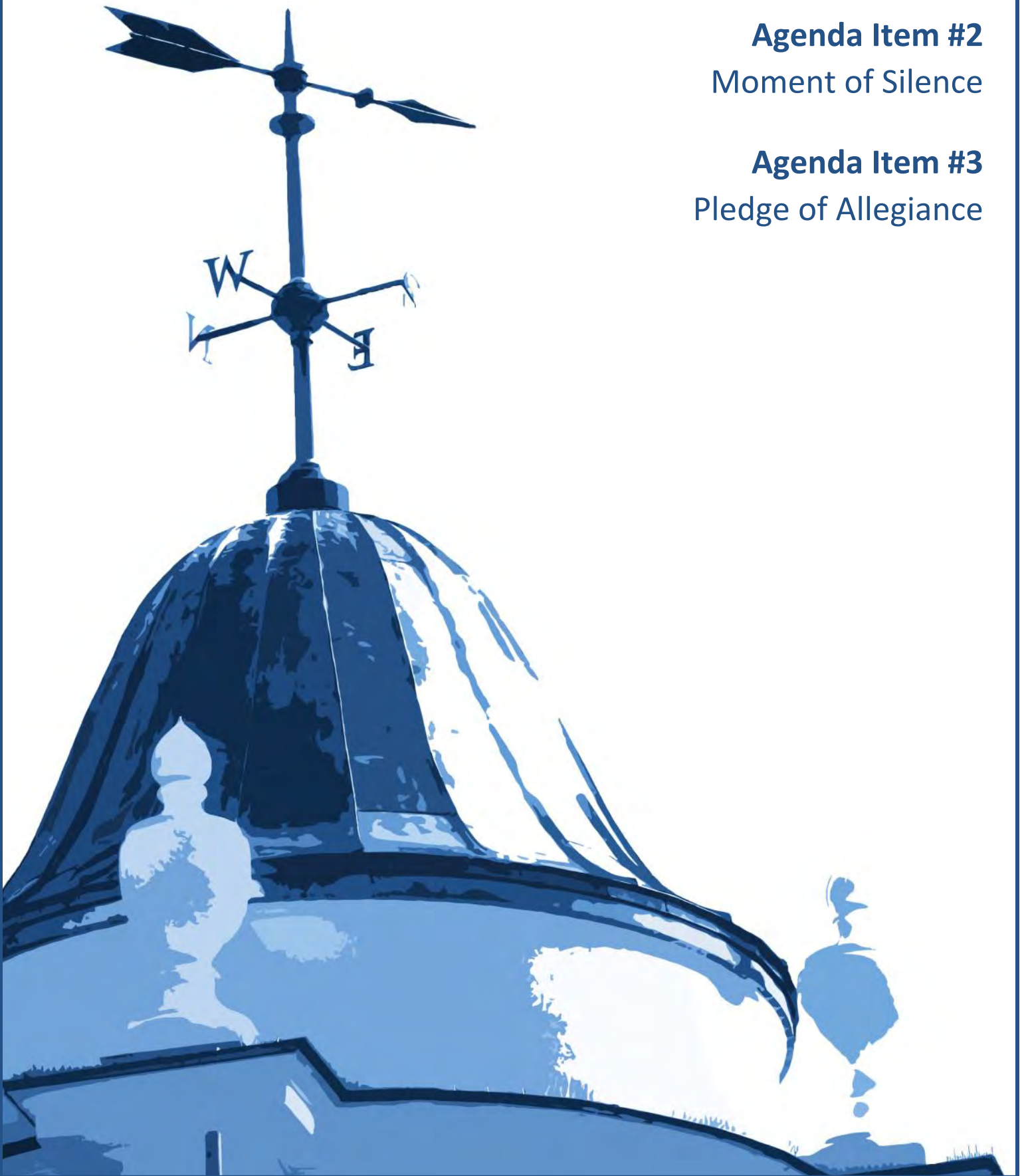
Administration:

Robert Hiss, County Administrator
Amanda Kaufman, Deputy County Administrator
Patrick J. Skelley, III, County Attorney

Agenda Item #1
Call to Order & Welcome

Agenda Item #2
Moment of Silence

Agenda Item #3
Pledge of Allegiance



7:00 PM REGULAR MEETING

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Citizen Comments**
- (6) Consent Agenda**
 - a. Authorization of Office Building Lease Renewal for the Southern Virginia Internet Crimes Against Children Task Force (ICAC) (*Resolution #R 080921-01*)
 - b. Accepting the State Internet Crimes Against Children Program Award (*Resolution #R 080921-03*)
 - c. Accepting and Appropriating the FY 2022 Virginia Sexual and Domestic Violence Victim Fund Grant Award (*Resolution #R 080921-02*)
 - d. Adding portions of Jefferson Meadows to the Secondary System of State Highways (*Resolution #R 080921-05*)
- (7) Approval of Minutes**
 - a. May 10, 2021
- (8) Public Hearings & Presentations - none**
- (9) Action & Discussion Items**
 - a. Consideration of a Request to Award Contract to Evergreen Solutions, LLC, to Conduct a Pay and Classification Study for Bedford County (*Resolution #R 080921-04*)
Presented by: Amanda Kaufman
- (10) Board Committee Reports - none**
- (11) Board Comments**
- (12) Board Appointments - none**
- (13) County Administrator Report**
 - a. Closed Session pursuant to Section 2.2-3711 (A) (33), Discussion or consideration by a local authority created in accordance with the Virginia

Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary information and trade secrets subject to the exclusion in subdivision 19 of § 2.2-3705.6. (specifically, pertaining to the Broadband project).

(14) County Attorney Report

(15) Board Information - none

(16) Board Calendar and Reminders

a. *Only one meeting in August*

- September 13 – Worksession at 5:00 pm; Regular Meeting at 7:00 pm
- September 27 – Worksession at 5:00 pm; Regular Meeting at 7:00 pm
- October 12 (*Tuesday*) – Annual Joint Meeting with the EDA beginning at 5:00 pm

Adjourn

Agenda Item #5
Citizen Comments





BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 6 a

RESOLUTION #R 080921-01

MEETING DATE: August 9, 2021

MEETING TYPE: Regular Meeting

AGENDA SECTION: Consent Agenda

ITEM TITLE: Authorization of Office Building Lease Renewal for the Southern Virginia Internet Crimes Against Children Task Force (ICAC)

RECOMMENDATION

Authorize the lease renewal and approve the resolution.

SUMMARY

Currently, the Southern Virginia Internet Crimes Against Children Task Force is occupying 11,000 square feet of office space in the Forest, Virginia area that it has been leasing since 2010. The property owner has provided lease rates at or below market averages per square foot for this space. The current lease expires in September 2021. This renewal is for 5 years and locks in rates that will continue to be under current market rate averages. The agreed upon rate ending in 2026 is less than current 2021 market rates in the Forest, Virginia area.

Current 2021 advertised rates per square foot for an 11,500 square foot retail space in Forest, Virginia average \$17.00 per square foot. The agreed upon monthly rate for the proposed lease renewals starting October 1, 2021 is \$10,385.83, or approximately \$11.33 per square foot. The agreed upon rate will increase 3.0% each year, commencing on October 1. As such, the agreed upon monthly rate for the final year of the lease, effective October 1, 2025, is \$11,689.34, or approximately \$12.75 per square foot.

FISCAL IMPACT

No fiscal impact. The total cost of the proposed lease renewal, as well as any additional utility costs, are covered by state and/or federal grants with no local match requirements.

PRIOR ACTIONS

This lease has been renewed/modified seven (7) times since the original lease agreement date of May 5, 2010.

CONTACTS

Sgt. Stephen Anders, ICAC

ATTACHMENTS

Lease Modification Agreement
2021 Lease Comparison Rates



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the August 9, 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

A RESOLUTION

**AUTHORIZATION OF OFFICE BUILDING LEASE RENEWAL FOR THE SOUTHERN VIRGINIA INTERNET
 CRIMES AGAINST CHILDREN TASK FORCE (ICAC)**

WHEREAS, the Bedford County Sheriff's Office has been the lead agency of the Southern Virginia Internet Crimes Against Children task Force since 1998; and

WHEREAS, the Southern Virginia Internet Crimes Against Children Task Force is part of the federal ICAC Task Force program administered through the Office of Juvenile Justice and Delinquency Prevention, and receives federal and state funds to support its mission; and

WHEREAS, the Southern Virginia Internet Crimes Against Children Task Force currently leases office building property within Bedford County, and has been since 2010; and

WHEREAS, the current lease agreement ends September 2021; and

WHEREAS, the Southern Virginia Internet Crimes Against Children Task Force Office Headquarters provides workspace for sixteen personnel, and support for 160 affiliate agencies; and

WHEREAS, the lease renewal extends the current lease for 5 years at fixed rates, that in 5 years will be below current market rates per square foot; and

WHEREAS, there is no local match required by Bedford County for this funding.

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors, that the execution of a lease renewal agreement for 11,000 square feet of office space with Read & Co., Realtors,

for the Office Headquarters for the Southern Virginia Internet Crimes Against Children Task Force is hereby authorized.



STATE OF VIRGINIA

CITY OF LYNCHBURG

EIGHTH LEASE MODIFICATION AGREEMENT

THIS EIGHTH LEASE MODIFICATION AGREEMENT is made and entered into this 6th day of June, 2019, by and between [REDACTED], LLC (hereinafter called Landlord) and **SOUTHERN VIRGINIA INTERNET CRIMES AGAINST CHILDREN** (hereinafter called Tenant)

WITNESSETH:

WHEREAS, Landlord and Tenant have entered into a lease agreement dated May 5, 2010 for premises situated at [REDACTED] being 10,400 sq. ft. of heated & air conditioned space and 600 sq. ft. of storage, First Lease Modification dated June 9, 2011, Second Lease Modification dated June 18, 2012, Third Lease Modification dated April 25, 2013 combining [REDACTED] at [REDACTED], Fourth Lease Modification dated June 10, 2014, Fifth Lease Modification dated June 22, 2015, Sixth Lease Modification dated June 20, 2017 and Seventh Lease Modification Agreement dated June 6, 2019;

WHEREAS, the parties hereto desire to amend and modify the Lease as hereinafter set forth:

NOW, THEREFORE, by mutual agreement of the parties and in consideration of the premises and obligations hereinafter set forth, said Lease is hereby amended and modified as follows:

1. Tenant is hereby in agreement to renew the lease for [REDACTED] at [REDACTED] for an additional five (5) year period effective October 1, 2021 and expiring September 30, 2026.
2. The new rental rate for [REDACTED] effective October 1, 2021 shall be as follows:

<u>Period</u>	<u>Monthly Rent</u>
October 1, 2021 – September 30, 2022	\$10,385.83
October 1, 2022 – September 30, 2023	\$10,697.40
October 1, 2023 – September 30, 2024	\$11,018.33
October 1, 2024 – September 30, 2025	\$11,348.88
October 1, 2025 – September 30, 2026	\$11,689.34

Except as hereby amended, all other terms and conditions of the original Lease Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Landlord and Tenant have caused this Sixth Lease Modification Agreement to be duly executed this day and year first above written.

