



# BEDFORD COUNTY

*Adopted Budget FY 2018-2019*



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# HOW TO READ THIS DOCUMENT

The Bedford County Budget is divided into a number of sections to assist you in finding information of interest. The budget includes summaries that reflect total funding to each of the governmental funds and a summary specific to the General Fund. Revenues and Expenditures are also summarized.

The budget document begins with a summary of General Fund Revenues that is broken out into local revenues; commonwealth or state revenues; and federal revenues. Within each of these revenue streams there are a number of individual line items to reflect specific revenue categories. A Revenue Chart of Accounts is included as an appendix to the budget to further specify what each revenue line item reflects.

The General Fund is the fund in which the operations of county departments are funded. These departments are divided into general categories and grouped according to function. These functions are found behind their corresponding tabs and include:

- General Government Administration
- Judicial Administration
- Public Safety
- Public Works
- Health and Welfare
- Education
- Parks and Recreation
- Community Development

Within each of these categories are a number of departments that provide various services to the citizens. The ‘bookmarks’ in the panel on the left side of your screen will direct you to each specific department for additional details.

Each department's budget includes every line item or account code for anticipated expenses. These numerical account codes refer to specific expenses. A full catalog of the numerical expense codes and what charges are reflected in each is included in the Chart of Accounts as an appendix to this document.

Each department's budget section begins with a brief text description of the department and the function(s) it performs. This information is followed by a summary of expenses as broken out in seven (7) categories. These include: Personnel Services; Employee Benefits; Purchased Services; Contributions and Public Assistance; Recurring Charges, Supplies and Materials, and Equipment and Improvements.

Finally, the Budget also includes expenses in categories including Non-Departmental, Other Governmental Funds, the CIP Fund, two Enterprise Funds, and the Schools.

The Non-departmental section of the budget reflects expenses from the General Fund that are related to funding the County's contingency fund; the County's debt obligations (debt service) and Fund Transfers. Fund Transfers include all general fund dollars that are appropriated to separate funds such as the schools and the capital improvement projects fund.

The Other Government Funds includes the Law Library fund and the Vehicle Replacement Fund.

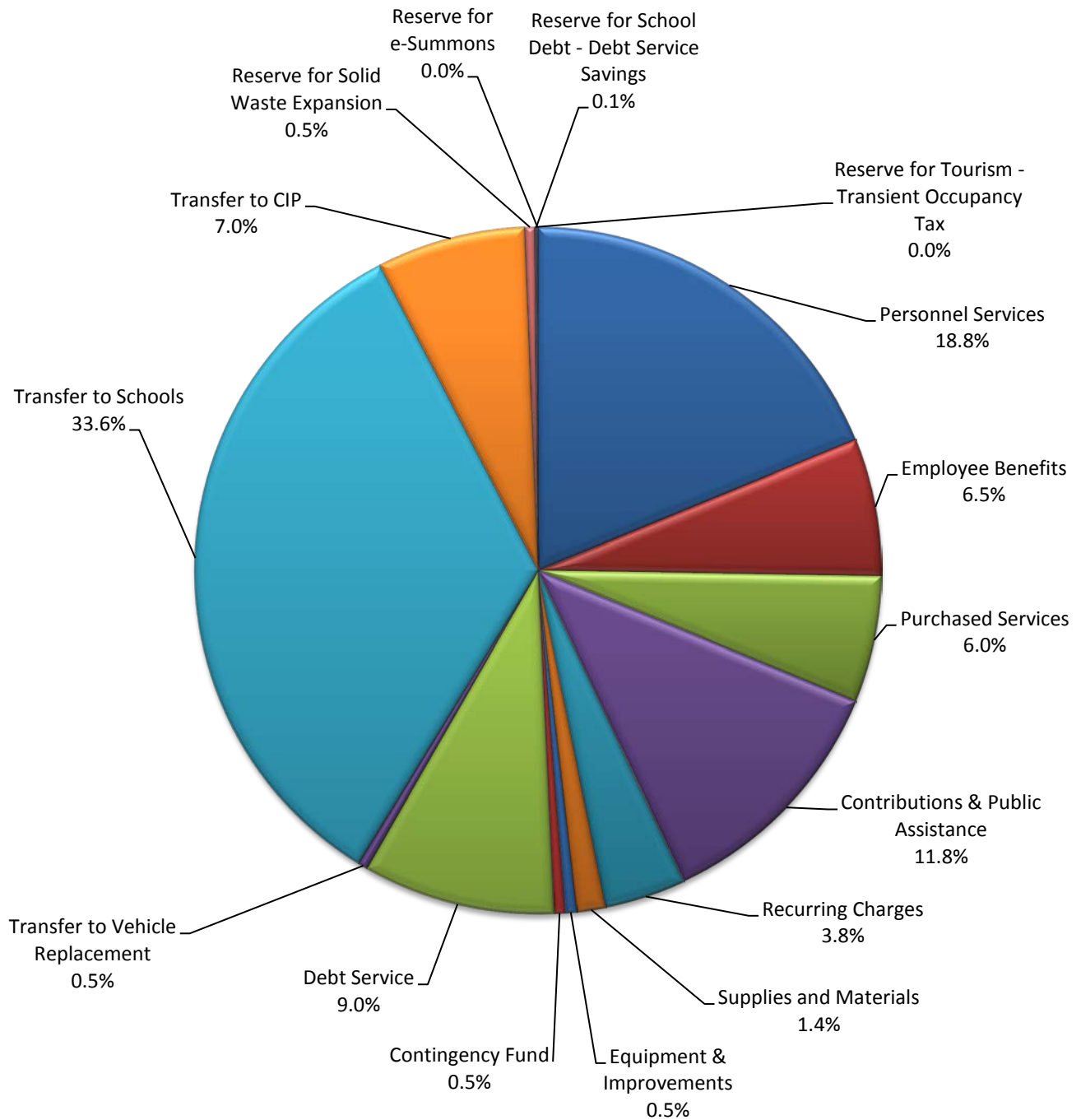
The Capital Improvements Projects Fund (CIP) is a five year plan designed to allocate funding to specific capital projects that will require more than \$10,000 to complete and that are not routine, operational expenses for specific departments.

In addition to the General Fund, Vehicle Replacement Fund, Law Library Fund and C.I.P., the County also has two (2) enterprise funds. Unlike the General Fund which is funded with tax revenues, these funds - for the Nursing Home and Solid Waste Department - generate revenues through charges and fees that support the expenses associated with their individual operation.

Finally, the County budget includes information on the Bedford County School Division's budget. This includes a summary of revenue sources for the School Division and expenditures in eight categories.

Thank you for your interest in the Bedford County Budget. If you have any questions with regard to the information contained herein, please contact the specific department or County Administration at (540) 586-7601.

# FY19 General Fund Budget by Category





## All Funds Summary

	<b>FY19 Budget</b>
<b>Revenues</b>	
General Fund	106,061,225
Vehicle Replacement Fund	716,000
Law Library Fund	14,050
Capital Improvements Projects (CIP)-General	9,456,910
Nursing Home Fund	7,428,671
Solid Waste Fund	3,068,686
School Operating, Textbook & Maintenance Projects Funds	100,283,917
School Nutrition Fund	4,572,796
Less Fund Transfers	(43,547,844)
<b>Total Revenues - All Funds</b>	<b>188,054,411</b>
<b>Expenditures</b>	
General Fund	106,061,225
Vehicle Replacement Fund	716,000
Law Library Fund	14,050
Capital Improvements Projects (CIP)-General	9,456,910
Nursing Home Fund	7,428,671
Solid Waste Fund	3,068,686
School Operating, Textbook & Maintenance Projects Funds	100,283,917
School Nutrition Fund	4,572,796
Less Fund Transfers	(43,547,844)
<b>Total Expenditures - All Funds</b>	<b>188,054,411</b>

Please note that this summary reflects the Adopted Budget. Throughout the fiscal year, the Board may approve additional funding in the form of supplemental appropriations, reappropriations and/or appropriations from available Fund Balance. These authorizations are made in accordance with the Board's adopted Fiscal Policies. As a result, at year end, the actual budget may differ from the adopted budget.

## General Fund Summary

	<b>FY19 Budget</b>
<b>Revenues</b>	
<b>General Fund</b>	
Beginning Balance	3,966,010
General Property Taxes	64,134,000
Other Local Taxes	12,712,663
Permits, Fees & Licenses	503,200
Fines & Forfeitures	140,000
Use of Money & Property	422,706
Charges for Services	2,248,204
Miscellaneous	300,700
Recovered Costs	477,000
Commonwealth	16,625,226
Federal	4,531,516
Other Financing Sources	-
<b>Total General Fund Revenues</b>	<b>106,061,225</b>
<b>Expenditures</b>	
<b>General Fund</b>	
General Government Administration	4,391,016
Judicial Administration	2,379,835
Public Safety	19,078,485
Public Works	5,119,716
Health, Welfare, & Education	14,266,700
Recreation & Cultural	3,184,122
Community Development	3,708,843
Non-Departmental	53,272,201
Reserve for Solid Waste Expansion	500,000
Reserve for Tourism - Transient Occupancy Tax	24,640
Reserve for School Debt - Debt Service Savings	81,334
Reserve for e-Summons	25,000
EMS Reserve for Future	29,333
<b>Total General Fund Expenditures</b>	<b>106,061,225</b>

**General Fund Revenues  
Local**

<b>Account Description</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
REAL ESTATE TAXES-CURRENT	41,444,643	41,598,661	41,600,000	41,800,000
REAL ESTATE TAXES-DELINQUENT	1,581,162	1,473,461	1,500,000	1,500,000
PUBLIC SERVICE CORPORATION TAXES	1,535,700	1,727,839	1,725,000	1,650,000
PERSONAL PROPERTY TAXES-CURRENT	12,537,196	13,482,960	13,500,000	14,000,000
PERSONAL PROPERTY TAXES-DELINQUENT	438,335	474,877	430,000	480,000
MACHINERY & TOOLS TAXES-CURRENT	3,050,929	3,708,247	3,680,000	3,725,000
MACHINERY & TOOLS TAXES-DELINQUENT	6,824	60,115	7,500	5,000
MERCHANT'S CAPITAL TAXES-DELINQUENT	66	-	-	-
MOBILE HOME TAXES-CURRENT	114,076	117,402	114,000	114,000
MOBILE HOME TAXES-DELINQUENT	11,247	11,487	12,000	10,000
PENALTIES	555,576	504,459	475,000	500,000
INTEREST	404,211	372,586	325,000	350,000
<b>SUBTOTAL - GENERAL PROPERTY TAXES</b>	<b>61,679,965</b>	<b>63,532,094</b>	<b>63,368,500</b>	<b>64,134,000</b>
LOCAL SALES & USE TAXES	5,645,469	5,981,019	6,100,000	6,100,000
REMITTED TO TOWN OF BEDFORD	(198,557)	(215,620)	(219,909)	(214,837)
CONSUMER UTILITY-ELECTRIC	926,636	926,461	925,000	900,000
CONSUMER UTILITY-GAS	18,909	20,164	19,000	19,000
LOCAL CONSUMPTION TAXES-ELECTRIC	290,183	294,281	300,000	300,000
LOCAL CONSUMPTION TAXES-GAS	1,462	1,512	1,400	1,500
UTILITY LICENSE TAXES-TELEPHONE	83,713	86,079	80,000	80,000
BANK STOCK TAXES	373,166	353,727	300,000	320,000
RECORDATION TAXES	736,162	844,857	875,000	800,000
TAXES ON DEEDS	208,930	233,382	220,000	210,000
TAXES ON WILLS	20,151	28,818	22,000	22,000
TRANSIENT OCCUPANCY TAXES	537,411	614,451	800,000	875,000
MEALS TAXES	1,473,692	1,522,290	1,525,000	1,575,000
COMMUNICATIONS SALES TAXES	1,863,825	1,813,030	1,800,000	1,725,000
<b>SUBTOTAL - OTHER LOCAL TAXES</b>	<b>11,981,152</b>	<b>12,504,451</b>	<b>12,747,491</b>	<b>12,712,663</b>
ANIMAL LICENSES	50,983	36,654	50,000	40,000
DANGEROUS DOG TRAINING FEES	1,965	960	-	-
BUILDING PERMITS	266,330	288,678	275,000	250,000
LAND USE APPLICATION FEES	5,556	8,835	6,000	8,000
TRANSFER FEES	2,695	3,101	3,000	3,000
EROSION & SEDIMENT CONTROL PERMITS	10,059	8,542	5,000	8,000
FLAMMABLE LIQUIDS PERMITS	4,145	4,200	4,200	4,200

