



## CHANGES TO THE AGENDA FOR January 25, 2021

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- **Added documentation for Worksession #2** – Fiscal Year 2021-22 Budget Goals
- **Added documentation for Worksession #3** – 2<sup>nd</sup> Quarter Year-to-Date Expenditure Comparison
- **Added Agenda Item #7** – Minutes from September 28, 2020



**REVISED WORKSESSION AGENDA**  
**BEDFORD COUNTY BOARD OF SUPERVISORS**  
**AND BROADBAND AUTHORITY**  
**ADMINISTRATION BUILDING**

**JANUARY 25, 2021**

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**5:00 PM**      **WORKSESSION**

- (1) Call to Order
- (2) Fiscal Year 2021-22 Budget Goals *(added documentation)*
- (3) Fiscal Year 2021 Second Quarter Financial Review *(added documentation)*
- (4) CARES Act Status Report *(to follow under separate cover)*

**6:00 PM**      **CLOSED SESSION**

Closed Session pursuant to **Section 2.2-3711 (A) (8)** Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter (specifically, pertaining to the broadband project); **and Section 2.2-3711 (A) (1)** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively (specifically, pertaining to personnel related to the Broadband Authority).

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*Recess the Board of Supervisors and Broadband Authority for a dinner break at 6:30 pm*



**REVISED REGULAR MEETING AGENDA**  
**BEDFORD COUNTY BOARD OF SUPERVISORS**  
**AND BROADBAND AUTHORITY**  
**ADMINISTRATION BUILDING**

**JANUARY 25, 2021**

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**7:00 P.M.      REGULAR MEETING**

- (1) Call to Order & Welcome**
- (2) Moment of Silence**
- (3) Pledge of Allegiance**
- (4) Approval of Agenda**
- (5) Citizen Comments**
- (6) Consent Agenda**
  - a. Consideration of a resolution for Heavy Equipment Repair and Maintenance Services (*Resolution #R 012521-01*)
  - b. Consideration of a resolution accepting Federal Award Funding for the Southern Virginia Internet Crimes Against Children Task Force (*Resolution #R 012521-02*)
- (7) Approval of Minutes – September 28, 2020 (*added*)**
- (8) Public Hearings & Presentations - none**
- (9) Action & Discussion Items**
  - a. Consideration of a resolution to reclassify an existing Advanced Life Support Paramedic to establish a Training Officer Position (*Resolution #R 012521-03*)
    - *Staff Presentation by Fire & Rescue Chief Jack Jones, Jr.*
  - b. Consideration of a resolution to amend the Personnel Policy to enact a Leave Multiplier for Fire & Rescue Personnel. (*Resolution #R 012521-04*)
    - *Staff presentation by Fire & Rescue Chief Jack Jones, Jr.*
  - c. Consideration of a resolution for the purchase of Infections Disease Equipment in Ambulances. (*Resolution #R 012521-05*)
    - *Staff presentation by Fire & Rescue Chief Jack Jones, Jr.*

- d. Consideration of a resolution accepting the Final Project and Releasing Retainage associated with Phase II Broadband, completed by Zitel LLC. (*Resolution #R 012521-06*)
  - *Staff Presentation by Deputy County Administrator Amanda Kaufman*
- e. Consideration of a resolution accepting Final Project and Releasing Retainage associated with Phase II Broadband, Completed by B2X Online, Inc. (*Resolution #R 012521-07*)
  - *Staff Presentation by Deputy County Administrator Amanda Kaufman*
- f. Consideration of a resolution opposing the charging of fees by the Department of Wildlife Resources for use of boating access sites in the Commonwealth. (*Resolution #R 012521-08*)
  - *Staff Presentation by County Administrator Robert Hiss*
- g. Consideration of a resolution authorizing initiation of legal proceedings regarding the Bedford County Broadband Initiative. (*Resolution #R 012521-09*)
  - *Staff Presentation by County Attorney Patrick Skelley*

**(10) Board Committee Reports**

- a. Personnel Committee reports from January 18, 2021 are attached to corresponding Resolutions #9a and #9b on this agenda.

**(11) Board Comments**

**(12) Board Appointments**

- a. Re-appointment of Ricky Wilkerson to represent District 5 on the Board of Zoning Appeals
- b. Appointments maybe also be made for the Redistricting Committee

**(13) County Administrator Report**

**(14) County Attorney Report**

**(15) Board Information**

- a. VDOT – early notification of proposed culvert replacement project on Route 619/Jordan Town Road over branch of Beaverdam Creek
- b. Bedford Regional Water Authority Board of Directors meeting minutes from December 15, 2020

**(16) Board Calendar and Reminders**

- February 8 – Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm
- February 16 – Budget Worksession beginning at 5:00 pm
- February 22 – Annual dinner with the Extension Office at 5:30 pm; Regular Meeting at 7:00 pm
- March 1 – Budget Worksession beginning at 5:00 pm (Ground Floor Training Room)

- March 8 - Worksession from 5:00 – 6:30 pm; Regular Meeting at 7:00 pm

**Adjourn**



# COUNTY OF BEDFORD, VIRGINIA

## County Administration Building

122 East Main Street, Suite 202

Bedford, Virginia 24523

Tel: (540) 586.7601

**ROBERT HISS**  
COUNTY ADMINISTRATOR

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### OFFICE OF THE COUNTY ADMINISTRATOR

## MEMORANDUM

TO: Board of Supervisors

FROM: Robert Hiss

DATE: January 22, 2020

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As the FY22 budget process begins, it is important for staff to understand the direction and goals desired by the Board. This will greatly assist us in pulling together a budget for the Board to review. During the January 25<sup>th</sup> budget goal worksession, please be thinking of the of the following questions:

- What areas or aspects are important to you as the budget is crafted?  
Examples may include:
  - Arrive at a balanced budget.
  - Continue to maintain a healthy fund balance.
  - Maintain capacity to invest in economic and community development projects.
  - Provide a total compensation package that is competitive to retain and attract talent.
  - Continue to invest in the CIP to provide funding for public safety equipment and county building maintenance.
- Do you have any budget related matters that should be de-emphasized or may be negatively received?
  - Tax rate increase?
  - School budget request?
- If sufficient money is available, are there any “nice to haves” we should be aware of?
  - Broadband?
  - Moneta event center?

Staff has nearly finished our preliminary budget review meetings with each department director and Constitutional Officer to further understand their primary budget issues. These conversations will assist us in pinpointing any significant budget decisions the Board will wrestle with over the upcoming months. Additionally, the General Assembly session is once again appearing to be historic in terms of the amount of unfunded State mandates. We will have to plan for these mandates as they will continue to become be a primary driver of our budget for FY22 and beyond.

**2<sup>nd</sup> QUARTER YEAR-TO-DATE EXPENDITURE COMPARISON**  
**12/31/2020 VS 12/31/2019**

Worksession #3

<b>DEPARTMENT</b>	<b>FYE 12/31/2019</b>	<b>FYE 12/31/2020</b>	<b>INCREASE/ (DECREASE)</b>	<b>% CHANGE</b>
BOARD OF SUPERVISORS	76,433.12	84,887.31	8,454.19	11.06%
COUNTY ADMINISTRATION	198,362.56	229,108.17	30,745.61	15.50%
COUNTY ATTORNEY	85,304.69	97,342.15	12,037.46	14.11%
LEGISLATIVE AUDITOR	40,150.00	28,105.00	(12,045.00)	-30.00%
COMMISSIONER OF REVENUE	316,488.24	312,537.60	(3,950.64)	-1.25%
TREASURER	357,310.06	369,804.57	12,494.51	3.50%
FISCAL MANAGEMENT	310,870.25	313,790.64	2,920.39	0.94%
INFORMATION TECHNOLOGY	310,827.02	345,561.49	34,734.47	11.17%
HUMAN RESOURCES	126,153.29	145,058.63	18,905.34	14.99%
ELECTORAL BOARD & OFFICIALS	71,782.02	134,900.97	63,118.95	87.93%
REGISTRAR	98,731.04	164,418.26	65,687.22	66.53%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,992,412.29</b>	<b>2,225,514.79</b>	<b>233,102.50</b>	<b>11.70%</b>
CIRCUIT COURT	40,271.22	32,467.97	(7,803.25)	-19.38%
GENERAL DISTRICT COURT	5,676.15	3,413.01	(2,263.14)	-39.87%
MAGISTRATES	1,533.58	674.32	(859.26)	-56.03%
JUV & DOM RELATIONS DIST CT	6,898.93	8,482.03	1,583.10	22.95%
CLERK OF THE CIRCUIT COURT	556,874.01	532,153.50	(24,720.51)	-4.44%
VICTIM WITNESS PROGRAM	108,842.77	106,757.11	(2,085.66)	-1.92%
OTHER COURT SERVICES	12,000.00	12,000.00	-	0.00%
COMMONWEALTH ATTORNEY	470,047.74	514,443.59	44,395.85	9.44%
V-STOP GRANT - PROSECUTION	22,501.56	23,938.99	1,437.43	6.39%
<b>TOTAL JUDICIAL ADMINISTRATION</b>	<b>1,224,645.96</b>	<b>1,234,330.52</b>	<b>9,684.56</b>	<b>0.79%</b>
SHERIFF	3,424,330.90	3,254,640.74	(169,690.16)	-4.96%
INTERNET CRIMES GRANT	1,305,083.84	1,271,978.90	(33,104.94)	-2.54%
SHERIFF GRANTS	27,196.95	28,521.82	1,324.87	4.87%
VOLUNTEER FIRE COMPANIES	998,636.93	1,014,897.24	16,260.31	1.63%
VOLUNTEER RESCUE SQUADS	283,075.31	272,315.45	(10,759.86)	-3.80%
OTHER FIRE SERVICES	47,785.87	39,250.06	(8,535.81)	-17.86%
BLUE RIDGE REGIONAL JAIL	937,158.00	941,734.54	4,576.54	0.49%
VJCCCA	76,183.38	39,418.86	(36,764.52)	-48.26%
JUVENILE SECURE DETENTION	70,666.00	42,255.00	(28,411.00)	-40.20%
BUILDING OFFICIAL	304,998.85	233,956.04	(71,042.81)	-23.29%
ANIMAL SHELTER	99,364.42	98,238.35	(1,126.07)	-1.13%
ANIMAL CONTROL	141,841.03	150,398.75	8,557.72	6.03%
EMERGENCY SERVICES	1,905,968.95	2,068,713.81	162,744.86	8.54%
COMMUNICATIONS CENTER	1,074,796.81	1,188,119.81	113,323.00	10.54%
COMMUNICATIONS GRANTS	1,301.60	-	(1,301.60)	-100.00%
TRANSPORTATION SAFETY	469.97	4.99	(464.98)	-98.94%
<b>TOTAL PUBLIC SAFETY</b>	<b>10,698,858.81</b>	<b>10,644,444.36</b>	<b>(54,414.45)</b>	<b>-0.51%</b>