LANDLORD: [REDACTED], LLC

Accepted By: _____

Print: _____

Title: _____

Date: _____

TENANT: SOUTHERN VIRGINIA INTERNET CRIMES AGAINST CHILDREN

Accepted By: _____

Print: _____

Title: _____

Date: _____



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Forest Square Shopping Center | 14805 Forest Rd

24,676 SF of Space Available in Forest, VA

Office Space / Virginia / Forest / 14805 Forest Rd, Forest, VA 24551



MATCHED SPACES (2)

ALL AVAILABLE SPACES (3)

\$/SF/YR

1ST FLOOR | 11,574-13,954 SF

Term	Negotiable
Rate	\$17.00 /SF/YR
Type ⓘ	Modified Gross
Space Use	Office/Retail
Availability	Now

[VIEW MORE](#)

1ST FL, STE STORAGE SPACE |

5,426 SF

Term	Negotiable
Rate	\$8.00 /SF/YR
Type ⓘ	Modified Gross
Space Use	Retail
Availability	Now

[VIEW MORE](#)

Spaces are matched based on search filters: space use, price, and square footage



Forest Square Shopping Center | 14805 Forest Rd

24,676 SF of Space Available in Forest, VA

Property Type **Retail**

ABOUT THE PROPERTY

Forest Square Shopping Center - Current Tenants: U.S. Cellular, Penelope's, C.O.B.R.A. Self Defense, Imagination Station, Investment Leadership, Trimmers Salon and Spa, Blue Ridge Dry Cleaners, Water By Design, Blue Ridge Insurance, Innovairre, Michael Dorsey Company, U. S. Post Office; Restaurants: Subway, Sweet Frog, Graziano's Italian Restaurant and Pho Viet.

Adjoining & Pad Sites: Kroger, McDonald's, Taco Bell/Pizza Hut, BoJangles, Atlantic Union Bank and BB&T/Truist Bank. 14805 Forest Road/State Route 221, Forest, VA. At the intersection of Forest Road/Rt. 221 and Elkton Farm Road. Near the intersection of Forest Road/Rt. 221 and Perrowville Road.

MAP **TRAFFIC**





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Forest Square Shopping Center | 14805 Forest Rd

24,676 SF of Space Available in Forest, VA



Listing ID: 4248380

Date Created: 4/17/2018

Last Updated: 6/15/2021

The Office/Retail Property at 14805 Forest Rd, [Forest](#), VA [24551](#) is currently available For Lease. Contact Gary W. Case and Company, Inc. for more information.

RETAIL PROPERTIES IN NEARBY NEIGHBORHOODS

[Montview Office Space](#)

[Downtown Lynchburg Office Space](#)

[Tate Springs Office Space](#)

[Wyndhurst Office Space](#)

[Cornerstone Office Space](#)

GARY W. CASE
AND COMPANY, INC.





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Forest Square Shopping Center | 14805 Forest Rd

24,676 SF of Space Available in Forest, VA

6004 Timberlake Rd, Lynchburg VA

7106 Timberlake Rd, Lynchburg VA

19399 Forest Rd, Lynchburg VA

7815 Timberlake Rd, Lynchburg VA

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Forest Square Shopping Center | 14805 Forest Rd

24,676 SF of Space Available in Forest, VA

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BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 6 b

RESOLUTION #R 080921-03

MEETING DATE: August 9, 2021

MEETING TYPE: Regular Meeting

AGENDA SECTION: Consent Agenda

ITEM TITLE: Accepting the State Internet Crimes Against Children Program Award

RECOMMENDATION

Acceptance of grant funds and approval of resolution

SUMMARY

The Virginia Department of Criminal Justice Services (DCJS) has awarded Bedford County an Internet Crimes Against Children award in the amount of \$1,450,000. These funds are contingent on fees collected by DCJS. The original award period was July 1, 2020 through June 30, 2021; however, an extension was granted by Department of Criminal Justice Services through August 15, 2021 due to funds being released late. ICAC will receive \$826,960.33 at the signing of the FY21 Memorandum of Understanding (MOU) documents with another undisclosed amount to be received before August 15, 2021. These funds are available until they are fully expended and the award does not require a local match.

Funding will be used to provide supplies, utilities, software, telecommunications, internet service, and the salaries and benefits of 15 full-time staff positions. Staff recommends Board acceptance of this award, as well as a Supplemental Appropriation of \$1,450,000 for FY 2020-2021 for the additional state funds for the Internet Crimes Against Children program. A reappropriation of unexpended funds available as of June 30, 2021 will be requested as part of a separate resolution related to grant reappropriations.

FISCAL IMPACT

FY21 supplemental appropriation of \$1,450,000 to the Grant Fund with no local match requirement.

PRIOR ACTIONS

None

CONTACTS

Ashley Anderson, Director of Finance

ATTACHMENTS

DCJS MOU FY21-003

Virginia State Budget Allocation (pg. 4)



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the August 9, 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

A RESOLUTION

ACCEPTING THE STATE INTERNET CRIMES AGAINST CHILDREN PROGRAM AWARD

WHEREAS, the Bedford County Sheriff's Office has been the lead agency of the Southern Virginia Internet Crimes Against Children Task Force since 1998; and

WHEREAS, the Southern Virginia Internet Crimes Against Children Task Force is part of the federal ICAC Task Force program administered through the Office of Juvenile Justice and Delinquency Prevention, and receives federal funds to support its mission; and

WHEREAS, the Southern Virginia Internet Crimes Against Children Task Force also receives state funding, as authorized under COV 17.1-275.12; and

WHEREAS, this funding comes in two blocks, one to support the main headquarters of the Southern Virginia Internet Crimes Against Children Task Force, and one to support the affiliate members of the task force; and

WHEREAS, funds made available to the Southern Virginia Internet Crimes Against Children Task Force for its main headquarters was set at \$1,450,000 for the period of July 1, 2020 through June 30, 2021, with an extension through August 15, 2021; and

WHEREAS, this extension was granted due to the challenges of receiving FY 2020-2021 funding, due to COVID-19; and.

WHEREAS, this funding does not require a local match by Bedford County.

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors, that the Board does hereby accept FY21 state grant funding of up to \$1,450,000 for continued operation of the Southern Virginia Internet Crimes Against Children Task Force.

BE IT FURTHER RESOLVED, that the Board authorizes a FY 2020-2021 supplemental appropriation to the grant fund for the funds awarded.

COMMONWEALTH OF VIRGINIA
Memorandum of Understanding (MOU)
Between
The Department of Criminal Justice Services
and
Bedford County Sheriff's Office
Southern Virginia Internet Crimes Against Children
Task Force

DCJS Memorandum of Understanding #: FY21-003

1. PURPOSE

The purpose of this document is to establish a memorandum of understanding (MOU) between the Bedford County Sheriff's Office – Southern Virginia Internet Crimes Against Children (SOVA-ICAC) Task Force and the Virginia Department of Criminal Justice Services (DCJS). The primary purpose of the SOVA-ICAC Task Force shall be to investigate, prosecute, and deter the possession, production, and distribution of child pornography and the utilization of the Internet to seek children as sexual victims. This MOU defines the responsibilities of both the SOVA-ICAC Task Force and DCJS as it pertains to the continued work in support of ICAC-related work, combating and prosecuting Internet crimes against children.

2. GENERALLY:

- 2.1 The Memorandum of Understanding (MOU) is effective upon the signature of an authorized representative of the Bedford County Sheriff's Office - Southern Virginia Internet Crimes Against Children Task Force and the Director of DCJS.
- 2.2 This MOU shall remain in full force and effect until August 15, 2021.
- 2.3 Amendments to this MOU must be agreed upon by both agencies in writing, and amendments shall remain in force until both agencies confirm in writing they are no longer necessary or desirable.

3. AVAILABILITY OF FUNDS AND APPROPRIATIONS:

- 3.1 It is understood and agreed between the parties that they shall be bound hereunder only to the extent of funds available or which may become available and that this MOU is subject not only to the state appropriation for the ICAC Fund, but also to the amount collected and deposited into the ICAC Fund.

4. SCOPE OF WORK:

- 4.1 The SOVA-ICAC Task Force and DCJS agrees that DCJS will:
 - 4.1.1 Make a payment to the SOVA-ICAC Task Force of \$826,960.33 upon the signature of authorized representatives from both parties. This represents the remaining cash on hand collected for Fiscal Year 2021.

- 4.1.2 DCJS will also make a payment on or before August 15, 2021, for ICAC funds received by DCJS for June activity.
- 4.2 The SOVA-ICAC Task Force and DCJS agrees that the SOVA-ICAC Task Force will:
 - 4.2.1 Conduct ICAC-related activities as deemed appropriate and in accordance with State budgetary language. All expenditures related to the ICAC Fund shall be utilized in a manner to support activities consistent with budgetary language. Detailed justification of the expenditures and activities shall be provided within the annual report to the General Assembly.
 - 4.2.2 Submit to DCJS the SOVA-ICAC Task Force annual legislative expenditure report outlining how the ICAC funds were utilized, via Nicole Phelps (nicole.phelps@dcjs.virginia.gov) and/or other designated DCJS representatives.
 - 4.2.3 Maintain documentation, including, but not limited to, original procurement and employment documentation, for tracking and reporting purposes and make such documentation available to DCJS upon request.

Agreed to by:

	
Shannon Dion Director Department of Criminal Justice Services	Michael W. Miller Sheriff Bedford County Sheriff's Office
Date: 7/12/2021	Date: 7/13/2021

Visit the [Help Center](#) to learn more about the features of the State Budget Portal.

VIRGINIA STATE BUDGET

2021 Special Session I

Budget Bill - HB1800 (Chapter 552)

Bill Order » Office of Public Safety and Homeland Security » Item 406

Department of Criminal Justice Services

Item 406	First Year - FY2021	Second Year - FY2022
Financial Assistance for Administration of Justice Services (39000)	\$154,034,849 \$150,634,849	\$148,587,958
Criminal Justice Assistance Grants (39002)	\$145,022,430 \$141,622,430	\$139,270,230
Criminal Justice Grants Fiscal Management Services (39003)	\$685,074	\$741,969
Criminal Justice Policy and Program Services (39004)	\$8,327,345	\$8,575,759
Fund Sources:		
General	\$60,124,275 \$56,724,275	\$50,677,384
Special	\$6,624	\$6,624
Trust and Agency	\$4,298,130	\$4,298,130
Dedicated Special Revenue	\$13,605,820	\$13,605,820
Federal Trust	\$76,000,000	\$80,000,000

Authority: Title 9.1, Chapter 1, Code of Virginia.

A.1. This appropriation includes an estimated \$4,800,000 the first year and an estimated \$4,800,000 the second year from federal funds pursuant to the Omnibus Crime Control Act of 1968, as amended. Of these amounts, ten percent is available for administration, and the remainder is available for grants to state agencies and local units of government. The remaining federal funds are to be passed through as grants to localities, with a required 25 percent local match. Also included in this appropriation is \$452,128 the first year and \$452,128 the second year from the general fund for the required matching funds for state agencies.

2. The Department of Criminal Justice Services shall provide a summary report on federal anti-crime and related grants which will require state general funds for matching purposes during FY 2013 and beyond. The report shall include a list of each grant and grantee, the purpose of the grant, and the amount of federal and state funds recommended, organized by topical area and fiscal period. The report shall indicate whether each grant represents a new program or a renewal of an existing grant. Copies of this report shall be provided to the Chairmen of the Senate Finance and House Appropriations Committees and the Director, Department of Planning and Budget by January 1 of each year.

B. The Department of Criminal Justice Services is authorized to make grants and provide technical assistance out of this appropriation to state agencies, local governments, regional, and nonprofit organizations for the establishment and operation of programs for the following purposes and up to the amounts specified:

1.a. Regional training academies for criminal justice training, \$1,001,074 the first year and \$1,001,074 the second year from the general fund and an estimated \$1,649,315 the first year and an estimated \$1,649,315 the second year from nongeneral funds. The Criminal Justice Services Board shall adopt such rules as may reasonably be required for the distribution of funds

and for the establishment, operation and service boundaries of state-supported regional criminal justice training academies.

b. The Board of Criminal Justice Services, consistent with § 9.1-102, Code of Virginia, and § 6VAC-20-20-61 of the Administrative Code, shall not approve or provide funding for the establishment of any new criminal justice training academy from July 1, 2020, through June 30, 2022.

c. Notwithstanding subsection B.1.b. of this item, the Board of Criminal Justice Services may approve a new regional criminal justice academy serving the Counties of Clarke, Frederick, and Warren; the City of Winchester; the Towns of Berryville, Front Royal, Middletown, Stephens City and Strasburg; the Northwestern Adult Detention Center; and, the Frederick County Emergency Communications Center, to be established and operated consistent with a written agreement, provided to the Board, between the local governing bodies, chief executive officers, and chief law enforcement officers of the aforementioned localities, and the Rappahannock Regional Criminal Justice Academy. The new academy shall be eligible to receive state funding in a manner consistent with the currently existing regional criminal justice training academies. However, no current existing regional criminal justice training academy other than the Rappahannock Regional Criminal Justice Academy will receive less funding as a result of the creation of the new regional academy.