**General Fund Revenues  
Local**

<b>Account Description</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
PLANNING & ZONING PERMITS	113,545	118,787	110,000	115,000
TOWER REVIEWS	10,600	5,450	25,000	30,000
STORM WATER PERMITS	46,305	40,615	40,000	45,000
<b>SUBTOTAL - PERMITS, FEES &amp; LICENSES</b>	<b>512,183</b>	<b>515,822</b>	<b>518,200</b>	<b>503,200</b>
FINES & FORFEITURES	101,465	150,620	130,000	140,000
PARKING FINES	300	2,170	-	-
<b>SUBTOTAL - FINES &amp; FORFEITURES</b>	<b>101,765</b>	<b>152,790</b>	<b>130,000</b>	<b>140,000</b>
REVENUES FROM USE OF MONEY	258,893	273,179	183,000	225,000
RENTAL OF PROPERTY	24,542	24,542	24,540	24,542
PROPERTY RENTALS-GH COTTAGES	122,301	124,578	127,000	129,644
PROPERTY RENTALS-FOREST REC CENTER	12,075	19,010	12,000	12,000
PROPERTY RENTALS-CELL TOWER	-	28,320	-	28,320
PROPERTY RENTALS-FALLING CREEK	3,745	4,155	3,200	3,200
<b>SUBTOTAL - USE OF MONEY &amp; PROPERTY</b>	<b>421,556</b>	<b>473,784</b>	<b>349,740</b>	<b>422,706</b>
EXCESS FEES OF THE CLERK	35,395	45,863	48,000	35,000
SHERIFF'S FEES	4,204	4,204	4,204	4,204
SHERIFF'S FEES-E SUMMONS	15,283	26,740	25,000	25,000
COURTHOUSE MAINTENANCE FEES	18,104	20,865	20,000	20,000
COURTHOUSE CONSTRUCTION FEE	-	-	30,000	25,000
COURT APPOINTED ATTORNEY FEES	438	-	-	-
COURTHOUSE SECURITY FEES	65,628	75,487	75,000	75,000
JAIL ADMISSIONS FEES	6,967	7,697	6,000	7,000
NON-CONSECUTIVE JAIL TIME FEES	-	95	-	-
BLOOD TEST/DNA FEES	663	1,336	700	1,000
VSMP ANNUAL MAINT FEE	12,000	8,300	10,000	5,000
COMMONWEALTH ATTORNEY FEES	3,400	5,045	3,500	5,000
SECURITY FEES	137,440	157,900	146,180	180,000
COUNTY ATTORNEY FEES	2,459	2,316	2,000	-
VPA CLIENT SHARE OF SERVICE	7,410	14,594	8,000	-
REFUNDS & COLLECTIONS-CSA-COUNTY	32,900	27,195	23,000	26,000
DCSE COLLECTIONS-CSA-COUNTY	23,897	18,719	10,000	20,000
RECREATION FEES-YOUTH	6,843	33,444	69,000	60,000
RECREATION FEES-ADULT	8,737	6,365	7,500	7,500
TOURNAMENT FEES-YOUTH	-	637	-	-
SALES OF PUBLICATIONS AND MAPS	-	-	-	-
STREET SIGNS	1,771	1,154	1,000	-
CANNERY, FEES AND SALES	4,357	3,651	3,600	2,500
EMS SERVICES COLLECTIONS	1,568,397	1,590,477	1,625,000	1,750,000
<b>SUBTOTAL - CHARGES FOR SERVICES</b>	<b>1,956,293</b>	<b>2,052,084</b>	<b>2,117,684</b>	<b>2,248,204</b>

**General Fund Revenues  
Local**

Account Description	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
INSURANCE ADJUSTMENTS	8,514	4,015	-	-
BAD CHECK FEES	1,400	2,270	1,500	1,700
DMV STOP FEES	60,482	62,450	50,000	60,000
COPIES	4	-	-	-
COPIES-CIRCUIT COURT FEES	24,817	22,167	25,000	22,000
TREASURER ADMINISTRATIVE FEES	94,956	93,939	90,000	90,000
BEDFORD COMM HEALTH FOUND GRANT	8,000	-	-	-
REBATES & REFUNDS	81,019	8,513	10,000	10,000
RECREATION-ELDERFEST	2,479	1,852	2,000	2,000
RECREATION-CONCESSION FEES	-	-	-	-
SALE OF STREET MAPS	40	-	-	-
SALE OF SURPLUS PROPERTY	700	420	-	-
SALE OF EQUIPMENT	696	873	-	-
MISCELLANEOUS	2,129	20,493	18,000	15,000
SHERIFF-MISCELLANEOUS	52,620	45,797	50,000	45,000
SHERIFF-PROJECT LIFESAVER	2,355	1,870	-	-
SHERIFF-GREAT	7,473	13,238	-	-
SHERIFF-BIKE PATROL	1,500	1,250	-	-
SHERIFF-NEIGHBORHOOD WATCH	-	-	-	-
RECREATION-MISCELLANEOUS	13,706	25,815	12,000	12,000
TUITION - FIRE/EMS TRAINING	-	300	-	-
ADOPTION FEES	4,080	2,935	2,000	1,000
DOMESTIC VIOLENCE, MISCELLANEOUS	36,788	5,592	16,039	-
DOMESTIC VIOLENCE, DONATIONS	2,600	2,000	-	-
DONATIONS TO INTERNET CRIMES	-	20,878	-	-
ICAC - SALE OF EQUIP	-	785	-	-
ANIMAL SHELTER DONATIONS	377	564	-	-
HAPPY TAILS DONATIONS	-	-	-	-
PUBLIC ASSISTANCE DONATIONS	-	-	-	-
TOURISM REVENUE	42,635	42,704	40,000	40,000
COMMONWEALTH'S ATTY - MISC	-	2,289	-	-
ANIMAL SHELTER BOARDING FEES & SALES	2,605	1,745	1,500	2,000
FIRE & RESCUE MISCELLANEOUS	1,110	1,925	-	-
<b>SUBTOTAL - MISCELLANEOUS</b>	<b>453,085</b>	<b>386,679</b>	<b>318,039</b>	<b>300,700</b>
CITY OF BEDFORD - PUBLIC SAFETY	42,322	37,403	40,000	40,000
CITY OF BEDFORD-COMMUNITY DEVELOPMENT	-	-	-	-
RECOVERED COSTS - LIBRARY	35,000	35,000	35,000	35,000
RECOVERED COSTS - TLAC	10,000	10,000	10,000	10,000
RECOVERED COSTS - NURSING HOME	208,460	292,646	225,000	200,000
PRISONER EXTRADITION REIMBURSEMENT	1,827	2,882	2,000	2,000
RECOVERED COSTS - CENTRAL GARAGE	158,292	165,576	160,000	160,000
RECOVERED COSTS - SCHOOLS	-	-	-	30,000
<b>SUBTOTAL - RECOVERED COSTS</b>	<b>455,901</b>	<b>543,507</b>	<b>472,000</b>	<b>477,000</b>
<b>GRAND TOTAL - LOCAL</b>	<b>77,561,900</b>	<b>80,161,211</b>	<b>80,021,654</b>	<b>80,938,473</b>

**General Fund Revenues  
Commonwealth**

<b>Account Description</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
PERSONAL PROPERTY TAX RELIEF	6,086,051	6,086,051	6,086,051	6,086,051
<b>SUBTOTAL - PPTR</b>	<b>6,086,051</b>	<b>6,086,051</b>	<b>6,086,051</b>	<b>6,086,051</b>
RENTAL TAX	9,240	205,792	100,000	92,000
MOBILE HOME TITLING TAX	84,118	106,552	90,000	90,000
RECORDATION TAXES	272,402	280,112	270,000	260,000
RAILROAD ROLLING STOCK TAXES	182,126	164,959	165,000	160,000
REDUCTION IN STATE AID	-	-	-	-
<b>SUBTOTAL - NON-CATEGORICAL AID</b>	<b>547,886</b>	<b>757,415</b>	<b>625,000</b>	<b>602,000</b>
SHARED EXPENSES-COMMONWEALTH ATTY	571,595	573,135	581,265	582,485
SHARED EXPENSES-SHERIFF	2,326,870	2,309,916	2,397,877	2,412,195
SHARED EXPENSES-COMM OF THE REVENUE	224,523	218,124	242,886	242,679
SHARED EXPENSES-TREASURER	223,897	221,296	234,327	225,855
SHARED EXPENSES-ELECTORAL BOARD	8,412	8,596	8,496	8,600
SHARED EXPENSES-REGISTRAR	37,987	38,384	38,360	38,000
SHARED EXPENSES-CLERK OF THE COURT	426,708	448,030	478,542	489,385
SHARED EXPENSES-COMMUNICATIONS	140,699	141,577	148,579	148,700
<b>SUBTOTAL - SHARED EXPENSES</b>	<b>3,960,691</b>	<b>3,959,058</b>	<b>4,130,332</b>	<b>4,147,899</b>
WELFARE ADMINISTRATION	493,927	537,250	819,018	829,416
PUBLIC ASSISTANCE	1,416,339	1,469,141	1,597,521	1,905,473
CSA-COUNTY	1,311,151	1,890,599	2,005,748	2,179,735
CSA-ADMINISTRATION	17,948	11,403	17,948	17,948
STATE INTERNET CRIMES	1,434,765	1,187,594	-	-
PRIMARY ELECTION REIMBURSEMENT	29,666	-	-	-
VA DEPT OF ELECTIONS GRANT	-	-	-	-
EMS FOUR FOR LIFE FUNDS	84,667	79,683	85,000	80,000
FIRE FUNDS/EMERGENCY MGMT GRANTS	250,448	222,862	200,000	230,000
VICTIM WITNESS COORDINATOR	16,764	32,923	38,033	37,287
DOMESTIC VIOLENCE VICTIM FUND GRANT	41,355	42,487	42,542	-
SPAY AND NEUTER FUND	-	-	-	-
DOMESTIC VIOLENCE GRANT	164,898	161,680	150,000	150,000
VJCCA	70,751	70,751	70,751	70,751
SEXUAL ASSAULT DOM VIO GRANT	-	20,142	16,500	-
WIRELESS E-911/PSAP EDUC GRANTS	94,064	96,014	93,000	220,000
DEQ HISTORIC BMP DATA CLEANUP	22,000	-	-	-
VA TOURISM DRIVE GRANT	10,000	-	-	-
RECORDS PRESERVATION GRANTS	19,740	30,972	-	-
VA COMMISSION OF ARTS	-	5,000	5,000	5,000
JUROR & WITNESS FEE REIMBURSEMENTS	26,584	22,559	27,000	29,000
MISCELLANEOUS REVENUES	207	287	-	-
STORMWATER PERMITS-BEFORE 7/14	-	-	-	-
RENTAL OF PROPERTY-SOCIAL SERVICES	26,592	21,390	20,963	20,599
RECOVERED COSTS-SOCIAL SERVICES MAINT	13,052	10,590	13,970	14,067
<b>SUBTOTAL - CATEGORICAL AID</b>	<b>5,544,918</b>	<b>5,913,327</b>	<b>5,202,994</b>	<b>5,789,276</b>
<b>GRAND TOTAL - COMMONWEALTH</b>	<b>16,139,546</b>	<b>16,715,851</b>	<b>16,044,377</b>	<b>16,625,226</b>

