



# **CHANGES TO THE AGENDA FOR February 22, 2021**

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- **Documentation for Agenda Item #7 – Minutes from November 9, 2020**



MINUTES

**BEDFORD COUNTY BOARD OF SUPERVISORS**

ADMINISTRATION BUILDING

NOVEMBER 9, 2020

**5:00 P.M. WORKSESSION**

- (1) **Board of Supervisors – Call to Order**
- (2) Discussion regarding Boardroom remodeling project
- (3) Recess Board of Supervisors

**Special Called Meeting - Broadband Authority**

- (1) **Broadband Authority - Call to Order**
- (2) **Closed Session pursuant to Section 2.2-3711 (A) (8)**, Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (specifically, pertaining to the broadband project).
- (3) Adjourn Broadband Authority

**7:00 P.M. REGULAR MEETING**

- (1) **Call to Order & Welcome**
- (2) **Moment of Silence**
- (3) **Pledge of Allegiance**
- (4) **Approval of Agenda**
- (5) **Citizen Comments**
- (6) **Consent Agenda**
  - a. Consideration of a resolution authorizing the application, acceptance, and appropriation of a 2020 Bulletproof Vest Grant for the Sheriff's Office.  
(Resolution #R 110920-01)

- 34                   b. Consideration of a resolution requesting a real estate tax refund for a tax exempt  
35                   property. (*Resolution #R 110920-02*)
- 36           (7) **Approval of Minutes** – *to follow under separate cover*
- 37           (8) **Public Hearings & Presentations**
- 38           a. **Public Hearing** – Consideration of a resolution authorizing adjustment of fees  
39           associated with disposal of solid waste. (*Resolution #R 110920-03*)
- 40           • *Staff presentation by Public Works Director Sheldon Cash*
- 41           (9) **Action & Discussion Items**
- 42           a. Consideration of a resolution to appropriate an additional \$250,000 of CARES Act  
43           funds to the Non-Profit Recovery Program. (*Resolution #R 110920-04*)
- 44           • *Staff Presentation by County Administrator Robert Hiss*
- 45           b. Consideration of a resolution adopting the Virginia Department of Labor &  
46           Industry mandated Infectious Disease Preparedness and response Plan.  
47           (*Resolution #R 110920-05*)
- 48           • *Staff Presentation by Fire & Rescue Chief Jack Jones, Jr.*
- 49           c. Consideration of a resolution authorizing the purchase of two Ambulances for  
50           Bedford County Department of Fire & rescue. (*Resolution #R 110920-06*)
- 51           • *Staff Presentation by Fire & Rescue Chief Jack Jones, Jr.*
- 52           d. Consideration of a resolution awarding the contract for Agenda and Meeting  
53           Management Software. (*Resolution #R 110920-07*)
- 54           • *Staff Presentation by County Administrator Robert Hiss*
- 55           (10) **Board Committee Reports**
- 56           a. Public Safety Committee Update
- 57           (11) **Board Comments**
- 58           (12) **Board Appointments** - *none*
- 59           (13) **County Administrator Report**
- 60           (14) **County Attorney Report**
- 61           (15) **Board Information**
- 62           a. Bedford Communications Monthly Report for October 2020
- 63           b. Bedford Regional Water Authority Board of Directors meeting minutes from  
64           September 15, 2020
- 65           (16) **Board Calendar and Reminders**
- 66           • November 23 – *Added* Worksession from 5:00 – 6:30 pm; Regular meeting at 7:00  
67           pm
- 68           • December 14 – Worksession from 5:00 – 6:30 pm; Regular meeting at 7:00 pm

69                                   • January 11, 2021 – Worksession from 5:00 – 6:30 pm; Organizational/Regular  
70                                   meeting at 7:00 pm

71                                   **Adjourn**

72                                   \_\_\_\_\_

73   **5:00 PM           WORKSESSION**

74   **Board of Supervisors:** John Sharp, District 4, Chair; Charla Bansley, District 3, Vice-Chair; Mickey  
75 Johnson, District 1; Edgar Tuck, District 2; Tommy Scott, District 5; Bob Davis, District 6; and Tammy  
76 Parker, District 7

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78   **Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Deputy County Administrator  
79 Amanda Kaufman, Finance Director Ashley Anderson, Public Works Director Sheldon Cash, IT Director  
80 Elizabeth Lo, and Executive Assistant Brigitte Lockett

81   \_\_\_\_\_

82                   Chairman Sharp called the worksession to order and turned the meeting over to County  
83 Administrator Robert Hiss for a discussion regarding the remodeling of the boardroom. Mr. Hiss then  
84 turned the meeting over to Public Works Director Sheldon Cash, Jeremy Lucas from Masters Engineers,  
85 General Properties Manager Doug Coffman, and Phillip Scoggins from Audio Video Specialists.