2. Virginia Crime Victim-Witness Fund, \$5,692,738 the first year and \$5,692,738 the second year from dedicated special revenue, and \$943,700 the first year and \$943,700 the second year from the general fund. The Department of Criminal Justice Services shall provide a report on the current and projected status of federal, state and local funding for victim-witness programs supported by the Fund. Copies of the report shall be provided annually to the Secretary of Public Safety and Homeland Security, the Department of Planning and Budget, and the Chairmen of the Senate Finance and House Appropriations Committees by October 16 of each year.

3.a. Court Appointed Special Advocate (CASA) programs, \$1,615,000 the first year and \$1,615,000 the second year from the general fund.

b. In the event that the federal government reduces or removes support for the CASA programs, the Governor is authorized to provide offsetting funding for those impacted programs out of the unappropriated balances in this Act.

4. Domestic Violence Fund, \$3,000,000 the first year and \$3,000,000 the second year from the dedicated special revenue fund to provide grants to local programs and prosecutors that provide services to victims of domestic violence.

5. Pre and Post-Incarceration Services (PAPIS), ~~\$3,286,144~~ \$2,786,144 the first year and \$3,286,144 the second year from general fund to support pre and post incarceration professional services and guidance that increase the opportunity for, and the likelihood of, successful reintegration into the community by adult offenders upon release from prisons and jails.

6. To the Department of Behavioral Health and Developmental Services for the following activities and programs: (i) a partnership program between a local community services board and the district probation and parole office for a jail diversion program; (ii) forensic discharge planners; (iii) advanced training on veterans' issues to local crisis intervention teams; and (iv) cross systems mapping targeting juvenile justice and behavioral health.

7. To the Department of Corrections for the following activities and programs: (i) community residential re-entry programs for female offenders; (ii) establishment of a pilot day reporting center; and (iii) establishment of a pilot program whereby non-violent state offenders would be housed in a local or regional jail, rather than a prison or other state correctional facility, with rehabilitative services provided by the jail.

8. To Drive to Work, \$75,000 the first year and \$75,000 the second year from the general fund and \$75,000 the first year and \$75,000 the second year from such federal funds as may be available to provide assistance to low income and previously incarcerated persons to restore their driving privileges so they can drive to work and keep a job.

9. For model addiction recovery programs administered in local or regional jails, \$153,600 the first year and \$153,600 the second year from the general fund. The Department of Criminal Justice Services, consistent with the provisions of Chapter 758, 2017 Acts of Assembly, shall award grants not to exceed \$38,400 to four pilot programs selected in consultation with the Department of Behavioral Health and Developmental Services.

C.1. Out of this appropriation, ~~\$27,690,378~~ \$26,540,378 the first year and \$27,690,378 the second year from the general fund is authorized to make discretionary grants and to provide technical assistance to cities, counties or combinations thereof to develop, implement, operate and evaluate programs, services and facilities established pursuant to the Comprehensive Community Corrections Act for Local-Responsible Offenders (§§ 9.1-173 through 9.1-183 Code of Virginia) and the Pretrial Services Act (§§ 19.2-152.2 through 19.2-152.7, Code of Virginia). Out of these amounts, the Director, Department of Criminal Justice Services, is authorized to expend no more than five percent per year for state administration of these programs.

2. The Department of Criminal Justice Services, in conjunction with the Office of the Executive Secretary of the Supreme Court and the Virginia Criminal Sentencing Commission, shall conduct information and training sessions for judges and other judicial officials on the programs, services and facilities available through the Pretrial Services Act and the Comprehensive Community Corrections Act for Local-Responsible Offenders.

D.1. Out of this appropriation, \$225,000 the first year and \$225,000 the second year from the general fund is provided for Comprehensive Community Corrections and Pretrial Services Programs for localities that belong to the Central Virginia Regional Jail Authority. These amounts are seventy-five percent of the costs projected in the community-based corrections plan submitted by the Authority. The localities shall provide the remaining twenty-five percent as a condition of receiving these funds.

2. Out of this appropriation, \$600,000 the first year and \$600,000 the second year from the general fund is provided for Comprehensive Community Corrections and Pretrial Services Programs for localities that belong to the Southwest Virginia Regional Jail Authority. These amounts are seventy-five percent of the costs projected in the community-based corrections plan submitted by the Authority. The localities shall provide the remaining twenty-five percent as a condition of receiving these funds.

E. In the event the federal government should make available additional funds pursuant to the Violence Against Women Act, the department shall set aside 33 percent of such funds for competitive grants to programs providing services to domestic violence and sexual assault victims.

F.1. Out of this appropriation, \$4,700,000 the first year and \$4,700,000 the second year from the general fund and \$1,710,000 the first year and \$1,710,000 the second year from such federal funds as are available shall be deposited to the School Resource Officer Incentive Grants Fund established pursuant to § 9.1-110, Code of Virginia.

2.a. The Director, Department of Criminal Justice Services, is authorized to expend \$410,877 the first year and \$410,877 the second year from the School Resource Officer Incentive Grants Fund to operate the Virginia Center for School Safety, pursuant to § 9.1-110, Code of Virginia.

b. The Center for School Safety shall provide a grant of \$100,000 in the first year and \$100,000 in the second year to the York County-Poquoson Sheriff's Office for the statewide administration of the Drug Abuse Resistance Education (DARE) program.

3. Subject to the development of criteria for the distribution of grants from the fund, including procedures for the application process and the determination of the actual amount of any grant issued by the department, the department shall award grants to either local law-enforcement agencies, where such local law-enforcement agencies and local school boards have established a collaborative agreement for the employment of school resource officers, as such positions are defined in § 9.1-101, Code of Virginia, for the employment of school resource officers, or to local school divisions for the employment of school security officers, as such positions are defined in § 9.1-101, Code of Virginia, for the employment of school security officers in any public school. The application process shall provide for the selection of either school resource officers, school security officers, or both by localities. The department shall give priority to localities requesting school resource officers, school security officers, or both where no such personnel are currently in place. Localities shall match these funds based on the composite index of local ability-to-pay.

4. Included in this appropriation is \$202,300 the first year and \$202,300 the second year from the general fund for the implementation of a model critical incident response training program for public school personnel and others providing services to public schools, and the maintenance of a model policy for the establishment of threat assessment teams for each public school, including procedures for the assessment of and intervention with students whose behavior poses a threat to the safety of public school staff or other students.

5. Included in the amounts appropriated for this item is \$132,254 the first year and \$132,254 the second year from the general fund for the purposes of collection and analysis of data related to school resource officers, pursuant to House Bill 271 of the 2020 Session of the General Assembly.

G. Included in the amounts appropriated in this Item is \$2,500,000 the first year and \$2,500,000 the second year from the general fund for grants to local sexual assault crisis centers (SACCs) and domestic violence programs to provide core and comprehensive services to victims of sexual and domestic violence, including ensuring such services are available and accessible to victims of sexual assault and dating violence committed against college students on- and off-campus.

H.1. Out of the amounts appropriated for this Item, \$2,658,420 the first year and \$2,658,420 the second year from nongeneral funds is provided, to be distributed as follows: for the Southern Virginia Internet Crimes Against Children Task Force, \$1,450,000 the first year and \$1,450,000 the second year; and, for the creation of a grant program to law enforcement agencies for the prevention of internet crimes against children, \$1,208,420 the first year and \$1,208,420 the second year.

L split B/W SOVA + NOVA

2. The Southern Virginia and Northern Virginia Internet Crimes Against Children Task Forces shall each provide an annual report, in a format specified by the Department of Criminal Justice Services, on their actual expenditures and performance results. Copies of these reports shall be provided to the Secretary of Public Safety and Homeland Security, the Chairmen of the Senate Finance and House Appropriations Committees, and Director, Department of Planning and Budget prior to the distribution of these funds each year.

3. Subject to compliance with the reports and distribution thereof as required in paragraph 2 above, the Governor shall allocate all additional funding, not to exceed actual collections, for the prevention of Internet Crimes Against Children, pursuant to § 17.1-275.12, Code of Virginia.

I. Out of the amounts appropriated for this item, \$50,000 the first year and \$50,000 the second year from the general fund is provided for training to local law enforcement to aid in their identifying and interacting with individuals suffering from Alzheimer's and/or dementia.

J.1. Included in the appropriation for this item is \$2,500,000 the first year and \$2,500,000 the second year from the general fund to continue the pilot programs authorized in Item 398, Chapter 836, 2017 Acts of Assembly. The number of pilot sites shall not be expanded beyond those participating in the pilot program the first year.

2. The funding provided to each pilot site shall supplement, not supplant, existing local spending on these services. Distribution of grant amounts shall be made quarterly pursuant to the conditions of paragraph J.3. of this item.

3. The Department shall collect on a quarterly basis qualitative and quantitative data of pilot site performance, to include: (i) mental health screenings and assessments provided to inmates, (ii) mental health treatment plans and services provided to inmates, (iii) jail safety incidents involving inmates and jail staff, (iv) the provision of appropriate services after release, (v) the number of inmates re-arrested or re-incarcerated within 90 days after release following a positive identification for mental health disorders in jail or the receipt of mental health treatment within the facility. The Department shall provide a report on its findings to the Chairmen of the House Appropriations and Senate Finance Committees no later than October 15th each year.

4. The department is authorized to expend up to \$125,000 per year out of the amounts allocated in Paragraph J.1. of this item for costs related to the administration of the jail mental health pilot program.

K. Included in the appropriations for this Item is \$300,000 the first year and \$300,000 the second year from the general fund for the Department of Criminal Justice Services to make competitive grants to nonprofit organizations to support services for law enforcement, including post critical incident seminars and peer-supported critical incident stress management programs to promote officer safety and wellness, under guidelines to be established by the Department. The Department shall evaluate the effectiveness of the program and report on its findings to the Secretary of Public Safety and Homeland Security, the Director of the Department of Planning and Budget, and the Chairmen of the House Appropriations and Senate Finance Committees by July 1, 2022.

L. Included in the appropriation for this item is \$916,066 in the first year and \$916,066 in the second year from the general fund for the Virginia Beach Correctional Center for the Jail and Re-entry Service Coordination Pathway, which is a joint operation between the Virginia Beach Department of Human Services and the Virginia Beach Sheriff's Office. The program consists of diversion, screening, assessment, treatment, and re-entry services for all incarcerated individuals with an active mental illness or substance use disorder diagnosis.

M. Included in this appropriation for this item, \$2,645,244 the first year and \$193,658 the second year from the general fund and two positions for the Department of Criminal Justice Services to make competitive grants to five localities to support evidence-based gun violence intervention and prevention initiatives. The Department shall evaluate the implementation and effectiveness of the programs in each locality that received the award, and provide a report that details the amount awarded, its findings and recommendations to the Governor, Secretary of Public Safety and Homeland Security, Director of the Department of Planning and Budget, and the Chairmen of the House Appropriations and the Senate Finance Committees by November 1, 2021. The funding provided to each locality shall supplement, not supplant, existing local spending on these services.

