

BOARD OF SUPERVISORS



February 22, 2021 Agenda





WORKSESSION AGENDA
BEDFORD COUNTY BOARD OF SUPERVISORS
TOWN OF BEDFORD MUNICIPAL BUILDING
FEBRUARY 22, 2021

5:30 PM

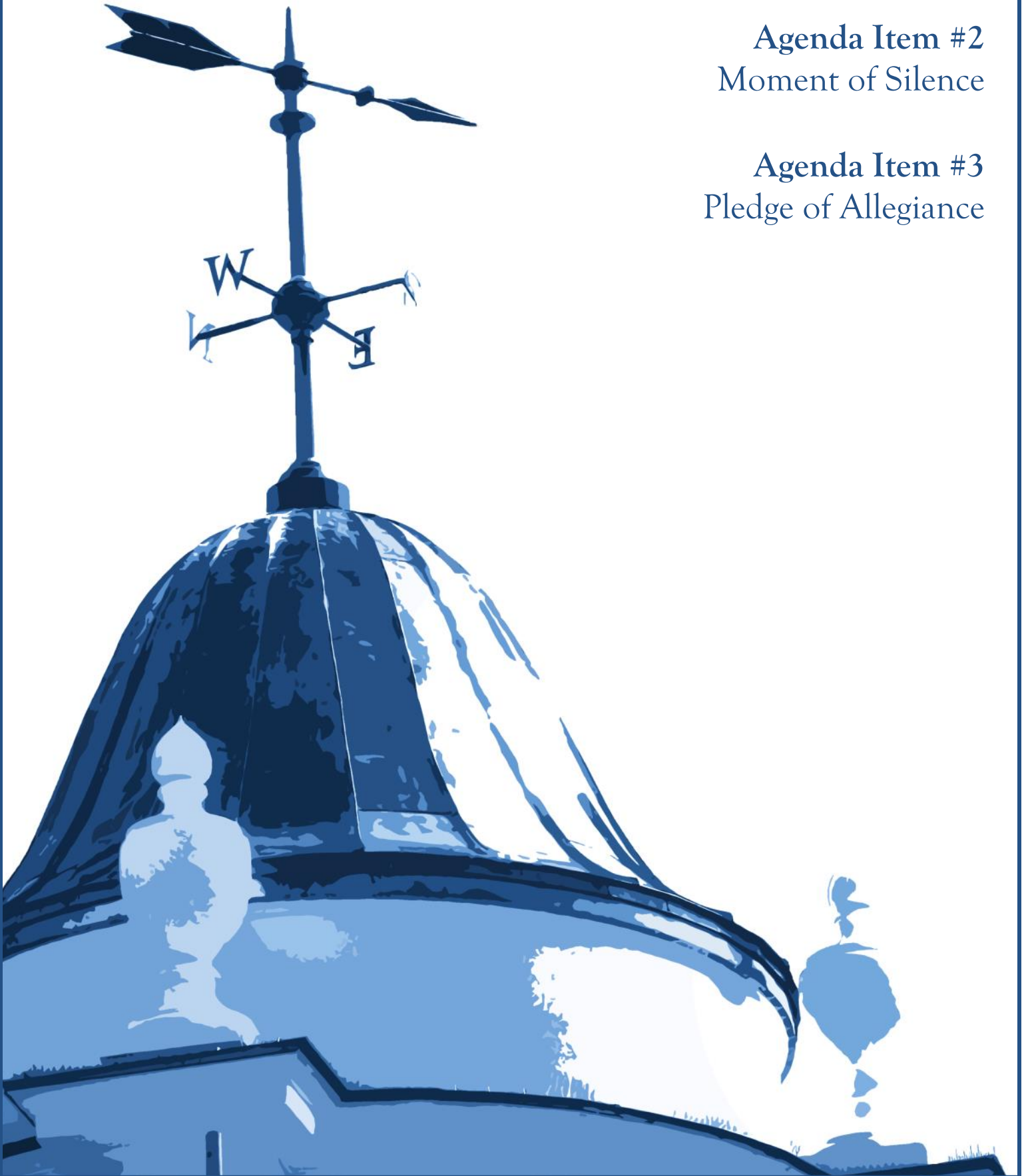
WORKSESSION

- (1) Call to Order
- (2) Annual report from the Extension Office (*documentation will be distributed at the worksession*)
- (3) Recess the Board of Supervisors for a dinner break at 6:30 pm

Agenda Item #1
Call to Order & Welcome

Agenda Item #2
Moment of Silence

Agenda Item #3
Pledge of Allegiance



Agenda Item #4
Approval of Agenda





REGULAR MEETING AGENDA
BEDFORD COUNTY BOARD OF SUPERVISORS
AND THE BROADBAND AUTHORITY
TOWN OF BEDFORD MUNICIPAL BUILDING
FEBRUARY 22, 2021

7:00 P.M. REGULAR MEETING

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Citizen Comments**
- (6) Consent Agenda** *(none)*
- (7) Approval of Minutes** – *to be sent under separate cover*
- (8) Public Hearings & Presentations**
 - a.** Consideration of two resolutions initiating amendments to select provisions of the Bedford County Zoning and Subdivision Ordinances. *(Resolution #R 022221-01 and Resolution #R 022221-02*
 - *Staff presentation by Community Development Director Jordan Mitchell*
 - b.** Consideration of an ordinance to amend and readopt the Bedford County Zoning Ordinance by changing the Zoning District Designation of a portion of Tax Map #153-A-28D. *(Ordinance #O 022221-03)*
 - *Staff presentation by Community Development Director Jordan Mitchell*
- (9) Action & Discussion Items**
 - a.** Consideration of a resolution authorizing grant application submission, acceptance, and supplemental appropriation of an \$80,000 grant with the Virginia Tobacco Region Revitalization Commission. *(Resolution #R 022221-04)*
 - *Staff Presentation by Economic Development Director Traci Blido*
- (10) Board Committee Reports** - *none*
- (11) Board Comments**

(12) Board Appointments**(13) County Administrator Report****(14) County Attorney Report**

- a. Closed Session pursuant to **Section 2.2-3711 (A) (1)** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively; **Section 2.2-3711 (A) (29)** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; **and Section 2.2-3711 (A) (8)** Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (all are pertaining to personnel related to the Broadband project).

(15) Board Information

- a. Bedford Regional Water Authority meeting minutes from January 19, 9021

(16) Board Calendar and Reminders

- March 1 – Budget Worksession beginning at 5:00 pm (County Administration Building - Ground Floor Training Room)
- March 8 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (Town Council Hall)
- March 15 – Budget Worksession beginning at 5:00 pm (County Administration Building - Ground Floor Training Room)

- March 22 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (Town Council Hall)

Adjourn

Agenda Item #5
Citizen Comments



Agenda Item #6
Consent Agenda



Agenda Item #7
Approval of Minutes



Agenda Item #8
Public Hearings and Presentations





BEDFORD COUNTY BOARD OF SUPERVISORS

Agenda Item Summary

MEETING DATE: 2/22/2021

AGENDA ITEM #8a

Resolution #R 022221-01 and R 022221-02

Work Session Regular Meeting
 Consent Public Hearing Action Closed Session Information

ITEM TITLE: Subdivision and Zoning Ordinance Text Amendments

RECOMMENDATION

The Board of Supervisors initiated the requested text amendments for public hearing. Once initiated, the Planning Commission will hold a public hearing and provide a recommendation to the Board of Supervisors.

SUMMARY

The Planning Commission and staff have been working on the following list of text amendments in 2020 to the Zoning and Subdivision Ordinance related to changes in the permitting process due to Energov or other amendments that have been requested by staff. A brief summary of the proposed changes are below:

- 1) Update permitting processes with subdivision plats in the subdivision ordinance (digital vs. hard copy) and minor adjustments to the requirements for the Vicinity Map.
- 2) Address the “Access to Adjoining Property” requirement of the subdivision ordinance due to the amount of waiver requests received.
- 3) Increase the maximum floor area of a dwelling and accessory structure(s) permitted for a “Home Occupation, Type I and Type II” use in the zoning ordinance.
- 4) Create a maximum fence height in residential zoning districts (R-1, R-2, R-3, R-4, and PRD) for fences located in front of the building line (6 foot maximum height) in the zoning ordinance.
- 5) Clarify Section 30-100-2(d) of the zoning ordinance for new construction activity in instances where a structure is built over the common lot line between two (2) lots under the same ownership.
- 6) Provide for the zoning administrator to waive requirements in the zoning ordinance in order to facilitate the subdivision of a lot with multiple single-family detached dwellings.
- 7) Permit a “Broadcasting Tower, Radio” use in the AP (Agricultural Rural Preserve) zoning district by special use permit with more stringent standards that are specified in article IV of the zoning ordinance.