**General Fund Revenues  
Federal**

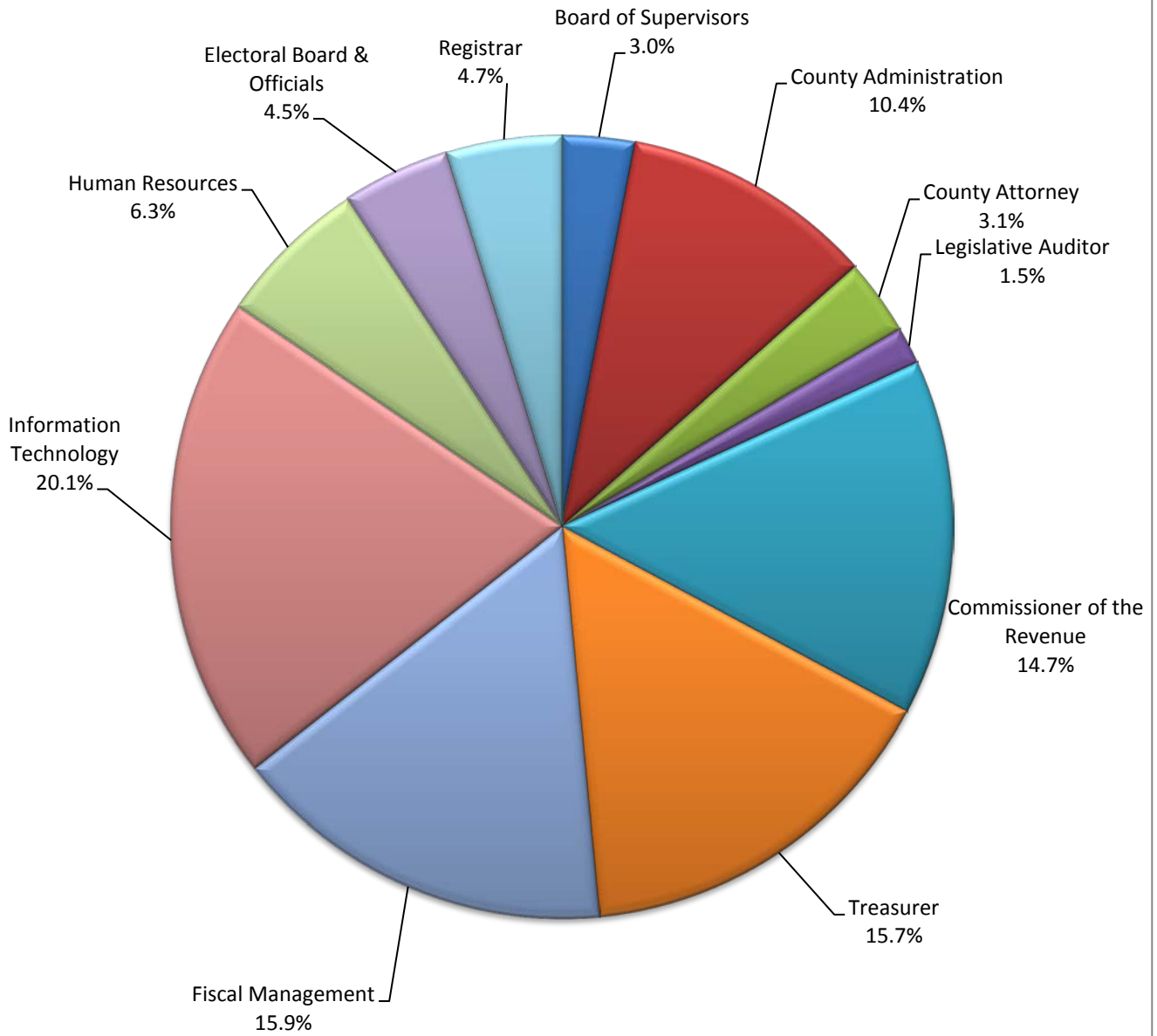
<b>Account Description</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
PAYMENTS IN LIEU OF TAXES	60,192	56,453	-	-
<b>SUBTOTAL - PAYMENTS IN LIEU OF TAXES</b>	<b>60,192</b>	<b>56,453</b>	<b>-</b>	<b>-</b>
WELFARE ADMINISTRATION	2,159,339	2,315,865	2,243,179	2,672,709
PUBLIC ASSISTANCE	889,575	1,015,962	1,129,037	1,462,134
SHERIFF DMV GRANTS	36,700	24,890	-	-
LOCAL LAW ENFORCEMENT BLOCK GRANTS	2,129	747	-	-
OVERTIME REIMBURSEMENT	23,511	6,829	-	-
INTERNET CRIMES GRANTS	449,691	313,303	-	-
BULLETPROOF VEST GRANT	-	104	-	-
LAW ENFORCEMENT GRANTS	-	-	-	-
RSG GRANTS	-	4,400	-	-
VICTIM WITNESS COORDINATOR	52,989	104,624	114,100	111,862
V-STOP GRANT - DOMESTIC VIOLENCE	12,340	12,574	12,591	12,591
SEXUAL ASSAULT - DOMESTIC VIOLENCE	-	80,567	-	129,826
RENTAL OF PROPERTY-SOCIAL SERVICES	50,320	49,893	49,825	48,960
RECOVERED COSTS-SS CAP INDIRECT	75,744	75,081	50,000	60,000
RECOVERED COSTS-SS MAINTENANCE	23,205	24,689	33,203	33,434
<b>SUBTOTAL - CATEGORICAL AID</b>	<b>3,775,543</b>	<b>4,029,528</b>	<b>3,631,935</b>	<b>4,531,516</b>
<b>GRAND TOTAL - FEDERAL</b>	<b>3,835,735</b>	<b>4,085,981</b>	<b>3,631,935</b>	<b>4,531,516</b>

**General Fund Revenues  
Other**

<b>Account Description</b>	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
PROCEEDS OF REFUNDING BONDS	7,225,000	-	-	-
OTHER FINANCING SOURCES-BOND PREMIUM	-	-	-	-
TRANSFER FROM HEALTH INSURANCE PREMIUM	-	-	-	-
OFFSET TO CONTINGENCY TRANSFER	380,900	-	-	-
TRANSFER FROM EDA	-	-	-	-
<b>SUBTOTAL - OTHER FINANCING SOURCES</b>	<b>7,605,900</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL - GENERAL FUND REVENUES</b>	<b>105,143,081</b>	<b>100,963,043</b>	<b>99,697,966</b>	<b>102,095,215</b>



# General Government Administration Breakdown



**General Government Administration**

	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Board of Supervisors	180,841	112,108	127,364	132,037
County Administration	284,610	416,797	430,165	458,784
County Attorney	118,813	131,317	140,271	137,425
Legislative Auditor	61,233	62,771	68,000	68,000
Commissioner of the Revenue	585,234	534,944	637,226	644,911
Treasurer	636,071	626,637	711,688	687,863
Fiscal Management	485,845	580,037	613,399	698,659
Information Technology	647,514	721,192	783,004	882,719
Human Resources	270,174	261,673	269,132	276,426
Electoral Board & Officials	137,985	137,216	179,907	195,622
Registrar	165,462	198,398	210,714	208,570
<b>TOTAL</b>	<b>3,573,782</b>	<b>3,783,090</b>	<b>4,170,870</b>	<b>4,391,016</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	2,579,354	2,879,675	3,167,785	3,394,364
OPERATING EXPENDITURES	857,186	802,359	871,235	911,332
EQUIPMENT & IMPROVEMENTS	137,242	101,056	131,850	85,320
<b>TOTAL</b>	<b>3,573,782</b>	<b>3,783,090</b>	<b>4,170,870</b>	<b>4,391,016</b>
<b>FUNDING</b>				
USER FEES	193,040	193,527	177,500	182,700
RECOVERED COSTS	45,000	45,000	45,000	45,000
INTERGOVERNMENTAL	524,485	486,400	524,069	515,134
NON-LOCAL % OF BUDGET	21%	19%	18%	17%
LOCAL REVENUE	2,811,257	3,058,163	3,424,301	3,648,182
LOCAL % OF BUDGET	79%	81%	82%	83%

**DEPARTMENT DESCRIPTION**

The Board of Supervisors is a seven-member body elected to represent citizens of each of the County's seven election districts. Supervisors are each elected to a four-year term. The supervisors' election terms are staggered. The Board elects its chairman and vice-chairman each year at the Board's organizational meeting in January. In accordance with State Code, the Board has both administrative and legislative responsibilities including, but not limited to, preparing the County budget, levying County taxes, appropriating funds, approving and enforcing ordinances, and establishing policies and procedures to efficiently and effectively improve the overall quality of life in Bedford County. The Board appoints the County Administrator and the County Attorney. The Board also appoints representatives to the Social Services Board, the Bedford Regional Library Board, the Planning Commission, the Economic Development Authority, the Public Service Authority, and other local boards and commissions. Supervisors' meetings are held the second and fourth Monday of each month and are open to the general public.

**Contact Information:**

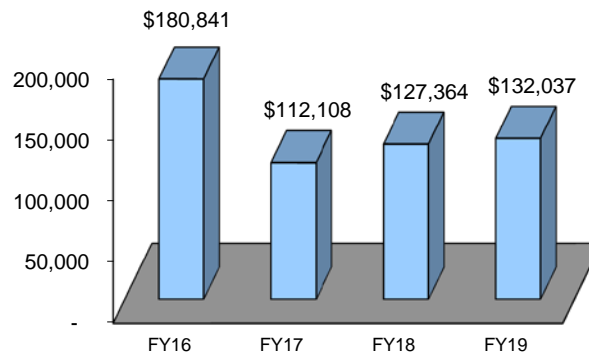
Bedford County Board of Supervisors  
c/o Bedford County Administration  
122 East Main Street, Suite 202  
Bedford, Virginia 24523

(540) 586-7601 – phone

(540) 586-0406 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	48,700	48,700	48,700	48,700
EMPLOYEE BENEFITS	3,943	3,928	3,779	3,772
PURCHASED SERVICES	73,281	39,004	53,775	56,800
CONTRIBUTIONS	35,000	550	-	500
RECURRING CHARGES	19,298	19,618	20,110	20,265
SUPPLIES AND MATERIALS	543	268	1,000	2,000
EQUIPMENT	76	40	-	-
<b>GRAND TOTAL</b>	<b>180,841</b>	<b>112,108</b>	<b>127,364</b>	<b>132,037</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	52,643	52,628	52,479	52,472
OPERATING EXPENDITURES	128,122	59,440	74,885	79,565
EQUIPMENT & IMPROVEMENTS	76	40	-	-
<b>TOTAL</b>	<b>180,841</b>	<b>112,108</b>	<b>127,364</b>	<b>132,037</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	180,841	112,108	127,364	132,037
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	48,700	48,700	48,700	48,700
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>48,700</b>	<b>48,700</b>	<b>48,700</b>	<b>48,700</b>
-2112-000 FICA	3,019	3,019	3,019	3,019
-2113-000 MEDICARE	706	706	706	706
-2125-000 WORKERS' COMPENSATION INSURANCE	218	203	54	47
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>3,943</b>	<b>3,928</b>	<b>3,779</b>	<b>3,772</b>
-3112-000 FISCAL SERVICES	19,021	-	7,500	7,500
-3113-515 ATTORNEY SERVICES-CITY REVERSION	9,940	-	-	-
-3115-000 LEGAL SERVICES	117	-	25	-
-3116-000 ADVERTISING SERVICES	9,928	11,998	15,000	15,000
-3121-000 A & E SERVICES	2,359	-	-	-
-3143-000 EQUIPMENT REPAIR & MAINTENANCE SERVICES	-	-	500	500
-3153-000 PRINTING SERVICES	-	115	250	300
-3171-000 ORGANIZATION MEMBERSHIPS	17,606	17,632	18,000	20,000
-3172-000 PUBLICATION SUBSCRIPTIONS	-	104	-	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	3,802	2,595	3,500	5,000
-3175-000 EMPLOYEE RECOGNITION	2,655	773	1,000	1,000
-3182-000 TRAVEL, PERSONAL VEHICLE	5,232	4,192	5,000	5,000
-3184-000 TRAVEL, SUBSISTENCE & LODGING	98	-	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	53	60	-	-
-3186-000 MEETING EXPENSE	2,470	1,525	3,000	2,500
3197-000 LATE PAYMENT PENALTY	-	10	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>73,281</b>	<b>39,004</b>	<b>53,775</b>	<b>56,800</b>
4128-000 CONTRIBUTION TO COMM & ED	-	550	-	500
-4138-003 ASST TO BFRRRI - RAIL STUDY	35,000	-	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>35,000</b>	<b>550</b>	<b>-</b>	<b>500</b>
-5114-000 TELECOMMUNICATION SERVICES	679	603	750	750
-5124-000 SURETY BONDS	1,325	1,125	1,350	1,500
-5126-000 PUBLIC OFFICIALS/LAW ENFORCEMENT INS	17,287	17,882	18,000	18,000
-5133-000 PROPERTY INSURANCE	7	8	10	15
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>19,298</b>	<b>19,618</b>	<b>20,110</b>	<b>20,265</b>
-6112-000 OFFICE SUPPLIES	395	105	500	500
-6162-000 FOOD & DIETARY SUPPLIES	-	147	-	500
-6163-000 FOOD SERVICE SUPPLIES	50	16	-	500
-6173-000 COMPUTER OPERATING SUPPLIES	98	-	500	500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>543</b>	<b>268</b>	<b>1,000</b>	<b>2,000</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	66	-	-	-
-8122-000 PHOTOGRAPHIC EQUIPMENT	10	-	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	-	40	-	-

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
SUBTOTAL - EQUIPMENT	76	40	-	-
GRAND TOTAL	180,841	112,108	127,364	132,037

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**DEPARTMENT DESCRIPTION**

The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. The County Administrator's Office, located in the County Administration Building, directs the operations of the County government to meet the needs of County citizens in accordance with policies established by the Board of Supervisors, County ordinances, state statutes and federal regulations. The County Administrator is responsible for the overall administration of the County government and is, by state statute, the Clerk of the Board. The office also maintains open communication with various elements of the community such as the legislative delegation, business community, and area governments.