N. Out of the appropriation in this item, ~~\$1,500,000 the first year~~ and \$1,500,000 the second year from the general fund is allocated for the Department of Criminal Justice Services to make competitive grants to localities to combat hate crimes, including but not limited to target hardening activities, contractual security services, critical technology infrastructure, cybersecurity resilience activities, monitoring, inspection and screening systems; security-related training for employed or volunteer security staff; and terrorism awareness training for employees. The funds appropriated in this item shall be distributed to localities that have established a partnership program with institutions or nonprofit organizations that have been targets of or are at risk of being targeted for hate crimes. The Department shall establish grant guidelines to implement these provisions and shall provide a biennial or annual request for funding from localities, based on the guidelines. For each grant requested, the application shall document the need for the grant, goals, and budget expenditure of these funds and any other sources that may be committed by localities, institutions or nonprofit organizations. Funding provided in this item shall not be used to supplant the funding provided by localities to combat hate crimes.

0.1: The Department of Criminal Justice Services shall review the feasibility and costs to the Commonwealth and localities for the implementation of a pilot program; operated in partnership with one or more participating localities identified by the department; to assess the operation of a uniform reporting mechanism for appropriate criminal justice agencies; as identified in § 9.1-101, Code of Virginia; to collect data relating to bail determinations made by judicial officers conducting hearings pursuant to § 19.2-80; § 19.2-120; or § 19.2-124 of the Code of Virginia; in order to facilitate the purpose of Article 1 (§ 19.2-119 et seq.) of Chapter 9 of Title 19.2 of the Code of Virginia:

2: As part of its review; the department shall identify the methods; feasibility and costs associated with collecting; at minimum; the following information from localities participating in the pilot program: (i) the hearing date of any hearing conducted pursuant to § 19.2-80; § 19.2-120; or § 19.2-124 of the Code of Virginia and the date any individual is admitted to bail; (ii) information about the individual; including the individual's year of birth; race; ethnicity; gender; primary language; and residential zip code; (iii) the determination of the individual's indigency pursuant to § 19.2-159 of the Code of Virginia; (iv) information related to the individual's charges; including the number of charges; the most serious offense the individual is charged with; the code section for such offense; the general description of such offense; whether such offense is a felony; misdemeanor; civil infraction; or other type of offense; and the specific classification of any felony or misdemeanor offense; (v) if the individual is admitted to bail; information related to the conditions of bail and the bond; including whether the bond was secured or unsecured; all monetary amounts set on the bond; including amounts set on both secured and unsecured bonds; any initial nonmonetary conditions of release imposed; any subsequent modifications; and whether the individual utilized the services of a bail bondsman; (vi) if the individual is not admitted to bail; the reason for the denial; (vii) any outstanding arrest warrants or other bars to release from any other jurisdiction; (viii) any revocation of bail due to a violation of such individual's conditions of release; failure to appear for a court hearing; or the commission of a new offense by such individual; (ix) the date the individual is sentenced to an active term of incarceration and the date such individual begins serving such active term; (x) all dates the individual is released or discharged from custody; including release upon satisfaction of the terms of any recognizance; release upon the disposition of any charges; or release upon completion of any active sentence; (xi) the reason for any release or discharge from custody; including whether the individual posted a bond; was released on a recognizance; or was released under terms of supervision; or whether there was a disposition of the charges that resulted in release of the individual. If the reason for release is due to a court order or a disposition of the charges resulting in release; the data collected shall include the specific reason for release; including the nature of the court order or; if there was a conviction; the particular sentence imposed. The data shall also include a list of definitions of any terms used by the locality

to indicate reasons for release or discharge; and (xii) the average cost for housing the individual in the local correctional facility; as defined in § 53.1-1, Code of Virginia; for one night. Collected data shall be disaggregated by individual; and for each individual case, an anonymous unique identifier shall be provided.

3. The department shall provide its findings and recommendations to the Chairs of the House Appropriations; House Courts of Justice; Senate Finance and Appropriations; and Senate Judiciary Committees no later than October 15, 2020.

P. Out of this appropriation, \$500,000 the first year from the general fund is provided for the Department of Criminal Justice Services to award grants to localities for training related to enforcement of the removal of firearms based on substantial risk protective orders.

~~Q. Out of this appropriation, \$250,000 the first year and \$250,000 the second year from the general fund shall be provided for the Department of Criminal Justice Services to contract with Ayuda to provide immigrants legal, social, and language services for low-income victims of crime, including victims of domestic violence, sexual assault, human trafficking and child abuse, abandonment, and neglect. The services provided shall include case management, emergency client assistance, and mental health services in the preferred language of clients.~~

R. Out of this appropriation, \$150,000 the first year from the general fund is provided for community assessments for youth and gang violence prevention initiatives in Hampton, Newport News, Norfolk, Richmond, Roanoke, and Petersburg.

S.1. Included within the appropriation for this item is \$6,402,200 in the first year from the general fund for the Department to make one-time grants to law enforcement agencies located in the Commonwealth employing law enforcement officers with primary law enforcement duties, including but not limited to state agencies, local agencies, and colleges and universities, for the purpose of purchasing, operating, and maintaining body-worn camera systems. Qualified uses for grant funds shall include one-time costs associated with such body-worn camera systems, to include equipment, data storage, and technology costs, and other one-time costs associated with the purchase, operation, and maintenance of body-worn camera systems, as determined to be eligible by the Department.

2. The funding in this paragraph also includes \$56,895 in the first year and \$113,790 in the second year from the general fund for a coordinator position to manage the Body Worn Camera Grant.

3. Any distributions made to a local law enforcement agency under this paragraph shall require a 50 percent match from local fund sources.

4. The Department shall report on the distributions made under the Grant to the Chairs of the House Appropriations and the Senate Finance and Appropriations Committees by September 30, 2021. The report shall include information on distributions made by agency, description and amount of equipment purchased per agency, and any balances remaining from this funding.

T. Included in the appropriation for this item is \$250,000 the second year from the general fund as a one-time appropriation for the Big H.O.M.I.E.S. program.



BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 6 c

RESOLUTION #R 080921-02

MEETING DATE: August 9, 2021

MEETING TYPE: Regular Meeting

AGENDA SECTION: Consent Agenda

ITEM TITLE: Accepting and Appropriating the FY 2022 Virginia Sexual and Domestic Violence Victim Fund Grant Award

RECOMMENDATION

Accept the grant funds and approve the resolution

SUMMARY

The Commonwealth of Virginia Department of Criminal Justice Services has awarded Bedford County a Virginia Sexual and Domestic Violence Victim Fund grant in the amount of \$42,542 for FY22. This grant will cover the salaries and benefits of an existing paralegal responsible for assisting in the prosecution of misdemeanors and felonies involving domestic violence, sexual abuse, stalking and family abuse cases. Staff is requesting acceptance of the grant and authorization of a supplemental appropriation of \$42,542 for FY22.

FISCAL IMPACT

FY 2022 Supplemental Appropriation of \$42,542 to the Grant Fund with no local match requirement.

PRIOR ACTIONS

This grant has been approved and received for many fiscal years.

CONTACTS

Ashley Anderson, Director of Finance

ATTACHMENTS

FY 2022 VA Sexual & Domestic Violence Victim Fund Statement of Grant Award



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the August 9, 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

A RESOLUTION

ACCEPTING AND APPROPRIATING THE FY 2022 VIRGINIA SEXUAL AND DOMESTIC VIOLENCE VICTIM FUND GRANT AWARD

WHEREAS, the Virginia Department of Criminal Justice Services has awarded Bedford County a Virginia Domestic Violence Victim Fund grant in the amount of \$42,542; and

WHEREAS, the award amount covers the period July 1, 2021 to June 30, 2022; and

WHEREAS, the grant does not require any local match and all grant funds are received on a reimbursement basis; and

WHEREAS, the funds will be used for the salaries and benefits of a paralegal who assists in the prosecution of cases involving domestic violence, sexual abuse, stalking and family abuse; and

WHEREAS, this amount was not included in the FY 2021-2022 revenue and expenditure budgets.

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors, that the Board does hereby accept this award in the amount of \$42,542 and authorize a supplemental appropriation in the amount of \$42,542 for FY 2021-2022 to the Grant Fund, department 2211, V-Stop.



BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 6 d

RESOLUTION #R 080921-05

MEETING DATE: August 9, 2021

MEETING TYPE: Regular Meeting

AGENDA SECTION: Consent Agenda

ITEM TITLE: Adding portions of Jefferson Meadows to the Secondary System of State Highways

RECOMMENDATION

Approval of Resolution

SUMMARY

Submitted on behalf of VDOT – see attachments for details

FISCAL IMPACT

No fiscal impact.

PRIOR ACTIONS

none

CONTACTS

Todd Daniel, VDOT Residency Engineer

ATTACHMENTS

Jefferson Meadows Resolution Attachment



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the August 9, 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

A RESOLUTION

ADDING PORTIONS OF JEFFERSON MEADOWS TO THE SECONDARY SYSTEM OF STATE HIGHWAYS

WHEREAS, there was recorded in the Circuit Court of Bedford County, Virginia, in Plat Book 61 at Page 199, a plat showing road right of way for the Jefferson Meadows Subdivision, which plat depicts the streets described herein; and

WHEREAS, the Residency Administrator for the Virginia Department of Transportation has advised the Board of Supervisors for Bedford County that the hereinafter streets meet the requirements for acceptance established by the Virginia Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby request that the streets shown on the attached VDOT Form AM-4.3 be added to the secondary system of state highways, pursuant to Section 33.2-705 of the Code of Virginia.

BE IT FURTHER RESOLVED, this Board guarantees a free and unrestricted right of way, as described, and necessary easements for cuts, fills, and drainage; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

In Bedford County

37668147

by Resolution of the governing body adopted August 09, 2021

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: Jefferson Meadows

Addition - New subdivision street §33.2-705

Rte Number	Street Name	From Termini	To Termini	Length	Number Of Lanes	Recordation Reference	Row Width
1373	Jefferson Meadows Drive	Rte. 1374 (0.23 Mi. W. of Rte. 622)	End State Maint.	0.03	2	PB 61 PG 199	50
1373	Jefferson Meadows Drive	Rte. 622 (0.29 Mi. N. of Rte. 785)	Rte. 1374 (0.23 Mi. W. of Rte. 622)	0.23	2	PB 61 PG 199	50
1374	Elk Creek Road	Rte. 1373 (0.23 Mi. W. of Rte. 622)	Cul-de-sac	0.21	2	PB 61 PG 199	50



AGENDA

BEDFORD COUNTY BOARD OF SUPERVISORS

TOWN OF BEDFORD MUNICIPAL BUILDING

MAY 10, 2021

5:00 PM WORKSESSION

- (1) Call Board of Supervisors to Order
- (2) Discussion with VDOT regarding the FY2022-2027 Secondary Six-Year Plan
 - *Presented by VDOT Residency Administrator Todd Daniel and Assistant Resident Engineer J. P. Morris*
- (3) Recess the Board of Supervisors for a dinner break by 6:30 pm.

7:00 P.M. JOINT REGULAR MEETING – BOARD OF SUPERVISORS AND BROADBAND AUTHORITY

- (1) **Call to Order & Welcome**
- (2) **Moment of Silence**
- (3) **Pledge of Allegiance**
- (4) **Approval of Agenda**
- (5) **Citizen Comments**
- (6) **Consent Agenda**
 - a. Consideration of a resolution on behalf of the Virginia Department of Transportation adding portions of Bradford Crossing to the secondary system of state highways. (*Resolution #R 051021-01*)
 - b. Consideration of a resolution on behalf of the Sheriff's Office authorizing the application, acceptance, and appropriation for a state Homeland Security grant in the amount of \$224,000.00 (no local match is required). (*Resolution 051021-02*)
- (7) **Approval of Minutes** – March 1, March 8, and March 22, 2021
- (8) **Public Hearings & Presentations**
 - a. **Public Appearance** – Presentation of Proclamation to Sheriff Mike Miller recognizing Peace Officers Memorial Day and National Police Week.