PRIOR ACTIONS

N/A

FISCAL IMPACT

N/A

CONTACTS

Jordan Mitchell, Planner

ATTACHMENTS

Subdivision Ordinance Initiating Resolution
Zoning Ordinance Initiating Resolution

REVIEWED BY

Patrick Skelley, County Attorney
Robert Hiss, County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 22nd day of February 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

**A RESOLUTION
 INITIATING AMENDMENTS TO SELECT PROVISIONS OF
 THE BEDFORD COUNTY ZONING ORDINANCE**

WHEREAS, the regulations of the Bedford County Zoning Ordinance are designed to achieve the general purposes of promoting the public health, safety, convenience, and general welfare; and

WHEREAS, the Board of Supervisors understands that the social, economic, and physical development characteristics of Bedford County are not permanent but dynamic conditions; and that the Zoning Ordinance must be periodically examined and amended to respond to these changing community conditions; and

NOW, THEREFORE, BE IT RESOLVED, that in the furtherance of promoting the public necessity, convenience, general welfare, and for good zoning practice the Bedford County Board of Supervisors hereby initiates amendments to the regulations of the Bedford County Zoning Ordinance as follows:

Part I.

That **Section 30-79, Permitted Use Table**, be amended to permit a “Broadcasting Tower, Radio” use in the AP zoning district by special use with more stringent standards specified in article IV:

Sec. 30-79. - Permitted uses by district.

Sec. 30-79-2. Permitted use table.

Permitted uses by district shall be as shown in the following table where:

"R" Indicates a use by right

"S" Indicates a special use

"*" Indicates more stringent standards as specified in article IV

USES	AP	AR	AV	R-1	R-2	R-3	R-4	PRD	RMH	C-1	C-2	NC	PCD	I-1	I-2	PID	EP
Miscellaneous Uses																	
Broadcasting Tower, Radio	S*		S*							S*	S*			S*	S*		

Part II.

That **Section 30-82-3, Home Occupation, Type I and Type II**, general standards be amended to increase the percentage of the home to 50% from 25% and the storage of goods or products to 20% from 10%:

Sec. 30-82-3. Home Occupation, Type I and Type II

(b) General standards:

- (1) More than one (1) home occupation may be permitted provided the total maximum floor area requirement is not exceeded. The maximum floor area permitted for a home occupation(s) shall be fifty (50) percent of the finished floor area of the dwelling unit. An accessory building or structure may be used with the home occupation, provided the total floor area devoted to the home occupation in the accessory structure and dwelling unit combined does not exceed Fifty (50) percent of the finished floor area of the dwelling unit. Storage of goods or products shall not exceed twenty (20) percent of the finished floor area.

Part III.

That **Section 30-100-2, Yard, setback, height, and distance between buildings requirements**, be amended to clarify subsection “d” for the purposes of calculating setbacks.

Sec. 30-100-2. Yard, setback, height, and distance between buildings requirement

- (d) A structure built over the common lot line, between two (2) lots under the same ownership, will in effect combine these lots and they will hereafter function as one (1) lot for the purpose of calculating setbacks for new construction activity related to the structure (including decks, porches, and any additions to the structure).

Part IV.

That **Section 30-100-5, Single-family detached dwellings; number permitted on a single lot**, be amended to state that the zoning administrator can waive requirements of zoning ordinance and subdivision ordinance in order to facility a subdivision of a lot with two or more single family dwelling units on it.

Sec. 30-100-5. Single-family detached dwellings; number permitted on a single lot

Only one (1) single-family detached dwelling shall be permitted on any lot. The zoning administrator can waive any requirement(s) in the zoning and subdivision ordinance in order to facilitate the subdivision of any existing lot that has two (2) or more single-family detached dwellings.

Part V.

That **Section 30-100-9, Location and Design of Fences**, be amended to add subsection “b” to limit the height of a fence in residential zoning districts to six (6) feet in height in front of the building line for properties with residential uses:

Sec. 30-100-9. Location and design of fences.

- (a) Except as provided for in sections 30-92 and 30-100-8, fences may be constructed in any location, on any lot.
- (b) On any lot in a residential zoning district (R-1, R-2, R-3, R-4, and PRD) with a residential use, fences located in front of the building line shall not exceed six (6) feet in height.

AND BE IT FURTHER RESOLVED, that the proposed amendment be referred to the Planning Commission for review and recommendation to be forwarded to the Board of Supervisors for final consideration and action in accordance with all procedural and public notification requirements as prescribed by local ordinance and state statute.



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 22nd day of February 2021, beginning at 7:00 pm:

<u>MEMBERS:</u>	<u>VOTE:</u>
Tommy W. Scott, Chair	
Tammy Parker, Vice-Chair	
Mickey Johnson	
Edgar Tuck	
Charla Bansley	
John Sharp	
Bob Davis	

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

**A RESOLUTION
INITIATING AMENDMENTS TO SELECT PROVISIONS OF
THE BEDFORD COUNTY SUBDIVISION ORDINANCE**

WHEREAS, the regulations of the Bedford County Subdivision Ordinance are designed to achieve the general purposes of establishing subdivision standards and procedures that guide the orderly, beneficial growth of the community by assuring the orderly subdivision of land and its development to promote public health, safety, convenience, and general welfare within the County; and

WHEREAS, the Board of Supervisors understands that the social, economic, and physical development characteristics of Bedford County are not permanent but dynamic conditions; and that the Subdivision Ordinance must be periodically examined and amended to respond to these changing community conditions; and

NOW, THEREFORE, BE IT RESOLVED, that in the furtherance of promoting the orderly subdivision of land, public health, safety, convenience, and general welfare the Bedford County Board of Supervisors hereby initiates amendments to the regulations of the Bedford County Subdivision Ordinance as follows:

Part I.

That **Section 31-90, Filing**, of a Preliminary Plan be amended to revise the filing requirements in relation to digital review (energov system):

Sec. 31-90. - Filing.

- (a) Prior to county review, a subdivider shall file with the subdivision agent a completed application with fee payment for preliminary plan review. A digital file of the preliminary plan is required at the time of submittal. If hard copies of the preliminary plan are required, the subdivision agent will notify the subdivider. A surveyor or engineer must prepare a preliminary plan.

Part II.

That **Section 31-91, Content**, of a Preliminary Plan be amended to revise the content that is required in the Vicinity Map:

Sec. 31-91. - Content.

The preliminary plan shall include the following information:

- (2) *Vicinity sketch map.* A vicinity sketch map showing the location of the proposed subdivision with respect to adjoining property including the area within one (1) to three (3) mile radius of the proposed subdivision. In addition, this map shall show the locations, names, and route numbers of all existing roads and may provide the names and locations of railroads, political boundaries, subdivisions, public schools, parks, libraries, and fire and rescue stations. The vicinity map shall be shown on an insert on the first sheet with the scale of the map referenced and a north arrow.

Part III.

That **Section 31-107, Filing**, of a Final Plat be amended to revise the filing requirements in relation to digital review (energov system):

Sec. 31-107. - Filing.

- (a) After approval of the preliminary plan for a major subdivision or where a preliminary plan is not required, a subdivider shall file with the subdivision agent an application for final plat approval. A digital file of the final plat is required at the time of submittal. If hard copies of the final plat are required, the subdivision agent will notify the subdivider.

Part IV.

That **Section 31-290, Access to Adjoining Property**, of a Final Plat be amended to state that access to adjoining property is only required when the Virginia Department of Transportation requires it:

Sec. 31-290. - Access to adjoining property.

When required by the Virginia Department of Transportation, street(s) shall be dedicated at strategic locations to provide for future access to adjoining properties which may be subdivided in the future. Each street connection shall intersect property lines at a ninety (90) degree angle or as otherwise approved by the subdivision agent. Whenever a parcel of land located adjacent to an existing subdivision is to be subdivided, a street shall be located so as to connect with the platted street connection of the adjacent existing subdivision. The developer of the new subdivision shall be required to improve the connecting street including the dedicated street connection of the existing subdivision.

AND BE IT FURTHER RESOLVED, that the proposed amendment be referred to the Planning Commission for review and recommendation to be forwarded to the Board of Supervisors for final consideration and action in accordance with all procedural and public notification requirements as prescribed by local ordinance and state statute.



BEDFORD COUNTY BOARD OF SUPERVISORS

Agenda Item Summary

MEETING DATE: 2/22/2021

AGENDA ITEM #8b

Ordinance #O 022221-03

Work Session Regular Meeting

Consent Public Hearing Action Closed Session Information

ITEM TITLE: Rezoning Application #RZ20-0005 - Ted Counts

RECOMMENDATION

The Board of Supervisors approve rezoning permit application #RZ20-0005 as recommended by the Planning Commission.

SUMMARY

New London Professional Center LLC (Ted Counts) is requesting to rezone the portion of Tax Map Number 153-A-28D zoned R-1 (Low-Density Residential district) to C-2 (General Commercial district). The applicant intends to establish a “General Office” and “Guidance Services” uses on the portion of the property requested for rezone. The applicant has not offered voluntary proffers with this request.

PRIOR ACTIONS

The Planning Commission held a public hearing on January 16, 2021. No citizen spoke for or against the application. By a vote of 7-0, the Planning Commission recommended approval of rezoning application #RZ20-0005 to the Board of Supervisors.