**2<sup>nd</sup> QUARTER YEAR-TO-DATE EXPENDITURE COMPARISON**  
**12/31/2020 VS 12/31/2019**

Worksession #3

<b>DEPARTMENT</b>	<b>FYE 12/31/2019</b>	<b>FYE 12/31/2020</b>	<b>INCREASE/ (DECREASE)</b>	<b>% CHANGE</b>
REFUSE COLLECTION	1,597,339.01	1,816,612.55	219,273.54	13.73%
HOUSEKEEPING	188,976.73	213,207.42	24,230.69	12.82%
GENERAL PROPERTIES	684,038.30	681,434.54	(2,603.76)	-0.38%
CENTRAL GARAGE	145,481.94	170,207.51	24,725.57	17.00%
<b>TOTAL PUBLIC WORKS</b>	<b>2,615,835.98</b>	<b>2,881,462.02</b>	<b>265,626.04</b>	<b>10.15%</b>
LOCAL HEALTH DEPARTMENT	366,381.75	366,381.75	-	0.00%
CVAAA	44,000.00	44,000.00	-	0.00%
HORIZON BEHAVIORAL HEALTH	58,000.00	58,000.00	-	0.00%
COMMUNITY HEALTH & WELFARE AG.	7,500.00	7,500.00	-	0.00%
SOCIAL SERVICES - ADMIN.	3,109,048.71	3,177,820.92	68,772.21	2.21%
SOCIAL SERVICES - KINSHIP NAV	15,890.33	12,924.00	(2,966.33)	-18.67%
SOCIAL SERVICES - PUBLIC ASSIS	1,495,267.89	1,470,033.57	(25,234.32)	-1.69%
CSA - COUNTY	3,091,305.70	2,773,105.73	(318,199.97)	-10.29%
DOMESTIC VIOLENCE GRANT	229,680.46	272,885.76	43,205.30	18.81%
COMMUNITY COLLEGE	3,785.00	1,894.00	(1,891.00)	-49.96%
<b>TOTAL HEALTH/WELFARE/EDUC</b>	<b>8,420,859.84</b>	<b>8,184,545.73</b>	<b>(236,314.11)</b>	<b>-2.81%</b>
RECREATION	645,501.52	547,721.44	(97,780.08)	-15.15%
CULTURAL ENRICHMENT	117,750.00	145,250.00	27,500.00	23.35%
REGIONAL LIBRARY	832,808.00	837,388.00	4,580.00	0.55%
<b>TOTAL CULTURAL</b>	<b>1,596,059.52</b>	<b>1,530,359.44</b>	<b>(65,700.08)</b>	<b>-4.12%</b>
PLANNING COMMISSION	48,130.25	47,834.08	(296.17)	-0.62%
PLANNING	338,037.19	287,416.79	(50,620.40)	-14.97%
GIS	138,412.43	195,254.09	56,841.66	41.07%
BD OF APPEALS, ZONING	1,512.44	870.82	(641.62)	-42.42%
BD OF APPEALS, BUILDING DEPT.	-	74.75	74.75	0.00%
ECONOMIC DEVELOPMENT	240,992.92	551,886.44	310,893.52	129.01%
JOINT CITY/COUNTY ECONOMIC DEV	750,000.00	750,000.00	-	0.00%
BROADBAND AUTHORITY	1,625.00	-	(1,625.00)	-100.00%
TOURISM	377,733.65	364,632.80	(13,100.85)	-3.47%
NATURAL RESOURCES	160,780.43	163,850.55	3,070.12	1.91%
SOIL & WATER CONSERV DIST	7,125.00	7,125.00	-	0.00%
TLAC	11,978.25	26,851.76	14,873.51	124.17%
COOPERATIVE EXT PROGRAM	18,495.85	20,126.71	1,630.86	8.82%
NEW LONDON CANNERY	13,185.72	10,073.51	(3,112.21)	-23.60%
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>2,108,009.13</b>	<b>2,425,997.30</b>	<b>317,988.17</b>	<b>15.08%</b>



**2<sup>nd</sup> QUARTER YEAR-TO-DATE EXPENDITURE COMPARISON**  
**12/31/2020 VS 12/31/2019**

<b>DEPARTMENT</b>	<b>FYE 12/31/2019</b>	<b>FYE 12/31/2020</b>	<b>INCREASE/ (DECREASE)</b>	<b>% CHANGE</b>
CONTINGENCY FUND	-	-	-	0.00%
DEBT SERVICE-PRINCIPAL	6,931,277.18	7,280,617.69	349,340.51	5.04%
FUND TRANSFERS	7,947,521.00	6,027,924.52	(1,919,596.48)	-24.15%
<b>TOTAL NON-DEPARTMENTAL</b>	<b>14,878,798.18</b>	<b>13,308,542.21</b>	<b>(1,570,255.97)</b>	<b>-10.55%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 43,535,479.71</b>	<b>\$ 42,435,196.37</b>	<b>\$ (1,100,283.34)</b>	<b>-2.53%</b>
<b>TOTAL BUDGETED EXPENDITURES</b>	<b>\$ 112,550,948.00</b>	<b>\$ 113,912,771.00</b>		
<b>EXPENDITURES AS A % OF BUDGET</b>	<b>38.68%</b>	<b>37.25%</b>		

**2<sup>nd</sup> QUARTER YEAR-TO-DATE REVENUE COMPARISON**  
**12/31/2020 VS 12/31/2019**

Worksession #3

<b>ACCOUNT DESCRIPTION</b>	<b>FYE 12/31/2019</b>	<b>FYE 12/31/2020</b>	<b>INCREASE/ (DECREASE)</b>	<b>% CHANGE</b>
REAL PROPERTY TAXES	18,892,274.62	18,772,065.92	(120,208.70)	-0.64%
PUBLIC SERVICE CORP TAXES	1,691,327.95	1,676,285.47	(15,042.48)	-0.89%
PERSONAL PROPERTY TAXES	14,672,266.60	14,893,943.87	221,677.27	1.51%
MACHINERY & TOOLS TAX	3,833,586.99	3,686,825.63	(146,761.36)	-3.83%
MOBILE HOME TAXES	92,392.52	93,327.57	935.05	1.01%
PENALTIES & INTEREST	388,804.66	391,297.06	2,492.40	0.64%
<b>TOTAL GENERAL PROPERTY TAXES</b>	<b>39,570,653.34</b>	<b>39,513,745.52</b>	<b>(56,907.82)</b>	<b>-0.14%</b>
LOCAL SALES & USE TAX	3,605,581.91	4,206,501.09	600,919.18	16.67%
CONSUMER UTILITY TAX	471,948.31	474,832.18	2,883.87	0.61%
FRANCHISE LICENSE TAXES	142,811.29	143,505.58	694.29	0.49%
TAXES ON RECORDATION AND WILLS	636,988.87	984,164.50	347,175.63	54.50%
TRANSIENT OCCUPANCY TAX	738,602.26	963,509.74	224,907.48	30.45%
MEALS TAX	996,371.81	960,475.95	(35,895.86)	-3.60%
COMMUNICATIONS SALES TAX	793,775.71	748,419.19	(45,356.52)	-5.71%
GAME OF SKILLS TAX	-	49,968.00	49,968.00	0.00%
<b>TOTAL OTHER LOCAL TAXES</b>	<b>7,386,080.16</b>	<b>8,531,376.23</b>	<b>1,145,296.07</b>	<b>15.51%</b>
ANIMAL LICENSES	16,894.00	11,785.00	(5,109.00)	-30.24%
BUILDING PERMITS	119,719.49	171,240.78	51,521.29	43.04%
PERMITS AND OTHER LICENSES	12,051.01	15,633.88	3,582.87	29.73%
PLANNING & ZONING PERMITS	81,637.69	100,645.09	19,007.40	23.28%
<b>TOTAL PERMITS, FEES &amp; LICENSES</b>	<b>230,302.19</b>	<b>299,304.75</b>	<b>69,002.56</b>	<b>29.96%</b>
FINES & FORFEITURES	60,448.86	29,730.32	(30,718.54)	-50.82%
PARKING FINES	618.00	-	(618.00)	-100.00%
<b>FINES AND FORFEITURES</b>	<b>61,066.86</b>	<b>29,730.32</b>	<b>(31,336.54)</b>	<b>-51.32%</b>
REVENUE FROM USE OF MONEY	245,626.93	99,472.80	(146,154.13)	-59.50%
REVENUE FROM USE OF PROPERTY	96,638.17	64,889.39	(31,748.78)	-32.85%
<b>TOTAL REV-USE OF MONEY/PROPERTY</b>	<b>342,265.10</b>	<b>164,362.19</b>	<b>(177,902.91)</b>	<b>-51.98%</b>
COURT COSTS	78,479.51	103,506.22	25,026.71	31.89%
COMMONWEALTH ATTORNEY FEES	2,262.97	1,855.24	(407.73)	-18.02%
LAW ENFORCEMENT/TRAFFIC CONTRL	68,558.64	38,154.04	(30,404.60)	-44.35%
WELFARE AND SOCIAL SERVICES	34,984.21	49,835.64	14,851.43	42.45%
RECREATION	49,954.00	6,120.00	(43,834.00)	-87.75%
TOURNAMENT FEES-YOUTH	1,310.00	-	(1,310.00)	-100.00%
OTHER	4,233.00	3,212.75	(1,020.25)	-24.10%
EMS COST RECOVERY	1,016,455.55	1,117,820.91	101,365.36	9.97%
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,256,237.88</b>	<b>1,320,504.80</b>	<b>64,266.92</b>	<b>5.12%</b>