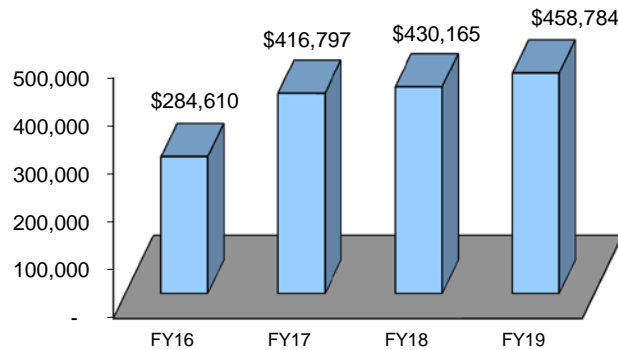
**Contact Information:**

Bedford County Administration  
122 East Main Street, Suite 202  
Bedford, Virginia 24523

(540) 586-7601 – phone  
(540) 586-0406 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	206,083	301,929	311,772	322,465
EMPLOYEE BENEFITS	59,433	82,178	89,633	97,009
PURCHASED SERVICES	9,385	13,035	15,750	18,100
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	5,123	6,199	7,810	8,110
SUPPLIES AND MATERIALS	4,586	5,367	5,200	5,100
EQUIPMENT	-	8,089	-	8,000
<b>GRAND TOTAL</b>	<b>284,610</b>	<b>416,797</b>	<b>430,165</b>	<b>458,784</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	265,516	384,107	401,405	419,474
OPERATING EXPENDITURES	19,094	24,601	28,760	31,310
EQUIPMENT & IMPROVEMENTS	-	8,089	-	8,000
<b>TOTAL</b>	<b>284,610</b>	<b>416,797</b>	<b>430,165</b>	<b>458,784</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	284,610	416,797	430,165	458,784
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	206,083	301,929	311,772	322,465
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>206,083</b>	<b>301,929</b>	<b>311,772</b>	<b>322,465</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	18,341	21,346	22,042	23,830
-2112-000 FICA	12,580	17,934	20,000	20,662
-2113-000 MEDICARE	3,041	4,505	4,677	4,832
-2114-000 GROUP LIFE INSURANCE	2,452	3,955	4,084	4,224
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	12,543	22,606	25,738	31,378
-2118-000 TRAVEL ALLOWANCE	7,200	10,500	10,800	10,800
-2119-000 HEALTH SAVINGS CONTRIBUTION	2,974	1,053	1,944	972
-2125-000 WORKERS' COMPENSATION INSURANCE	302	279	348	311
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>59,433</b>	<b>82,178</b>	<b>89,633</b>	<b>97,009</b>
-3112-000 FISCAL SERVICES	78	39	-	-
-3113-000 ATTORNEY SERVICES	684	-	-	-
-3115-000 LEGAL SERVICES	31	-	-	-
-3116-000 ADVERTISING SERVICES	1,512	-	1,000	1,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	-	-	1,500	-
-3151-000 FREIGHT & EXPRESS SERVICES	19	-	50	50
-3152-000 POSTAL SERVICES	769	486	500	500
-3153-000 PRINTING SERVICES	366	108	500	500
-3161-000 COMPUTER HARDWARE MAINT SERVICES	-	370	-	-
-3164-000 COMPUTER SOFTWARE COSTS	-	274	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	2,665	3,384	6,000	4,500
-3172-000 PUBLICATION SUBSCRIPTIONS	374	337	250	300
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,722	4,304	4,000	5,000
-3175-000 EMPLOYEE RECOGNITION	29	67	250	250
-3181-000 MOVING & RELOCATION SERVICES	-	2,000	-	4,000
-3182-000 TRAVEL, PERSONAL VEHICLE	163	147	500	500
-3183-000 TRAVEL, PUBLIC CARRIERS	-	15	-	-
-3184-000 TRAVEL, SUBSISTENCE & LODGING	403	219	500	500
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	278	400	500	500
-3186-000 MEETING EXPENSE	292	885	200	500
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>9,385</b>	<b>13,035</b>	<b>15,750</b>	<b>18,100</b>
-5114-000 TELECOMMUNICATION SERVICES	1,040	1,006	1,200	1,200
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	-	1,607	1,500	1,800
-5133-000 PROPERTY INSURANCE	107	108	110	110
-5153-000 EQUIPMENT RENTALS	3,976	3,478	5,000	5,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>5,123</b>	<b>6,199</b>	<b>7,810</b>	<b>8,110</b>
-6112-000 OFFICE SUPPLIES	1,540	2,623	2,000	2,000
-6113-000 STATIONERY & FORMS	1,997	607	1,000	1,000
-6142-000 MEDICAL & DENTAL SUPPLIES	81	132	100	100
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	6	42	100	100
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	-	-	100	100
-6158-000 EQUIPMENT REPAIR & MAINT. MAT	163	-	100	100
-6162-000 FOOD & DIETARY SUPPLIES	369	186	200	100
-6163-000 FOOD SERVICE SUPPLIES	101	39	100	100

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6173-000 COMPUTER OPERATING SUPPLIES	319	1,738	1,500	1,500
-6175-000 PHOTOGRAPHIC SUPPLIES	10	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>4,586</b>	<b>5,367</b>	<b>5,200</b>	<b>5,100</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	2,260	-	-
-8122-000 PHOTOGRAPHIC EQUIPMENT	-	10	-	-
-8151-000 OFFICE FURNITURE	-	5,505	-	8,000
-8161-000 HOUSEHOLD EQUIPMENT	-	164	-	-
-8164-000 COMMUNICATION EQUIPMENT	-	150	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>8,089</b>	<b>-</b>	<b>8,000</b>
<b>GRAND TOTAL</b>	<b>284,610</b>	<b>416,797</b>	<b>430,165</b>	<b>458,784</b>

**DEPARTMENT DESCRIPTION**

The County Attorney is appointed by the Board of Supervisors to provide legal services to the Board of Supervisors, the County Administrator, County departments, Constitutional Officers, and other Boards and Commissions appointed by the Board of Supervisors. Services provided by the office include: rendering formal and informal opinions; recommending appropriate legal changes in the County Code regulations and policies; advising of changes in law which affect the County; drafting ordinances, resolutions, contracts, deeds, leases and other legal documents; handling real estate matters including necessary title examinations, negotiations and closings; and prosecuting and defending lawsuits on behalf of the County.

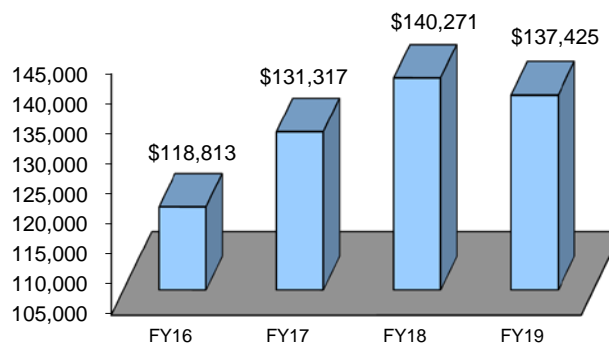
**Contact Information:**

County Attorney  
122 East Main Street, Suite 201  
Bedford, Virginia 24523

(540) 587-5699 – phone  
(540) 586-9117 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	69,244	92,685	88,179	85,340
EMPLOYEE BENEFITS	26,207	31,385	29,842	30,796
PURCHASED SERVICES	21,053	6,489	19,650	19,189
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	1,824	555	1,000	750
SUPPLIES AND MATERIALS	485	203	1,600	1,350
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>118,813</b>	<b>131,317</b>	<b>140,271</b>	<b>137,425</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	95,451	124,070	118,021	116,136
OPERATING EXPENDITURES	23,362	7,247	22,250	21,289
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>118,813</b>	<b>131,317</b>	<b>140,271</b>	<b>137,425</b>
<b>FUNDING</b>				
USER FEES	2,459	4,605	2,000	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	2%	4%	1%	0%
LOCAL REVENUE	116,354	126,712	138,271	137,425
LOCAL % OF BUDGET	98%	96%	99%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	69,244	92,685	88,179	85,340
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>69,244</b>	<b>92,685</b>	<b>88,179</b>	<b>85,340</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	6,163	6,553	6,235	6,307
-2112-000 FICA	4,136	5,751	5,690	5,514
-2113-000 MEDICARE	967	1,345	1,331	1,290
-2114-000 GROUP LIFE INSURANCE	824	1,214	1,155	1,118
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	11,757	12,317	11,247	11,722
-2118-000 TRAVEL ALLOWANCE	1,800	3,600	3,600	3,600
-2119-000 HEALTH SAVINGS CONTRIBUTION	384	530	486	1,163
-2125-000 WORKERS' COMPENSATION INSURANCE	176	75	98	82
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>26,207</b>	<b>31,385</b>	<b>29,842</b>	<b>30,796</b>
-3112-000 FISCAL SERVICES	39	39	-	39
-3113-000 ATTORNEY SERVICES	13,992	-	10,000	10,000
-3115-000 LEGAL SERVICES	612	401	1,000	1,000
-3116-000 ADVERTISING SERVICES	-	86	-	-
-3116-001 ADVERTISING SERVICES-DELINQUENT TAXES	901	336	-	-
-3151-000 FREIGHT & EXPRESS SERVICES	44	44	200	200
-3152-000 POSTAL SERVICES	111	132	300	300
-3153-000 PRINTING SERVICES	67	-	100	100
3163-000 COMPUTER OPERATING SERVICES	-	279	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	1,160	815	1,250	1,250
-3172-000 PUBLICATION SUBSCRIPTIONS	2,665	2,510	3,100	3,100
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,225	1,840	3,000	2,500
-3175-000 EMPLOYEE RECOGNITION	16	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	32	-	600	600
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	75	7	100	100
-3186-000 MEETING EXPENSE	114	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>21,053</b>	<b>6,489</b>	<b>19,650</b>	<b>19,189</b>
-5114-000 TELECOMMUNICATION SERVICES	3	-	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,821	555	1,000	750
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,824</b>	<b>555</b>	<b>1,000</b>	<b>750</b>
-6112-000 OFFICE SUPPLIES	97	189	500	500
-6113-000 STATIONERY & FORMS	-	-	250	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	-	14	100	100
-6173-000 COMPUTER OPERATING SUPPLIES	388	-	750	750
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>485</b>	<b>203</b>	<b>1,600</b>	<b>1,350</b>
<b>GRAND TOTAL</b>	<b>118,813</b>	<b>131,317</b>	<b>140,271</b>	<b>137,425</b>

**DEPARTMENT DESCRIPTION**

The Board of Supervisors contracts with a qualified independent certified public accountant to perform an annual financial audit in accordance with generally accepted auditing standards contained in Government Auditing Standards issued by the Comptroller General of the United States; the provision of the OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations; and the Specifications for Audits of Counties, Cities and Towns issued by the Auditor of Public Accounts.

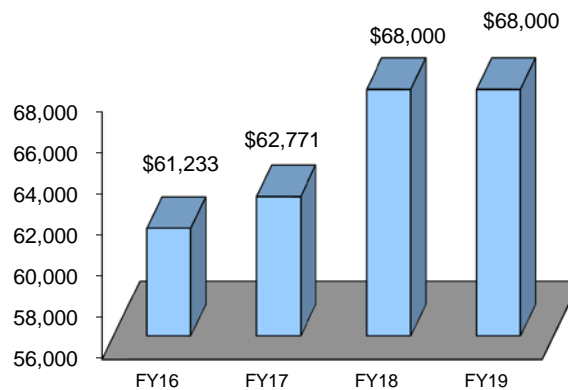
**Contact Information:**

Fiscal Management  
122 East Main Street, Suite 203  
Bedford, Virginia 24523

(540) 586-7729 – phone  
(540) 586-3996 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	61,233	62,771	68,000	68,000
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>61,233</b>	<b>62,771</b>	<b>68,000</b>	<b>68,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	61,233	62,771	68,000	68,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>61,233</b>	<b>62,771</b>	<b>68,000</b>	<b>68,000</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	61,233	62,771	68,000	68,000
LOCAL % OF BUDGET	100%	100%	100%	100%

**Four Year Actual & Budget Expenditures**



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3111-000 AUDITING SERVICES	61,233	62,771	68,000	68,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>61,233</b>	<b>62,771</b>	<b>68,000</b>	<b>68,000</b>
<b>GRAND TOTAL</b>	<b>61,233</b>	<b>62,771</b>	<b>68,000</b>	<b>68,000</b>

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**DEPARTMENT DESCRIPTION**

The Commissioner of the Revenue, a constitutional officer elected every four years, assesses personal property and real estate, as well as all other taxes required by the Code of Virginia and local ordinance. The Commissioner administers fair and equitable assessment and proration of all personal property and oversees the implementation of the Personal Property Tax Relief.

Real Estate records are maintained and processed for certification of the Real Estate Book to the Treasurer annually. Other duties include the administration of the Food and Beverage Tax, Transient Occupancy Tax, Utility Tax, Public Service Tax and other miscellaneous County taxes. The office audits and processes Virginia state income and estimated taxes.