FISCAL IMPACT

N/A

CONTACTS

Jordan Mitchell, Director

ATTACHMENTS

RZ20-0005 PC Packet

RZ20-0005 BOS Ordinance (Approval)

REVIEWED BY

Patrick Skelley, County Attorney

Robert Hiss, County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 22nd day of February 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

**AN ORDINANCE TO AMEND AND READOPT THE BEDFORD COUNTY ZONING
 ORDINANCE BY CHANGING THE ZONING DISTRICT DESIGNATION
 OF A PORTION OF TAX MAP #153-A-28D**

WHEREAS, New London Professional Center LLC have submitted Rezoning application #RZ20-0005 to rezone the R-1, Low Density Residential district, portion of Tax Map #153-A-28D to C-2, General Commercial district, in order to establish a “General Office” and “Guidance Services” uses on the property; and

WHEREAS, the application has been submitted pursuant to Section 30-14 of the Zoning Ordinance; and

WHEREAS, the Board of Supervisors has carefully considered the public record, the public testimony, and the recommendations of the Planning Commission; and

WHEREAS, the Board of Supervisors finds that the public necessity, general welfare, and good zoning practice requires adoption of an ordinance to amend the zoning district designation of the subject property; and

WHEREAS, the Board of Supervisors finds that the requested rezoning meets the goals and objectives of the Comprehensive Plan and the purposes of the Zoning Ordinance; and

WHEREAS, no proffers have been voluntarily offered by the applicant for acceptance by the Board of Supervisors; and

NOW, THEREFORE, BE IT ORDAINED, by the Bedford County Board of Supervisors that the Board does hereby amend and readopt the Zoning Ordinance by changing the zoning district designation of the R-1 portion of a parcel identified as 153-A-28D to C-2; and

BE IT FURTHER ORDAINED, that should any portion or provision of this ordinance be held by any court to be unconstitutional or invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance other than the part held to be unconstitutional or invalid.

MEMORANDUM

TO: Planning Commission

FROM: Jordan Mitchell, Director 

DATE: January 4, 2021

SUBJECT: **Rezoning Application #RZ20-0005: Ted Counts**

SYNOPSIS

Ted Counts is requesting to rezone the portion of Tax Map Number 153-A-28D that is zoned R-1 (Low-Density Residential district) to C-2 (General Commercial district) for the purpose of establishing a “General Office” and “Guidance Services” uses. The property is located in Election District #3.

BACKGROUND

Applicant/Property Owner

The applicant is New London Professional Center LLC (Ted Counts), 1614 New London Road, Forest, Virginia 24551.

Engineer

The engineer for the applicant is Bill Berkley, Cardinal Survey & Design PLC, 306 Enterprise Drive, Suite C, Forest, Virginia 24551

Location

Tax Map Numbers 153-A-28D is located at 1088 New London Road. The property has an additional address of 1173 London Links Drive.

Proposed Change

New London Professional Center LLC is requesting to rezone the portion of Tax Map Number 153-A-28D zoned R-1 (Low-Density Residential district) to C-2 (General Commercial district). The applicant intends to establish a “General Office” and “Guidance Services” uses on the portion of the property requested for rezone. The applicant has not offered voluntary proffers with this request.

ANALYSIS

Zoning/Land Use Compatibility

Tax Map Number 153-A-28D is split zoned PCD/R-1 with CO (Corridor Overlay district) and is currently being used for two non-conforming businesses (Central Virginia Family Physicians and Harmony Day Support). Properties in the surrounding area (within a 1 mile radius) are zoned R-1, PCD (Planned Commercial Development district), I-2 (Higher- Intensity Industrial district), AP (Agricultural Rural Preserve district), and split zoned PCD/R-1. The uses of neighboring properties include Sheetz, King of Kings Church, Refresh Auto and Pet Spa, London Downs Golf Course, and a residential use.

Zoning Ordinance

The purpose of the R-1 and C-2 zoning districts are as follows:

R-1 district

The R-1, Low-Density Residential district is established for areas of the county within the urban service area with existing low-middle density residential development, with an average density of from one (1) to three (3) units per acre, and land which appears appropriate for such development. The R-1 district is intended to provide the highest degree of protection from potentially incompatible uses and residential development of a significantly different density, size, or scale, in order to maintain the health, safety, appearance, and overall quality of life of existing and future neighborhoods. In addition to single-family residences, only uses of a community nature which are generally deemed compatible and permitted in the R-1 district. This would include parks and playgrounds, schools, and other similar neighborhood activities.

C-2 district

The purpose of the C-2 district is to provide locations for a variety of commercial and service related activities within the urban service area serving a community of several neighborhoods or large areas of the county. This district is intended for general application throughout the county. General commercial districts are most appropriately found along major arterial thoroughfares which serve large segments of the county's population. The C-2 district permits a wide variety of retail and service related uses. Site development regulations are designed to ensure compatibility with adjoining land uses.

The property currently has two existing businesses (Central Virginia Family Physicians and Harmony Day Support) that are not permissible in the R-1 but were established legally prior to the adoption of the Bedford County Zoning Ordinance. The applicants request to rezone the existing portion of the property from R-1 to C-2 would bring those two uses into conformance (currently non-conforming uses) since they are both permitted in the C-2 zoning district by-right.

The applicant has submitted a concept plan that proposes to establish a "General Office" and "Guidance Services" uses with the construction of two (2) buildings on the property. The proposed uses are defined below and are listed as by-right uses in the C-2 zoning district:

Office, general: Use of a site for business, professional, or administrative offices, excluding medical offices. Typical uses include real estate, insurance, management, travel, or other business offices; organization and association offices; or law, architectural, engineering, accounting or other professional offices.

Guidance services: A use providing counseling, guidance, recuperative, or similar services for persons requiring rehabilitation assistance as a result of mental illness, alcoholism, detention, drug addiction, or similar conditions for only part of a twenty-four-hour day.

Comprehensive Plan

The Bedford County 2030 Comprehensive Plan contains goals and objectives that relate to this rezoning request. They include:

Economic Development

A healthy, diversified economy that is environmentally sensitive and results in business opportunities and quality jobs

The applicant states that the proposed rezoning of the property and subsequent uses will “provide desirable economic development and enlarges the tax base through the construction of new buildings and facilities” and will “provide much-needed services to a population striving to become independent, contributing members of society”.

The Future Land Use map identifies the subject parcel as “Commercial” and “Residential” with the surrounding area (within a 1-mile radius) designated as “Commercial”, “Residential”, “Commercial/Light Industrial”, and “Industrial”. The 2030 Comprehensive Plan Land Use designation is excerpted below for the property associated with this rezoning request:

Commercial

Areas designated for intensive commercial development with access to major roads and public utilities. Includes, but is not limited to, wholesale, retail, and service commercial uses.

Residential

Residential areas located in close proximity to urban services and roads capable of handling higher traffic volumes. These are areas for single-family detached and attached units and apartments/condominiums. Small-scale neighborhood and/or lifestyle commercial (such as small convenience markets and marinas) is allowed where appropriate in this zone. Clustering of housing units is supported in this district.

Voluntary Proffers

The applicant has not submitted voluntary proffers for review with this rezoning request.

Project Impacts

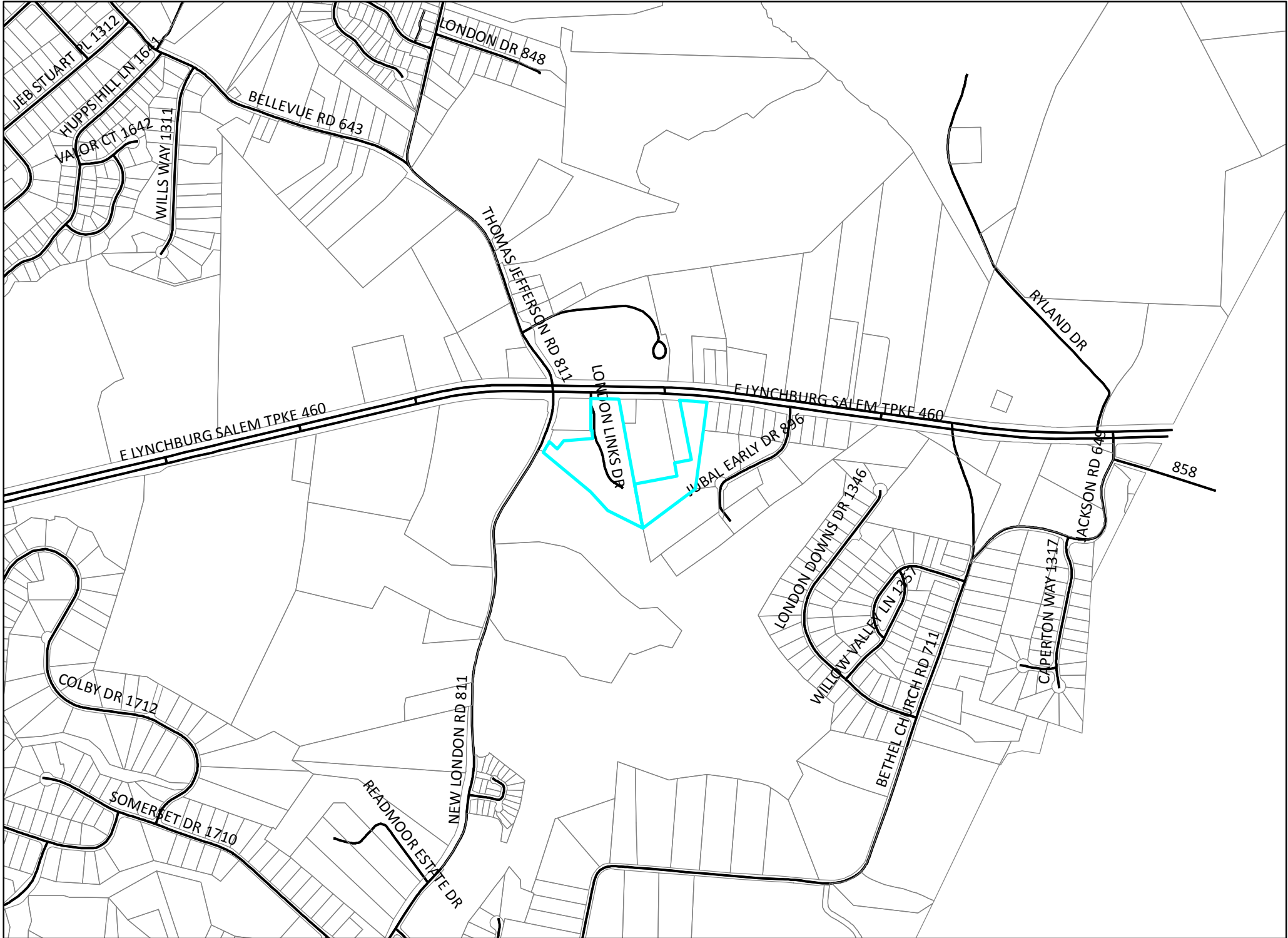
While the rezoning itself will not have impacts, the proposed uses of the property will have impacts. A site plan will be required to establish new uses or expand existing uses and will address any impact on stormwater management and traffic. No new entrances are proposed with this request but a traffic narrative will need to be submitted to VDOT for review with the site plan. The property is served by public water and sewer.