**2<sup>nd</sup> QUARTER YEAR-TO-DATE REVENUE COMPARISON**  
**12/31/2020 VS 12/31/2019**

Worksession #3

<b>ACCOUNT DESCRIPTION</b>	<b>FYE 12/31/2019</b>	<b>FYE 12/31/2020</b>	<b>INCREASE/ (DECREASE)</b>	<b>% CHANGE</b>
INSURANCE ADJUSTMENTS	-	61,525.90	61,525.90	0.00%
MISCELLANEOUS	402,391.96	302,147.20	(100,244.76)	-24.91%
<b>TOTAL OTHER REVENUE</b>	<b>402,391.96</b>	<b>363,673.10</b>	<b>(38,718.86)</b>	<b>-9.62%</b>
CITY OF BEDFORD-SHARED SERVICE	-	50,205.00	50,205.00	0.00%
OTHER RECOVERED COSTS	8,750.00	35,000.00	26,250.00	300.00%
RECOVERED COSTS	96,813.59	86,095.12	(10,718.47)	-11.07%
NURSING HOME ALLOCATED COSTS	14,944.98	44,957.13	30,012.15	200.82%
<b>TOTAL RECOVERED COSTS</b>	<b>120,508.57</b>	<b>216,257.25</b>	<b>95,748.68</b>	<b>79.45%</b>
<b>TOTAL LOCAL REVENUES</b>	<b>49,369,506.06</b>	<b>50,438,954.16</b>	<b>1,069,448.10</b>	<b>2.17%</b>
PERSONAL PROPERTY TAX RELIEF	4,868,840.98	4,868,840.98	-	0.00%
RENTAL TAX	57,141.04	38,341.24	(18,799.80)	-32.90%
MOBILE HOME TITLING TAX	45,943.24	41,471.99	(4,471.25)	-9.73%
RECORDATION TAXES	129,138.45	-	(129,138.45)	-100.00%
RAILROAD ROLLING STOCK TAXES	163,224.72	159,713.11	(3,511.61)	-2.15%
<b>COMM - NON-CATEGORICAL AID</b>	<b>5,264,288.43</b>	<b>5,108,367.32</b>	<b>(155,921.11)</b>	<b>-2.96%</b>
SHARED EXP-COMMONWEALTH ATTY	296,030.96	438,265.37	142,234.41	48.05%
SHARED EXPENSES-SHERIFF	1,267,544.05	1,054,526.99	(213,017.06)	-16.81%
SHARED EXP-COMM OF THE REVENUE	126,419.64	126,211.72	(207.92)	-0.16%
SHARED EXP-TREASURER	115,069.53	116,050.93	981.40	0.85%
SHARED EXP-CLERK OF THE COURT	236,676.36	226,635.24	(10,041.12)	-4.24%
SHARED EXP-COMMUNICATIONS	12,391.66	76,629.82	64,238.16	518.40%
<b>TOTAL SHARED EXPENSES</b>	<b>2,054,132.20</b>	<b>2,038,320.07</b>	<b>(15,812.13)</b>	<b>-0.77%</b>
WELFARE ADMINISTRATION	1,405,685.20	1,346,844.83	(58,840.37)	-4.19%
CSA	1,364,650.50	1,814,053.86	449,403.36	32.93%
STATE INTERNET CRIMES GRANT	1,249,957.46	566,120.74	(683,836.72)	-54.71%
PRIMARY/ELECTION REIMBUR	-	71,618.00	71,618.00	0.00%
EMS FOUR FOR LIFE FUNDS	-	89,264.24	89,264.24	0.00%
STATE FIRE FUNDS	-	79,500.00	79,500.00	0.00%
VICTIM WITNESS COORDINATOR	19,687.61	28,102.71	8,415.10	42.74%
VA DOM VIOL VICTIM FUND GRANT	21,367.52	11,563.83	(9,803.69)	-45.88%
DOMESTIC VIOLENCE GRANT	95,620.76	51,262.11	(44,358.65)	-46.39%
VJCCCA	35,376.00	35,376.00	-	0.00%
DOMESTIC VIOL. SHELTER GRANT	4,389.70	29,389.91	25,000.21	569.52%
WIRELESS E-911 GRANT	121,758.26	127,343.28	5,585.02	4.59%
VIRGINIA TOURISM COOPERATIVE G	-	10,000.00	10,000.00	0.00%
RECORDS PRESERVATION GRANT	-	13,736.00	13,736.00	0.00%
VA COMM OF ARTS-SEDALIA CENTER	4,500.00	4,500.00	-	0.00%
JUROR REIMBURSEMENT	9,060.00	420.00	(8,640.00)	-95.36%

**2<sup>nd</sup> QUARTER YEAR-TO-DATE REVENUE COMPARISON**  
**12/31/2020 VS 12/31/2019**

Worksession #3

<b>ACCOUNT DESCRIPTION</b>	<b>FYE 12/31/2019</b>	<b>FYE 12/31/2020</b>	<b>INCREASE/ (DECREASE)</b>	<b>% CHANGE</b>
OTHER FUNDS, MISCELLANEOUS	1,867.15	78.07	(1,789.08)	-95.82%
RENTAL OF PROPERTY-SOCIAL SVCS	16,360.00	9,816.00	(6,544.00)	-40.00%
RECOVERED COSTS - SS MAINT	14,875.00	8,925.00	(5,950.00)	-40.00%
<b>TOTAL OTHER CATEGORICAL AID</b>	<b>4,365,155.16</b>	<b>4,297,914.58</b>	<b>(67,240.58)</b>	<b>-1.54%</b>
<b>TOTAL STATE REVENUES</b>	<b>11,683,575.79</b>	<b>11,444,601.97</b>	<b>(238,973.82)</b>	<b>-2.05%</b>
PAYMENTS IN LIEU OF TAXES	1,468.00	-	(1,468.00)	-100.00%
WELFARE ADMINISTRATION	2,346,250.71	2,361,205.66	14,954.95	0.64%
DMV GRANTS	15,146.25	2,397.50	(12,748.75)	-84.17%
ICAC GRANTS	157,835.70	240,731.08	82,895.38	52.52%
BULLETPROOF VEST GRANT	2,016.02	4,991.94	2,975.92	147.61%
VICTIM WITNESS COORDINATOR	59,063.84	29,906.62	(29,157.22)	-49.37%
V-STOP - DOM VIOLENCE GRANT	6,556.27	3,626.52	(2,929.75)	-44.69%
VIOLENCE AGAINST WOMEN STIMULU	23,411.76	3,049.44	(20,362.32)	-86.97%
RENTAL OF PROPERTY-SOCIAL SVCS	27,375.00	18,968.00	(8,407.00)	-30.71%
RECOVERED COSTS - SS CAP INDIR	23,990.00	17,244.00	(6,746.00)	-28.12%
<b>TOTAL FEDERAL CATEGORICAL AID</b>	<b>2,663,113.55</b>	<b>2,682,120.76</b>	<b>19,007.21</b>	<b>0.71%</b>
<b>TOTAL FEDERAL REVENUES</b>	<b>2,663,113.55</b>	<b>2,682,120.76</b>	<b>19,007.21</b>	<b>0.71%</b>
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 63,716,195.40</b>	<b>\$ 64,565,676.89</b>	<b>\$ 849,481.49</b>	<b>1.33%</b>
<b>TOTAL BUDGETED REVENUES</b>	<b>\$ 108,502,755.26</b>	<b>\$ 109,442,317.00</b>		
<b>REVENUES AS A % OF BUDGET</b>	<b>58.72%</b>	<b>59.00%</b>		

**2ND QUARTER SURPLUS/(DEFICIT)  
12/31/2020 VS 12/31/2019**

	<b>Quarter Ending 12/31/2019</b>	<b>Quarter Ending 12/31/2020</b>	<b>Increase/ (Decrease)</b>	<b>% Change</b>
YTD Revenues	63,716,195.40	64,565,676.89	849,481.49	1.33%
YTD Expenditures	43,535,479.71	42,435,196.37	(1,100,283.34)	-2.53%
YTD Revenues in excess of Expenditures	<b>20,180,715.69</b>	<b>22,130,480.52</b>	<b>1,949,764.83</b>	<b>9.66%</b>

FUND 54 - NURSING HOME SUMMARY

	12/31/2019 ACTUALS	12/31/2020 ACTUALS	INCREASE/ (DECREASE)	% CHANGE
<b>OPERATING REVENUES:</b>				
INTEREST ON BANK ACCOUNTS	39,372.01	9,994.61	(29,377.40)	-74.61%
RENT INCOME	5,700.00	5,700.00	-	0.00%
MEDICAID - DMAS	2,142,232.86	2,157,541.80	15,308.94	0.71%
MEDICAID REFUNDS	-	-	-	0.00%
PRIVATE PAY RESIDENTS	650,637.09	439,897.71	(210,739.38)	-32.39%
PRIVATE PAY REFUNDS	(38,450.71)	(10,683.97)	27,766.74	-72.21%
MEDICAID - COPAY	535,561.04	511,749.86	(23,811.18)	-4.45%
HOSPICE	182,510.74	120,578.14	(61,932.60)	-33.93%
HOSPICE REFUNDS	-	-	-	0.00%
MEDICAID TRANSPORT REBATES	1,904.50	3,199.00	1,294.50	67.97%
SUPPLEMENTAL - NSGONF	662,689.68	105,383.44	(557,306.24)	-84.10%
REBATES & REFUNDS	1,044.18	1,475.97	431.79	41.35%
MISCELLANEOUS	1,818.04	3,486.17	1,668.13	91.75%
CRF PROVIDER RELIEF	-	241,561.57	241,561.57	0.00%
CARES	-	680,231.02	680,231.02	0.00%
<b>TOTAL OPERATING REVENUES:</b>	<b>\$ 4,185,019.43</b>	<b>\$ 4,270,115.32</b>	<b>\$ 85,095.89</b>	<b>2.03%</b>
<b>OPERATING EXPENDITURES:</b>				
5410 - ADMINISTRATION	344,205.03	823,753.30	479,548.27	139.32%
5411 - MAINTENANCE	293,448.67	288,170.73	(5,277.94)	-1.80%
5412 - HOUSEKEEPING	189,200.58	179,187.12	(10,013.46)	-5.29%
5413 - FOOD SERVICES	425,993.60	428,219.49	2,225.89	0.52%
5414 - NURSING	2,162,609.76	1,984,711.86	(177,897.90)	-8.23%
5415 - ACTIVITIES & RECREATION	114,270.28	110,576.11	(3,694.17)	-3.23%
5416 - SOCIAL SERVICES	41,424.25	39,079.06	(2,345.19)	-5.66%
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>3,571,152.17</b>	<b>3,853,697.67</b>	<b>282,545.50</b>	<b>7.91%</b>
<b>NET OPERATING PROFIT/(LOSS):</b>	<b>\$ 613,867.26</b>	<b>\$ 416,417.65</b>	<b>\$ (197,449.61)</b>	<b>-32.16%</b>
<b>CAPITAL EXPENDITURES:</b>				
5540 - CAPITAL PROJECTS	461,966.11	-	(461,966.11)	-100.00%
<b>TOTAL CAPITAL EXPENDITURES:</b>	<b>461,966.11</b>	<b>-</b>	<b>(461,966.11)</b>	<b>-100.00%</b>
<b>NET TOTAL PROFIT/(LOSS):</b>	<b>\$ 151,901.15</b>	<b>\$ 416,417.65</b>	<b>\$ 264,516.50</b>	<b>174.14%</b>