The Commissioner monitors the General Reassessment conducted every four years and provides for interim assessments of new construction and parcels when subdivided. Tax Relief for the Elderly and Disabled and the Land Use Program are administered by the Commissioner. This office is funded by both state and County funds.

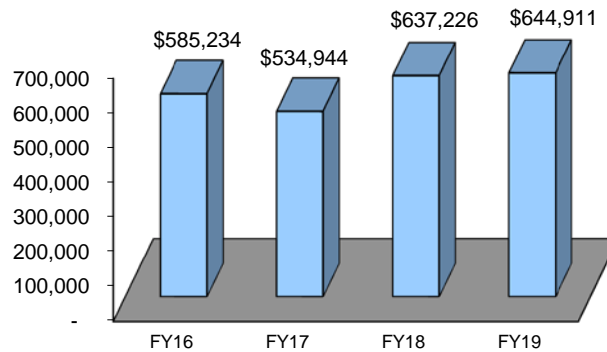
**Contact Information:**

Commissioner of the Revenue  
122 East Main Street, Suite 103  
Bedford, Virginia 24523

(540) 586-7621 – phone  
(540) 586-6943 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	378,497	322,978	390,526	392,179
EMPLOYEE BENEFITS	109,302	111,634	142,600	143,582
PURCHASED SERVICES	92,195	95,370	97,550	102,850
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	1,093	742	1,300	-
SUPPLIES AND MATERIALS	3,836	3,274	5,250	5,300
EQUIPMENT	311	946	-	1,000
<b>GRAND TOTAL</b>	<b>585,234</b>	<b>534,944</b>	<b>637,226</b>	<b>644,911</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	487,799	434,612	533,126	535,761
OPERATING EXPENDITURES	97,124	99,386	104,100	108,150
EQUIPMENT & IMPROVEMENTS	311	946	-	1,000
<b>TOTAL</b>	<b>585,234</b>	<b>534,944</b>	<b>637,226</b>	<b>644,911</b>
<b>FUNDING</b>				
USER FEES	8,251	11,936	9,000	11,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	224,523	218,124	242,886	242,679
NON-LOCAL % OF BUDGET	40%	43%	40%	39%
LOCAL REVENUE	352,460	304,884	385,340	391,232
LOCAL % OF BUDGET	60%	57%	60%	61%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	341,729	322,938	382,526	392,179
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	14,106	40	-	-
-1116-000 SALARIES, SICK LEAVE BALANCES	15,000	-	-	-
-1122-000 WAGES, PART TIME	7,662	-	8,000	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>378,497</b>	<b>322,978</b>	<b>390,526</b>	<b>392,179</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	30,368	22,713	27,044	28,982
-2112-000 FICA	22,590	18,983	24,212	24,315
-2113-000 MEDICARE	5,283	4,439	5,663	5,687
-2114-000 GROUP LIFE INSURANCE	4,061	4,209	5,011	5,138
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	46,115	60,014	79,073	78,036
-2122-000 HYBRID DISABILITY PROGRAM	438	826	1,161	1,046
-2125-000 WORKERS' COMPENSATION INSURANCE	447	450	436	378
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>109,302</b>	<b>111,634</b>	<b>142,600</b>	<b>143,582</b>
-3116-000 ADVERTISING SERVICES	880	1,460	1,100	1,100
-3123-000 SKILLED SERVICES	34,381	37,129	35,000	38,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	2,131	1,877	2,100	2,100
-3151-000 FREIGHT & EXPRESS SERVICES	292	253	150	150
-3152-000 POSTAL SERVICES	5,825	5,591	7,000	6,000
-3153-000 PRINTING SERVICES	2,892	207	2,000	2,000
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	39,818	42,445	44,000	46,500
-3171-000 ORGANIZATION MEMBERSHIPS	910	530	1,000	1,300
-3172-000 PUBLICATION SUBSCRIPTIONS	905	933	1,000	1,000
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	3,255	4,159	4,000	4,500
-3175-000 EMPLOYEE RECOGNITION	448	448	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	348	263	200	200
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	10	-	-	-
3186-000 MEETING EXPENSE	100	75	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>92,195</b>	<b>95,370</b>	<b>97,550</b>	<b>102,850</b>
-5114-000 TELECOMMUNICATION SERVICES	1,093	742	1,300	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,093</b>	<b>742</b>	<b>1,300</b>	<b>-</b>
-6112-000 OFFICE SUPPLIES	1,169	339	1,500	1,500
-6113-000 STATIONERY & FORMS	1,876	1,585	1,500	1,800
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	11	33	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	780	1,317	2,250	2,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>3,836</b>	<b>3,274</b>	<b>5,250</b>	<b>5,300</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	311	920	-	1,000
-8152-000 OFFICE MACHINES	-	26	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>311</b>	<b>946</b>	<b>-</b>	<b>1,000</b>
<b>GRAND TOTAL</b>	<b>585,234</b>	<b>534,944</b>	<b>637,226</b>	<b>644,911</b>

**DEPARTMENT DESCRIPTION**

The Treasurer is a constitutional officer elected to a four-year term. The Treasurer is charged with collecting taxes and other revenue of the County. Tax collection involves billing and collecting current receivables and managing a delinquent collection program. The Treasurer is responsible for safeguarding receipts and managing the County's investment program. This office is funded by both state and local funds.

Personal property tax bills are due on or before December 5 of that tax year. In addition, the Treasurer's office collects real property taxes. These taxes are due in two equal installments on June 5 and December 5. Delinquent tax notices are prepared and mailed out each year. This office uses the State's Debt Set-Off program to intercept the lottery winnings and state income tax returns of delinquent taxpayers. In addition, the Treasurer's Office sells dog tags for both a one-year period and a three-year period. The Treasurer's Office also services state estimated quarterly income accounts.

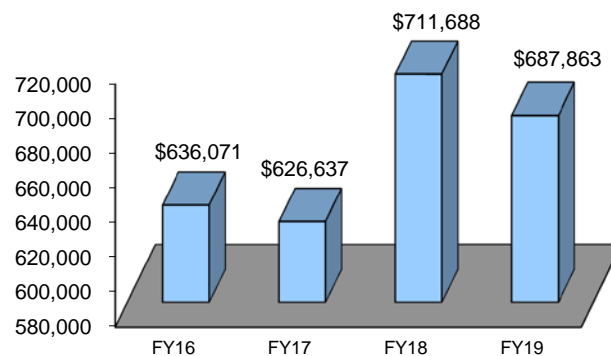
**Contact Information:**

Office of the Treasurer  
122 East Main Street, Suite 101  
Bedford, Virginia 24523

(540) 586-7670 – phone  
(540) 586-4044 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	337,970	323,485	377,579	351,223
EMPLOYEE BENEFITS	114,270	104,821	135,174	131,730
PURCHASED SERVICES	128,376	126,600	136,185	144,910
CONTRIBUTIONS	-	4,984	-	-
RECURRING CHARGES	47,059	52,607	49,000	48,800
SUPPLIES AND MATERIALS	6,796	9,905	10,800	9,800
EQUIPMENT	1,600	4,235	2,950	1,400
<b>GRAND TOTAL</b>	<b>636,071</b>	<b>626,637</b>	<b>711,688</b>	<b>687,863</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	452,240	428,306	512,753	482,953
OPERATING EXPENDITURES	182,231	194,096	195,985	203,510
EQUIPMENT & IMPROVEMENTS	1,600	4,235	2,950	1,400
<b>TOTAL</b>	<b>636,071</b>	<b>626,637</b>	<b>711,688</b>	<b>687,863</b>
<b>FUNDING</b>				
USER FEES	182,330	176,986	166,500	171,700
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	223,897	221,296	234,327	225,855
NON-LOCAL % OF BUDGET	64%	64%	56%	58%
LOCAL REVENUE	229,845	228,355	310,861	290,308
LOCAL % OF BUDGET	36%	36%	44%	42%

**Four Year Actual & Budget Expenditures**



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	329,124	308,592	365,579	339,223
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	-	2,181	-	-
-1122-000 WAGES, PART TIME	8,846	12,712	12,000	12,000
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>337,970</b>	<b>323,485</b>	<b>377,579</b>	<b>351,223</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	29,309	21,969	25,845	25,069
-2112-000 FICA	19,416	18,705	23,410	21,776
-2113-000 MEDICARE	4,541	4,375	5,476	5,093
-2114-000 GROUP LIFE INSURANCE	3,919	4,071	4,790	4,444
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	56,518	55,086	74,748	74,653
-2122-000 HYBRID DISABILITY PLAN	165	168	483	357
-2125-000 WORKERS' COMPENSATION INSURANCE	402	447	422	338
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>114,270</b>	<b>104,821</b>	<b>135,174</b>	<b>131,730</b>
-3111-000 AUDITING SERVICES	-	-	1,000	5,000
-3113-000 ATTORNEY SERVICES	1,518	(6,816)	1,000	500
-3116-000 ADVERTISING SERVICES	4,286	5,565	1,500	4,000
-3123-000 SKILLED SERVICES	400	-	-	-
-3123-001 REDEMPTION/AUCTION FEES	(100)	-	-	-
-3134-000 MEDICAL SERVICES	-	-	60	60
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	-	579	550	550
-3151-000 FREIGHT & EXPRESS SERVICES	-	-	100	100
-3152-000 POSTAL SERVICES	65,887	65,172	69,000	67,500
-3153-000 PRINTING SERVICES	24,587	27,508	26,000	28,000
-3161-000 COMPUTER HARDWARE MAINT SERVICES	-	130	-	150
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	28,234	28,714	29,500	32,500
-3171-000 ORGANIZATION MEMBERSHIPS	1,015	470	1,200	1,000
-3172-000 PUBLICATION SUBSCRIPTIONS	39	80	75	50
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	2,202	4,520	5,000	5,000
-3175-000 EMPLOYEE RECOGNITION	195	185	300	200
-3182-000 TRAVEL, PERSONAL VEHICLE	31	414	500	100
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	43	79	300	100
-3186-000 MEETING EXPENSE	39	-	100	100
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>128,376</b>	<b>126,600</b>	<b>136,185</b>	<b>144,910</b>
4112-000 UNEMPLOYMENT COMP REIMBURSEMENT	-	4,984	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>-</b>	<b>4,984</b>	<b>-</b>	<b>-</b>
-5114-000 TELECOMMUNICATION SERVICES	44,582	49,848	46,000	46,000
-5115-000 BANK SERVICE CHARGES	414	218	500	300
-5153-000 EQUIPMENT RENTALS	2,063	2,529	2,500	2,500
5197-000 MISCELLANEOUS	-	12	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>47,059</b>	<b>52,607</b>	<b>49,000</b>	<b>48,800</b>
-6112-000 OFFICE SUPPLIES	1,002	1,382	2,000	1,500
-6113-000 STATIONERY & FORMS	1,742	3,730	4,200	3,700
-6173-000 COMPUTER OPERATING SUPPLIES	4,052	4,793	4,600	4,600

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>6,796</b>	<b>9,905</b>	<b>10,800</b>	<b>9,800</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	490	400	-
-8151-000 OFFICE FURNITURE	1,600	411	2,050	1,000
-8152-000 OFFICE MACHINES	-	2,705	400	400
-8161-000 HOUSEHOLD EQUIPMENT	-	629	100	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>1,600</b>	<b>4,235</b>	<b>2,950</b>	<b>1,400</b>
<b>GRAND TOTAL</b>	<b>636,071</b>	<b>626,637</b>	<b>711,688</b>	<b>687,863</b>

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**DEPARTMENT DESCRIPTION**

The mission of the Fiscal Management Department is to provide quality financial and administrative support services to all users in a professional, proactive and effective manner. The Fiscal Management Department serves the County, the Bedford Public Library System, the Bedford County Economic Development Authority and the Tri-County Lake Administrative Commission (TLAC).

The primary functions of the department include maintenance of the financial reporting system, preparation of the Comprehensive Annual Financial Report (CAFR) and the annual budget, debt management, accounting, accounts payable and receivable, Federal and State grants reporting, payroll processing, and fixed asset reporting.