Attachments

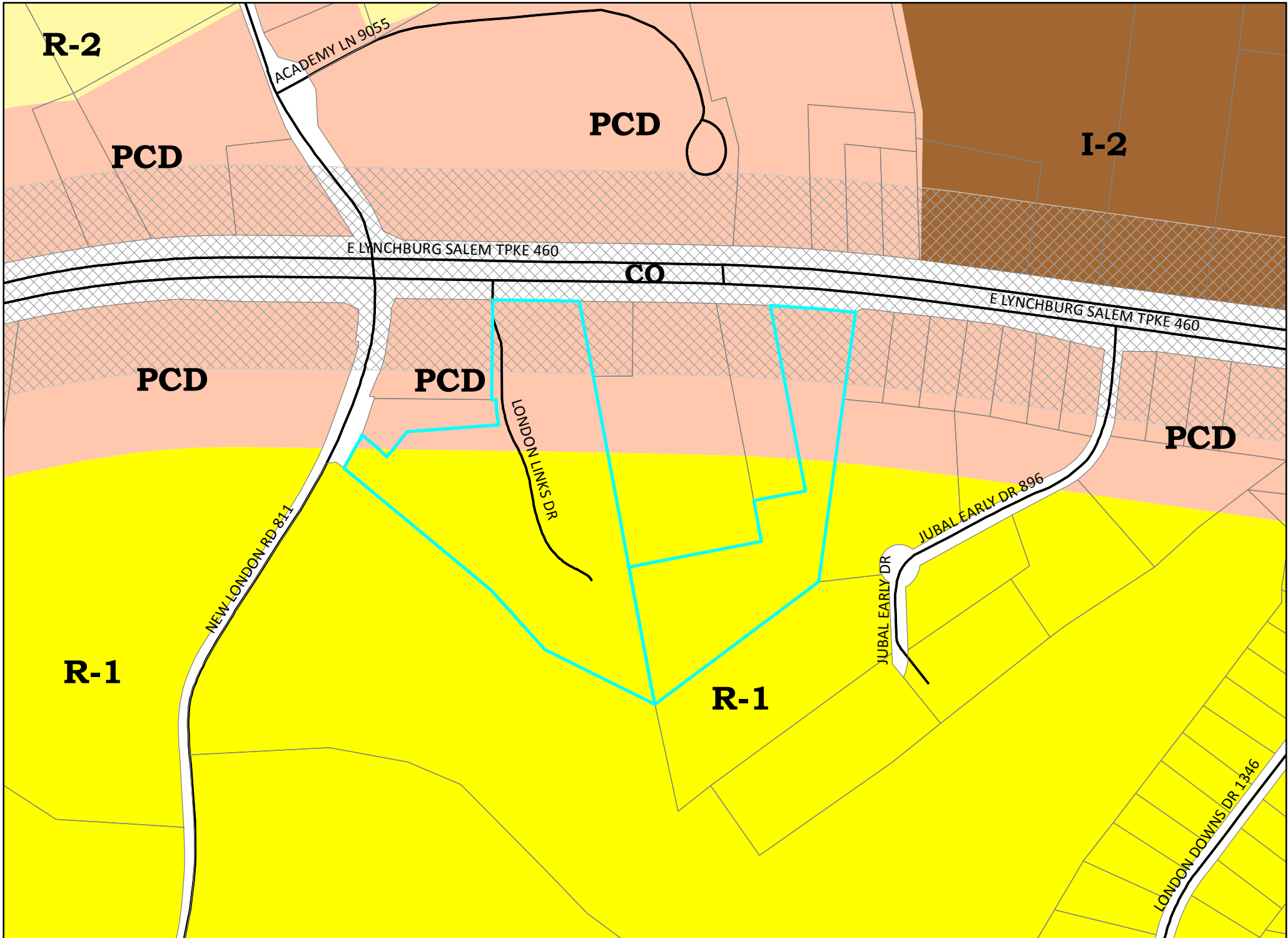
1. Location Map
2. Zoning Map
3. Future Land Use Map
4. Aerial Photograph (VGIN 2018)

5. Concept Plan
6. Section 30-41, Article III, R-1 Low-Density Residential District
7. Section 30-54, Article III, C-2 General Commercial District

Location Map

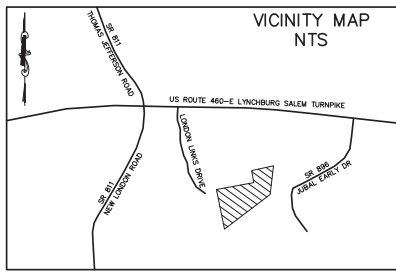


Zoning Map

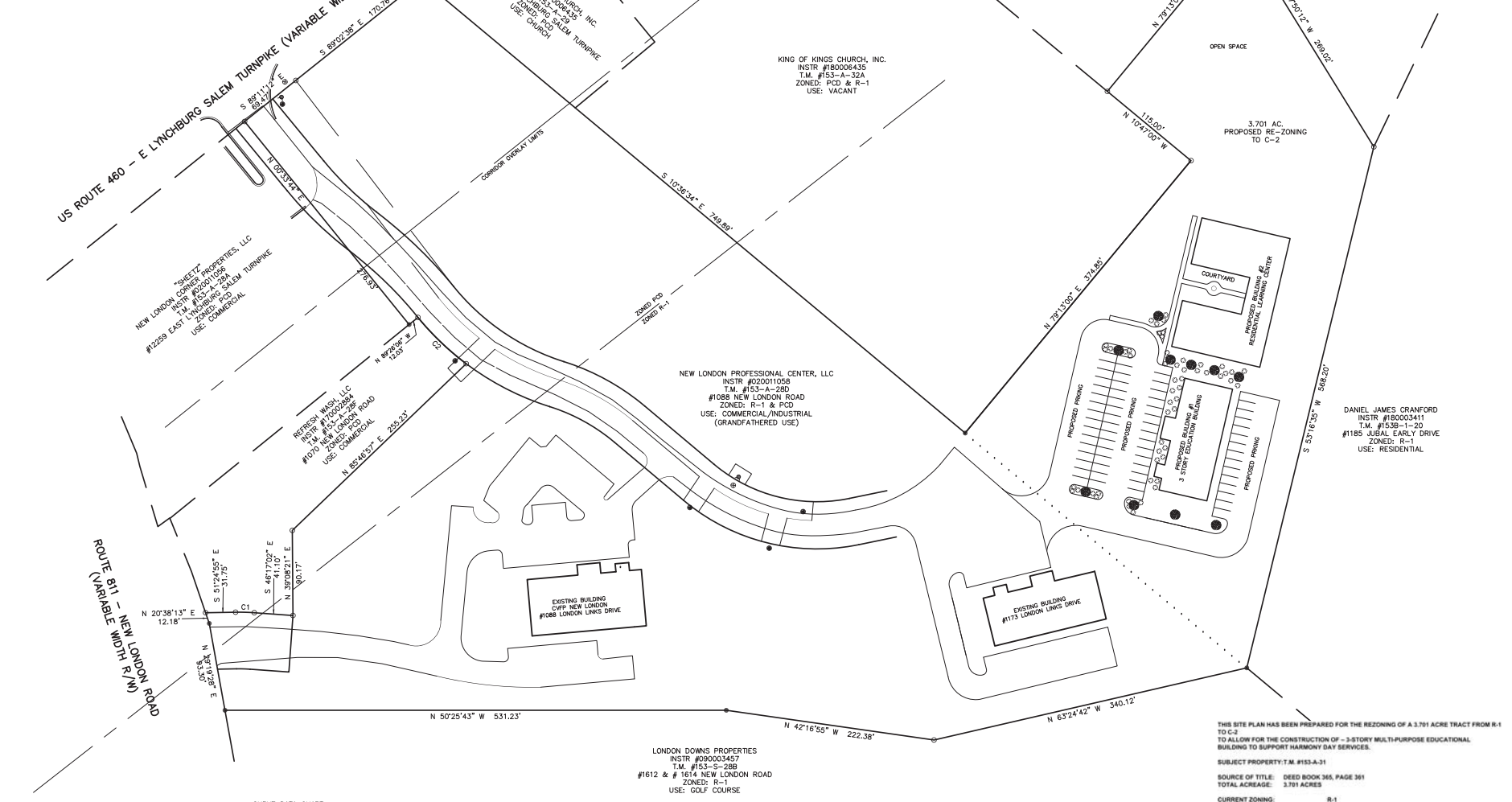
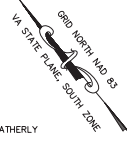