FUND 55 - SOLID WASTE SUMMARY

	12/31/2019	12/31/2020	INCREASE/ (DECREASE)	% CHANGE
	ACTUALS	ACTUALS		
<b>OPERATING REVENUES:</b>				
INTEREST ON BANK ACCOUNTS	9,533.91	3,004.87	(6,529.04)	-68.48%
TIPPING FEES, COLLECTION SYST	809,193.32	948,923.12	139,729.80	17.27%
TIPPING FEES, TIRES-COUNTY	2,858.00	2,842.00	(16.00)	-0.56%
TIPPING FEES-RESIDENT DROP OF	24,724.99	24,030.82	(694.17)	-2.81%
TIPPING FEES-COMMERCIAL	617,222.83	297,811.31	(319,411.52)	-51.75%
SALE OF EQUIPMENT	-	36,600.00	36,600.00	0.00%
SALE OF RECYCLABLES-ALUM SCRA	1,349.58	-	(1,349.58)	-100.00%
SALE OF RECYCLABLES-STEEL SCR	69,714.05	72,135.30	2,421.25	3.47%
SALE OF RECYCLABLES-ALUM CONT	1,256.00	6,310.34	5,054.34	402.42%
SALE OF RECYCLABLES-TIN CONTA	-	-	-	0.00%
SALE OF RECYCLABLES-PLASTIC B	11,366.05	-	(11,366.05)	-100.00%
SALE OF RECYCLABLES-MIXED PAP	205.00	-	(205.00)	-100.00%
SALE OF RECYCLABLES-NEWSPAPER	2,529.00	1,852.00	(677.00)	-26.77%
SALE OF RECYCLABLES-CARDBOARD	9,549.41	16,317.69	6,768.28	70.88%
SALE OF RECYCLABLES - BATTERI	569.61	-	(569.61)	-100.00%
MISCELLANEOUS	2,221.17	796.89	(1,424.28)	-64.12%
LITTER CONTROL/RECYCLING	13,373.00	15,360.00	1,987.00	14.86%
<b>TOTAL OPERATING REVENUES:</b>	<b>\$ 1,575,665.92</b>	<b>\$ 1,425,984.34</b>	<b>\$ (149,681.58)</b>	<b>-9.50%</b>
<b>OPERATING EXPENDITURES:</b>				
4210 - ADMINISTRATION	536,784.35	558,075.26	21,290.91	3.97%
4211 - DISPOSAL	858,597.26	664,738.55	(193,858.71)	-22.58%
4212 - TRANSFER STATION	86,654.61	406,077.31	319,422.70	368.62%
4213 - RECYCLING	249,191.65	290,662.46	41,470.81	16.64%
4214 - COLLECTION SYS MAINT	60,504.80	66,663.89	6,159.09	10.18%
4215 - LITTER CONTROL	8,615.95	9,423.68	807.73	9.37%
4216 - CLOSED LANDFILL	73,195.61	48,448.78	(24,746.83)	-33.81%
4217 - BULK RECYCLING	-	9,366.35	9,366.35	0.00%
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>1,873,544.23</b>	<b>2,053,456.28</b>	<b>179,912.05</b>	<b>9.60%</b>
<b>NET OPERATING PROFIT/(LOSS):</b>	<b>\$ (297,878.31)</b>	<b>\$ (627,471.94)</b>	<b>\$ (329,593.63)</b>	<b>110.65%</b>
<b>CAPITAL EXPENDITURES:</b>				
4250 - LF EXPANSION	203,974.93	-	(203,974.93)	-100.00%
4251 - COLLECTION SITES	25,965.27	-	(25,965.27)	-100.00%
4253 - CLOSED LF REMEDIATION	-	-	-	0.00%
4254 - ENVIRO CLEAN UP	-	-	-	0.00%
4257 - EQUIPMENT RESERVE	77,253.72	-	(77,253.72)	-100.00%
4258 - HAULING SYSTEM	21,911.38	-	(21,911.38)	-100.00%
4259 - MATERIAL RECYCLING FACILITY	-	-	-	0.00%
4261 - TRANSFER BLDG REPAIRS	49,618.88	1,270,832.26	1,221,213.38	2461.19% *
4263 - LF ROAD REPAIR	-	-	-	0.00%
4265 - LF CLOSURE	-	3,812.00	3,812.00	0.00%
4266 - MAINT AREA IMPROVEMENTS	-	-	-	0.00%
<b>TOTAL CAPITAL EXPENDITURES:</b>	<b>378,724.18</b>	<b>1,274,644.26</b>	<b>895,920.08</b>	<b>236.56%</b>
<b>NET TOTAL PROFIT/(LOSS):</b>	<b>\$ (676,602.49)</b>	<b>\$ (1,902,116.20)</b>	<b>\$ (1,225,513.71)</b>	<b>181.13%</b>

\*NOT PAID FROM OPERATING REVENUES



MINUTES

**BEDFORD COUNTY BOARD OF SUPERVISORS  
AND BEDFORD COUNTY BROADBAND AUTHORITY  
BEDFORD COUNTY ADMINISTRATION BUILDING  
SEPTEMBER 28, 2020**

**7:00 P.M. JOINT REGULAR MEETING**

**(1) Call to Order & Welcome**

**(2) Moment of Silence**

**(3) Pledge of Allegiance**

**(4) Approval of Agenda**

**(5) Citizen Comments**

**(6) Consent Agenda**

a. Consideration of a resolution authorizing the advertisement of a Request for Proposals for On-Call Architectural and Engineering Services. *(Resolution #R 092820-01)*

b. Consideration of a resolution authorizing a work order for preliminary engineering services to close the Bedford County Landfill. *(Resolution #R 092820-02)*

c. Consideration of a resolution authorizing the submission, acceptance and appropriation of a FY 2021-2022 PSAP Education Grant. *(Resolution #R 092820-03)*

d. Consideration of a resolution authorizing the submission, acceptance, and appropriation of a Virginia Tourism Corporation (VTC) Recovery Marketing Leverage Grant. *(Resolution #R 092820-04)*

e. Consideration of a resolution from VDOT adding Highland Oaks Drive to the Secondary System of State Highways. *(Resolution #R 092820-10)*

f. Consideration of a resolution authorizing the advertisement of an Invitation to Bid for Improvements to the Board of Supervisors meeting room. *(Resolution #R 092820-12)*



32 g. **(Added)** Consideration of a resolution authorizing the advertisement of an  
 33 Invitation to Bid for reroofing of the Montvale Library. *(Resolution #R 092820-*  
 34 *16)*

35 **(7) Approval of Minutes – June 22, 2020**

36 **(8) Public Hearings & Presentations**

37 **aa. (Added) Public Appearances** – Presentation of resolutions recognizing  
 38 Assistant Chief Nick Rice and Firefighter John Moore.

39 **a. Public Hearing** - Consideration of an ordinance to modify proffered conditions  
 40 associated with the Bellevue Terrace Subdivision Rezoning Application.  
 41 *(Ordinance #O 092820-06)*

- 42 • *Staff presentation by Community Development Director Jordan Mitchell*

43 **b. Public Hearing** - Consideration of a resolution to approve a Special Use Permit  
 44 for the construction of a 3-story, 82,000 square foot life care facility associated  
 45 with parking on 3.8 acres of a 6.91 acre parcel of property identified A Tax Map  
 46 #116-A-17. *(Resolution #R 092820-07)*

- 47 • *Staff presentation by Planner Mark Jordan*

48 **c. Public Hearing** - Consideration of an ordinance vacating Islamorada Court in  
 49 Sunset Cay Subdivision, Section One. *(Ordinance #O 092820-11)*

- 50 • *Staff presentation by County Attorney Patrick Skelley*

51 **d. (Added) Public Hearing** - Consideration of an ordinance to amend the Bedford  
 52 County Zoning Ordinance to address off-street parking construction standards for  
 53 a “Conference Center” use. *(Resolution #R 092820-15)*

- 54 • *Staff presentation by Community Development Director Jordan Mitchell*

55 **(9) Action & Discussion Items**

56 **a.** Consideration of a resolution dissolving the Broadband Advisory Committee.  
 57 *(Resolution #R 092820-08)*

- 58 • *Staff Presentation by County Administrator Robert Hiss*

59 **b.** Consideration of a resolution re-appropriating Fiscal Year 2020 funds. *(Resolution*  
 60 *#R 092820-09)*

- 61 • *Staff Presentation by Finance Director Ashley Anderson*

62 **c.** Consideration of a resolution authorizing application submission, acceptance, and  
 63 appropriation of the Next Gen 911 Grant Partnership with Virginia Information  
 64 Technologies Agency (VITA). *(Resolution #R 092820-13)*

- 65 • *Staff Presentation by Interim Communications Manager Christine Giglio*

- 66 d. Consideration of a resolution authorizing a contract with Olsen Group, Ltd., to  
 67 revise the County's Emergency Operations Plan and Develop a Continuity of  
 68 Operations Plan. *(Resolution #R 092820-13)*  
 69 • *Staff Presentation by Fire & Rescue Chief Jack Jones, Jr.*
- 70 e. **(Added)** Consideration of a resolution to approve and appropriate CARES Act  
 71 funds for School HVAC replacements. *(Resolution #R 092820-14)*  
 72 • *Staff Presentation by County Administrator Robert Hiss*
- 73 f. **(Added)** Consideration of a resolution approving a Network Services Agreement  
 74 with B2X Online, Inc., for the expansion of Broadband Internet in the amount of  
 75 \$112,202. *(Resolution #R 092820-17)*  
 76 • *Staff Presentation by County Administrator Robert Hiss*
- 77 g. **(Added)** Consideration of a resolution approving a Memorandum of Agreement  
 78 with Renewanation to administer a reimbursement program for private schools and  
 79 home school support in response to the COVID-19 pandemic. *(Resolution*  
 80 *#R 092820-17)*  
 81 • *Staff Presentation by County Administrator Robert Hiss*

82 **(10) Board Committee Reports – none**

83 **(11) Board Comments**

84 **(12) Board Appointments**

- 85 a. Consideration of a request to appoint Rhonnie Smith to represent District 1 on the  
 86 Economic Development Authority.

87 **(13) County Administrator Report**

88 **(14) County Attorney Report**

- 89 a. **Revised - Closed Session pursuant to Section 2.2-3711 (A) (7)**, Consultation  
 90 with legal counsel and briefings by staff members or consultants pertaining to  
 91 actual or probable litigation, where such consultation or briefing in open meeting  
 92 would adversely affect the negotiating or litigating posture of the public body.  
 93 For the purposes of this subdivision, "probable litigation" means litigation that  
 94 has been specifically threatened or on which the public body or its legal counsel  
 95 has a reasonable basis to believe will be commenced by or against a known party.  
 96 Nothing in this subdivision shall be construed to permit the closure of a meeting  
 97 merely because an attorney representing the public body is in attendance or is  
 98 consulted on a matter (specifically, pertaining to the New London Airport); **and,**  
 99 **Section 2.2-3711 (A) (8)**, Consultation with legal counsel employed or retained

100 by a public body regarding specific legal matters requiring the provision of legal  
 101 advice by such counsel. Nothing in this subdivision shall be construed to permit  
 102 the closure of a meeting merely because an attorney representing the public body  
 103 is in attendance or is consulted on a matter (specifically, pertaining to the County  
 104 Landfill and **the broadband project**).