86                   Mr. Cash briefly reviewed the bid results for the renovations, noting we had received six bids from  
87 qualified contractors.

88                   Mr. Lucas then detailed the options for the dais (either moving it to the other side of the room, or  
89 keeping it where it's currently located), whether the Board wanted monitors built in the dais to make  
90 viewing presentations and digital agendas easier, the placement of the presentation monitors for the  
91 audience and the Board, camera and microphone placement options, public and staff seating options, ADA  
92 compliance upgrades, et cetera.

93                   Mr. Cash noted the largest expense of the project is easily the audio/visual component. Mr.  
94 Scoggins stated the proposed configuration is common to most locality boardrooms, and briefly touched on  
95 the various options available given the boardroom's size and capacity. IT Director Elizabeth Lo noted that  
96 the current sound system is very dated and completely analog; it is not supported and will reach a point in  
97 about one year where it will not be compatible with our infrastructure and hardware.

98                   There followed a discussion between members of the Board and staff regarding the proposed room  
99 configurations and options, with the Board clarifying that they are in favor of alterations that enable more  
100 citizens to attend in person, give us better sound, and continue to enable remote viewing by the public.  
101 They asked staff to get more information on options with decreased costs so the Board can move forward  
102 with authorizing the project.

103                   There being no further discussion, the Board of Supervisors recessed at 5:45 pm.

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105

106 **7:10 PM SPECIAL CALLED MEETING**

107 **Broadband Authority:** John Sharp, District 4, Chair; Charla Bansley, District 3, Vice-Chair; Mickey  
108 Johnson, District 1; Edgar Tuck, District 2; Tommy Scott, District 5; Bob Davis, District 6; and Tammy  
109 Parker, District 7

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111 **Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Deputy County Administrator  
112 Amanda Kaufman, Public Works Director Sheldon Cash, and Executive Assistant Brigitte Lockett

113 \_\_\_\_\_

114 Chairman Sharp called the Broadband Authority to order and at the request of County Attorney  
115 Patrick Skelley, called for a motion to add a possible action item resulting from the closed session's  
116 discussion.

117 **Supervisor Johnson made a motion to add an action item following the closed session to the**  
118 **Broadband Authority's agenda.**

119 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
120 **Mrs. Parker**

121 **Voting no: none**

122 **Motion passed.**

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124 **Supervisor Johnson called for a vote to enter into Closed Session pursuant to Section 2.2-3711**  
125 **(A) (8)** Consultation with legal counsel employed or retained by a public body regarding specific legal  
126 matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be  
127 construed to permit the closure of a meeting merely because an attorney representing the public body is in  
128 attendance or is consulted on a matter (specifically, pertaining to the broadband project).

129 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**  
130 **and Mrs. Parker**

131 **Voting no: none**

132 **Motion passed.**

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134 **Supervisor Johnson made a motion to go back into regular session.**

135 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis,**  
136 **and Mrs. Parker**

137 **Voting no: none**

138 **Motion passed.**

139 -----

140 **WHEREAS**, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to  
141 an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information  
142 Act; and

143           **WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board  
 144 of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

145           **NOW, THEREFORE BE IT RESOLVED**, that the Bedford County Board of Supervisors does hereby  
 146 certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted  
 147 from open meeting requirements by Virginia law were discussed in the closed meeting to which this  
 148 certification resolution applies, and (ii) only such public business matters as were identified in the motion  
 149 convening the closed meeting was heard, discussed or considered by the Bedford County Board of  
 150 Supervisors.