**Contact Information:**

Fiscal Management  
122 East Main Street, Suite 203  
Bedford, Virginia 24523

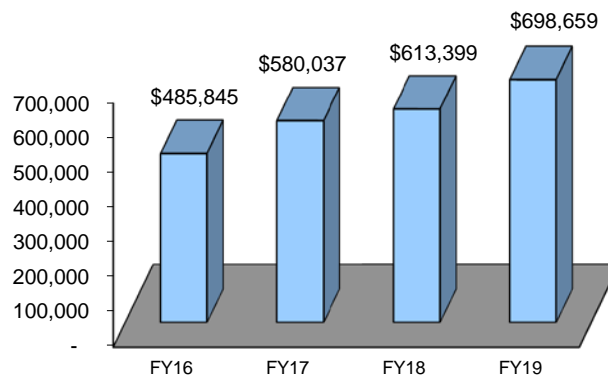
(540) 586-7729 – phone

(540) 586-3996 – fax



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	339,907	402,764	432,316	470,364
EMPLOYEE BENEFITS	107,971	121,511	131,083	147,295
PURCHASED SERVICES	28,813	46,810	38,900	71,100
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	2,439	2,506	2,500	2,350
SUPPLIES AND MATERIALS	6,585	5,433	7,000	6,300
EQUIPMENT	130	1,013	1,600	1,250
<b>GRAND TOTAL</b>	<b>485,845</b>	<b>580,037</b>	<b>613,399</b>	<b>698,659</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	447,878	524,275	563,399	617,659
OPERATING EXPENDITURES	37,837	54,749	48,400	79,750
EQUIPMENT & IMPROVEMENTS	130	1,013	1,600	1,250
<b>TOTAL</b>	<b>485,845</b>	<b>580,037</b>	<b>613,399</b>	<b>698,659</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	45,000	45,000	45,000	45,000
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	9%	8%	7%	6%
LOCAL REVENUE	440,845	535,037	568,399	653,659
LOCAL % OF BUDGET	91%	92%	93%	94%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	338,144	402,764	432,316	470,364
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	1,654	-	-	-
-1117-000 SALARIES, COMPENSATORY LV BAL	109	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>339,907</b>	<b>402,764</b>	<b>432,316</b>	<b>470,364</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	30,121	28,476	30,564	34,760
-2112-000 FICA	19,367	23,117	26,803	29,163
-2113-000 MEDICARE	4,529	5,406	6,269	6,820
-2114-000 GROUP LIFE INSURANCE	4,027	5,276	5,663	6,162
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	46,404	55,551	58,072	63,944
-2117-000 EDUCATION - TUITION ASSISTANCE	2,692	-	-	-
-2119-000 HEALTH SAVINGS CONTRIBUTION	245	2,940	2,940	4,884
-2122-000 HYBRID DISABILITY PLAN	179	287	289	1,109
-2125-000 WORKERS' COMPENSATION INSURANCE	407	458	483	453
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>107,971</b>	<b>121,511</b>	<b>131,083</b>	<b>147,295</b>
-3112-000 FISCAL SERVICES	1,563	17,787	7,000	55,000
-3115-000 LEGAL SERVICES	74	-	50	50
-3116-000 ADVERTISING SERVICES	-	-	500	500
-3134-000 MEDICAL SERVICES	26	-	-	-
-3151-000 FREIGHT & EXPRESS SERVICES	25	13	-	-
-3152-000 POSTAL SERVICES	5,444	5,332	5,400	5,400
-3153-000 PRINTING SERVICES	825	875	900	900
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	13,633	17,778	18,000	2,200
-3164-000 COMPUTER SOFTWARE COSTS	426	-	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	1,310	1,352	1,100	1,600
-3172-000 PUBLICATION SUBSCRIPTIONS	306	542	750	350
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	5,040	3,071	5,000	5,000
-3175-000 EMPLOYEE RECOGNITION	54	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	87	60	100	100
-3186-000 MEETING EXPENSE	-	-	100	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>28,813</b>	<b>46,810</b>	<b>38,900</b>	<b>71,100</b>
-5114-000 TELECOMMUNICATION SERVICES	515	505	550	550
-5153-000 EQUIPMENT RENTALS	1,924	2,001	1,950	1,800
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>2,439</b>	<b>2,506</b>	<b>2,500</b>	<b>2,350</b>
-6112-000 OFFICE SUPPLIES	1,834	1,814	2,000	2,000
-6113-000 STATIONERY & FORMS	3,360	2,611	3,250	3,000
-6122-000 GASOLINE	-	-	-	-
6142-000 MEDICAL & DENTAL SUPPLIES	-	4	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	1,391	1,004	1,750	1,300
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>6,585</b>	<b>5,433</b>	<b>7,000</b>	<b>6,300</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	643	-	700
-8151-000 OFFICE FURNITURE	130	213	1,600	250
-8152-000 OFFICE MACHINES	-	157	-	300

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
SUBTOTAL - EQUIPMENT	130	1,013	1,600	1,250
GRAND TOTAL	485,845	580,037	613,399	698,659

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**DEPARTMENT DESCRIPTION**

Information Technology determines, plans, implements, and supports equipment, software, maintenance, repair and other services needed to operate information systems and networks. The department provides support to other County agencies in the areas of telecommunications, network and e-mail access.

**Contact Information:**

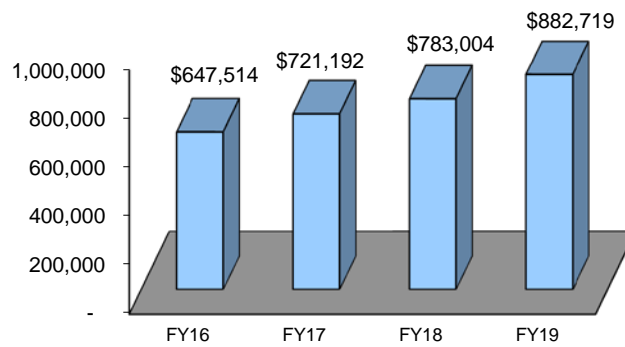
Information Technology  
122 East Main Street, Suite 202  
Bedford, Virginia 24523

(540) 587-5676 – phone

(540) 586-0406 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	265,932	372,301	393,381	516,078
EMPLOYEE BENEFITS	94,440	110,443	117,523	167,633
PURCHASED SERVICES	61,947	65,678	64,700	43,310
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	90,562	80,380	79,600	84,738
SUPPLIES AND MATERIALS	3,010	9,647	5,500	5,500
EQUIPMENT	131,623	82,743	122,300	65,460
<b>GRAND TOTAL</b>	<b>647,514</b>	<b>721,192</b>	<b>783,004</b>	<b>882,719</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	360,372	482,744	510,904	683,711
OPERATING EXPENDITURES	155,519	155,705	149,800	133,548
EQUIPMENT & IMPROVEMENTS	131,623	82,743	122,300	65,460
<b>TOTAL</b>	<b>647,514</b>	<b>721,192</b>	<b>783,004</b>	<b>882,719</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	647,514	721,192	783,004	882,719
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	265,694	363,863	393,381	516,078
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	30	8,438	-	-
-1117-000 SALARIES, COMPENSATORY LV BALANCE	208	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>265,932</b>	<b>372,301</b>	<b>393,381</b>	<b>516,078</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	23,647	26,087	27,812	38,138
-2112-000 FICA	15,172	21,981	24,390	31,997
-2113-000 MEDICARE	3,548	5,141	5,704	7,483
-2114-000 GROUP LIFE INSURANCE	3,162	4,834	5,153	6,761
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	46,364	47,582	49,482	75,344
-2119-000 HEALTH SAVINGS CONTRIBUTION	1,701	3,220	3,336	4,128
-2122-000 HYBRID DISABILITY PLAN	549	1,127	1,207	3,104
-2125-000 WORKERS' COMPENSATION INSURANCE	297	471	439	678
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>94,440</b>	<b>110,443</b>	<b>117,523</b>	<b>167,633</b>
-3112-000 FISCAL SERVICES	78	117	100	100
-3115-000 LEGAL SERVICES	49	19	-	-
-3116-000 ADVERTISING SERVICES	3,057	1,864	-	300
-3117-000 MANAGEMENT SERVICES	3,610	-	-	-
-3123-000 SKILLED SERVICES	9,480	1,695	-	20,000
-3123-125 SKILLED SERVICES - WEBSITE DEV	9,480	-	20,000	9,500
-3143-000 EQUIPMENT REPAIR & MAINT SVCS	-	407	-	-
-3151-000 FREIGHT & EXPRESS SERVICES	-	-	-	100
-3153-000 PRINTING SERVICES	-	54	-	100
-3161-000 COMPUTER HARDWARE MAINT SERVICES	4,024	4,704	6,000	4,000
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	21,215	15,018	9,000	-
-3162-125 COMPUTER SOFTWARE MAINT SVCS-W	1,982	-	-	-
-3163-000 COMPUTER OPERATING SERVICES	7,777	8,134	10,000	8,010
-3164-000 COMPUTER SOFTWARE COSTS	924	33,373	15,000	-
-3171-000 ORGANIZATION MEMBERSHIPS	99	119	-	500
-3172-000 PUBLICATION SUBSCRIPTIONS	-	17	-	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	-	-	4,000	-
-3175-000 EMPLOYEE RECOGNITION	-	81	100	100
-3182-000 TRAVEL, PERSONAL VEHICLE	-	-	500	500
-3186-000 MEETING EXPENSE	172	76	-	100
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>61,947</b>	<b>65,678</b>	<b>64,700</b>	<b>43,310</b>
-5114-000 TELECOMMUNICATION SERVICES	35,547	33,735	30,000	36,000
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	6,230	5,702	6,500	6,000
-5117-000 INTERNET CONNECTION FEES	45,811	35,775	38,000	36,638
-5128-000 CYBER RISK INSURANCE	-	2,500	2,500	2,500
-5133-000 PROPERTY INSURANCE	2,598	2,600	2,600	2,600
-5197-000 MISCELLANEOUS	376	68	-	1,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>90,562</b>	<b>80,380</b>	<b>79,600</b>	<b>84,738</b>
-6112-000 OFFICE SUPPLIES	157	467	400	500
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	-	65	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	2,853	9,115	5,100	5,000

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>3,010</b>	<b>9,647</b>	<b>5,500</b>	<b>5,500</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	105,596	56,120	100,000	51,100
-8112-000 COMPUTER EQUIPMENT IMPROVEMENTS	13,662	3,385	5,000	3,000
-8113-000 NETWORK HARDWARE EQUIPMENT	7,804	13,974	5,000	-
-8121-000 TRAINING EQUIPMENT	566	-	12,000	11,360
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	738	5,279	-	-
-8151-000 OFFICE FURNITURE	3,257	3,985	-	-
-8164-000 COMMUNICATION EQUIPMENT	-	-	300	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>131,623</b>	<b>82,743</b>	<b>122,300</b>	<b>65,460</b>
<b>GRAND TOTAL</b>	<b>647,514</b>	<b>721,192</b>	<b>783,004</b>	<b>882,719</b>

**DEPARTMENT DESCRIPTION**

The Human Resources Department is responsible for the administration of services and programs intended to attract, motivate, and retain efficient and productive employees. Human Resources serves as a partner to all County departments by facilitating recruitment and employment opportunities, providing employee training and development opportunities, administering compensation and benefit programs, promoting employee diversity and recognition, developing, administering, and interpreting personnel policies and procedures, and promoting positive employee relations.

**Contact Information:**

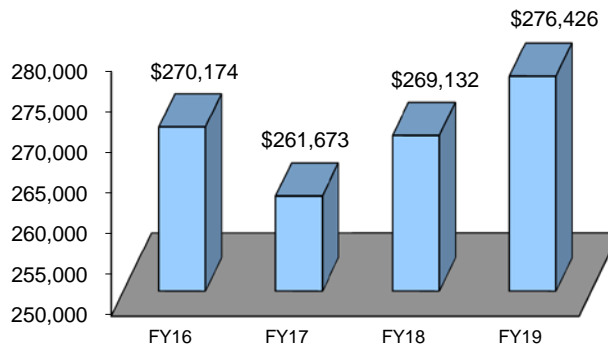
Human Resources Department  
122 East Main Street, Suite 202  
Bedford, Virginia 24523