105 **(15) Board Information**

- 106 a. County Treasurer's Report for FY2020
- 107 b. Social Services Board meeting minutes from February, April, May, June and July  
 108 2020 (*Sent under separate cover due to file size as an Addendum to the agenda*  
 109 *packet*)
- 110 c. Bedford Public Library System Board of Trustees meeting minutes from June and  
 111 July 2020
- 112 d. Bedford Communications Monthly Report for August 2020
- 113 e. Bedford Regional Water Authority Board of Directors meeting minutes from July  
 114 and August 2020

115 **(16) Board Calendar and Reminders**

- 116 • October 13 – Annual Joint Meeting with EDA (*Tuesday*) beginning at 5:00 pm
- 117 • October 26 – Regular meeting at 7:00 pm
- 118 • November 9 – Worksession beginning at 5:00 pm
- 119 • November 23 – Regular meeting at 7:00 pm
- 120 • December 14 – Worksession from 5:00 – 6:30 pm; Regular meeting at 7:00 pm

121 **Adjourn**

122 \_\_\_\_\_

123 **7:00 P.M. JOINT REGULAR MEETING**

124 **Board of Supervisors:** John Sharp, District 4, Chair; Charla Bansley, District 3, Vice-Chair; Mickey  
 125 Johnson, District 1; Edgar Tuck, District 2; Tommy Scott, District 5; Bob Davis, District 6; and Tammy  
 126 Parker, District 7

127 -----

128 **Staff:** County Administrator Robert Hiss, County Attorney Patrick Skelley, Deputy County Administrator  
 129 Amanda Kaufman, Public Works Director Sheldon Cash, Finance Director Ashley Anderson, Fire &  
 130 Rescue Chief Jack Jones, Jr., Community Development Director Jordan Mitchell, Sheriff Mike Miller, and  
 131 Executive Assistant Brigitte Luckett

132 \_\_\_\_\_

133 (1) Chairman Sharp called the Board of Supervisors and the Broadband Authority to order and  
 134 welcomed those in attendance.

135 (2) Chairman Sharp asked the room to observe a moment of silence.

136 (3) Chairman Sharp led the room in the pledge of allegiance.

137 \_\_\_\_\_

138 (4) **Approval of Agenda**

139 **Supervisor Tuck made a motion to approve the agenda.**

140 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 141 **Mrs. Parker**

142 **Voting no: None**

143 **Motion passed.**

144 \_\_\_\_\_

145 (5) **Citizen Comments**

- 146 • Darrell Campbell, 1247 Hutchens Road, Montvale, addressed the Board to voice his support to  
 147 dissolve the Broadband Authority Advisory Group, of which he is a member. Mr. Campbell  
 148 said this group doesn't really have any authority and he feels their recommendations are  
 149 ignored.
- 150 • Supervisor Johnson passed along comments from a citizen, W. P. Johnson, regarding the  
 151 importance of broadband to local education and agriculture.

152 \_\_\_\_\_

153 (6) **Consent Agenda**

154 County Administrator Robert Hiss reviewed the following items on the consent agenda.

- 155 a. Consideration of a resolution authorizing the advertisement of a Request for Proposals for On-  
 156 Call Architectural and Engineering Services. *(Resolution #R 092820-01)*
- 157 b. Consideration of a resolution authorizing a work order for preliminary engineering services to  
 158 close the Bedford County Landfill. *(Resolution #R 092820-02)*
- 159 c. Consideration of a resolution authorizing the submission, acceptance and appropriation of a  
 160 FY 2021-2022 PSAP Education Grant. *(Resolution #R 092820-03)*
- 161 d. Consideration of a resolution authorizing the submission, acceptance, and appropriation of a  
 162 Virginia Tourism Corporation (VTC) Recovery Marketing Leverage Grant. *(Resolution #R*  
 163 *092820-04)*
- 164 e. Consideration of a resolution from VDOT adding Highland Oaks Drive to the Secondary  
 165 System of State Highways. *(Resolution #R 092820-10)*

166 ~~f. Consideration of a resolution authorizing the advertisement of an Invitation to Bid for~~  
 167 ~~Improvements to the Board of Supervisors meeting room. (Resolution #R 092820-12) moved~~  
 168 ~~to 9h~~

169 **g. (Added)** Consideration of a resolution authorizing the advertisement of an Invitation to Bid for  
 170 reroofing of the Montvale Library. (Resolution #R 092820-16)

171 Supervisor Davis requested that #6b be moved to Action Item #9h for further discussion.

172 **Supervisor Johnson made a motion to approve the consent agenda as amended.**

173 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 174 **Mrs. Parker**

175 **Voting no: None**

176 **Motion passed.**

177 \_\_\_\_\_

178 **(7) Approval of Minutes**

179 Supervisor Parker noted a correction was needed on line #217 to reflect her vote as “Yes”, not  
 180 “abstained”.

181 **Supervisor Parker made a motion to approve the minutes of June 22, 2020 as amended.**

182 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 183 **Mrs. Parker**

184 **Voting no: None**

185 **Motion passed.**

186 \_\_\_\_\_

187 **(8) Public Hearings & Presentations**

188 **(8aa)** (Added) Fire & Rescue Chief Jack Jones, Jr., presented the following Resolutions to Assistant Chief  
 189 Nick Rice and Firefighter John Moore:

190 **WHEREAS**, on May 22, 2020 there was a reported structure fire on Joppa Mill Road; and

191 **WHEREAS**, multiple Bedford County Fire and Rescue agencies responded to mitigate the fire; and

192 **WHEREAS**, a Firefighter became incapacitated and declared a MAYDAY, necessitating the  
 193 activation of the Rapid Intervention Team (RIT); and

194 **WHEREAS**, Firefighter John Moore and Assistant Chief Nick Rice, assigned to Ladder #1 of the  
 195 Bedford Volunteer Fire Department, responded as a part of the RIT Company at the incident and;

196 **WHEREAS**, demonstrating excellent situational awareness and exemplary firemanship skills they  
 197 rapidly located the downed Firefighter, and as part of a team rescued this member and removed her from  
 198 the area as it dangerous to life and health due to considerable dense fuel oil smoke; and

199           **WHEREAS**, their actions enabled other responders to provide necessary emergency medical care  
200 allowing for the rescued Firefighter to be transported to Wake Forest Burn Center; and

201           **WHEREAS**, due to this efficient and selfless performance the rescued Firefighter has made a  
202 complete recovery and returned to full duty.

203           **NOW, THEREFORE, BE IT RESOLVED**, that the Bedford County Board of Supervisors hereby  
204 recognizes Firefighter John Moore for his meritorious actions and sincerely thank him for his service to his  
205 fellow Firefighters and Bedford County.

206 -----

207           **WHEREAS**, on May 22, 2020 there was a reported structure fire on Joppa Mill Road; and

208           **WHEREAS**, multiple Bedford County Fire and Rescue agencies responded to mitigate the fire; and

209           **WHEREAS**, a Firefighter became incapacitated and declared a MAYDAY, necessitating the  
210 activation of the Rapid Intervention Team (RIT); and

211           **WHEREAS**, Assistant Chief Nick Rice and Firefighter John Moore, assigned to Ladder #1 of the  
212 Bedford Volunteer Fire Department, responded as a part of the RIT Company at the incident and;

213           **WHEREAS**, demonstrating excellent situational awareness and exemplary firemanship skills they  
214 rapidly located the downed Firefighter, and as part of a team rescued this member and removed her from  
215 the area as it dangerous to life and health due to considerable dense fuel oil smoke; and

216           **WHEREAS**, their actions enabled other responders to provide necessary emergency medical care  
217 allowing for the rescued Firefighter to be transported to Wake Forest Burn Center; and

218           **WHEREAS**, due to this efficient and selfless performance, the rescued Firefighter has made a  
219 complete recovery and returned to full duty.

220           **NOW, THEREFORE, BE IT RESOLVED**, that the Bedford County Board of Supervisors hereby  
221 recognizes Assistant Chief Nick Rice for his meritorious actions and sincerely thank him for his service to  
222 his fellow Firefighters and Bedford County.

223 \_\_\_\_\_

224 **(8a)** Community Development Director Jordan Mitchell addressed the Board with an ordinance to  
225 modify proffered conditions associated with the Bellevue Terrace Subdivision Rezoning Application. Mr.  
226 Jordan stated the parcels affected were Tax Map numbers 114-A-82, 114-11-1, 114-11-2, 114-11-3, 114-  
227 11-4, 114-11-5, 114-11-6, 114-11-7, 114-11-8, 114-11-9, 114-11-10, 114-11-11 and 114-11-12, and that  
228 removing these proffers would allow manufactured homes, as well as other types of structures. He stated  
229 that at the Planning Commission's public hearing on July 21, 2020, citizens spoke against this request,  
230 citing concerns about the uses that might be brought into the neighborhood, and the Planning Commission  
231 voted to table their decision to allow the applicant time to amend their request. The applicant has since  
232 amended the request due to citizen concerns. The Planning Commission voted to recommend approval of

233 the revised proffer amendment by a vote of 6-0 at their meeting on August 18, 2020. Mr. Mitchell then  
234 answered clarifying questions from the Board.

235 Mr. Russ Orrison, representative for the applicant from Perkins and Orrison, also addressed the  
236 Board to outline the details of this request. He said this section of the development is totally separate from  
237 the Bellevue section. There followed a brief question and answer session between Mr. Orrison and the  
238 Board.

239 The citizen comment portion of the public hearing was opened. The following residents spoke in  
240 opposition to the application: Kelsey and Bryan Zilka, 7619 Bellevue Road, Forest; Joanne Miller, 7289  
241 Bellevue Road, Forest; Cecil Arthur, 10235 Forest Road, Forest; and Tracy Russler, 7053 Bellevue Road,  
242 Forest. Reasons for their opposition included the concern that this would change the look and feel of the  
243 community; this would create a negative impact on existing home values; the location of the proposed  
244 entrance is too close to existing properties; the proffers are important to maintaining the historic district;  
245 and the concern that development in this area might flood the properties below.

246 There being no one else desiring to speak, this portion of the public hearing was closed.

247 Mr. Orrison said this request would actually revert the property back to the zoning the Board  
248 originally felt was the best use for this property, and reminded the Board that the Planning Commission  
249 voted unanimously for recommending approval. There followed a lengthy discussion between Mr. Orrison,  
250 staff, and members of the Board regarding this request, with several Board members stating that they cannot  
251 support a request to benefit one property owner at the expense of the surrounding property owners.

252 **Supervisor Parker made a motion to deny Ordinance #O 092820-06 to modify the proffers.**

253 County Attorney Patrick Skelley stated that the Board has the option to table the request and allow  
254 the applicant to come back at a later meeting with different proffers.