<u>MEMBERS:</u>	<u>VOTE:</u>
151           John Sharp, Chair	Yes
152           Charla Bansley, Vice-Chair	Yes
153           Mickey Johnson	Yes
154           Edgar Tuck	Yes
155           Tommy Scott	Yes
156           Bob Davis	Yes
157           Tammy Parker	Yes
158           -----	

160           **Supervisor Johnson made a motion to approve a resolution directing staff to initiate close-**  
 161 **out of the construction phase of the Bedford County Broadband Initiative:**

162           **WHEREAS**, the Bedford County Broadband Authority remains committed to providing quality  
 163 high-speed internet service to the citizens of Bedford County, Virginia; and

164           **WHEREAS**, Blue Ridge Towers, Inc. has undertaken the construction phase of the Bedford County  
 165 Broadband Initiative (the "Project"), pursuant to the Comprehensive Agreement between Blue Ridge  
 166 Tower, Inc., BRISNET, LLC, and the Bedford County Broadband Authority, dated as of February 6, 2019  
 167 (the "Comprehensive Agreement"); and

168           **WHEREAS**, Blue Ridge Towers was given a deadline of August 14, 2020 to complete the  
 169 construction phase of the Project; and

170           **WHEREAS**, Bedford County Broadband Authority desires to have the Project completed forthwith  
 171 and without further undue delay.

172           **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Broadband Authority that staff is  
 173 directed to (1) initiate the Substantial Completion inspection of the Project on Thursday, November 12,  
 174 2020 as has been requested by Blue Ridge Towers; (2) provide notice to Blue Ridge Towers that if  
 175 Substantial Completion of the Project is not achieved by Thursday, November 12, 2020, exclusive of the  
 176 Huddleston fiber run, or if Final Completion of the Project, including all punch list items, is not achieved  
 177 by 5:00 p.m. on Monday, November 23, 2020, its role in the Comprehensive Agreement shall be terminated;  
 178 (3) commence emergency procurement of a different contractor to finish the Project if Blue Ridge Towers'  
 179 role in the Comprehensive Agreement is terminated, and proceed with all contractual remedies against Blue

180 Ridge Towers; (4) forthwith initiate discussions with BRISNET regarding the prompt implementation of  
 181 the Operations Phase of the Project.

182 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 183 **Mrs. Parker**

184 **Voting no: None**

185 **Motion passed.**

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187 There being no further discussion, the Broadband Authority adjourned at 6:45 pm.

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189 **7:10 PM REGULAR MEETING**

190 **Board of Supervisors:** John Sharp, District 4, Chair; Charla Bansley, District 3, Vice-Chair; Mickey  
 191 Johnson, District 1; Edgar Tuck, District 2; Tommy Scott, District 5; Bob Davis, District 6; and Tammy  
 192 Parker, District 7

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194 **Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Deputy County Administrator  
 195 Amanda Kaufman, Interim Community Development Director Jordan Mitchell, Human Resources Director  
 196 Dawn Fields, Sheriff Mike Miller, Communications Manager Jeff Johnson, and Executive Assistant  
 197 Brigitte Lockett

198 \_\_\_\_\_

199 (1) Chairman Sharp called the meeting to order and welcomed those in attendance.

200 (2) Chairman Sharp asked the room to observe a moment of silence.

201 (3) Chairman Sharp led the room in the pledge of allegiance.

202 \_\_\_\_\_

203 (4) **Approval of Agenda**

204 Supervisor Davis noted that the Board was presented with a request for amendments to the Zoning  
 205 Ordinance regarding solar farms at a prior meeting. He requested that an action item be added to revisit this  
 206 topic; the Chairman added the item as action item #9e.

207 **Supervisor Scott made a motion to approve the agenda as amended.**

208 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 209 **Mrs. Parker**

210 **Voting no: None**

211 **Motion passed.**

212 \_\_\_\_\_

213 (5) **Citizen Comments**

- 214 • Leroy Sanders, 1476 Fancy Grove Road, Bedford; Mark Martin, 7791 Leesville Road, Bedford;
- 215 Mark Wagner, 5068 Dundee Road, Huddleston; Sara Sanders Foree, 1476 Fancy Grove Road,
- 216 Bedford; and Jon Pubak, Gentry Locke, 10 Franklin Road, Roanoke, addressed the Board to

217 voice their support for allowing solar farms in Bedford County. Reasons for their support  
 218 included solar being a reliable source of revenue for farmers, as well as a way to use land that  
 219 is not suitable for farming or housing. Several of the speakers noted they were already multi-  
 220 generational farmers in the county and this type of allowed use could benefit their farms  
 221 tremendously. Additionally, solar farms would enable farmers to keep their farms in the family  
 222 without subdividing the land when it's passed on to their children. It was also noted that other  
 223 farming uses, such as sheep and honey, can be implemented in the same fields that are utilized  
 224 for solar panels.