Aerial Photograph (VGIN 2018)



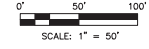


- NOTES:
1. ALL PROPOSED BUILDINGS WILL BE SERVED BY BEDFORD REGIONAL WATER AUTHORITY PUBLIC WATER AND SANITARY SEWER CONNECTIONS.
 2. BY GRAPHIC SCALING ONLY, THIS PROPERTY IS LOCATED IN ZONE "X" (NOT IN A SPECIAL FLOOD HAZARDOUS AREA) ACCORDING TO THE F.E.M.A. FLOOD INSURANCE RATE MAP FOR THE BEDFORD COUNTY, VIRGINIA (#51010C0370), DATED SEPTEMBER 29, 2010. NO FIELD SURVEYING WAS PERFORMED TO MAKE THIS DETERMINATION.
 3. ELECTRIC, TELEPHONE & CABLE SERVICE WILL BE UNDERGROUND ON THE SITE.
 4. ALL EXTERIOR LIGHTING SHALL BE NON-DIRECTIONAL OR GLARE SHIELDED AND DIRECTED AWAY FROM ADJACENT ROADS AND PROPERTY.
 5. A SIGN PERMIT MUST BE OBTAINED PRIOR TO THE PLACEMENT OF ANY SIGNS.
 6. HANDICAP RAMPS AND SIGNAGE MUST BE INSTALLED PER CODE.
 7. LANDSCAPING AS SHOWN IS FOR SCHEMATIC PURPOSES ONLY. A DETAILED LANDSCAPING PLAN SHALL BE PREPARED IN ACCORDANCE WITH LANDSCAPING SECTION OF THE CURRENT BEDFORD COUNTY ZONING ORDINANCE.
 8. ALL LOADING AREAS, REFUSE AREAS, STORAGE YARDS, STORMWATER MANAGEMENT PONDS, HVAC EQUIPMENT, WATER VALVES, RIZ DEVICES OR OTHER OBJECTIONABLE ITEMS MUST BE SCREENED FROM VIEW OF ANY PUBLIC OR PRIVATE STREET OR RESIDENT. SCREENING MAY BE ACCOMPLISHED BY A COMBINATION OF EXISTING VEGETATION, WALLS, FENCES, EARTHEN BERMS AND NEW EVERGREEN VEGETATION APPROPRIATE AND OF SUFFICIENT HEIGHT TO SCREEN THE EQUIPMENT OR ACTIVITY.
 9. STORMWATER MANAGEMENT TO MEET STATE AND LOCAL REGULATIONS.



CURVE DATA CHART

CURVE	DELTA ANGLE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	207°38'13"	122.00	19.88	19.88	S 48°37'06" E
C2	194°37'35"	285.00	71.02	70.85	N 06°37'12" W



THIS SITE PLAN HAS BEEN PREPARED FOR THE REZONING OF A 3.791 ACRE TRACT FROM R-1 TO C-2 TO ALLOW FOR THE CONSTRUCTION OF - 3-STORY MULTI-PURPOSE EDUCATIONAL BUILDING TO SUPPORT HARMONY DAY SERVICES.

SUBJECT PROPERTY: T.M. #153-A-31

SOURCE OF TITLE: DEED BOOK 365, PAGE 361

TOTAL ACREAGE: 3.791 ACRES

CURRENT ZONING: R-1

CURRENT USE: VACANT

PROPOSED USE (CONDITIONAL): PROFESSIONAL OFFICE & MULTI-PURPOSE EDUCATIONAL BUILDING

REVISIONS

REV#	
REV#	
REV#	
REV#	

NEW LONDON PROFESSIONAL CENTER, LLC
SITE EXPANSION

JEFFERSON DISTRICT - BEDFORD COUNTY, VA

CONCEPT PLAN FOR REZONING

SHEET #	OF
PROJECT #	20-241
REF.	100007, 090157
SCALE:	1" = 50'
DATE:	07-14-20

Sec. 30-41. - R-1 Low density residential district.

Sec. 30-41-1. Purpose.

The R-1, Low density residential district is established for areas of the county within the urban service area with existing low-middle density residential development, with an average density of from one (1) to three (3) units per acre, and land which appears appropriate for such development. The R-1 district is intended to provide the highest degree of protection from potentially incompatible uses and residential development of a significantly different density, size, or scale, in order to maintain the health, safety, appearance, and overall quality of life of existing and future neighborhoods.

In addition to single-family residences, only uses of a community nature which are generally deemed compatible and permitted in the R-1 district. This would include parks and playgrounds, schools, and other similar neighborhood activities.

Sec. 30-41-2. Permitted uses.

Permitted uses shall be as listed in section 30-79.

Sec. 30-41-3. Site development regulations.

General standards. For additional, modified, or more stringent standards for specific uses, see article IV, Use and Design Standards.

(a) *Minimum lot requirements:*

- (1) All lots served by private well and sewage disposal systems:
 - a. Area: One (1) acre (forty-three thousand five hundred sixty (43,560) square feet).
 - b. Frontage: One hundred (100) feet on a publicly owned and maintained street.
 - c. Lot Width: One hundred (100) feet.
- (2) Lots served by either public sewer or water:
 - a. Area: Twenty thousand (20,000) square feet.
 - b. Frontage: Seventy-five (75) feet on a publicly owned and maintained street.
 - c. Lot width: Seventy-five (75) feet.
- (3) All lots served by both public sewer and water:
 - a. Area: Ten thousand (10,000) square feet.
 - b. Frontage: Sixty (60) feet on a publicly owned and maintained street.
 - c. Lot Width: Sixty (60) feet.

(b) *Minimum setback requirements:*

- (1) Front yard:
 - a. Principal structures: Thirty (30) feet.
 - b. Accessory structures: Thirty (30) feet or behind the front building line, whichever distance is less.
- (2) Side yard:
 - a. Principal structures: Ten (10) feet.
 - b. Accessory structures: Ten (10) feet when between front and rear building lines and three (3) feet when behind the rear building line and ten (10) feet when in front of the front building line.
- (3) Rear yard:

- a. Principal structures: Twenty-five (25) feet.
 - b. Accessory structures: Three (3) feet.
- (4) Where a lot fronts on more than one (1) street, front yard setbacks shall apply to all streets.
- (5) The expansion of a legally established nonconforming structure into the required side or rear yard shall be permitted provided the expansion does not encroach into the required yard any greater than the existing encroachment.
- (c) *Maximum height of structures:*
- (1) Height limitations:
 - a. Principal structures: Thirty-five (35) feet.
 - b. Accessory structures: Thirty-five (35) feet.

(Ord. of 2-26-2001, App. A; Ord. of 6-10-2013, pt. II; Ord No. O-071116-09, 7-11-2016, pt. I)

Sec. 30-54. - C-2 General commercial district.

Sec. 30-54-1. Purpose.

The purpose of the C-2 district is to provide locations for a variety of commercial and service related activities within the urban service area serving a community of several neighborhoods or large areas of the county. This district is intended for general application throughout the county. General commercial districts are most appropriately found along major arterial thoroughfares which serve large segments of the county's population.

The C-2 district permits a wide variety of retail and service related uses. Site development regulations are designed to ensure compatibility with adjoining land uses.

Sec. 30-54-2. Permitted uses.

Permitted uses shall be as listed in section 30-79.

Sec. 30-54-3. Site development regulations.

General Standards. For additional, modified, or more stringent standards for specific uses, see article IV, Use and Design Standards.

(a) *Minimum lot requirements:*

- (1) Lots served by private well and sewage disposal system;
 - a. Area: One (1) acre (forty-three thousand five hundred sixty (43,560) square feet).
 - b. Frontage: One hundred (100) feet on a publicly owned and maintained street.
- (2) Lots served by either public sewer or water, or both:
 - a. Area: Fifteen thousand (15,000) square feet.
 - b. Frontage: Seventy-five (75) feet on a publicly owned and maintained street.

(b) *Minimum setback requirements:*

- (1) Front yard:
 - a. Principal structures: Thirty (30) feet, or twenty (20) feet when all parking is located behind the front building line.
 - b. Accessory structures: Behind front building line.
- (2) Side yard: None.
- (3) Rear yard:
 - a. Principal structures: Fifteen (15) feet.
 - b. Accessory structures: Three (3) feet.
- (4) Where a lot fronts on more than one (1) street, front yard setbacks shall apply to all streets.