255 **Supervisor Parker made a motion to withdraw her motion to deny Ordinance #O 092820-06.**

256 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Scott, and Mrs. Parker**

257 **Voting no: Mr. Sharp and Mr. Davis**

258 **Motion withdrawn.**

259 -----

260 More discussion followed, with Mr. Orrison stating that he will likely not be able to develop  
261 modified proffers.

262 -----

263 **Supervisor Parker made a motion to deny Ordinance #O 092520-06.**

264 **Voting yes: Mr. Johnson, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mrs. Parker, and**

265 **Mr. Davis**

266 **Voting no: Mr. Tuck**



267 **Motion passed; Ordinance #O 092820-06 was denied.**

268

269 **(8b)** Planner Mark Jordan addressed the Board with a resolution to approve a Special Use Permit #SU20-  
 270 0006 on behalf of Runk and Pratt. Approval would allow for the construction of a 3-story, 82,000 square  
 271 foot life care facility associated with parking on 3.8 acres of a 6.91 acre parcel of property identified A Tax  
 272 Map #116-A-17. Mr. Jordan review the information for this request that had been included in the Board's  
 273 agenda packet, and then answered clarifying questions from the Board.

274 Mr. Scott Beasley with Hurt and Proffitt then addressed the Board as the applicant's representative,  
 275 noting he did not have much to add to Mr. Jordan's presentation. He briefly reviewed the technical aspects  
 276 of the request, such as the land disturbance and the turn lanes, and then turned the meeting over to Mr.  
 277 Runk. Mr. Runk then detailed his request further for the Board, noting this project will allow people to age  
 278 in place. Mr. Beasley and Mr. Runk then answered questions from the Board.

279 The citizen comment portion of the public hearing was opened.

280 Bill Moss, 6773 E. Lynchburg-Salem Turnpike, Goode, addressed the Board to voice his support  
 281 for this project, as he feels it will provide a good tax base for the locality and this organization has a very  
 282 good reputation for care.

283 Gary Verser, 305 Lake Ridge Drive, Forest, addressed the Board to voice his support for this  
 284 request, and stated that there is a definite need for this facility. He said Runk and Pratt has a very good  
 285 relationship with the community.

286 Glen Thomas, 1167 Presidential Circle, Forest, addressed the Board to voice his support for this  
 287 project.

288 There being no one else desiring to speak, this portion of the public hearing was closed.

289 Following more discussion between the Board and the applicant, the Chairman called for a motion.

290 **Supervisor Scott made a motion to approve Resolution #R 092820-07.**

291 **WHEREAS**, Runk and Pratt has submitted Special Use Permit application #SU20-0006 for the  
 292 construction of a 3-story 82,000 sq. ft. Life Care Facility with associated parking on 3.8 acres of a 6.91 acre  
 293 parcel of property; and

294 **WHEREAS**, The application has been submitted pursuant to Section 30-79-2 of the Zoning  
 295 Ordinance, which allows a "Life Care Facility" use in the PCD (Planned Commercial Development) after  
 296 a Special Use Permit has been approved in accordance with Section 30-19 of the Zoning Ordinance; and

297 **WHEREAS**, the Board of Supervisors has carefully considered the public record, the public  
 298 testimony, and the recommendations of the Planning Commission; and





332           **BE IT ORDAINED**, by the Board of Supervisors for the County of Bedford, Virginia that pursuant  
 333 to the Petition of Southeast Property Holdings, LLC, Robert Stouffer and Nancy Stouffer, after giving  
 334 required notice pursuant to Section 15.2-2204 of the Code of Virginia of 1950, as amended, that the road  
 335 Islamorada Court in Sunset Cay Subdivision, Section One be and it is hereby vacated and that the new name  
 336 of the aforesaid road is Eagle Crest Lane.

337           **BE IT FURTHER ORDAINED** that a certified copy of this Ordinance of Vacation be recorded in the  
 338 Clerk’s Office for the Circuit Court of Bedford County, Virginia and indexed in the names of the lot owners,  
 339 namely: Southeast Property Holdings, LLC and Robert and Nancy Stouffer.

340           **Voting yes:   Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 341   **Mrs. Parker**

342           **Voting no:   None**

343           **Motion passed.**

344 \_\_\_\_\_  
 345 **(8d)**   Community Development Director Jordan Mitchell addressed the Board with ordinance to amend  
 346 the Bedford County Zoning Ordinance to address off-street parking construction standards for a  
 347 “Conference Center” use. Mr. Jordan reminded the Board this citizen request came to the Board on June 22  
 348 for approval to initiate this amendment; the Planning Commission recommended approval at their meeting  
 349 on July 22 by a vote of 6-0.

350           The citizen comment portion of the public hearing was opened;

351           Todd Mosby with Perkins and Orrison addressed the Board to voice his support for this amendment.  
 352 He noted this will allow the businesses on the site to increase their parking while remaining environmentally  
 353 friendly.

354           “Glen” also addressed the Board to voice his support (no last name or address was given).

355           There being no one else desiring to speak, this portion of the public hearing was closed.

356           **Supervisor Parker made a motion to approve Ordinance #O 092820-15.**

357           **BE IT HEREBY ORDAINED**, by the Board of Supervisors of Bedford County, Virginia, that after  
 358 having conducted a duly advertised public hearing and upon receiving the recommendation forwarded by  
 359 the Bedford County Planning Commission, that the regulations of the Bedford County Zoning Ordinance  
 360 be amended and readopted as follows:

361           **Part I.**

362           That Section 30-91-6(c), *Construction Standards* (Off Street Parking, Stacking and Loading), be  
 363 amended to permit a “Conference Center” use in the AP (Agricultural Rural Preserve district), AR  
 364 (Agricultural Residential district), and AV (Agricultural Village Center district) to have off-street parking  
 365 that is gravel or remain in a grassy condition:

366 *Sec. 30-91-6. Construction standards.*

367 (a) All off-street parking and stacking areas with fifteen (15) or more parking spaces, including  
 368 aisles, stacking spaces, and driveways, except for those required for agricultural uses, civic uses (in the AP,  
 369 AR, and AV zoning districts), single-family and two-family dwellings, shall be constructed and maintained  
 370 with a surface in accordance with the Virginia Department of Transportation's latest edition of the  
 371 Subdivision Streets Requirements Manual.

372 (b) Off-street parking areas, including aisles and driveways may, upon approval of the director of  
 373 planning, be exempt from this provision if such facilities are for a temporary purpose. However, such areas  
 374 shall be graveled and maintained in accordance with standards approved by the director of planning.

375 (c) Off-street parking for Flea Markets and Conference Centers (in the AP, AR, and AV zoning  
 376 districts) may be graveled or remain in grassy condition. A preventative maintenance plan shall be  
 377 submitted to and approved by the director of planning which shall illustrate erosion and sediment control  
 378 measures to ensure no erosion will impact adjacent property, waterways, or roads.

379 **Part II.**

380 Should any portion or provision of this ordinance be held by any court to be unconstitutional or  
 381 invalid, that decision shall not affect the validity of the ordinance as a whole, or any part of the ordinance  
 382 other than the part held to be unconstitutional or invalid.

383 This ordinance shall become effective immediately upon its adoption.

384 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 385 **Mrs. Parker**

386 **Voting no: None**

387 **Motion passed.**

388 \_\_\_\_\_

389 **(9) Action & Discussion Items**

390 **(9a)** Chairman Sharp called the Broadband Authority to order in a joint meeting with the Board of  
 391 Supervisors.

392 County Administrator Robert Hiss addressed the Board with a resolution dissolving the Broadband  
 393 Advisory Committee. Mr. Hiss gave a brief overview of the history of the Broadband Advisory Group,  
 394 noting we have reached a point (considering the current level of need and member participation) where it  
 395 is time to dissolve this committee. He stated this group could be reconstituted in the future if needed.

396 There followed a discussion between members of the Board, members of the Advisory Group who  
 397 were in the audience, and staff regarding the merits of this request. The Board thanked the members of the  
 398 Advisory Group for their time and effort over the past 11 years, noting that this group was not being  
 399 dissolved due to a lack of effort or expertise.

400 **Supervisor Scott made a motion to approve Resolution #R 092820-08.**

401 **WHEREAS**, in 2009, the Broadband Authority was established to govern broadband development  
402 in Bedford County; and

403 **WHEREAS**, a Broadband Advisory Committee was appointed to provide technical advice to the  
404 Broadband Authority regarding the development of broadband infrastructure in Bedford County; and

405 **WHEREAS**, having two separate political bodies supervising the same purpose is duplicative, and

406 **WHEREAS**, the Broadband Authority can fulfill the role to manage current and future broadband  
407 projects consistent with its legislative powers; and

408 **WHEREAS**, the Board of Supervisors is appreciative of the service of the Advisory Committee  
409 members over the years and are grateful for their work to support broadband infrastructure for Bedford  
410 County citizens.

411 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Broadband Authority, that the  
412 Broadband Advisory Committee is dissolved effective upon the approval of this resolution.

413 **Voting yes: Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and Mrs. Parker**

414 **Voting no: Mr. Johnson**

415 **Motion passed.**

416 -----

417 Supervisor Tuck asked if the Chairman would consider designating two Supervisors to continue  
418 working on the broadband project in lieu of the Advisory Group.

419 **Vice-Chairman Bansley made a motion to appoint Supervisors Tuck and Davis to a**  
420 **“Broadband Committee”.**

421 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
422 **Mrs. Parker**

423 **Voting no: none**

424 **Motion passed.**

425 -----

426 **(9b)** Finance Director Ashley Anderson addressed the Board with a resolution re-appropriating Fiscal  
427 Year 2020 funds. During her presentation, Mrs. Anderson reviewed the details which are included in the  
428 resolution below and then answered clarifying questions from the Board.

429 A discussion between the Board and Sheriff Miller followed regarding the evidence cottage.  
430 Options to repair the current building, relocate to another County-owned property, or build a new storage  
431 facility next to the Sheriff’s Office were debated. Mrs. Anderson noted the options could be bid to see  
432 which is most financially viable, with CIP funds set aside now in anticipation of moving forward with this  
433 project. Both the Sheriff and Mrs. Anderson stressed the need to not delay, as the current building is

434 deteriorating. Jeremy Lucas, representative from Masters Engineers, stated that \$200 per square foot is a  
 435 baseline cost to erect a new 2,700 square foot evidence building. He said it will likely total between  
 436 \$550,000 and \$750,000 to meet accreditation standards for a new structure (2,700 square feet is based on  
 437 the size of the building available for use across the street from the Sheriff's Office). Several board members  
 438 noted that construction costs have skyrocketed this year due to the pandemic.

439 **Vice-Chair Bansley made a motion to approve R 092820-09.**

440 -----

441 In response to a question from Supervisor Scott, Mr. Lucas explained that the estimated \$200 per  
 442 square foot comes from historical values. The reason it will be more is because evidence storage has  
 443 standards that must be met to preserve evidence (ensure stability and preservation of samples, protections  
 444 against cross contamination, fire suppression systems, et cetera). More discussion followed between the  
 445 Board members followed regarding the costs of a new building versus remodeling a building the County  
 446 already has in close proximity to the Sheriff's Office.