(540) 586-7601 – phone  
(540) 586-0406 – fax



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	141,617	146,358	149,588	149,588
EMPLOYEE BENEFITS	46,688	47,310	49,944	59,538
PURCHASED SERVICES	76,742	60,041	64,500	63,800
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	2,482	3,020	2,600	1,000
SUPPLIES AND MATERIALS	2,645	1,438	2,500	2,500
EQUIPMENT	-	3,506	-	-
<b>GRAND TOTAL</b>	<b>270,174</b>	<b>261,673</b>	<b>269,132</b>	<b>276,426</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	188,305	193,668	199,532	209,126
OPERATING EXPENDITURES	81,869	64,499	69,600	67,300
EQUIPMENT & IMPROVEMENTS	-	3,506	-	-
<b>TOTAL</b>	<b>270,174</b>	<b>261,673</b>	<b>269,132</b>	<b>276,426</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	270,174	261,673	269,132	276,426
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	141,617	146,358	149,588	149,588
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>141,617</b>	<b>146,358</b>	<b>149,588</b>	<b>149,588</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	12,672	10,377	10,576	11,055
-2112-000 FICA	7,938	8,135	9,274	9,274
-2113-000 MEDICARE	1,857	1,902	2,169	2,169
-2114-000 GROUP LIFE INSURANCE	1,694	1,923	1,960	1,960
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	22,374	24,796	25,798	34,936
-2125-000 WORKERS' COMPENSATION INSURANCE	153	177	167	144
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>46,688</b>	<b>47,310</b>	<b>49,944</b>	<b>59,538</b>
-3113-000 ATTORNEY SERVICES	-	5,103	4,000	4,000
-3116-000 ADVERTISING SERVICES	594	-	500	-
-3117-000 MANAGEMENT SERVICES	57,953	30,667	35,000	35,000
-3118-000 HUMAN RESOURCE SERVICES	12,420	12,622	13,200	13,200
-3134-000 MEDICAL SERVICES	26	-	-	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	-	525	100	100
-3151-000 FREIGHT & EXPRESS SERVICES	1,714	2,308	2,200	2,400
-3152-000 POSTAL SERVICES	133	166	200	200
-3153-000 PRINTING SERVICES	-	115	-	-
-3162-000 COMPUTER SOFTWARE MAINT SVCS	20	-	-	-
-3164-000 COMPUTER SOFTWARE COSTS	269	-	-	300
-3171-000 ORGANIZATION MEMBERSHIPS	750	2,153	1,200	1,000
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	249	1,969	1,500	1,000
-3175-000 EMPLOYEE RECOGNITION	2,536	4,413	6,500	6,500
-3182-000 TRAVEL, PERSONAL VEHICLE	24	-	50	50
-3186-000 MEETING EXPENSE	54	-	50	50
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>76,742</b>	<b>60,041</b>	<b>64,500</b>	<b>63,800</b>
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	190	-	-	-
-5153-000 EQUIPMENT RENTALS	2,254	3,020	2,600	1,000
-5197-000 MISCELLANEOUS	38	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>2,482</b>	<b>3,020</b>	<b>2,600</b>	<b>1,000</b>
-6112-000 OFFICE SUPPLIES	802	689	1,000	1,000
-6113-000 STATIONERY & FORMS	199	155	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	1,644	594	1,500	1,500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>2,645</b>	<b>1,438</b>	<b>2,500</b>	<b>2,500</b>
-8122-000 PHOTOGRAPHIC EQUIPMENT	-	420	-	-
-8152-000 OFFICE MACHINES	-	3,450	-	-
8171-000 LIBRARY BOOKS	-	(364)	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>3,506</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>270,174</b>	<b>261,673</b>	<b>269,132</b>	<b>276,426</b>

**DEPARTMENT DESCRIPTION**

The Electoral Board supervises all elections and appoints the Registrar and the Election Officers. The Electoral Board is appointed by the Circuit Court Judge. The Electoral Board is also responsible for purchasing voting equipment, ordering the printing of ballots, training Election Officials and conducting the certification of all elections.

**Contact Information:**

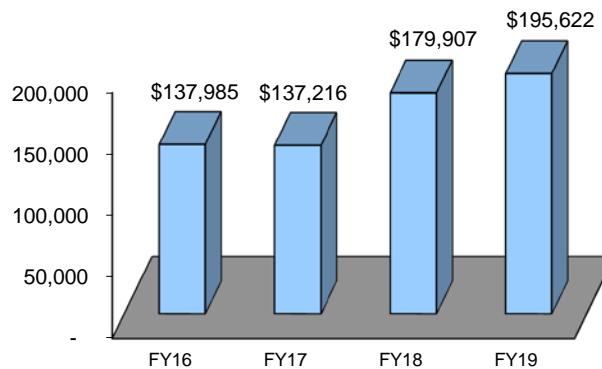
Bedford County Electoral Board  
321 North Bridget Street, Suite 200  
Bedford, VA 24523

(540) 586-7649 – phone

(540) 586-8358 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	78,706	75,992	87,531	94,031
EMPLOYEE BENEFITS	839	841	806	806
PURCHASED SERVICES	53,598	55,320	80,000	85,805
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	2,885	1,760	4,100	4,200
SUPPLIES AND MATERIALS	589	2,904	2,470	2,820
EQUIPMENT	1,368	399	5,000	7,960
<b>GRAND TOTAL</b>	<b>137,985</b>	<b>137,216</b>	<b>179,907</b>	<b>195,622</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	79,545	76,833	88,337	94,837
OPERATING EXPENDITURES	57,072	59,984	86,570	92,825
EQUIPMENT & IMPROVEMENTS	1,368	399	5,000	7,960
<b>TOTAL</b>	<b>137,985</b>	<b>137,216</b>	<b>179,907</b>	<b>195,622</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	38,078	8,596	8,496	8,600
NON-LOCAL % OF BUDGET	28%	6%	5%	4%
LOCAL REVENUE	99,907	128,620	171,411	187,022
LOCAL % OF BUDGET	72%	94%	95%	96%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1131-000 ELECTED & APPOINTED BOARD MEMBERS	10,496	10,531	10,531	10,531
-1132-000 FEES, ELECTION WORKERS	24,155	36,609	35,000	38,000
-1132-001 FEES, ELECTION WORKERS-PRIMARY	34,495	23,712	35,000	38,000
-1132-002 FEES, ELECTION WORKERS-TRAINING	9,560	5,140	7,000	7,500
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>78,706</b>	<b>75,992</b>	<b>87,531</b>	<b>94,031</b>
-2112-000 FICA	651	653	653	653
-2113-000 MEDICARE	152	153	153	153
-2125-000 WORKERS' COMPENSATION	36	35	-	-
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>839</b>	<b>841</b>	<b>806</b>	<b>806</b>
-3123-000 SKILLED SERVICES	20,028	22,271	26,000	26,000
-3123-001 SKILLED SERVICES - PRIMARY	18,952	22,119	20,000	20,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	-	-	9,400	9,400
-3151-000 FREIGHT & EXPRESS SERVICES	15	-	-	25
-3152-000 POSTAL SERVICES	15	28	150	150
-3153-000 PRINTING SERVICES	-	38	200	1,000
-3153-001 PRINTING SERVICES-PRIMARY	489	-	200	1,000
-3162-000 COMPUTER SOFTWARE MAINT SERVICE	-	-	11,720	15,000
-3171-000 ORGANIZATION MEMBERSHIPS	160	180	180	180
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,894	4,031	3,500	4,000
-3175-000 EMPLOYEE RECOGNITION	30	50	100	500
-3175-001 EMPLOYEE RECOGNITION - PRIMARY	160	-	50	50
-3182-000 TRAVEL, PERSONAL VEHICLE	1,826	1,715	2,500	2,500
-3182-001 TRAVEL, PERSONAL VEHICLE-PRIMARY	2,028	1,951	2,500	2,500
-3182-002 TRAVEL, PERSONAL VEHICLE-TRAINING	6,582	2,732	3,000	3,000
-3184-000 TRAVEL, SUBSISTENCE & LODGIN	1,059	-	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	243	147	250	250
-3185-001 TRAVEL, MEAL REIMBURSEMENTS-PRIMARY	117	58	250	250
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>53,598</b>	<b>55,320</b>	<b>80,000</b>	<b>85,805</b>
-5153-000 EQUIPMENT RENTALS	1,101	915	1,500	1,500
-5153-001 EQUIPMENT RENTALS-PRIMARY	1,359	845	1,500	1,500
-5154-000 BUILDING RENTALS	175	-	600	600
-5154-001 BUILDING RENTALS-PRIMARY	250	-	500	600
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>2,885</b>	<b>1,760</b>	<b>4,100</b>	<b>4,200</b>
-6112-000 OFFICE SUPPLIES	266	841	500	500
-6113-000 STATIONERY & FORMS	4	-	20	20
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	319	300	200	300
-6122-001 GASOLINE-PRIMARY ELECTION	-	-	250	300
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	-	1,763	1,500	1,700
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>589</b>	<b>2,904</b>	<b>2,470</b>	<b>2,820</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	1,368	-	5,000	5,000
8161-000 HOUSEHOLD EQUIPMENT	-	399	-	-
-8166-000 FIELD EQUIPMENT	-	-	-	2,960

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
SUBTOTAL - EQUIPMENT	1,368	399	5,000	7,960
GRAND TOTAL	137,985	137,216	179,907	195,622

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**DEPARTMENT DESCRIPTION**

The Registrar's Office is required by the Code of Virginia to register, reinstate, transfer, and upgrade voter records for any qualified citizen of Virginia, as well as delete those citizens who are no longer qualified to vote. The Registrar is required to handle all absentee voting and candidate filings. Services also include citizen education programs related to registration and voting; training programs for Precinct Election Officials; and receiving and maintaining candidate forms and campaign finance reports. The Registrar provides administrative support to the Electoral Board.

**Contact Information:**

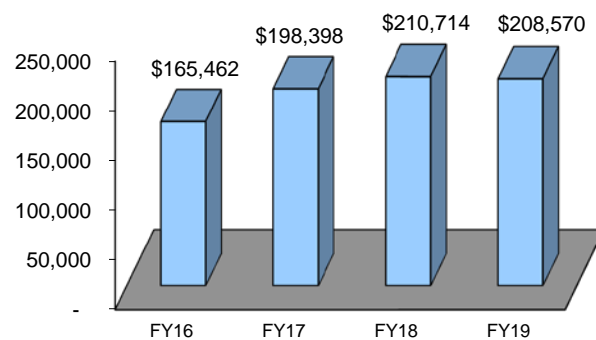
Bedford County Registrar  
321 North Bridge Street, Suite 200  
Bedford, VA 24523

(540) 586-7649 – phone

(540) 586-8358 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	115,437	139,035	147,234	141,234
EMPLOYEE BENEFITS	34,168	39,397	40,595	41,001
PURCHASED SERVICES	8,761	11,041	13,825	15,285
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	1,015	3,952	3,160	4,600
SUPPLIES AND MATERIALS	3,947	4,888	5,900	6,200
EQUIPMENT	2,134	85	-	250
<b>GRAND TOTAL</b>	<b>165,462</b>	<b>198,398</b>	<b>210,714</b>	<b>208,570</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	149,605	178,432	187,829	182,235
OPERATING EXPENDITURES	13,723	19,881	22,885	26,085
EQUIPMENT & IMPROVEMENTS	2,134	85	-	250
<b>TOTAL</b>	<b>165,462</b>	<b>198,398</b>	<b>210,714</b>	<b>208,570</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	37,987	38,384	38,360	38,000
NON-LOCAL % OF BUDGET	23%	19%	18%	18%
LOCAL REVENUE	127,475	160,014	172,354	170,570
LOCAL % OF BUDGET	77%	81%	82%	82%