(c) *Maximum height of structures:*

- (1) Height limitations:
 - a. Principal structures: Forty-five (45) feet. Principal structures may exceed the principal structure height limitation provided a special use permit is approved in accordance with section 30-19
 - b. Accessory structures: actual height of principal structure.

(d) *Maximum coverage:*

- (1) Building coverage: Fifty (50) percent of the total lot area.

(2) Lot coverage: Ninety (90) percent of the total lot area.

(Ord. of 2-26-2001, App. A; Ord. of 9-13-2004)

Agenda Item #9
Action and Discussion Items





BEDFORD COUNTY BOARD OF SUPERVISORS

Agenda Item Summary

MEETING DATE: 2/22/2021

AGENDA ITEM #9a

RESOLUTION #R 022221-04

Work Session Regular Meeting

Consent Public Hearing Action Closed Session Information

ITEM TITLE: GRANT SUBMISSION, ACCEPTANCE, AND SUPPLEMENTAL APPROPRIATION FOR APPROVAL OF A GRANT APPLICATION WITH THE VIRGINIA TOBACCO REGION REVITALIZATION COMMISSION (TRRC)

RECOMMENDATION

To authorize the Economic Development Director to submit a 2021 Southern Virginia Program grant application to TRRC by the deadline of March 9, 2021.

SUMMARY

If awarded, this TRRC grant with Bedford County's 1:1 cash match will provide two pad-ready lots (Lot 10a and Lot 12a) in the New London Business and Technology Center park, for new or expanding companies who are ready to invest and add jobs in Bedford County.

PRIOR ACTIONS

Staff successfully submitted a previous grant to the TRRC to clear and grub these two lots which makes this project less costly to complete the grading and move them to a Tier 5 in the Commonwealth's Site Readiness Program.

FISCAL IMPACT

County CIP funds are being requested in the FY22 budget (\$80,000) to provide the required match for this grant application.

CONTACTS

Traci Blido

ATTACHMENTS

Resolution

New London Tech Park available lots

REVIEWED BY

Robert Hiss, County Administrator



At a regular meeting of the Board of Supervisors of the County of Bedford, Virginia held at the Bedford County Administration Building on the 22nd day of February, 2021, beginning at 7:00 pm:

MEMBERS:

Tommy W. Scott, Chair
 Tammy Parker, Vice-Chair
 Mickey Johnson
 Edgar Tuck
 Charla Bansley
 John Sharp
 Bob Davis

VOTE:

On motion of Supervisor _____, which carried by a vote of _____, the following was adopted:

**A RESOLUTION AUTHORIZING GRANT APPLICATION SUBMISSION, ACCEPTANCE,
 AND SUPPLEMENTAL APPROPRIATION OF AN \$80,000 GRANT WITH THE
 VIRGINIA TOBACCO REGION REVITALIZATION COMMISSION (TRRC)**

WHEREAS, in January 8, 2021, The Virginia Tobacco Region Revitalization Commission (TRRC) approved a new round of funding in the Southern Virginia Grant Program, with an application deadline of March 9, 2021; and

WHEREAS, on February 4, 2021, the Bedford County Economic Development Authority (EDA) met and discussed the need to continue development in the New London Business and Technology Center park to make it attractive for business prospects to Bedford County; and

WHEREAS, the EDA recently sold its only small, pad-ready, graded site in the park to a manufacturer that will add 15 jobs; and

WHEREAS, the Office of Economic Development staff and the EDA has identified Lot 10a and 12a in the New London park as the most cost-effective to fully grade at an amount of roughly \$80,000 per lot; and

WHEREAS, the TRRC staff has indicated this project is ideal for the grant program as it helps attract new jobs and investment in the historical tobacco growing Southern Virginia footprint.

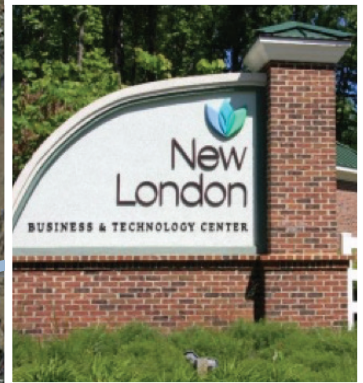
NOW, THEREFORE, BE IT RESOLVED, by the Bedford County Board of Supervisors, that it

approves the submission of this grant application, and if the subsequent cash match is approved from the CIP fund program for FY22, the Board also agrees to accept and appropriate the \$80,000 in grant funds, should it be awarded.



B E D F O R D C O U N T Y , V A

NEW LONDON BUSINESS & TECHNOLOGY CENTER



Conveniently located in Forest on U.S. Route 460, this park offers aesthetically pleasing lots for large and small enterprises.

LOCATION:

U.S. Route 460 and Meade Road in Forest, Virginia

SITE:

- 500+ acres with buffer.
- 200+ acres designated Virginia Technology Zone
- Lots ranging from 8 to 48 acres
- Cleared and graded lots available

DATA:

- Technology Zone
- EDA owned with incentives
- Seven miles of walking and biking trails
- Conservation easements in place

TRANSPORTATION:

- Located on U.S. Route 460
- 10 miles to regional airport
- 35 miles from Interstate 81

UTILITIES:

- Water and sewer throughout (Bedford Regional Water Authority)
- 12-kV, 3-phase electric power installed (Southside Electric Cooperative)
- Telecom fiber in place at entrance to park (Mid-Atlantic Broadband). Ductbank in place throughout open section. Other providers having fiber in place are Verizon and Sprint.
- Million-gallon water storage tank in service

TAXES:

- \$0.50 per \$100 assessed value
- Machinery & Tools: \$1.20 per \$100 original purchase price
- Personal Property: \$1.70 per \$100 original purchase price

ZONING:

Planned industrial — allows a variety of business, research, and manufacturing uses

Contact: Traci Blido
Director of Economic Development
540-587-5670 | TBlido@BedfordCountyVa.gov

Office of Economic Development
122 East Main Street, Suite 202
Bedford, VA 24523



BedfordEconomicDevelopment.com



COUNTY OF BEDFORD, VIRGINIA

COUNTY ADMINISTRATION BUILDING
122 EAST MAIN STREET, SUITE 202
BEDFORD, VIRGINIA 24523

OFFICE OF ECONOMIC DEVELOPMENT

February 8, 2021

The Honorable Edward Owens
Chairman
Tobacco Region Revitalization Commission
701 E. Franklin Street, Ste. 501
Richmond, VA 23219

Dear Mr. Owens,

At its February 4, 2021 meeting, the Bedford County Economic Development Authority (EDA) discussed the need to continue development in the New London Business and Technology Center park to make it attractive for business prospects to Bedford County.

I am pleased to inform you that there was full consensus from the EDA to grade lots 10A and 12A in the park. These two lots were cleared and grubbed a few years ago thanks to the help of the Tobacco Commission; and with the smaller lot 3B being sold late last year, additional smaller lots are needed to be site-ready in Bedford County.

We have received estimates from Hurt & Proffitt (attached) to grade these lots which would bring them from a Tier 3 to a Tier 5 in the VEDP Virginia Business Ready Sites Program. The estimate to grade approximately 1.7 acres on each of these parcels is \$79,850 for lot 10A and \$80,675 for lot 12A. We are asking the TRRC for \$80,000 with matching funds from Bedford County.

Thank you for all you have done to support Bedford County as we strive to bring new jobs and investment to the region.

Regards,

A handwritten signature in black ink, appearing to read "Traci Blido".