32 **b. Public Appearance** – Presentation of Proclamation to Fire & Rescue Chief Jack
 33 Jones, Jr. recognizing Emergency Medical Services Week.

34 **(9) Action & Discussion Items**

35 **a.** Consideration of a resolution adopting and appropriating the FY22 Bedford
 36 County Budget, and adopting and appropriating the FY22 Bedford County School
 37 Board Budget. (*Resolution #R 051021-03*)

- 38 • *Staff Presentation by Finance Director Ashley Anderson*

39 **b.** Consideration of a resolution authorizing the refinancing of the County’s 2012
 40 Lease Financing of certain energy conservation projects. (*Resolution #R 051021-*
 41 *04*)

- 42 • *Staff Presentation by Finance Director Ashley Anderson*

43 **c.** Consideration of a resolution authorizing the County Administrator to enter into a
 44 contract for renovations to a new Sheriff’s evidence cottage. (*Resolution #R*
 45 *051021-05*)

- 46 • *Staff presentation by Interim Public Works Director Doug Coffman*

47 **d.** Consideration of a resolution authorizing staff to finalize and issue a Request for
 48 Proposals for the Bedford County Broadband Initiative – Phase III.
 49 (*Resolution #R 051021-06*)

- 50 • *Staff presentation by Deputy County Administrator Amanda Kaufman*

51 **(10) Board Committee Reports - none**

52 **(11) Board Comments**

53 **(12) Board Appointments**

54 **a.** Two appointments are needed for the Library Board

55 **(13) County Administrator Report**

56 **(14) County Attorney Report**

57 **a. Closed Session pursuant to Section 2.2-3711 (A) (7)**, Consultation with legal
 58 counsel and briefings by staff members or consultants pertaining to actual or
 59 probable litigation, where such consultation or briefing in open meeting would
 60 adversely affect the negotiating or litigating posture of the public body. For the
 61 purposes of this subdivision, "probable litigation" means litigation that has been
 62 specifically threatened or on which the public body or its legal counsel has a
 63 reasonable basis to believe will be commenced by or against a known party.
 64 Nothing in this subdivision shall be construed to permit the closure of a meeting
 65 merely because an attorney representing the public body is in attendance or is
 66 consulted on a matter (specifically, pertaining to the Broadband project).

67 **(15) Board Information**

68 **a.** Department of Social Services Board meeting minutes from March 18, 2021

69 **(16) Board Calendar and Reminders**

- 70 • May 24 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (VDOT
71 Public Hearing on Secondary Six-Year Plan) (*Bedford County Administration*
72 *Building – Boardroom*)
- 73 • June 14 – Worksession at 5:00 pm; Regular Meeting at 7:00 pm

74 **Adjourn**

75 _____

76 **5:00 PM Worksession**

77 **Board of Supervisors:** Tommy Scott, District 5, Chair; Tammy Parker, District 7, Vice-Chair; Mickey
78 Johnson, District 1; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp*, District 4; and Bob
79 Davis, District 6

80 *Attended by phone

81 -----

82 **Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Deputy County Administrator
83 Amanda Kaufman, Sheriff Mike Miller, Major Jon Wilkes, and Executive Assistant Brigitte Lockett

84 _____

85 Chairman Scott called the worksession to order and turned the meeting over to VDOT Salem
86 Residency Administrator Todd Daniel and Assistant Administrator J. P. Morris for an overview of the Fiscal
87 year 2022-2027 Secondary Six-Year Plan (SSYP).

88 Mr. Daniel noted this process had to be skipped last year, and then gave a brief update on various
89 road projects:

- 90 • The bridge project over Goose Creek on Route 122 and a safety project on Route 460 have
91 been completed.
- 92 • A superstructure replacement on Dickerson Mill Road which will remove the weight
93 restrictions off the bridge once completed in early fall.
- 94 • A bridge replacement of Otter River on Route 122 north which should be completed in June
95 2022.
- 96 • A bridge replacement on Everett Road over the railroad which should be completed in spring
97 of 2022.
- 98 • The Route 460 “S” curves project is on schedule and will wrap up in the summer of 2022.
- 99 • Some other safety projects on Route 460 (shoulder paving, etc.)
- 100 • The Route 644 bridge replacement project (also over Otter River) is behind schedule, but
101 should finish this spring.
- 102 • The overlays schedule (paving on Route 122 in Big Island, some slurry seal on some residential
103 streets in Forest, et cetera) which will continue throughout the summer.

104 Mr. Daniel then moved on to the SSYP, giving an overview of the process and the projects on the
105 current plan. He stated that once the Board makes their selections for which projects to add or move up in

106 the priority list, he will make those revisions and bring it back to the Board at a later meeting for adoption.
107 He also noted that candidates for inclusion in the SSYP are typically unpaved roads that are already in the
108 state system. He touched on the funding formula used to allocate funding, stating that projects which are
109 finished under budget have their leftover funding funneled back into the plan for a future project; Bedford
110 does not lose the funding. After his overview, Mr. Daniel answered clarifying questions from the Board.

111 Supervisor Davis said Camp Jaycee Road is having a problem with flooding and also needs
112 shoulder work. Mr. Daniel said some minor improvements have been made to the culverts over the years,
113 but currently, they do not have a reasonable economic solution for these issues as the elevation of the
114 pavement is the problem. Mr. Daniel said there is currently nothing in place regarding the road’s shoulders,
115 but it’s something they could work on. He said it would be some fairly involved road construction to add
116 shoulders in that area; funding would be an issue. Also, because Camp Jaycee is not an unpaved road, the
117 funding set aside specifically for unpaved roads could not be applied; this leaves only the “TeleFee” funds
118 (approximately \$170,000 per year). Mr. Daniel said it would take approximately ten years to save up enough
119 funding for the drainage and shoulder work for Camp Jaycee. He said he would, however, still continue to
120 monitor the shoulder and drainage needs.

121 Supervisor Davis stated that the crossover safety project taking place at the intersection of Camp
122 Jaycee Road and Route 460 is not popular with the residents on Camp Jaycee. He said that he wished the
123 funding being used for the crossover could be used instead for the drainage and shoulder issues.

124 Mr. Daniel then turned the meeting over to Mr. Morris for a review of the proposed projects on the
125 SSYP. After discussing their options on projects that could be added or repositioned with the Board, the
126 Board reached a consensus to add Angel Place (first), Von Roy Road (second), and Moorman Road (third).

127 Mr. Daniel then distributed a concept drawing of the crossover project at Camp Jaycee Road,
128 explaining that it was accepted as a SmartScale project after being submitted by the County in 2018.
129 Supervisor Davis said he has received a lot of comments by the residents on Camp Jaycee explaining their
130 reasons for opposing the project. Mr. Daniel said he has spoken to a few of those same citizens and reviewed
131 the history of the project, noting that the project was approved due to the need for safety improvements
132 (based on several years of accident data on Route 460 at this particular intersection).

133 Supervisor Davis stated people need to have some common sense when driving through the area.

134 Mr. Daniel noted that while the County can remove projects from the SSYP, removing a SmartScale
135 project is much more difficult. Bedford can request the project be removed, but there is no guarantee the
136 State will agree to remove it and the County *might* be responsible for reimbursing any funds that have
137 already been expended on the project if it is cancelled. At this point, only \$16,452 has been spent on this
138 particular project. There followed a discussion between Mr. Daniel and the Board regarding this issue, with
139 the Board directing staff to schedule a meeting specifically to hear from the public regarding this project.

140 There being no further discussion, the Board recessed for a supper break at 6:31 pm.

141 _____
142

143

144 **7:00 PM Regular Meeting**

145 **Board of Supervisors:** Tommy Scott, District 5, Chair; Tammy Parker, District 7, Vice-Chair; Mickey
 146 Johnson, District 1; Edgar Tuck, District 2; Charla Bansley, District 3; John Sharp, District 4*; and Bob
 147 Davis, District 6

148 **Attended by phone*

149 -----

150 **Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Deputy County Administrator
 151 Amanda Kaufman, Finance Director Ashley Anderson, Fire & Rescue Chief Jack Jones, Jr., Deputy Chief
 152 Janet Blankenship, Deputy Chief Abbey Johnston, Sheriff Mike Miller, Major Jon Wilkes, and Executive
 153 Assistant Brigitte Lockett

154 _____

155 (1) Chairman Scott called the Board of Supervisors to order and welcomed those in attendance. He
 156 thanked the Town of Bedford for allowing the Board of Supervisors to use their council chamber
 157 while the boardroom was being remodeled, and thanked the Town's staff for being so
 158 accommodating.

159 (2) Chairman Scott asked the room to observe a moment of silence.

160 (3) Chairman Scott led the room in the pledge of allegiance.

161 _____

162 (4) **Approval of Agenda**163 **Supervisor Tuck made a motion approve the agenda.**

164 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**
 165 **and Mrs. Parker**

166 **Voting no: None**167 **Motion passed.**

168 _____

169 (5) **Citizen Comments** – *(There were several people in the audience who had originally attended to*
 170 *speak regarding the SmartScale project at Camp Jaycee Road; all agreed to wait to speak until the*
 171 *public hearing mentioned in the worksession was scheduled. There were no other citizens desiring*
 172 *to speak.)*

173 _____

174 (6) **Consent Agenda**

175 Mr. Hiss reviewed the following item on the consent agenda:

176 a. Consideration of a resolution on behalf of the Virginia Department of Transportation adding
 177 portions of Bradford Crossing to the secondary system of state highways. *(Resolution #R*
 178 *051021-01)*

179 b. Consideration of a resolution on behalf of the Sheriff’s Office authorizing the application,
180 acceptance, and appropriation for a state Homeland Security grant in the amount of
181 \$224,000.00 (no local match is required). *(Resolution 051021-02)*

182 **Supervisor Johnson made a motion to approve the consent agenda.**

183 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**
184 **and Mrs. Parker**

185 **Voting no: None**

186 **Motion passed.**

187 _____

188 **(7) Approval of Minutes**

189 **Vice-Chair Parker made a motion to approve the minutes of March 1 and March 8, 2021 as**
190 **written, and March 22, 2021 as corrected** *(line #276 should be “Supervisor” instead of “Vice-Chair”,*
191 *and line #358 should have Supervisor Johnson making the motion).*

192 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**
193 **and Mrs. Parker**

194 **Voting no: None**

195 **Motion passed.**

196 _____

197 **(8) Public Hearings & Presentations**

198 **(8a)** Supervisor Tuck presented the following Proclamation to Sheriff Mike Miller in recognition of
199 Peace Officers Memorial Day and National Police Week.

200 Presented this 10th day of May, 2021 to Bedford County Sheriff Mike Miller to recognize National
201 Police Week 2021, and to honor the service and sacrifice of those law enforcement officers killed in the
202 line of duty while protecting their communities and safeguarding our democracy.

203 **WHEREAS**, the Congress and President of the United States have designated May 15 as Peace
204 Officers Memorial Day, and the week in which it falls as Police Week; and

205 **WHEREAS**, the members of the Bedford County Sheriff’s Office play an essential role in
206 safeguarding the rights and freedoms of the citizens of Bedford County; and

207 **WHEREAS**, it is important that all citizens know and understand the problems, duties and
208 responsibilities of their police department, and that members of our police department recognize their duty
209 to serve the people by safeguarding life and property, by protecting them against violence or disorder, and
210 by protecting the innocent against deception and the weak against oppression or intimidation; and

211 **WHEREAS**, the Sheriff’s Office has grown to be a modern and scientific law enforcement agency
212 which unceasingly provides a vital public service;

213 **NOW, THEREFORE**, the Bedford County Board of Supervisors calls upon all citizens of Bedford
214 County and upon all patriotic, civil and educational organizations to observe the week of May 9th through
215 May 15th, 2021, as Police Week with appropriate ceremonies in which all of our people may join in

216 commemorating police officers, past and present, who by their faithful and loyal devotion to their
217 responsibilities have rendered a dedicated service to their communities and, in doing so, have established
218 for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

219 **THE BOARD OF SUPERVISORS** calls upon all citizens of Bedford County to observe May 15th,
220 2021, as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds,
221 have lost their lives or have become disabled in the performance of duty.