- 225 • Bruce Hartwick, 418 W. Franklin St., Bedford addressed the Board to note he had recently  
 226 been elected to the Bedford Town Council and stated he is looking forward to working with  
 227 the County in the future.
- 228 • Robert Kennedy, 1886 Rock Spring Road, Goodview, stated he has not benefitted from the  
 229 recent internet expansion with Comcast, and Briscnet does not work in his area. He said none  
 230 of the new broadband infrastructure benefits his area, and he has been told by Comcast it will  
 231 cost approximately \$10,000 to receive access to internet. He said his understanding was that  
 232 Comcast was supposed to go to “the last mile” and this has not happened. Mr. Kennedy asked  
 233 the Board to assist citizens with expanding access to current (or other) connection options.

234

235 **(6) Consent Agenda**

236 County Administrator Robert Hiss reviewed the following items on the consent agenda. The items  
 237 were voted on separately as Supervisors Tuck and Johnson had conflicts of interest with #6b.

- 238 a. Consideration of a resolution authorizing the application, acceptance, and appropriation of a  
 239 2020 Bulletproof Vest Grant for the Sheriff's Office. (*Resolution #R 110920-01*)

240 **Supervisor Johnson made a motion to approve consent agenda.**

241 **WHEREAS**, the Sheriff's Office prepared a grant application to be submitted to the Bulletproof Vest  
 242 Program with the U.S. Department of Justice; and

243 **WHEREAS**, the funds will be used to provide 46 additional vests at a cost of \$50,554.00 from April  
 244 1, 2020 until March 31, 2022; and

245 **WHEREAS**, the grant requires a local match of 50%, or \$25,277.00, which will be met with  
 246 operational savings in the FY21 budget and the \$14,000.00 also included in the FY21 Adopted budget for  
 247 this purpose.

248 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, that the  
 249 Board does hereby authorize the submission of a Bulletproof Vest Grant Application in the amount of  
 250 \$50,554.00 to the Bulletproof Vest Program with the U.S. Department of Justice. If awarded, the Board  
 251 authorizes acceptance and appropriation of the funds awarded.

252 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 253 **Mrs. Parker**



254 **Voting no: None**

255 **Motion passed.**

256 -----

257 **b.** Consideration of a resolution requesting a real estate tax refund for a tax exempt property.

258 *(Resolution #R 110920-02)*

259 **Supervisor Parker made a motion to approve Resolution #R 110920-02.**

260 **WHEREAS**, A property belonging to Eastlake Property Holdings LLC is being exclusively utilized  
261 for religious purposes as a church and therefore, exempt from real estate taxes; and

262 **WHEREAS** the exemption is effective as of 1/1/2020; and

263 **WHEREAS** Eastlake Property Holdings LLC is due a refund of \$10,796.75; and

264 **WHEREAS** upon evidence presented, the Commissioner of the Revenue requests that \$10,796.75  
265 be refunded to Eastlake Property Holdings LLC; and

266 **WHEREAS** this request is made pursuant to the provisions of Section 58.1-3981 of the Code of  
267 Virginia and with the consent of the County Attorney for Bedford County; and

268 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors that the Board  
269 does hereby authorize the Treasurer of Bedford County to refund to Eastlake Property Holdings LLC the  
270 amount of \$10,796.75.

271 **Voting yes: Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and Mrs. Parker**

272 **Voting no: None**

273 **Abstained: Mr. Johnson and Mr. Tuck**

274 **Motion passed.**

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276 **(7) Approval of Minutes**

277 **Supervisor Johnson made a motion to approve the minutes of July 27, 2020 as presented.**

278 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
279 **Mrs. Parker**

280 **Voting no: None**

281 **Motion passed.**

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283 **(8) Public Hearings & Presentations**

284 **(8a)** Public Works Director Sheldon Cash addressed the Board with a resolution authorizing the  
285 adjustment of fees associated with the disposal of solid waste. Mr. Cash briefly reviewed his request, the  
286 details of which are given in the resolution below.