Traci Blido
Director, Bedford County Economic Development

CC: The Honorable Chris L. Hurst
Mr. Evan Feinman
Mrs. Sarah Capps

Agenda Item #10
Board Committee Reports



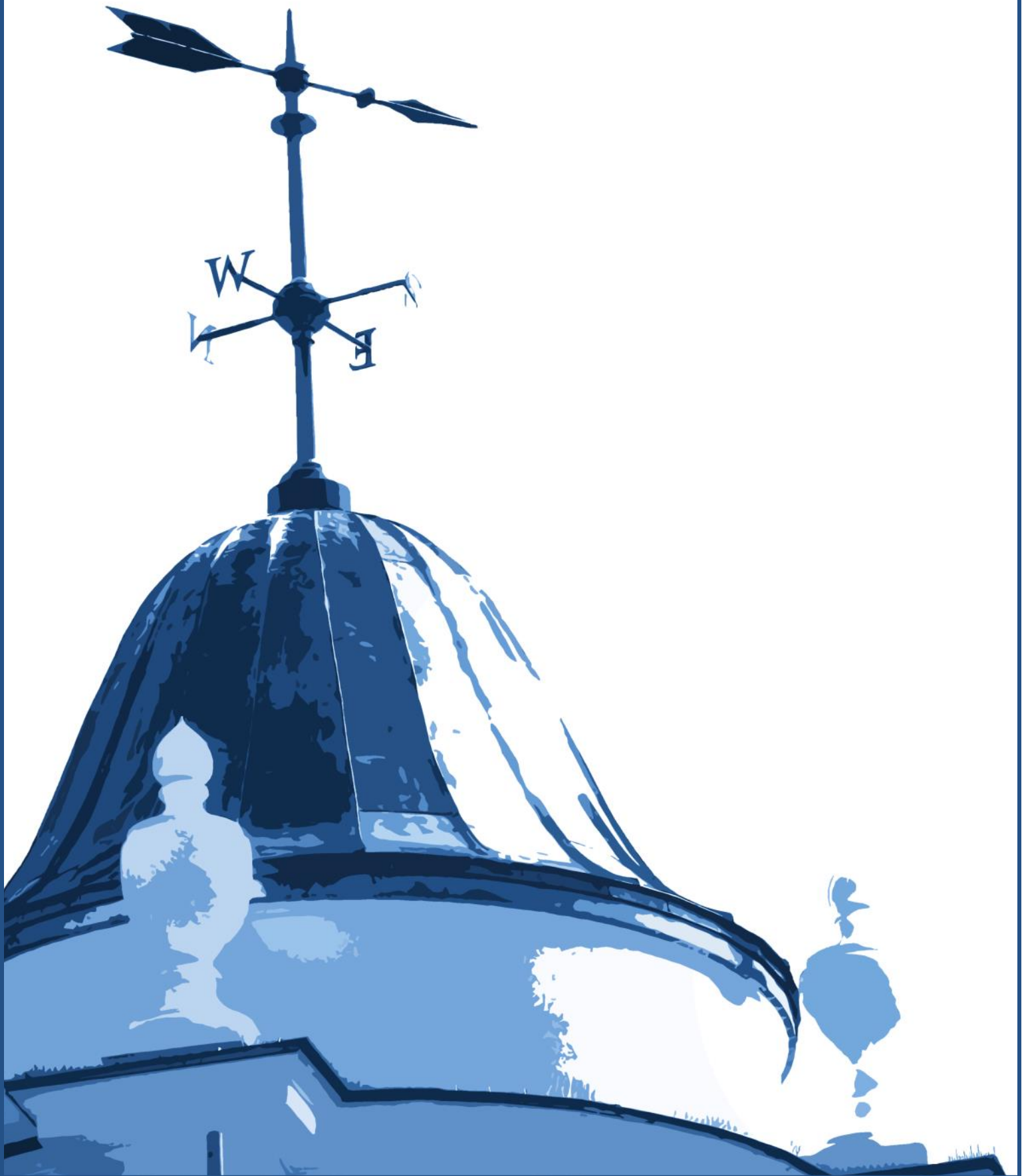
Agenda Item #11
Board Member Comments



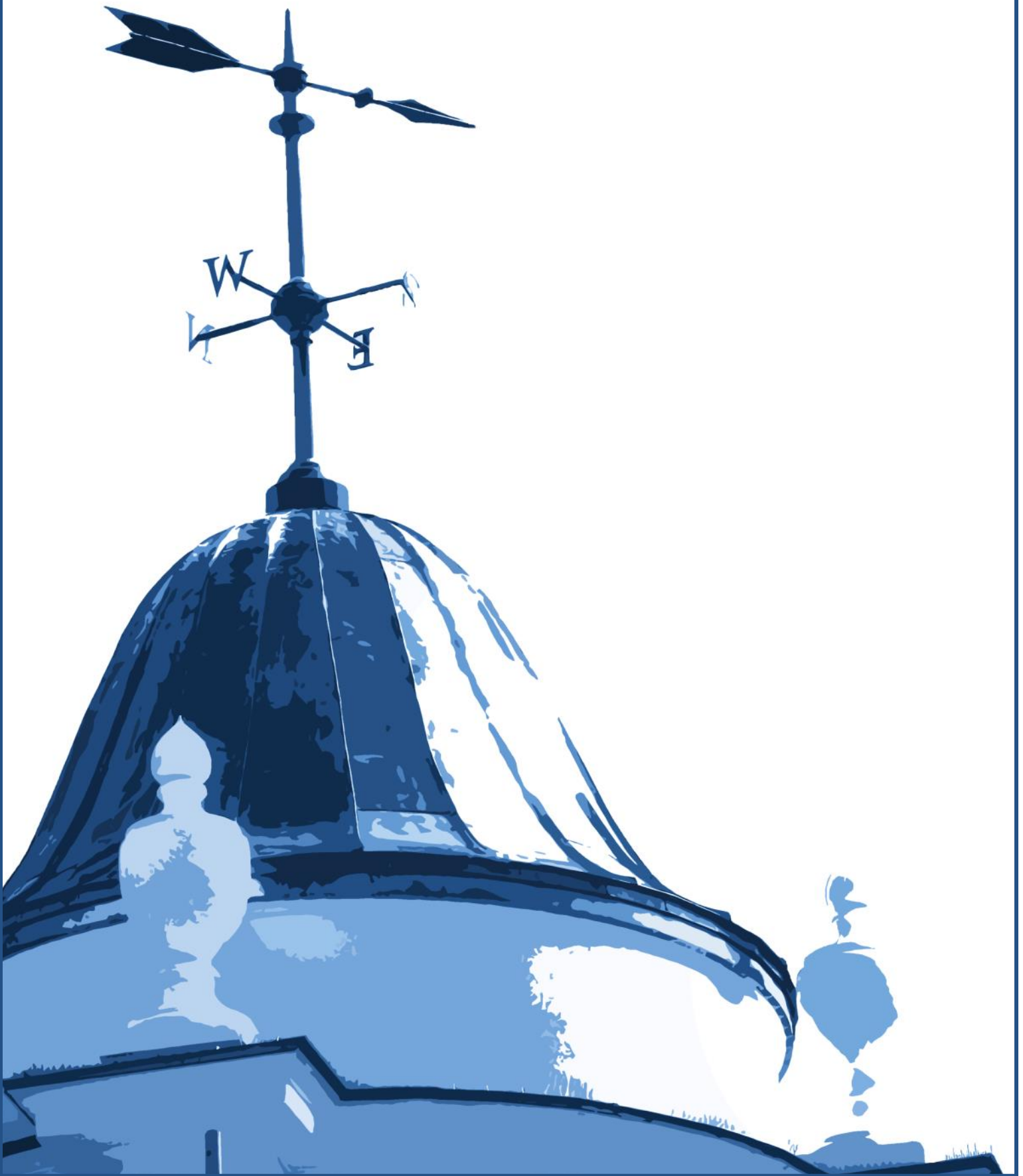
Agenda Item #12
Board Appointments



Agenda Item #13
County Administrator Report



Agenda Item #14
County Attorney Report





At a worksession of the Broadband Authority of the County of Bedford, Virginia held at the Town of Bedford Municipal Building on the 22nd day of February 2021:

Supervisor _____ made a motion to enter into Closed Session pursuant to Section 2.2-3711 (A) (1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively; **Section 2.2-3711 (A) (29)** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body; **and Section 2.2-3711 (A) (8)** Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (all are pertaining to personnel related to the Broadband project).

Voting yes:

Voting no:

Motion _____.

Supervisor _____ made a motion to go back into regular session.

Voting yes:

Voting no:

Motion _____.

WHEREAS, the Broadband Authority has convened a Closed Meeting, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Broadband Authority that such closed meeting was conducted in conformity with Virginia Law.

NOW, THEREFORE BE IT RESOLVED, that the Bedford County Broadband Authority does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Bedford County Broadband Authority.

MEMBERS:

Tommy Scott, Chair

Tammy Parker, Vice-Chair

Mickey Johnson

Edgar Tuck

Charla Bansley

John Sharp

Bob Davis

VOTE:

Agenda Item #15
Board Information



**Bedford Regional Water Authority – Board of Directors
Regular Board Meeting – Minutes
January 19, 2021**

A regular meeting of the Board of Directors of the Bedford Regional Water Authority (“Bedford Water”) was held on Tuesday, January 19, 2021, in the Board Meeting Room in Bedford Water’s Annex building located at 1723 Falling Creek Road in Bedford County.

Members Present:..... Bob Flynn, Chair
Michael Moldenhauer, Vice Chair (Virtual from Home)
Jay Gray
Rusty Mansel
Kevin Mele
Thomas Segroves
Walter Siehien (Virtual from Blue Ridge Optics)

Members Absent: None

Staff & Counsel Present: . Brian Key – Executive Director
Nathan Carroll – Assistant Executive Director (Virtual)
Rhonda English – Director of Engineering (Virtual)
Jill Underwood – Director of Finance (Virtual)
Megan Pittman – Director of Administration (Virtual)

1. Call to Order

The meeting was called to order by the Chair at approximately 7:00 p.m. The Pledge of Allegiance and a moment of silence were conducted.

2. Review of Agenda

The following agenda was reviewed as shown.

1. Call to Order
 - a. Pledge of Allegiance
 - b. Moment of Silence
2. Review of Agenda
3. Public Comments
4. Approval of Minutes: December 15, 2020 – Regular Board Meeting
5. Executive Director’s Report: Presented by Brian Key
 - a. Introduction of New Board Members
 - i. Jay Gray
 - ii. Kevin Mele
 - iii. Rusty Mansel
 - b. Tours and Orientations for new board members
6. Financial Report: Presented by Jill Underwood
 - a. Customer Service Summary Report
 - b. Financial Statements through month end December 2020
7. Operations Report: Presented by Nathan Carroll
 - a. Work Order Summary
8. Administration Report: Presented by Megan Pittman
 - a. Public Relations Information

9. Engineering Report: Presented by Rhonda English
 - a. Projects Summary
 - b. Resolution 2021-01.01 - Burnbridge Sewer Prepayment**
10. Other business not covered on the above agenda
11. Motion to Adjourn

3. Public Comments

There were no public comments.