222 -----

223 **(8b)** Vice-Chair Parker presented the following Proclamation to Fire & Rescue Chief Jack Jones, Jr. in
224 recognition of Emergency Medical Services Week.

225 **WHEREAS**, Emergency Medical Services is a vital public service; and **WHEREAS**, the members of
226 Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day,
227 seven days a week; and

228 **WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate
229 of those who experience sudden illness or injury; and

230 **WHEREAS**, the Emergency Medical Services system consists of first responders, emergency
231 medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency
232 physicians, and others; and

233 **WHEREAS**, the members of Emergency Medical Services teams, whether career or volunteer,
234 engage in thousands of hours of specialized training and continuing education to enhance their lifesaving
235 skills; and

236 **WHEREAS**, it is appropriate to recognize the value and the accomplishments of Emergency Medical
237 Services providers by designating Emergency Medical Services Week;

238 **NOW, THEREFORE, BE IT HEREBY PROCLAIMED**, in recognition of this event the Bedford County
239 Board of Supervisors do hereby proclaim the week of May 16 - 22, 2021, as **EMERGENCY MEDICAL**
240 **SERVICES WEEK** with the theme, *This is EMS: Caring for Our Communities*, the Board encourages the
241 community to observe this week with appropriate programs, ceremonies and activities.

242 _____

243 **(9) Action & Discussion Items**

244 **(9a)** Finance Director Ashley Anderson addressed the Board with a resolution adopting and
245 appropriating the FY22 Bedford County Budget, and adopting and appropriating the FY22 Bedford County
246 School Board Budget. Ms. Anderson briefly reviewed the details of the resolution, which are included in
247 the resolution below. She noted that the budget includes the pay increases for EMTs and paramedics as
248 requested by the board, as well as a 5% increase for all employees. Ms. Anderson stated the school budget
249 assumes level funding from the County for operations and \$1.5 million for capital needs. She confirmed
250 for Supervisor Sharp that the “delta” for the schools was \$500,000.

251 **Supervisor Tuck made a motion to adopt Resolution #R 051021-03.**

252 **WHEREAS**, the Board held a public hearing on the FY 21-22 budget on April 26, 2021; and

253 **WHEREAS**, the FY 21-22 Bedford County School Board budget has been adopted by the Bedford
 254 County School Board.
 255 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Board
 256 does hereby adopt and appropriate the FY 21-22 County Budget for the functions or purposes as follows:

GENERAL FUND

GENERAL GOVERNMENT ADMINISTRATION

LEGISLATIVE

Board of Supervisors 130,582

GENERAL & FINANCIAL ADMINISTRATION

County Administration 538,267

County Attorney 228,182

Legislative Auditor 75,000

Commissioner of the Revenue 634,855

Treasurer 775,543

Finance 847,407

Information Technology 1,097,969

Human Resources 357,694

BOARD OF ELECTIONS

Electoral Board & Officials 248,613

Registrar 301,169

JUDICIAL ADMINISTRATION

COURTS

Circuit Court 96,645

General District Court 14,325

Magistrates 2,600

Juvenile & Domestic Relations Court 16,395

Clerk of the Circuit Court 1,081,346

Victim Witness Program 225,075

Other Court Services 12,000

COMMONWEALTH ATTORNEY

Commonwealth Attorney 1,091,352

PUBLIC SAFETY

SHERIFF

Sheriff 7,085,060

FIRE & RESCUE SERVICES

Dept of Fire & Rescue - Fire Division 1,448,400

Dept of Fire & Rescue - Rescue Division 929,205

Ancillary Fire & Rescue Services 74,740

CORRECTION & DETENTION

Blue Ridge Regional Jail 2,000,000

Juvenile Court Services 178,625

Juvenile Secure Detention Facility 200,000

INSPECTIONS

Building Inspections 542,344

OTHER PROTECTION

Animal Shelter	206,688
Animal Control	296,212
Emergency Management	4,508,324
Communications Center	2,943,960
Transportation Safety	995
PUBLIC WORKS	
SANITATION & WASTE REMOVAL	
Refuse Collection	3,686,057
MAINTENANCE OF GENERAL BUILDINGS & GROUNDS	
General Properties - Housekeeping	452,165
General Properties - Maintenance	1,350,930
Central Garage	333,682
HEALTH & WELFARE	
COMMUNITY HEALTH & WELFARE AGENCIES	
Local Health Department	488,509
Central Virginia Area Agency on Aging	88,000
Horizon Behavioral Health	116,000
Other Community Health & Welfare Agencies	15,000
WELFARE & SOCIAL SERVICES	
Social Services - Administration	7,371,881
Social Services - Public Assistance	3,469,979
Comprehensive Services Act - County	6,645,888
Domestic Violence Grants	533,501
EDUCATION	
COMMUNITY COLLEGE	
Central Virginia Community College	1,894
RECREATION & CULTURAL	
PARKS & RECREATION	
Recreation	1,539,174
Community Cultural Organizations	137,750
LIBRARY	
Regional Library	1,734,578
<u>COMMUNITY DEVELOPMENT</u>	
PLANNING & COMMUNITY DEVELOPMENT	
Planning Commission	53,018
Planning & Zoning	800,555
Geographic Information Systems	339,405
Board of Appeals, Zoning	2,477
Board of Appeals, Building Department	1,008
Economic Development	567,642
Reversion Settlement	750,000
Broadband Authority	114,500
Tourism	760,312
ENVIRONMENTAL MANAGEMENT	
Natural Resources	333,913
Peaks of Otter District	14,250
Tri-County Lake Administrative Committee	57,271

COOPERATIVE EXTENSION PROGRAM

Cooperative Extension Program	79,275
New London Cannery	19,075

NON-DEPARTMENTAL

Contingency Fund	506,596
Debt Service	7,641,662
Transfer to Vehicle Replacement Fund	655,380
Transfer to School Operating	36,393,028
Transfer to CIP - General Fund	7,500,207
Transfer to Solid Waste	1,784,744
Reserve for e-Summons	12,000
Health insurance increase	477,301

TOTAL GENERAL FUND WITHOUT TRANSFERS 68,195,519

TOTAL GENERAL FUND WITH TRANSFERS \$ 115,018,179

APPROPRIATIONS OF OTHER FUNDS

VEHICLE REPLACEMENT FUND 703,000

LAW LIBRARY FUND 14,050

CIP GENERAL FUND

Reassessment	225,000
Voting Equip Replacement	46,250
County Software	200,000
Phone Replacements	45,400
Server Storage and Backup	491,000
IT Office Renovations	30,000
F&R Apparatus Replacement	564,582
Special Operations Equip Upgrades	15,000
Turnout Gear Extractors	20,500
F&R Future Station Development	150,000
Rit Rescue & Ladder Truck Replacement	120,000
Air Pack Replacement	200,000
E-911 Center Renovations	35,000
Joint Fleet Maintenance Facility Design & Siting	150,000
Admin Building Improvements	200,000
Bedford Museum Repairs	165,000
Burks-Scott Building Improvements	12,000
Parking Lot Resurface	175,000
Sheriff's Office Improvements	40,000
Flooring Replacement Reserve	50,000
Montvale Library - Reroof & Reroute Utilities	115,000
Paved Park Entrance & Parking Lot, Moneta	160,000
Paved Trail Connection - FRC to Forest Park	45,000
Park Planning	75,000
Disc Golf Tee Pads - Falling Creek Park	15,000
Library HVAC Replacements	30,000
Recessed LED Lighting Upgrades - Moneta, Montvale, & Stewartville	45,475
Grading Two Lots - New London	160,000
County-Wide Water & Sewer Phases	2,500,000

New Growth Funding - School CIP	1,500,000
TOTAL CIP GENERAL FUND	\$ 7,580,207

NURSING HOME FUND	\$ 7,691,389
SOLID WASTE FUND	\$ 5,742,751

257

258

259

260

BE IT FURTHER RESOLVED, by the Bedford County Board of Supervisors that the Board does hereby adopt and appropriate the FY 21-22 Bedford County School Board Budget for the functions or purposes as follows:

SCHOOL OPERATING FUND	107,543,254
SCHOOL NUTRITION FUND	4,629,363
SCHOOL TEXTBOOK FUND	2,653,443
MAINTENANCE CONTINGENCY RESERVE	3,500,000

TOTAL SCHOOL FUNDS \$ 118,326,060

261

Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and Mrs. Parker

262

263

Voting no: None

264

Motion passed.

265

266

(9b) Finance Director Ashley Anderson addressed the Board with a resolution authorizing the refinancing of the County’s 2012 Lease Financing of certain energy conservation projects. Ms. Anderson briefly reviewed the details of this request, which are also included in the resolution below. In response to a question from Supervisor Sharp, she confirmed this does not extend the end date and saves approximately \$21,000 per year.

267

268

269

270

Supervisor Johnson made a motion to approve Resolution #R 051021-04.

271

WHEREAS, the County of Bedford, Virginia (the "County"), entered into an Equipment Lease/Purchase Agreement dated as of April 1, 2012 (the "Original Lease Agreement"), with Capital One Bank, N.A. under which the County financed the costs of certain energy conservation improvements, including improvements to certain public school facilities (collectively, the "Improvements"); and

272

WHEREAS, Capital One Public Funding, LLC has submitted a proposal (the "Proposal") to refinance the remaining payments under the Original Lease Agreement through either an amendment to the Original Lease Agreement or a new Equipment Lease/Purchase Agreement (collectively, the "Lease Agreement") with the County; and

273

WHEREAS, the Board of Supervisors of the County of Bedford, Virginia (the "Board"), has determined that it is advisable to refinance the cost of the Improvements by entering into the Lease Agreement.

274

275

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors:

276

277

1. Acceptance of Proposal; Authorization and Execution of Documents. The County

278

Administrator, or such officer as he may designate, is authorized and directed to accept the Proposal

286 presented to this meeting. The Board hereby determines that the acceptance of the Proposal and the
 287 refinancing of the remaining costs under the Original Lease Agreement will benefit the inhabitants of the
 288 County by promoting their safety, health, welfare, convenience or prosperity. The County Administrator
 289 and the Chairman of the Board, or either of them, or such officers as either of them may designate are
 290 authorized to execute and deliver on behalf of the County a Lease Agreement and to execute and deliver
 291 such instruments, agreements, documents or certificates, and to do and perform such things and acts, as
 292 they shall deem necessary or appropriate to carry out the transactions authorized by this Resolution; and all
 293 of the foregoing, previously done or performed by such officers or agents of the County, are in all respects
 294 approved, ratified and confirmed.

295 **2. Nature of Obligations.** The obligation of the County to make payments under the Lease
 296 Agreement will be subject to appropriation each year by the Board. Nothing in this Resolution or the Lease
 297 Agreement shall constitute a debt or a pledge of the faith and credit of the County.

298 **3. Effective Date.** This Resolution shall take effect immediately.