287 The citizen comment portion of the public hearing was opened.

288 Mr. Bruce Hartwick addressed the Board to state he was against raising the fees because it is his  
289 understanding the landfill is to be closed. There being no one else desiring to speak, this portion of the  
290 public hearing was closed.

291 Chairman Sharp explained that while the landfill cell is being shut down because it is nearing  
 292 capacity, the less expensive option is to have the transfer station. The increased fees allow us to cover the  
 293 costs associated with the transfer station.

294 **Supervisor Davis made a motion to approve Resolution #R 110920-03.**

295 **WHEREAS**, the Bedford County Board of Supervisors (hereinafter the Board) has considered  
 296 possible adjustment of the currently-levied fees pertaining to the disposal of solid waste at the Bedford  
 297 County Waste Management Facility; and

298 **WHEREAS**, the Board advertised and conducted a public hearing on November 9, 2020; and

299 **NOW, THEREFORE, BE IT RESOLVED** that the Bedford County Board of Supervisors does hereby  
 300 authorize a change in the current rate of \$41 per ton of commercially-hauled solid waste, including  
 301 yard/debris waste, to \$52 per ton.

302 **BE IT FURTHER RESOLVED** that the Board does hereby authorize the elimination of the current  
 303 residential disposal allowance of 8 free tires per year per household.

304 **BE IT FURTHER RESOLVED** that the Board does hereby authorize the adjustment of tire disposal  
 305 surcharges (wheel size 24 inches or less) from the current rate of \$2 per tire to a rate of \$3 per tire.

306 **BE IT FURTHER RESOLVED** that the Board does hereby authorize adjustment of fees for disposal  
 307 of inert materials, including concrete, brick, block, soil, and rock from the current rate of \$0 to a rate of \$5  
 308 per ton.

309 **BE IT FURTHER RESOLVED** that the Board does hereby authorize the adjustment of fees for  
 310 weight-only public scale tickets from the current rate of \$1 per ticket to \$5 per ticket.

311 **BE IT FURTHER RESOLVED** that the Board does hereby authorize the adjustment of fees for  
 312 disposal of single-wide mobile homes from the current rate of \$250 to a proposed rate of \$250 plus \$52 per  
 313 ton.

314 **BE IT FURTHER RESOLVED** that the effective date of such adjustments shall be for materials  
 315 delivered on and after January 4, 2021.

316 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 317 **Mrs. Parker**

318 **Voting no: None**

319 **Motion passed.**

320 \_\_\_\_\_

321 **(9) Action & Discussion Items**

322 **(9a)** County Administrator Robert Hiss addressed the Board with a resolution to appropriate an  
 323 additional \$250,000 of CARES Act funds to the Non-Profit Recovery Program. Mr. Hiss noted this item  
 324 was tabled at the last meeting so staff could gather more information for the Board. He said community  
 325 feedback has been very positive, and the resulting applications met the criteria for receiving funds but  
 326 totaled more than was originally appropriated from the CARES Act funds for this program.

327

328 **Supervisor Johnson made a motion to approve Resolution #R 110920-04.**

329 **WHEREAS**, the Board of Supervisors believed it important to aide in the financial recovery of  
330 non-profits in Bedford County impacted by COVID; and

331 **WHEREAS**, on August 10, 2020, \$350,000 was initially appropriated to this program; and

332 **WHEREAS**, the funding requests from non-profits have eclipsed the initial \$350,000 budget with  
333 a total of \$597,967.

334 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, to  
335 appropriate an additional \$250,000 of CARES Act funds to the Non-Profit COVID recovery program.

336 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
337 **Mrs. Parker**

338 **Voting no: None**

339 **Motion passed.**

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341 **(9b)** Fire & Rescue Chief Jack Jones, Jr., addressed the Board with a resolution adopting the Virginia  
342 Department of Labor & Industry's mandated Infectious Disease Preparedness and Response Plan. Chief  
343 Jones gave an overview of the process that led to this request, noting that the development of this Plan was  
344 mandated by the State and brings us into compliance with current standards and guidelines.