447 -----

448 **WHEREAS**, the Bedford County Board of Supervisors annually receives and review requests for re-  
 449 appropriation of year-end funds; and

450 **WHEREAS** the Fiscal Year 2020 recommendations total \$423,170, or 0.38% of the total adopted  
 451 General Fund budget.

452 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, that the  
 453 Board does hereby re-appropriate funds as follows:

Department	Recommended
County Administration	\$ 25,000
Commissioner of the Revenue	18,000
Finance	3,300
Human Resources	2,500
Electoral Board	24,557
Sheriff's Office	31,583
Building Official	3,500
Animal Control	8,350
Communications	17,000
General Properties	23,967
CIP-Evidence Relocation	255,000
Tourism	8,663
Natural Resources	1,750
Total Reappropriation of Funds	\$ 423,170

454  
 455 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, and Mrs. Parker**

456 **Voting no: Mr. Davis**

457 **Motion passed.**

458 -----

459           *The Board took a 5-minute recess.*

460 -----

461 **(9c)** Interim Communications Manager Christine Giglio addressed the Board with a resolution  
 462 authorizing application submission, acceptance, and appropriation of the Next Gen 911 Grant Partnership  
 463 with Virginia Information Technologies Agency (VITA). Mrs. Giglio summarized the details for this  
 464 request (given in the resolution below) and then answered questions from the Board. She clarified this will  
 465 cost the County approximately \$10,390 per month; we pay \$4,638.50 for the system we have now. She  
 466 stated that currently, if a priority call (for example, a 9-1-1 call involving a heart attack) needs to be  
 467 transferred to another locality, the transferred call sits in a queue until other “priority” calls are answered.  
 468 With this upgrade, transferred calls that are a priority will be answered first instead of being queued.

469           **Supervisor Tuck made a motion to approve Resolution #R 092820-13.**

470           **WHEREAS**, the Commonwealth has been discussing and planning for next generation 9-1-1  
 471 (NG911) for nearly a decade, and

472           **WHEREAS**, the legacy system to NG911 migration is a state required mandate for all Public Safety  
 473 Answering Points in Virginia to complete this by January 2022, and

474           **WHEREAS**, consistent with other counties in Virginia, Bedford County plans use AT&T’s Next  
 475 Generation ESInet solution; and

476           **WHEREAS**, the partnership with VITA consists of \$541,605.85 worth of upgrades and equipment;  
 477 and

478           **WHEREAS**, it is anticipated that the deployment window for Bedford County is January - June  
 479 2021.

480           **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, that the  
 481 Board does hereby authorize submission of NG 911 grant proposal to VITA. If awarded, the Board  
 482 authorizes acceptance and appropriation of the grant partnership.

483           **Voting yes:   Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 484                               **Mrs. Parker**

485           **Voting no:     none**

486           **Motion passed.**

487 -----

488 **(9d)** Fire & Rescue Chief Jack Jones, Jr. addressed the Board with a resolution authorizing a contract  
 489 with Olsen Group, Ltd., to revise the County’s Emergency Operations Plan and Develop a Continuity of  
 490 Operations Plan. Chief Jones explained the importance of these two plans, noting we are mandated by the  
 491 State to have these plans in place. He gave a brief overview of the plans as outlined in the resolution below,

492 noting they guide us in maintaining governance during emergencies, having redundancies in place to cover  
 493 emergency situations, et cetera.

494 **Supervisor Johnson made a motion to approve a resolution authorizing the County**  
 495 **Administrator to execute a contract with Olson Group, Ltd., for a not-to-exceed price of \$65,000.**

496 **WHEREAS**, Bedford County has not had a thorough update of its EOP in approximately 15 years  
 497 and has never fully established a comprehensive COOP plan; and

498 **WHEREAS**, the CARES Act authorizes funding for emergency planning purposes to better  
 499 position local governments to respond to emergencies and public health crises; and

500 **WHEREAS**, the Virginia Department of Emergency Management (VDEM) has established a  
 501 process to engage in a competitively pre-solicited contracting mechanism to provide a range of  
 502 professional services, including the EOP and COOP; and

503 **WHEREAS**, Olson Group, Ltd, has successfully implemented these types of plans for various  
 504 jurisdictions throughout Virginia utilizing the process outlined by VDEM; and

505 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, that the  
 506 County Administrator is authorized to execute a contract with Olson Group, Ltd. for a not-to-exceed price  
 507 of \$65,000.

508 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 509 **Mrs. Parker**

510 **Voting no: none**

511 **Motion passed.**

512 -----

513 **(9e)** County Administrator Robert Hiss and School System Chief Operations Officer Mac Duis  
 514 addressed the Board with a resolution to approve and appropriate CARES Act funds for School HVAC  
 515 replacements. Mr. Hiss stated this request is in response to the Board asking the School Board to prioritize  
 516 projects for CARES Act funds. Mr. Hiss and Mr. Duis then answered questions from the Board, noting the  
 517 costs have increased and are based on cost estimates from vendors. Mr. Duis also stated that previous  
 518 estimates given to the Board in January were based on a 3% inflation adjustment given costs from four-  
 519 year-old studies. As noted earlier in the meeting, construction costs have increased significantly this year  
 520 due to the pandemic; the time constraints have also contributed to the increased cost.

521 Supervisor Parker noted that during the School Board's meeting it was disclosed that these  
 522 estimates were not based on actual bids, but were rather estimates based on other contracts where  
 523 procurement law allows other educational entities to piggyback. This was done to save time on creating  
 524 specifications and advertising for bids in order to meet the December deadline. Supervisor Parker said the  
 525 increase in the HVAC estimates from what the Board was given in January to what they are being given



526 tonight were 137% higher for Huddleston, 152% higher for Moneta, 93% higher for Big Island, and 35%  
 527 higher for Forest Elementary. She said she is concerned that these grossly inflated costs will raise a red flag  
 528 with the Federal government since these projects will be paid with CARES Act funds.

529 There followed a lengthy discussion between members of the Board, staff, and Mr. Duis, with the  
 530 Board directing Mr. Duis to have his vendors go through a traditional RFP process instead of piggybacking  
 531 off current contracts of other localities.

532 **Supervisor Tuck made a motion to table Resolution #R 092820-14.**

533 **WHEREAS**, the school system has several schools in need of HVAC replacement; and

534 **WHEREAS**, HVAC systems create a healthier learning and working environment which is  
 535 consistent with the purpose the CARES Act; and

536 **WHEREAS**, improving air quality is a recommended action by the Department of Labor and  
 537 Industry's new workplace infectious disease standards; and

538 **WHEREAS**, the School Board has prioritized both Huddleston and Montvale Elementary to have  
 539 HVAC systems replaced; and

540 **NOW, THEREFORE, BE IT RESOLVED**, by the Bedford County Board of Supervisors, to approve  
 541 these HVAC replacements for a total not to exceed cost \$1.6 million and appropriates such funds from  
 542 Round 2 of the CARES Act funds for such purpose.

543 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 544 **Mrs. Parker**

545 **Voting no: none**

546 **Motion passed.**

547 -----

548 **(9f)** County Administrator Robert Hiss and Deputy County Administrator Amanda Kaufman addressed  
 549 the Board with a resolution approving a Network Services Agreement with B2X Online, Inc., for the  
 550 expansion of Broadband Internet in the amount of \$112,202.

551 -----

552 **Supervisor Scott made a motion to extend the Board meeting past 10:30 pm.**

553 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 554 **Mrs. Parker**

555 **Voting no: none**

556 **Motion passed.**

557 -----

558 Ms. Kaufman briefly reviewed the history that led to this request coming before the Board this  
 559 evening, which is also outlined in the resolution below. She noted that this will reach 520 additional



560 households and businesses that currently don't have line-of-sight wireless service. Ms. Kaufman stated the  
 561 review committee is still vetting other proposals for additional Phase II projects, which she will bring to the  
 562 Board at a future meeting. She then turned the meeting over to B2X representative Warren Kane, who  
 563 explained that the purpose of this project is provide services to unserved and underserved areas. It will  
 564 enhance signal strength and quality by adding updated equipment on existing towers located in Thaxton,  
 565 Porters Mountain, Taylors Mountain, the New London water tank, and Johnson Mountain.

566 There followed a discussion between the Board, staff, and Mr. Camden regarding this agreement.

567 **Supervisor Tuck made a motion to approve Resolution #R 092820-17.**

568 **WHEREAS**, the Board of Supervisors established internet access as a priority and committed to use  
 569 CARES Act funding toward addressing unserved and underserved areas; and

570 **WHEREAS**, a Request for Proposals (RFP) was posted from August 21, 2020 to September 14,  
 571 2020 to solicit proposals as part of Phase II of the Bedford County Internet Initiative; and

572 **WHEREAS**, the RFP review committee vetted the proposals and recommends awarding a contract  
 573 to B2X Online, Inc. in the amount of \$112,202; and

574 **WHEREAS**, Bedford County has available CARES funds to cover the cost of this contract; and

575 **NOW, THEREFORE, BE IT RESOLVED**, that the Bedford County Board of Supervisors does  
 576 authorize the award of a network services agreement to B2X Online, Inc. and authorizes the County  
 577 Administrator to execute the contract.

578 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 579 **Mrs. Parker**

580 **Voting no: none**

581 **Motion passed.**

582 -----

583 Ms. Kaufman stated a second proposal was received from ZiTEL, which staff is working on to  
 584 bring to the Board in contract form. It's taking longer to complete because it's for fiber installation and is  
 585 a bit more complex. Work should begin at some point in October, and will serve approximately 1,800  
 586 households.

587 The third proposal received was from Blue Ridge Towers; staff is still waiting for more  
 588 documentation to fully vet the proposal.

589 -----

590 **(9g)** Deputy County Administrator Amanda Kaufman addressed the Board with a resolution approving  
 591 a Memorandum of Agreement with Renewanation to administer a reimbursement program for private  
 592 schools and home school support in response to the COVID-19 pandemic. She gave a brief overview of the  
 593 agreement and the MOU, and summarized the process applicants would need to follow to receive funding.

594 Ms. Kaufman, Social Services Director Andy Crawford, and Renewanation representative Curtis Cornell  
 595 then answered clarifying questions from the Board regarding both this request and other related programs  
 596 for virtual learning and emergency childcare in our area.

597 Mr. Cornell stressed the need to move forward with programs that already available in our area. He  
 598 said their website is already up and will be ready for use once the MOU is approved.

599 Vice-Chair Bansley stated she wanted \$600,000 for the homeschoolers and virtual schools, and an  
 600 additional \$600,000 for Renewanation's learning centers.

