



RFP No. 2025-12
ADDENDUM NO. 1
ISSUE DATE: October 22, 2024

County of Bedford, Virginia

<https://www.bedfordcountyva.gov/government/departments-and-offices-e-n/finance/solicitations>

Solicitation Number:	2025-12
Solicitation Name:	Strategic Plan for Utilization of Opioid Settlement Funds
Due:	November 4, 2024, by 4:00 PM, local time. (Unchanged)

This Addendum supplements or modifies the original Solicitation noted above and is made part of the above-identified solicitation. This Addendum consists of three (3) pages.

Note the following and prepare your submittal accordingly:

Question: Do you have a set budget for this RFP?

Answer: No, however, it is weighted heavily around the grant award received from the OAA. The grant amount sought from OAA was comparable to other planning grants awarded around the State. Additional funding above and beyond the grant award would need to be identified and appropriated by the Board of Supervisors accordingly.

Q: When is this project anticipated to begin? Are there key milestones and/or a completion date you are trying to achieve?

A: The project is set to begin as soon as the procurement process is completed, and the contract is signed. The intent is to apply to OAA in 2025 for a secondary grant to support a new project/initiative identified through this strategic plan development process.

Q: Is the county matching the state budget funds for this project with other funds?

A: Yes, the County is providing a 10% grant match as required by the grant requirements.

Q: Is the team open and able to utilize a mix of in-person and virtual meetings?

A: Yes.

Q: Given the priority (20% of the scoring) for accessibility and proximity of the team, can you define what concerns you are trying to address? Is there a service level expectation for responsiveness to be on site? Are there accessibility issues for stakeholders or others who will be participating?

A: The development of the plan will involve many local stakeholders, including those external to the County organization. We are open to a mix of in-person and virtual, but some stakeholders and stakeholder groups may be better suited to meet in person. The County may be able to provide onsite meeting locations when needed but has limited offsite technology solutions for web-based meetings to support external stakeholders.

Q: Understanding that the County is seeking the highest value proposal for available resources, can you share an approximate budget or not to exceed value for this work?

A: No, however, it is weighted heavily around the grant award received from the OAA. The grant amount sought from OAA was comparable to other planning grants award around the State. Additional funding above and beyond the grant award would need to be identified and appropriated by the Board of Supervisors accordingly.

Q: Should we submit proposed team member biographies/qualifications in both the transmittal letter and Evaluation Factor B - Capability and Capacity?

A: No, you should only submit the information once.

Q: We have been reviewing the Opioid Settlement Funds Strategic Plan RFP and wanted to know if a state entity is eligible to submit a response.

A: State entities would be welcome to submit a proposal.

Q: Does the county intend to match or provide additional funds over and above the awarded amount for a robust planning effort, or will this amount be the full allocation set aside as the budget for the strategic plan?

A: The County is providing a 10% grant match as required by the grant requirements. Additional funding above and beyond the grant award would need to be identified and appropriated by the Board of Supervisors accordingly.

Q: We did not see an identified start date in the proposal, can you please provide an estimated start date for the project.

A: The project is set to begin as soon as the procurement process is completed, and the contract is signed. The intent is to apply to OAA in 2025 for a secondary grant to support a new project/initiative identified through this strategic plan development process.

END OF ADDENDUM CHANGES

To certify the information contained in this Addendum is incorporated in your submittal, this Addendum should be completed and returned sealed to the issuer in the manner as specified in the original solicitation document.

Company Name: _____

Print Name: _____ Title: _____

Signature: _____ Date: _____

This Form Must Be Signed.

Prepared By: Heather Knight/Procurement Manager