345 **Supervisor Tuck made a motion to approve Resolution #R 110920-05.**

346 **WHEREAS**, the Commonwealth of Virginia Department of Labor and Industry (DLAI) placed into  
347 effect Emergency Temporary Standard 16 VAC 25-220; and

348 **WHEREAS**, this Standard requires the local development of an Infectious Disease Preparedness and  
349 Response Plan in response to the Pandemic associated with SARS CoV-2 the virus that leads to COVID-  
350 19; and

351 **WHEREAS**, Bedford County has developed a training program and the required plan per this  
352 Emergency Temporary Standard for all employees; and

353 **WHEREAS**, this training program has been provided across the county government and proper  
354 record keeping in compliance with the standard is occurring.

355 **NOW, THEREFORE, BE IT RESOLVED**, the Bedford County Board of Supervisors hereby adopts  
356 the Bedford County Infectious Disease Preparedness & Response Plan.

357 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
358 **Mrs. Parker**

359 **Voting no: None**

360 **Motion passed.**

361 -----

362 **(9c)** Fire & Rescue Chief Jack Jones, Jr., addressed the Board with a resolution authorizing the purchase  
363 of two ambulances for the Bedford County Department of Fire & Rescue. Chief Jones said the ambulances  
364 are needed based on the replacement cycle, noting ambulances last about three years in Bedford due to the

365 size of the county. He said the vendor has several already on site and available, and already built to our  
 366 specifications, which is a financial benefit to our County. He noted the increased volume of calls due to,  
 367 among other things, the pandemic, and the impact the increased calls were having on our ambulances and  
 368 fleet maintenance. Chief Jones then took questions from the Board, clarifying that ambulance vehicles are  
 369 rotated out at approximately 150,000 miles due to the high cost of maintenance. He noted that unlike private  
 370 diesel vehicles, there are serious liabilities to an ambulance breaking down while in service.

371 Supervisor Parker stated that this request was discussed in the Public Safety Committee meeting,  
 372 and they felt this was a good opportunity to use CARES Funds appropriately. In addition, the need for the  
 373 ambulances is obviously there and we don't currently have enough vehicles (we are actually borrowing  
 374 ambulances right now).

375 **Supervisor Parker made a motion to approve Resolution #R 110920-06.**

376 In response to a question from Supervisor Scott, Mr. Hiss stated this will reduce our CARES fund  
 377 by \$640,000 and noted there is plenty in that fund to cover the costs. Supervisor Johnson said he wanted to  
 378 be sure good accounting records are kept with regard to how any CARES funds are applied to salaries. Mr.  
 379 Hiss noted that this would not come from that particular pot of CARES Act funds, and that nearly \$5 million  
 380 in our COVID funds have not even been appropriated. Any money spent on the ambulances would not  
 381 come from the funds for salaries that we are allowed to reimburse ourselves for, nor would it come from  
 382 the CIP.

383 **WHEREAS**, the citizens of this county continue to experience increased need for 911 ambulance  
 384 calls and the degree that COVID-19 continues to impact the Emergency Medical Service delivery system  
 385 in terms of the requirement to protect citizens and providers from exposure to infectious diseases on every  
 386 encounter and;

387 **WHEREAS**, Bedford County Fire & Rescue requires up to date and safe apparatus to meet the  
 388 citizens demand for emergency services at all times and is further challenged by the demands of SARS-  
 389 CoV-2 the virus that causes COVID-19 in the delivery of appropriate and safe pre-hospital medical care  
 390 and transportation and ;

391 **WHEREAS**, CARES ACT Funds are available to meet this emergency need to deploy new  
 392 ambulances into the field and to have units with enhanced infection control components';

393 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, to  
 394 appropriate \$640,000 from CARES ACT funds for the purchase of two Horton Ambulance Medic units as  
 395 expeditiously as possible.

396 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 397 **Mrs. Parker**

398 **Voting no: None**

399 **Motion passed.**

400 -----

401 **(9d)** County Administrator Robert Hiss addressed the Board with a resolution awarding the contract for  
 402 Agenda and Meeting Management Software. Mr. Hiss noted that the agenda process currently in use is very  
 403 time consuming and cumbersome. This software will dramatically improve the workflow and save many  
 404 hours for staff members. The Board had put \$25,000 aside for this software in last year's budget; there  
 405 wasn't time to do this last year, so we launched into it this year instead. After a thorough vetting process,  
 406 PrimeGov was selected as the vendor of choice for Bedford County. Mr. Hiss noted that this software will  
 407 ultimately be utilized by other departments as well as Administration for their meetings and agenda  
 408 compilations. Mr. Hiss then answered clarifying questions from the Board regarding the cost and use of the  
 409 software. In response to a request from the Board, Mr. Hiss said he will go back to the vendor and ask for  
 410 a reduction in some of the costs.