601 **Vice-Chair Bansley made a motion to approve Resolution #R 092820-18, amended to reflect**  
 602 **with \$600,000 for private and home school support, and \$600,000 for learning centers.**

603 -----

604 More discussion followed regarding the allocation of CARES funds for Renewanation. Mr. Cornell  
 605 gave a brief synopsis of the learning centers, noting that the funding will be distributed to whoever they can  
 606 reach in the time allowed by the CARES Act deadline.

607 -----

608 **Vice-Chair Bansley amended her motion to approve Resolution #R 092820-18, with \$600,000**  
 609 **for private and home school support, and \$400,000 for learning centers.**

610 **WHEREAS**, the Board of Supervisors is committed to supporting the education of all Bedford  
 611 County children; and

612 **WHEREAS**, the education field was severely impacted as a result of the COVID-19 pandemic and  
 613 private school education providers and home school education providers in Bedford County have  
 614 demonstrated this negative financial impact; and

615 **WHEREAS**, County staff has developed a reimbursement process in partnership with Renewanation  
 616 to allow for private schools and home school providers to receive reimbursements for eligible expenses  
 617 incurred as a result of the COVID-19 pandemic;

618 **WHEREAS**, Renewanation has offered to serve as the intermediary, on behalf of Bedford County,  
 619 to review applications for reimbursement, make recommendations regarding reimbursement to the  
 620 County, and provide County-awarded funds to successful private school and home school applicants; and

621 **NOW, THEREFORE, BE IT RESOLVED**, that the Bedford County Board of Supervisors does  
 622 authorize the appropriation of \$1,000,000 and the approval of a Memorandum of Agreement with  
 623 Renewanation to serve, on behalf of Bedford County, as the manager of the reimbursement program to  
 624 assist private schools and home school programs negatively impacted by COVID-19.

625 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 626 **Mrs. Parker**

627 **Voting no: none**

628           **Motion passed.**

629 -----

630 **(9h)** *(Move from the Consent Agenda)* Public Works Director Sheldon Cash and Jeremy Lucas from  
 631 Masters Engineers addressed the Board with a resolution authorizing the advertisement of a Request for  
 632 Proposals for On-Call Architectural and Engineering Services. Mr. Cash noted these bids specifications are  
 633 based on the Board's direction from the last meeting regarding the preferred room design. (At the last  
 634 meeting, the board was shown two different room designs and at that time they asked that specifications  
 635 and bids be drawn up for both versions.)

636           There followed a lengthy discussion regarding the specifications for the renovations.

637           **Supervisor Davis made a motion to table Resolution #R 092820-12.**

638           Mr. Lucas pointed out that while the Board is approving advertising the bids, the Board is not  
 639 committing any funds. Once the bids come in, they can decide at that time how to move forward.

640           **Voting yes:     none**

641           **Voting no:     Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 642                               **Mrs. Parker**

643           **Motion passed.**

644 -----

645           **Supervisor Scott made a motion to approve Resolution #R 092820-12.**

646           **WHEREAS**, the Board of Supervisors existing meeting room is largely unchanged from the original  
 647 1991 construction; and

648           **WHEREAS**, improvements are necessary to facilitate live streams and video recordings of meetings;  
 649 and

650           **WHEREAS**, improvements are further necessary to improve audio & visual and handicap room  
 651 accessibility; and

652           **WHEREAS**, CARES Act funding is available to support a portion of the project costs as the  
 653 improvements aid in accessing/recording public meetings and increases social distancing among meeting  
 654 attendees; and

655           **WHEREAS**, an Invitation to Bid has been developed to solicit bids for improvements to the room;  
 656 and

657           **NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Bedford County Board of Supervisors  
 658 does hereby authorize the County Administrator to advertise an Invitation to Bid for improvements to the  
 659 Bedford County Board of Supervisors meeting room.

660           **Voting yes:     Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 661                               **Mrs. Parker**

662           **Voting no:     none**

663           **Motion passed.**

664           \_\_\_\_\_

665   **(10)   Board Committee Reports - none**

666           \_\_\_\_\_

667   **(11)   Board Member Comments**

668           Supervisor Scott requested, and received, consensus from the Board to go back to a schedule of a  
669   worksession at 5:00 pm and a regular meeting at 7:00 pm twice a month, with only one meeting night in  
670   August and December.

671           Supervisor Johnson requested, and received, consensus for staff to create a resolution honoring the  
672   significant military contributions of the Daniels Family.

673           \_\_\_\_\_

674   **(12)   Board Appointments**

675   **(12a)** Supervisor Johnson made a motion to appoint Rhonnie Smith to fill an unexpired term on the  
676   Economic Development Authority, beginning immediately after taking his oath and ending on January 31,  
677   2024.

678           **Voting yes:    Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
679                           **Mrs. Parker**

680           **Voting no:     None**

681           **Motion passed.**

682           \_\_\_\_\_

683   **(13)   County Administrator Report**

684           County Administrator Robert Hiss distributed information on CARES Act funds with regard to  
685   salaries spent, which will be looked at during a worksession later in the year.

686           Mr. Hiss noted that staff has been working on a memorandum of understanding with United Way  
687   to assist with daycare, which is an enormous need in our region.

688           Finally, Mrs. Anderson gave the Board an overview with FY2020 preliminary numbers. She noted  
689   revenues came in at \$11,630,684 in excess of expenditures. Once the unassigned CARES Act funds, FY20  
690   re-appropriations, and estimated FY20 grant re-appropriations are backed out of that figure, we show an  
691   estimated addition of \$2,815,330 in unassigned fund balance. All of our key revenues came in at or above  
692   budget; thus far, the pandemic has not negatively affected our revenue.

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696

697 **(14) County Attorney Report**698 **Attorney Skelley called for a vote to enter into Closed Session pursuant to Section 2.2-3711**

699 **(A) (8)** Consultation with legal counsel employed or retained by a public body regarding specific legal  
 700 matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be  
 701 construed to permit the closure of a meeting merely because an attorney representing the public body is in  
 702 attendance or is consulted on a matter (specifically, pertaining to the County Landfill and to the broadband  
 703 project).

704 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 705 **Mrs. Parker**

706 **Voting no: none**

707 **Motion passed.**

708 -----

709 **Supervisor Johnson made a motion to go back into regular session.**

710 **Voting yes: Mr. Johnson, Mr. Tuck, Mrs. Bansley, Mr. Sharp, Mr. Scott, Mr. Davis, and**  
 711 **Mrs. Parker**

712 **Voting no: none**

713 **Motion passed.**

714 -----

715 **WHEREAS**, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to  
 716 an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information  
 717 Act; and

718 **WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board  
 719 of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

720 **NOW, THEREFORE BE IT RESOLVED**, that the Bedford County Board of Supervisors does hereby  
 721 certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted  
 722 from open meeting requirements by Virginia law were discussed in the closed meeting to which this  
 723 certification resolution applies, and (ii) only such public business matters as were identified in the motion  
 724 convening the closed meeting was heard, discussed or considered by the Bedford County Board of  
 725 Supervisors.

726	<u>MEMBERS:</u>	<u>VOTE:</u>
727	John Sharp, Chair	Yes
728	Charla Bansley, Vice-Chair	Yes
729	Mickey Johnson	Yes

730 Edgar Tuck Yes

731 Tommy Scott Yes

732 Bob Davis Yes

733 Tammy Parker Yes

734

735 -----

736 Vice-Chair Bansley recused herself from the next closed session to avoid a conflict of interest.

737 -----

738 **Supervisor Johnson made a motion to enter into Closed Session pursuant to Section 2.2-3711**

739 **(A) (7)**, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual  
740 or probable litigation, where such consultation or briefing in open meeting would adversely affect the  
741 negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable  
742 litigation" means litigation that has been specifically threatened or on which the public body or its legal  
743 counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this  
744 subdivision shall be construed to permit the closure of a meeting merely because an attorney representing  
745 the public body is in attendance or is consulted on a matter (specifically, pertaining to the New London  
746 Airport)

747 **Voting yes: Mr. Johnson, Mr. Tuck, Mr. Sharp, Mr. Scott, Mr. Davis, and Mrs. Parker**

748 **Voting no: none**

749 **Absent: Mrs. Bansley**

750 **Motion passed.**

751 -----

752 **Supervisor Parker made a motion to go back into regular session.**

753 **Voting yes: Mr. Johnson, Mr. Tuck, Mr. Sharp, Mr. Scott, Mr. Davis, and Mrs. Parker**

754 **Voting no: none**

755 **Absent: Mrs. Bansley**

756 **Motion passed.**

757 -----

758 **WHEREAS**, the Bedford County Board of Supervisors has convened a Closed Meeting, pursuant to  
759 an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information  
760 Act; and

761 **WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Bedford County Board  
762 of Supervisors that such closed meeting was conducted in conformity with Virginia Law.

763           **NOW, THEREFORE BE IT RESOLVED**, that the Bedford County Board of Supervisors does hereby  
 764 certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted  
 765 from open meeting requirements by Virginia law were discussed in the closed meeting to which this  
 766 certification resolution applies, and (ii) only such public business matters as were identified in the motion  
 767 convening the closed meeting was heard, discussed or considered by the Bedford County Board of  
 768 Supervisors.

769	<u>MEMBERS:</u>	<u>VOTE:</u>
770	John Sharp, Chair	Yes
771	Charla Bansley, Vice-Chair	absent
772	Mickey Johnson	Yes
773	Edgar Tuck	Yes
774	Tommy Scott	Yes
775	Bob Davis	Yes
776	Tammy Parker	Yes

777 \_\_\_\_\_

778 **(15) Board Information**

779 **(15a)** The Board was given County Treasurer's Report for FY2020 for review.

780 **(15b)** The Board was given the Social Services Board meeting minutes from February, April, May, June  
 781 and July 2020 for review.

782 **(15c)** The Board was given the Bedford Public Library System Board of Trustees meeting minutes from  
 783 June and July 2020 for review.

784 **(15d)** The Board was given the Bedford Communications Monthly Report for August 2020 for review.

785 **(15e)** The Board was given the Bedford Regional Water Authority Board of Directors meeting minutes  
 786 from July and August 2020 for review.

787 \_\_\_\_\_

788 **(16) Board Calendar & Reminders**

789           • October 13 – Annual Joint Meeting with EDA (*Tuesday*) beginning at 5:00 pm

790           • October 26 – Regular meeting at 7:00 pm

791           • November 9 – Worksession beginning at 5:00 pm

792           • November 23 – Regular meeting at 7:00 pm

793           • December 14 – Worksession from 5:00 – 6:30 pm; Regular meeting at 7:00 pm

794 \_\_\_\_\_

795           **The meeting adjourned at 11:56 pm.**

796           **Voting yes: Mr. Johnson, Mr. Tuck, Mr. Sharp, Mr. Scott, Mr. Davis, and Mrs. Parker**

797            **Voting no:    none**  
798            **Absent:        Mrs. Bansley**  
799            **Motion passed.**