299 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**
 300 **and Mrs. Parker**

301 **Voting no: None**

302 **Motion passed.**

303 -----

304 **(9c)** Acting Public Works Director Doug Coffman addressed the Board with a resolution authorizing
 305 the County Administrator to enter into a contract for renovations to a new Sheriff's evidence cottage. Mr.
 306 Coffman reviewed the details of the resolution below, and then answered clarifying questions from the
 307 Board. There followed a discussion between the Board and Mr. Coffman, with Chairman Scott noting this
 308 is being paid with reappropriated funds. Supervisor Davis wanted it noted in the record that he did not agree
 309 with how the calculations for the size of the storage space were made.

310 **Supervisor Bansley made a motion to approve Resolution #R 051021-05.**

311 **WHEREAS,** Bedford County Sheriff's Office requires a larger, upgraded facility to adequately store
 312 evidence; and

313 **WHEREAS,** an Invitation for Bids (IFB), issued on March 23, 2021, yielded four competitive bids;

314 **WHEREAS,** Jamerson-Lewis Construction, Inc. was the lowest responsive and responsible bidder,
 315 and

316 **WHEREAS,** after review of the bids staff is recommending awarding the contract to Jamerson-Lewis
 317 Construction, Inc., and

318 **THEREFORE, BE IT RESOLVED,** by the Bedford County Board of Supervisors, that the County
 319 Administrator is authorized to enter into a contract with Jamerson-Lewis Construction, Inc.

320 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, and Mrs. Parker**

321 **Voting no: Mr. Davis**

322 **Motion passed.**

323 -----

324 **(9d)** Deputy County Administrator Amanda Kaufman addressed the Board with a resolution authorizing
 325 staff to finalize and issue a Request for Proposals for the Bedford County Broadband Initiative – Phase III.
 326 Ms. Kaufman stated this authorization would all staff to release a Request for Proposals for Broadband
 327 Internet Initiative – Phase III. If issued this week, responses would be due in early to mid-June which would
 328 allow time to apply for grant funding. Ms. Kaufman and Mr. Hiss then answered clarifying questions from
 329 the Board, with Mr. Hiss noting that VATI is looking for large scale projects now.

330 **Supervisor Johnson made a motion to approve Resolution #R 051021-06.**

331 **WHEREAS**, the Board of Supervisors has established internet access as a priority in unserved and
 332 underserved areas; and

333 **WHEREAS**, taking on a third phase of the Bedford County Broadband Initiative will continue to
 334 narrow the community’s digital divide; and

335 **WHEREAS**, staff has developed a scope and costs document to be used as the foundation of a Phase
 336 III RFP; and

337 **NOW, THEREFORE, BE IT RESOLVED**, that the Bedford County Board of Supervisors does
 338 authorize staff to finalize and issue a Request for Proposals for the Bedford County Broadband Internet
 339 Initiative – Phase III.

340 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**
 341 **and Mrs. Parker**

342 **Voting no: None**

343 **Motion passed.**

344 _____

345 **(10) Board Committee Reports – *there were no committee reports for review***

346 _____

347 **(11) Board Member Comments**

348 Supervisor Johnson reminded the Board that on May 20th, the remains of Soldier Bobby Ray
 349 Daniels are finally being returned home after he lost his life fighting in the Korean War in 1950.

350 _____

351 **(12) Board Appointments**

352 Supervisor Tuck made a motion to appoint Pamela Palmer and Kathryn Lewis to the Library Board
 353 of Trustees for terms beginning July 1, 2021 and ending June 30, 2025.

354 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**
 355 **Mrs. Parker**

356 **Voting no: none**

357 **Motion passed.**

358 _____

359

360 **(13) County Administrator Report**

361 Mr. Hiss reminded the Board that we will soon need more appointments to the Redistricting
362 Committee so it can be seated by the end of the summer.

363 Mr. Hiss stated that localities are going to receive funding from another round of Federal
364 Government assistance. Bedford County's allocation is approximately \$15.4 million, which must be spent
365 by December 2024. Staff will start reviewing the spending stipulations so that a report with suggestions can
366 be made available to the Board at a future meeting.

367 Mr. Hiss noted that the next Board meeting on May 24 will have us back in the County
368 Administration Building's boardroom.

369 _____

370 **(14) County Attorney Report**

371 Attorney Skelley stated he had nothing to report, and called for a motion to go into closed session.

372 **Supervisor Johnson made a motion to enter into Closed Session pursuant to Section 2.2-3711**

373 **(A) (7)**, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual
374 or probable litigation, where such consultation or briefing in open meeting would adversely affect the
375 negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable
376 litigation" means litigation that has been specifically threatened or on which the public body or its legal
377 counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this
378 subdivision shall be construed to permit the closure of a meeting merely because an attorney representing
379 the public body is in attendance or is consulted on a matter (specifically, pertaining to the Broadband
380 project).

381 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**
382 **Mrs. Parker**

383 **Voting no: none**

384 **Motion passed.**

385 -----

386 **Supervisor Parker made a motion to go back into regular session.**

387 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**
388 **Mrs. Parker**

389 **Voting no: none**

390 **Motion passed.**

391 -----

392 **WHEREAS**, the Bedford County Board of Supervisors and Broadband Authority has convened a
393 Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the
394 Virginia Freedom of Information Act; and

395 **WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board
 396 of Supervisors and Broadband Authority that such closed meeting was conducted in conformity with
 397 Virginia Law.

398 **NOW, THEREFORE BE IT RESOLVED**, that the Bedford County Board of Supervisors and
 399 Broadband Authority does hereby certify that, to the best of each member's knowledge, (i) only public
 400 business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the
 401 closed meeting to which this certification resolution applies, and (ii) only such public business matters as
 402 were identified in the motion convening the closed meeting was heard, discussed or considered by the
 403 Bedford County Board of Supervisors and Broadband Authority.

404	<u>MEMBERS:</u>	<u>VOTE:</u>
405	Tommy Scott, Chair	Yes
406	Tammy Parker, Vice-Chair	Yes
407	Mickey Johnson	Yes
408	Edgar Tuck	Yes
409	Charla Bansley	Yes
410	John Sharp	Yes
411	Bob Davis	Yes

412 _____
 413 **(15) Board Information** – *nothing for this meeting*

414 _____
 415 **(16) Board Calendar & Reminders**

416 Mr. Hiss stated that the Joint Legislative Audit and Review Commission (JLARC) has put out a
 417 comparative analysis of localities financial situations, but Bedford County was not included as we have not
 418 been able to submit the data yet; it will be done by the end of the month. He stated that the Tyler-Munis
 419 project consumed so much time it became impossible to complete the data for this report. In addition, Ms.
 420 Anderson did not have an assistant director in place to assist with the workload. Mr. Hiss then reviewed the
 421 followed meeting calendar with the Board:

- 422 • May 24 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (VDOT Public Hearing
 423 on Secondary Six-Year Plan) (*Bedford County Administration Building – Boardroom*)
- 424 • June 14 – Worksession at 5:00 pm; Regular Meeting at 7:00 pm

425 _____
 426 **Adjourn**

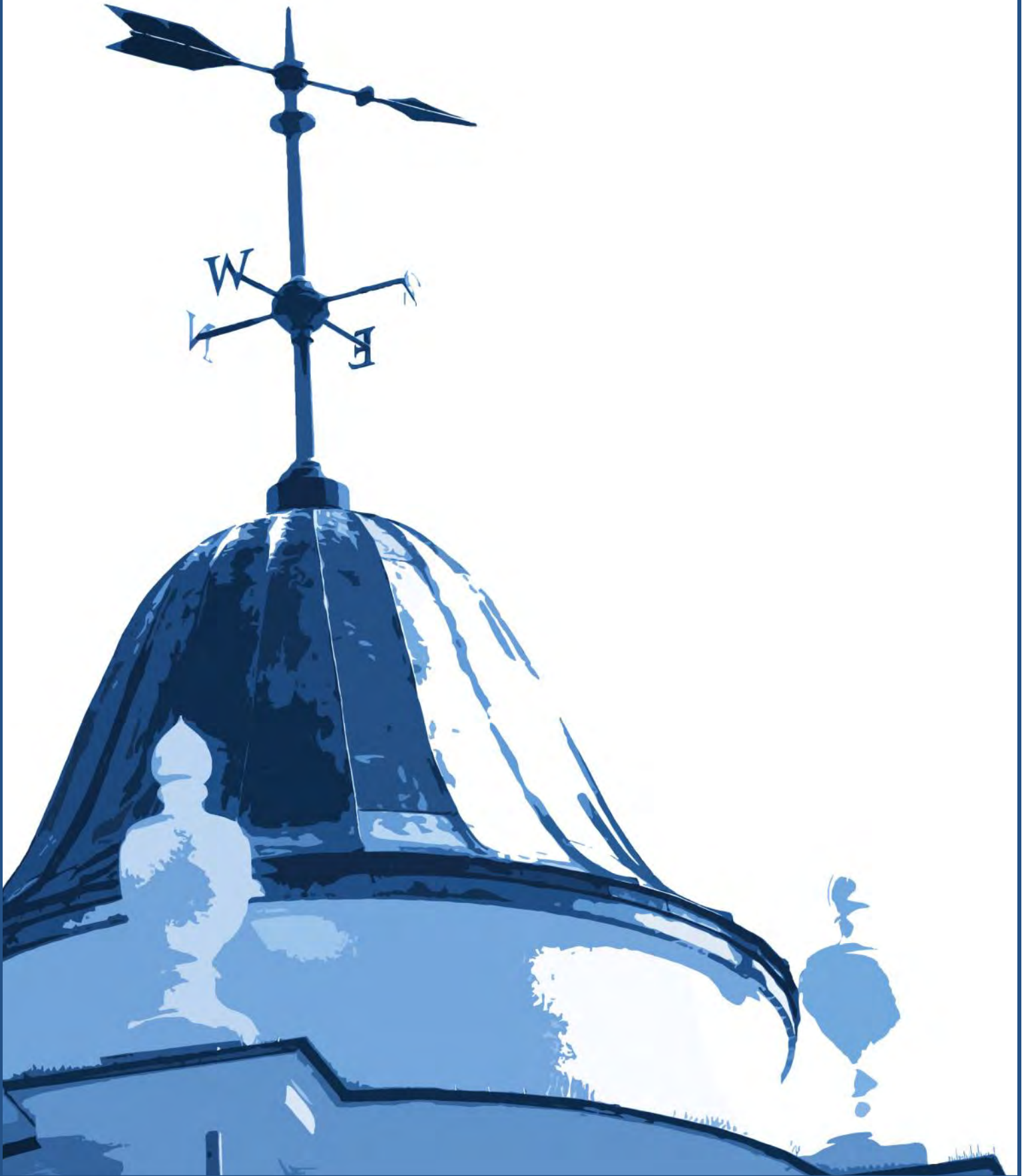
427 **Vice-Chair Parker made a motion to adjourn at 8:21 pm.**

428 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**
 429 **and Mrs. Parker**

430 **Voting no: none**

431 **Motion passed.**

Agenda Item #8
Public Hearings and Presentations





BEDFORD COUNTY BOARD OF SUPERVISORS Agenda Item Summary

AGENDA ITEM # 9 a

RESOLUTION #R 080921-04

MEETING DATE: August 9, 2021

MEETING TYPE: Regular Meeting

AGENDA SECTION: Action & Discussion Items

ITEM TITLE: Consideration to Award Contract to Evergreen Solutions, LLC, to Conduct a Pay and Classification Study for Bedford County

RECOMMENDATION

Staff recommends approval of this resolution.

SUMMARY

An RFP was issued on May 25, 2021. Six companies submitted proposals by the submission deadline of 5:00 pm on Tuesday, June 29th. The County Administrator, Deputy County Administrator, and Director of Human Resources thoroughly reviewed each proposal against the criteria that was defined in the Evaluation Criteria section of the RFP. Three companies were chosen to move forward into a formal interview process. These interviews were conducted by the County Administrator, Deputy County Administrator, Assistant Finance Director, Director of Human Resources, and Human Resources Generalist on July 22 and 23, using a webinar format. After taking into consideration each firm's skills, experience, and ability to complete the work in the described time frame, staff concluded that Evergreen Solutions, LLC was the most responsive and advantageous to meet the needs of the County. Staff completed and received positive reference checks the week of July 26th.