411 **Supervisor Tuck made a motion to approve Resolution #R 110920-07; Mr. Johnson made a**  
 412 **friendly amendment to the motion requesting that the County Administrator seek a discount on the**  
 413 **quoted price.**

414 **WHEREAS**, County administrative staff does not have software to support the creation of an agenda,  
 415 preparing the minutes, and archiving such information; and

416 **WHEREAS**, a quality agenda management system will streamline tasks, integrate with the website,  
 417 standardize forms, support a workflow process, increase transparency, include a minute maker, have a post  
 418 meeting archiving tool, and a successful system will also integrate with cameras for live streaming  
 419 purposes; and

420 **WHEREAS**, a Request for Proposal yielded eight responses and after demonstrations and checking  
 421 references, the selection committee recommends PrimeGov as the vendor of choice; and

422 **WHEREAS**, the Board of Supervisors appropriated funds that will cover the cost of implementation  
 423 and training for FY21.

424 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, that the  
 425 County Administrator is hereby authorized to execute a contract with PrimeGov to provide agenda and  
 426 meeting management software services.

427 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 428 **Mrs. Parker**

429 **Voting no: None**

430 **Motion passed.**

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432 **(9e)** Supervisor Davis withdrew his request for more discussion on solar farms.

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#### 434 **(10) Board Committee Reports**

435 **(10a)** Supervisor Tuck gave a brief Public Safety Committee update, noting the ambulances voted on  
 436 earlier this evening were one of the topics they discussed. The Committee also recommended approval for  
 437 reclassifying a position to a full-time training officer, which will now go to the Personnel Committee for

438 consideration. Mr. Hiss stated that an annual leave multiplier for the Fire and Rescue 24-hour shifts was  
 439 also recommended for the Personnel Committee to consider. Other items, such as air pack replacements  
 440 and turnout gear, were discussed and will be further explored when the FY22 budget process is underway.  
 441 Supervisor Parker stated the formula for helping out the fire companies with fuel reimbursements will also  
 442 be discussed during budget.

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444 **(11) Board Member Comments**

445 Supervisor Johnson stated there will be a special called meeting of the Parks and Recreation  
 446 Advisory Committee regarding a private facility seeking public funding.

447 \_\_\_\_\_

448 **(12) Board Appointments - none**

449 \_\_\_\_\_

450 **(13) County Administrator Report**

451 County Administrator Robert Hiss stated he had distributed his drafted proposal for the 2021  
 452 Legislative Priorities to the Board late last week and asked if they had anything they would like to add. He  
 453 noted this would come back to the Board at a later meeting this year for adoption.

454 Supervisor Tuck asked for supporting language for Delegate Byron's upcoming proposed  
 455 legislation regarding tow sports, such as wake surfing too close to the shore that severely damages the  
 456 shoreline and the docks.

457 Chairman Sharp asked the Board to review the priorities and come back at a future meeting with  
 458 recommendations.

459 \_\_\_\_\_

460 **(14) County Attorney Report – nothing to report**

461 \_\_\_\_\_

462 **(15) Board Information**

463 **(15a)** The Board was given the Bedford Communications Monthly Report for October 2020 for review.

464 **(15b)** The Board was given the Bedford Regional Water Authority Board of Directors meeting minutes  
 465 from September 15, 2020 for review.

466 \_\_\_\_\_

467 **(16) Board Calendar & Reminders**

468 Chairman Sharp noted the upcoming meetings on the Board's calendar:

- 469 • November 23 – Regular meeting at 7:00 pm
- 470 • December 14 – Worksession from 5:00 – 6:30 pm; Regular meeting at 7:00 pm
- 471 • January 11, 2021 – Worksession from 5:00 – 6:30 pm; Organizational/Regular meeting at 7:00  
 472 pm

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474

475           **Supervisor Scott made a motion to adjourn at 8:08 pm.**  
476           **Voting yes:   Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
477                               **Mrs. Parker**  
478           **Voting no:   none**  
479           **Motion passed.**