4. Approval of Minutes: December 15, 2020 Regular Board Meeting

The regular Board Meeting Minutes from December 15, 2020, were reviewed.

Member Gray made a motion to approve the minutes.

Member Segroves seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

5. Executive Director's Report: Presented by Brian Key

a. Introduction of New Board Members

Mr. Key asked each new board member to briefly introduce themselves to the board. The members have also gone through an orientation with the directors and HR. Mr. Key said that the Authority's bylaws will be reviewed to see how virtual board meetings can continue once the pandemic is over.

i. Jay Gray

Mr. Gray moved to Forest from California in 2011 with his family. He is a consultant and trainer for an irrigation company; he has worked in this field since he was 16.

ii. Kevin Mele

Mr. Mele resides in Moneta and has been there for 40 years where he runs his CPA business. He is looking forward to bringing his financial expertise to the board.

iii. Rusty Mansel

Mr. Mansel has lived in Bedford for about 25 years. He retired from Henkel Corporation four years ago, specializing in adhesives with Loctite. He works for the National Parks part-time.

b. Tours and Orientations for new board members

Ms. Underwood stated that all paperwork has been received and the board's payroll should be deposited into accounts on Friday. Mr. Gray and Mr. Mele were able to tour a few of the facilities at the end of December; there are still more sites to visit, and Mr. Mansel has not had the opportunity to participate yet. Mr. Key offered the tours to the board members whenever it fits their schedule.

6. Financial Report: Presented by Jill Underwood

a. Customer Service Summary Report

As of December 31, 2020, the County CARES funding is no longer available for delinquent accounts. The disconnection moratorium is in effect until further notice. Customer Service is communicating with customers that are past due to establish repayment plans. There are currently 441 residential customers that are past due, totaling \$64,081. The BRWA has received \$22,628 in pledges from the County CARES funding. Thirty-two businesses are past due totaling \$16,924.

To compare to November's financials: the amount of payments increased 1.43%, water revenue increased 3.86%, and sewer revenue decreased 6.66%. In comparison to December 2019, water revenue increased 11.12% and sewer revenue increased 4%.

The Authority is transitioning from the current billing provider Paymentus to Invoice Cloud in mid-February. This new system has some enhanced payment capability and communication options to be more user friendly for the customer.

b. Financial Statements through month end December 2020

Ms. Underwood reviewed some of the details about the financial reports for the period ending December 2020. The targeted budget goal for December was 50%; operating revenues were 55%, and operating expenditures were 42%. The revised budget that was approved in November is reflected in the December financials.

Capital recovery fees received are 86% of the total budgeted amount, with water at 68% and sewer at 145%. There were 13 new connections in Forest and four in Moneta in December.

Ms. Underwood explained that capital recovery fees enable the customer to tap into the Authority's service for new service. This fee covers the cost of the assets the Authority has already installed to allow that service to be available for the customer. Mr. Key explained that these fees pay for current projects or are put in the setasides account and is dedicated to projects.

Mr. Siehien asked about the past due trends in the Customer Service report; Ms. Underwood expressed her concerns about this number rising due to the moratorium extending through June 2022, or until it is rescinded by the Governor.

7. Operations Report: Presented by Nathan Carroll

a. Work Order Summary

Mr. Carroll explained the work order summary breakdown with the hours and number of work orders categorized by service area. This report will change soon since the Authority is transitioning from the current system, SEMS, to Cartegraph.

Mr. Flynn suggested that Mr. Key put together a document that shows the effect of reversion on the daily workings of the Authority. Mr. Key will do this over the next few meetings, starting with the Smith Mountain Lake Water Treatment Facility and waterline extension project.

Mr. Carroll reported on the Energy Savings Performance Contract (ESCO) project that is in process at the Central WWTP. The project allows for the Authority to save energy which will cause the Authority to save money. Schneider Electric was chosen for this project and will implement a \$5.3 million upgrade to the plant that will have a \$3.8 million savings over 15 years.

Mr. Carroll also reported about the broken line on Route 122. Due to the location of this break, water is not able to be transmitted from Smith Mountain Lake to the Town of Bedford. Now water is having to be pumped from Lynchburg, due to it being a lower elevation, to the Town of Bedford. This has affected the water pressure at Lowes, including its fire suppression system. Mr. Carroll has asked Lowes for a formal request for assistance since the 122 replacement line will not be installed until, at the earliest, mid-March.

8. Administration Report: Presented by Megan Pittman

a. Public Relations Information

Ms. Pittman reviewed the articles included in the board packet, highlighting the two articles about the Broadband project and the New London disc golf course.

COVID cases have recently increased among staff; however, the Authority has continued functioning smoothly. The Authority has had 7 positive cases out of the 13 total possible cases in the last month. The decision was made to extend FFCRA to encourage employees to stay home and isolate themselves if needed.

9. Engineering Report: Presented by Rhonda English

a. Projects Summary

Ms. English highlighted the bigger projects that are in process in the report. Ms. English showed a map of interceptors that relate to the Ivy Creek Sewer Project and explained the project's design and budget of \$11 million. Mr. Key added that the Authority was able to negotiate with Bedford County to get \$500,000 for three years (\$1.5 million total) to start the project. The Route 460 Booster Pump Station project has a temporary pump set-up now and a permanent pump station will be constructed in the \$2 million project. Ms. English explained the in-progress and future replacement projects for water and sewer lines.

b. Resolution 2021-01.01 - Burnbridge Sewer Prepayment

The Board initially approved the issuance of prepayment credits for the Burnbridge Sewer project on January 15, 2019, and renewed the approval on January 21, 2020, since approval is only valid for one year per the Prepayment Policy. The County Economic Development Authority has received property owner funding, and design plans are pending approval and easements. The resolution offers an extension of the deadline for credits being issued.

At a regular meeting of the Bedford Regional Water Authority ("Authority") Board of Directors, held in the Board Meeting Room at the Authority's Administrative Annex Building on the 19th of January 2021, beginning at 7:00pm

WHEREAS, the Authority received a request from Doyle Allen and Thomas E. Scott ("Developers") for prepayment credits in the amount of \$162,000 per the Prepayment Policy 4.40 for the reimbursement of construction expenses for approximately 2,400 linear feet of 8-inch sewer line located adjacent to Burnbridge Road in Forest, Virginia ("Project"); and, **WHEREAS**, on March 25, 2019, the Bedford County Board of Supervisors authorized \$100,000 from the Cellular Lease Revenue Sharing fund to help fund this Project; and, **WHEREAS**, in their regular called meeting on April 4, 2019, the Bedford County Economic Development Authority ("EDA") authorized \$50,000 to help fund this Project; and, **WHEREAS**, the Developers and property owners ("Contributors") adjacent to the sewer line extension have entered into Escrow Agreements with the EDA and are contributing funds toward the Project construction in a combined amount of up to \$162,000; and, **WHEREAS**, the Prepayment Policy states that "Each project proposed for reimbursement shall be evaluated by the Board of Directors on a case by case basis...". The Board of Directors, and that the Policies and Projects Committee has reviewed the request at a Committee meeting that took place on December 13, 2018 and the Committee recommended approval of the issuance of the credits requested by the Developers; and, **WHEREAS**, the Prepayment Policy states that "After the Board of Directors gives approval for a project to have prepayment credits issued, the credits must be issued within one (1) year or the agreement will be void"; that the Board of Directors authorized the issuance of prepayment credits for the Project on January 15, 2019 in Resolution 2019-01.01 and further extended approval on January 21, 2020 in Resolution 2020-01.03 that becomes void on January 21, 2021; now, **THEREFORE, BE IT RESOLVED**, that the Board of Directors does hereby authorize the Director of Engineering to execute agreements with the Developers and Contributors of this Project for the issuance of prepayment credits as a reimbursement in a combined amount not to exceed one hundred sixty two thousand dollars (\$162,000.00).

Member Segroves made a motion to approve this Resolution.

Member Mele made a Second to approve.

- Board Member Votes: 7 Aye 0 Nay 0 Abstain. The motion carried.

10. Other Business

Mr. Key handed out Freedom of Information Act (FOIA) booklets and encouraged the board members to brief themselves on the rules since personal phones, computers, emails, etc. are subject to FOIA.

Mr. Flynn outlined the committee assignments: Mr. Mansel and Mr. Moldenhauer will serve on the Personnel Committee, Mr. Mele and Mr. Segroves will serve on the Finance Committee, and Mr. Siehien and Mr. Gray will serve on the Policies and Projects Committee.

11. Motion to Adjourn:

There being no further business to discuss, Member Segroves made a motion to adjourn and Member Mele seconded the motion.

- Board member votes: 7 Aye; 0 Nay; 0 Abstain. The motion carried.

The meeting adjourned at approximately 9:14 pm.

Prepared by Megan Pittman – Director of Administration
Approved: February 16, 2021

Agenda Item #16

Board Calendars & Reminders

- March 1 – Budget Worksession beginning at 5:00 pm (County Administration Building - Ground Floor Training Room)
- March 8 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (Town Council Hall)
- March 15 – Budget Worksession beginning at 5:00 pm (County Administration Building - Ground Floor Training Room)
- March 22 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm (Town Council Hall)