Evergreen Solutions, LLC commits to having the project completed by January 31, 2022, to allow for recommendations to be considered in the FY23 budget.

FISCAL IMPACT

Evergreen Solutions agrees to complete all work related to the compensation and classification study for \$46,000, which includes professional fees, travel, and expenses. The FY22 budget includes \$50,000 in the Human Resources Operating Budget to cover these costs. Staff recommends any remaining balance be paid by budget contingency.

Any implementation costs will be presented to the Board for consideration at a later date and handled ^{9a} separately as part of future operating budget(s).

PRIOR ACTIONS

2015: Bedford County completed a similar study.

On May 24, 2021, the Board of Supervisors authorized staff to issue an RFP to solicit firms for the purpose of evaluating and making recommendations to update and improve the County's classification and compensation practices and procedures.

CONTACTS

Dawn Fields, Director of Human Resources

ATTACHMENTS



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the August 9, 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

A RESOLUTION

CONSIDERATION TO AWARD CONTRACT TO EVERGREEN SOLUTIONS, LLC, TO CONDUCT A PAY AND CLASSIFICATION STUDY FOR BEDFORD COUNTY

WHEREAS, at the regular meeting of the Board of Supervisors on May 24, 2021, the Board authorized staff to issue an RFP to solicit consulting services for a pay and classification study; and

WHEREAS, an RFP was issued on May 25, 2021 with six (6) firms responding; and

WHEREAS, the County Administrator, Deputy County Administrator, Assistant Director of Finance, Director of Human Resources, and Human Resources Generalist interviewed, evaluated, and ranked the top three (3) firms based on evaluation criteria; and

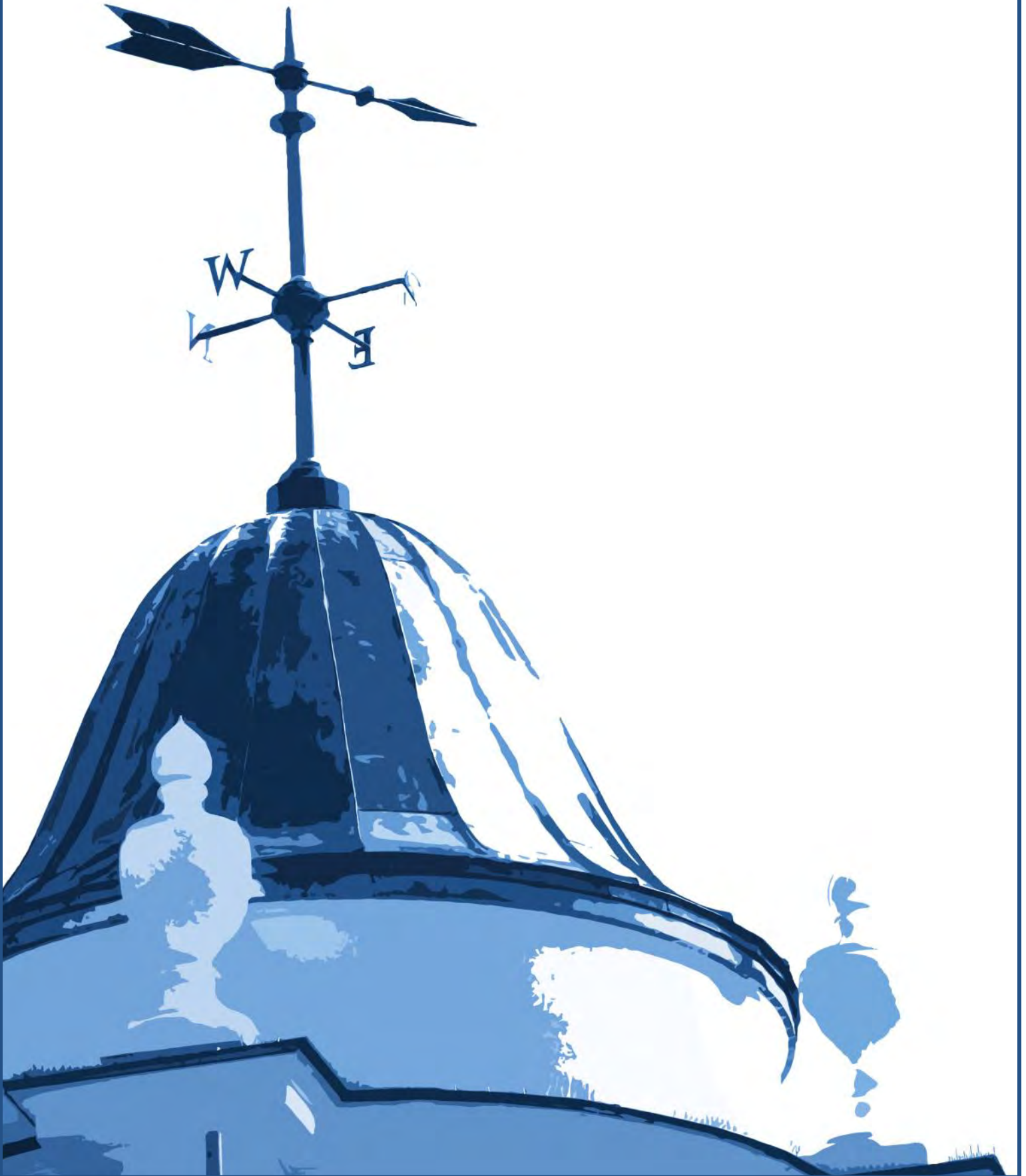
WHEREAS, Evergreen Solutions, LLC has been deemed the most qualified to meet the requirements set forth in the RFP; and

WHEREAS, Evergreen Solutions, LLC will provide the necessary services for a professional fee of \$46,000; with a project completion occurring by January 31, 2022; and

WHEREAS, the FY22 budget includes \$50,000 in the Human Resources Operating Budget to cover cost; and

NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors, that, the Board does hereby authorize the County Administrator to execute a contract, upon review by the County Attorney, to initiate and complete the work specified in the authorized Request for Proposals.

Agenda Item #10
Board Committee Reports



Agenda Item #11
Board Member Comments



Agenda Item #12
Board Appointments





At a worksession of the Board of Supervisors and the Broadband Authority of the County of Bedford, Virginia held at the County Administration Building on the 9th day of August 2021:

Supervisor _____ made a motion to enter into Closed Session pursuant to Section 2.2-3711 (A) (33), Discussion or consideration by a local authority created in accordance with the Virginia Wireless Service Authorities Act (§ 15.2-5431.1 et seq.) of confidential proprietary information and trade secrets subject to the exclusion in subdivision 19 of § 2.2-3705.6. (specifically, pertaining to the Broadband project).

Voting yes:

Voting no:

Motion _____.

Supervisor _____ made a motion to go back into regular session.

Voting yes:

Voting no:

Motion _____.

WHEREAS, the Bedford County Board of Supervisors and Broadband Authority has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board of Supervisors and Broadband Authority that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE BE IT RESOLVED, that the Bedford County Board of Supervisors and Broadband Authority does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Bedford County Board of Supervisors and Broadband Authority.

MEMBERS:

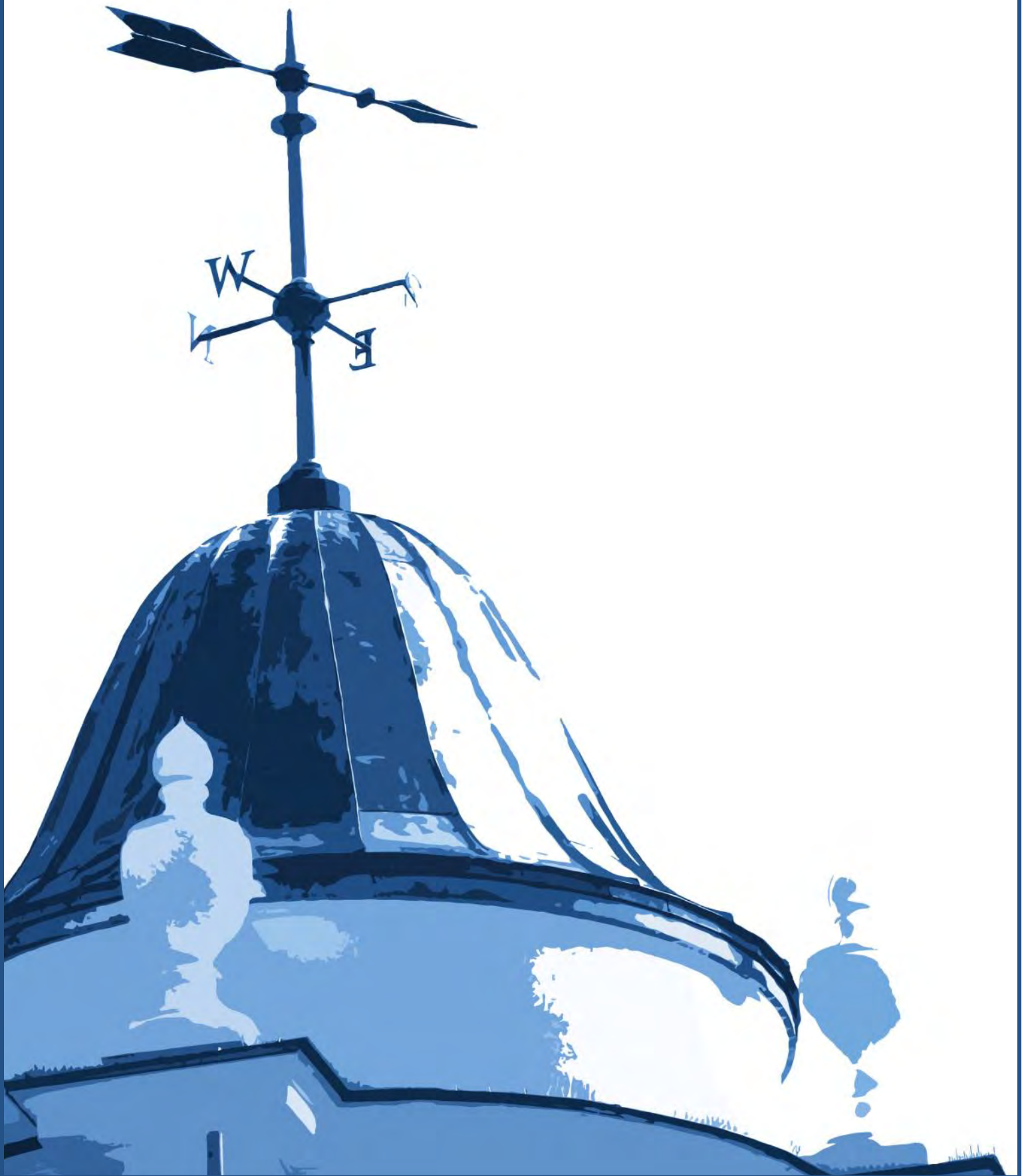
VOTE:

- Tommy Scott, Chair
- Tammy Parker, Vice-Chair
- Mickey Johnson
- Edgar Tuck
- Charla Bansley
- John Sharp
- Bob Davis

Agenda Item #14
County Attorney Report



Agenda Item #15
Board Information



Agenda Item #16

Board Calendars & Reminders

Only one meeting in August

- September 13 – Worksession at 5:00 pm; Regular Meeting at 7:00 pm
- September 27 – Worksession at 5:00 pm; Regular Meeting at 7:00 pm
- October 12 (Tuesday) – Annual Joint Meeting with the EDA beginning at 5:00 pm