Four Year Actual &amp; Budget Expenditures





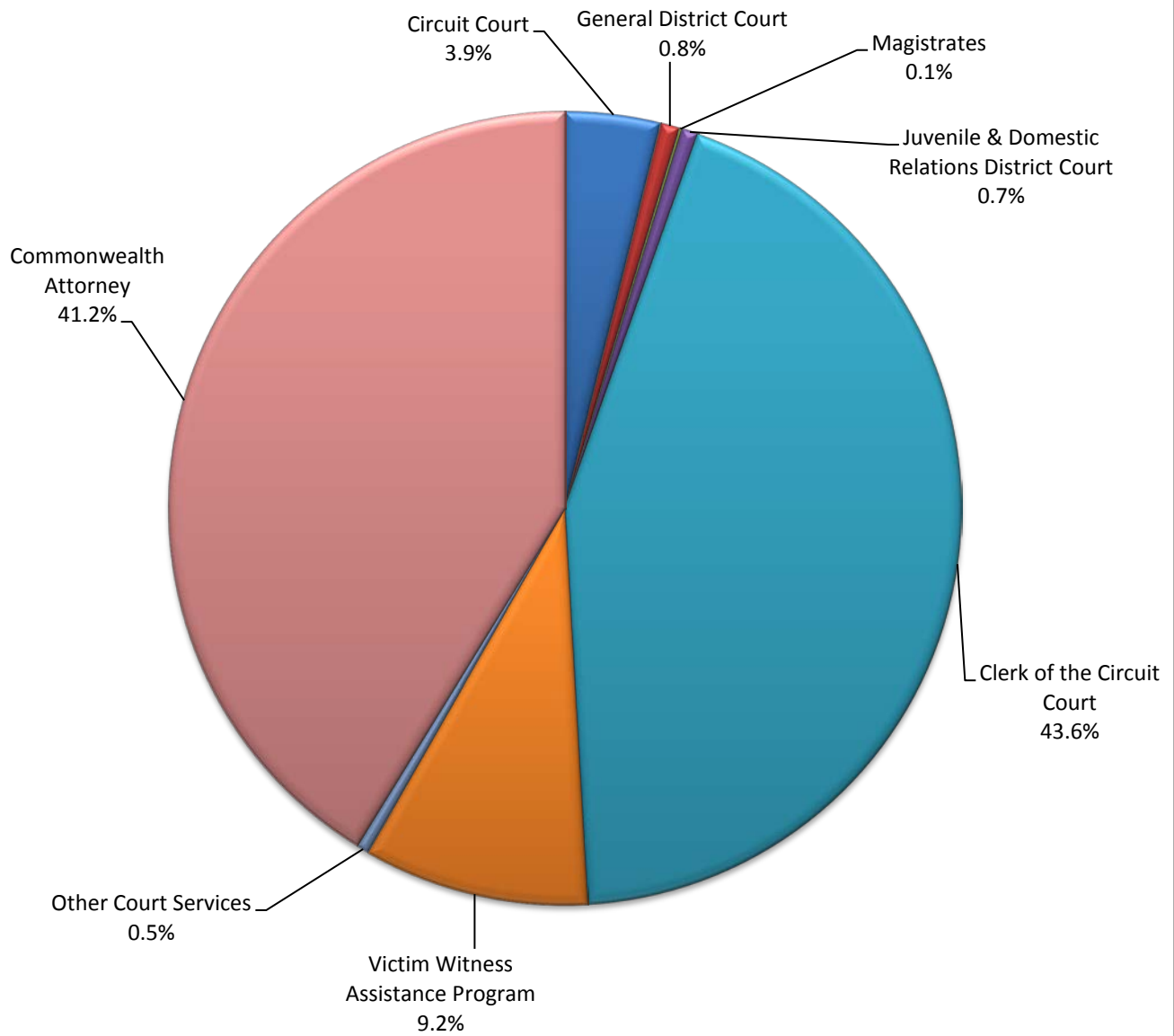
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	89,091	127,229	132,834	132,834
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	1,342	-	-	-
-1122-000 WAGES, PART TIME	24,625	11,052	14,000	8,000
-1124-000 WAGES, OVERTIME	379	754	400	400
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>115,437</b>	<b>139,035</b>	<b>147,234</b>	<b>141,234</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	7,929	8,995	9,391	9,816
-2112-000 FICA	6,565	7,986	9,128	8,757
-2113-000 MEDICARE	1,535	1,868	2,135	2,048
-2114-000 GROUP LIFE INSURANCE	1,060	1,667	1,740	1,740
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	16,945	18,553	17,832	18,300
-2122-000 HYBRID DISABILITY PLAN	-	192	204	204
-2125-000 WORKERS' COMPENSATION INSURANCE	134	136	165	136
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>34,168</b>	<b>39,397</b>	<b>40,595</b>	<b>41,001</b>
-3116-000 ADVERTISING SERVICES	859	245	700	700
-3123-000 SKILLED SERVICES	150	150	300	300
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	504	633	600	750
-3151-000 FREIGHT & EXPRESS SERVICES	-	-	25	-
-3152-000 POSTAL SERVICES	3,919	4,643	5,200	6,000
-3153-000 PRINTING SERVICES	1,949	277	2,500	2,500
-3162-000 COMPUTER SOFTWARE MAINTENANCE SVC	-	65	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	140	370	370	405
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	889	4,557	3,600	3,900
-3182-000 TRAVEL, PERSONAL VEHICLE	149	-	200	400
-3184-000 TRAVEL, SUBSISTENCE & LODGING	191	90	200	200
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	11	11	80	80
-3186-000 MEETING EXPENSE	-	-	50	50
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>8,761</b>	<b>11,041</b>	<b>13,825</b>	<b>15,285</b>
-5111-000 ELECTRICAL SERVICE CHARGES	-	2,529	2,000	3,000
-5114-000 TELECOMMUNICATION SERVICES	536	1,056	660	1,100
-5133-000 PROPERTY INSURANCE	479	367	500	500
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,015</b>	<b>3,952</b>	<b>3,160</b>	<b>4,600</b>
-6112-000 OFFICE SUPPLIES	1,600	1,397	1,800	1,800
-6113-000 STATIONERY & FORMS	1,794	1,848	2,500	2,800
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	26	190	300	300
-6152-000 CUSTODIAL REPAIR & MAINT MATERIAL	67	-	-	-
-6162-000 FOOD & DIETARY SUPPLIES	7	-	-	-
-6163-000 FOOD SERVICE SUPPLIES	5	-	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	448	1,453	1,300	1,300
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>3,947</b>	<b>4,888</b>	<b>5,900</b>	<b>6,200</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	1,107	85	-	250
-8123-000 VOICE & DATA TRANSMISSION EQUI	986	-	-	-
-8161-000 HOUSEHOLD EQUIPMENT	35	-	-	-
-8166-000 FIELD EQUIPMENT	6	-	-	-

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
SUBTOTAL - EQUIPMENT	2,134	85	-	250
GRAND TOTAL	165,462	198,398	210,714	208,570

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# Judicial Administration Breakdown



## Judicial Administration

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
Circuit Court	84,823	83,691	91,349	92,150
General District Court	10,840	12,469	17,600	18,100
Magistrates	1,867	1,622	2,800	2,800
Juvenile & Domestic Relations District Court	15,102	12,463	16,625	16,178
Clerk of the Circuit Court	889,500	951,913	1,055,359	1,038,727
Victim Witness Assistance Program	141,510	204,597	218,559	218,933
Other Court Services	11,234	12,000	12,000	12,000
Commonwealth Attorney	897,411	848,521	972,592	980,947
<b>TOTAL</b>	<b>2,052,287</b>	<b>2,127,276</b>	<b>2,386,884</b>	<b>2,379,835</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	1,851,942	1,919,194	2,142,316	2,147,248
OPERATING EXPENDITURES	188,297	195,519	232,268	219,187
EQUIPMENT & IMPROVEMENTS	12,048	12,563	12,300	13,400
<b>TOTAL</b>	<b>2,052,287</b>	<b>2,127,276</b>	<b>2,386,884</b>	<b>2,379,835</b>
<b>FUNDING</b>				
USER FEES	64,050	73,075	76,500	62,000
RECOVERED COSTS	69,753	137,547	152,133	149,149
INTERGOVERNMENTAL	1,155,735	1,254,730	1,281,482	1,250,019
NON-LOCAL % OF BUDGET	63%	69%	63%	61%
LOCAL REVENUE	762,749	661,924	876,769	918,667
LOCAL % OF BUDGET	37%	31%	37%	39%

**DEPARTMENT DESCRIPTION**

The Circuit Court of Bedford County is part of the 24th Judicial Circuit of Virginia and serves Bedford County and the Town of Bedford as the court of record. The Circuit Court has jurisdiction in civil, criminal and equity matters and is the court of appeal from the General District Court and the Juvenile and Domestic Relations Court. All types of cases, except civil cases involving less than \$3,000 can be tried in the Circuit Court, either originally or on appeal from the District Court. The right to trial by jury is reserved solely by the Circuit Court. The Circuit Court Judge is appointed to an eight-year term by the General Assembly. There is one full-time judge in Bedford County. Substitute judges are also designated by the Supreme Court of Virginia to hear cases in the County.

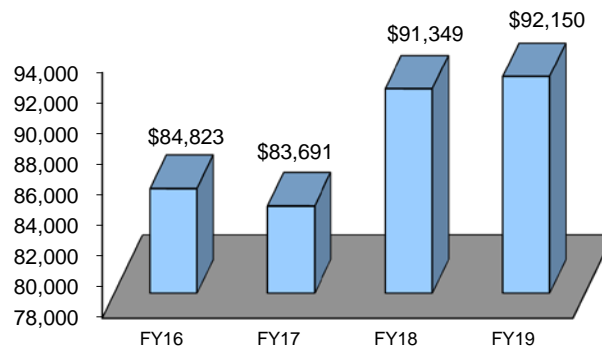
**Contact Information:**

Circuit Court  
123 East Main Street, Suite 201  
Bedford, VA 24523

(540) 586-7632 – phone  
(540) 586-6197 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	68,212	64,564	72,855	72,855
EMPLOYEE BENEFITS	12,158	12,128	12,594	13,295
PURCHASED SERVICES	3,233	3,047	4,300	4,300
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	30	8	-	-
SUPPLIES AND MATERIALS	1,190	3,944	1,600	1,700
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>84,823</b>	<b>83,691</b>	<b>91,349</b>	<b>92,150</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	80,370	76,692	85,449	86,150
OPERATING EXPENDITURES	4,453	6,999	5,900	6,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>84,823</b>	<b>83,691</b>	<b>91,349</b>	<b>92,150</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	26,584	22,559	27,000	29,000
NON-LOCAL % OF BUDGET	31%	27%	30%	31%
LOCAL REVENUE	58,239	61,132	64,349	63,150
LOCAL % OF BUDGET	69%	73%	70%	69%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	37,968	38,537	38,855	38,855
-1133-000 JUROR, CIVIL	2,220	3,420	5,000	5,000
-1134-000 JUROR, CRIMINAL	27,900	21,030	29,000	29,000
-1135-000 FEES, WITNESS	124	1,577	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>68,212</b>	<b>64,564</b>	<b>72,855</b>	<b>72,855</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	3,379	2,725	2,747	2,871
-2112-000 FICA	2,278	2,311	2,409	2,409
-2113-000 MEDICARE	533	540	564	563
-2114-000 GROUP LIFE INSURANCE	452	505	509	509
-2115-000 MEDICAL/HOSPITALIZATION INS	5,470	5,997	6,322	5,934
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	972
-2125-000 WORKERS' COMPENSATION INSURANCE	46	50	43	37
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>12,158</b>	<b>12,128</b>	<b>12,594</b>	<b>13,295</b>
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	455	518	750	750
-3151-000 FREIGHT & EXPRESS SERVICES	-	-	-	-
3152-000 POSTAL SERVICES	-	17	-	-
-3164-000 COMPUTER SOFTWARE COSTS	589	589	650	650
-3172-000 PUBLICATION SUBSCRIPTIONS	2,189	1,923	2,500	2,500
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	-	-	400	400
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>3,233</b>	<b>3,047</b>	<b>4,300</b>	<b>4,300</b>
-5114-000 TELECOMMUNICATION SERVICES	30	-	-	-
-5197-000 MISCELLANEOUS	-	8	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>30</b>	<b>8</b>	<b>-</b>	<b>-</b>
-6112-000 OFFICE SUPPLIES	178	1,435	600	700
-6113-000 STATIONERY & FORMS	355	712	400	400
6142-000 MEDICAL & DENTAL SUPPLIES	-	15	-	-
6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	-	38	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	657	1,744	600	600
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>1,190</b>	<b>3,944</b>	<b>1,600</b>	<b>1,700</b>
<b>GRAND TOTAL</b>	<b>84,823</b>	<b>83,691</b>	<b>91,349</b>	<b>92,150</b>

**DEPARTMENT DESCRIPTION**

The General District Court has jurisdiction over adult traffic infractions, adult criminal matters and civil suits involving less than \$15,000. Appealed cases go to the Circuit Court. The Bedford County General District Court has one full-time presiding judge, four full-time deputy clerks and one clerk of court. The General District Court does not conduct jury trials. All cases are processed by the Clerk's office and heard by the Judge.

**Contact Information:**

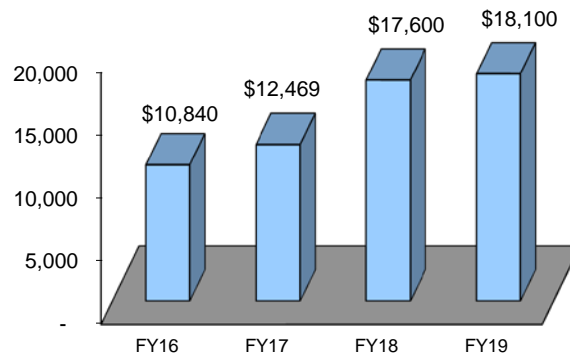
General District Court  
123 East Main Street, Suite 202  
Bedford, VA 24523

(540) 586-7637 – phone  
(540) 586-7684 – fax



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	1,788	1,861	4,100	4,100
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	7,711	8,168	8,500	8,500
SUPPLIES AND MATERIALS	1,341	1,351	1,500	2,500
EQUIPMENT	-	1,089	3,500	3,000
<b>GRAND TOTAL</b>	<b>10,840</b>	<b>12,469</b>	<b>17,600</b>	<b>18,100</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	10,840	11,380	14,100	15,100
EQUIPMENT & IMPROVEMENTS	-	1,089	3,500	3,000
<b>TOTAL</b>	<b>10,840</b>	<b>12,469</b>	<b>17,600</b>	<b>18,100</b>
<b>FUNDING</b>				
USER FEES	438	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	4%	0%	0%	0%
LOCAL REVENUE	10,402	12,469	17,600	18,100
LOCAL % OF BUDGET	96%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	921	901	1,500	1,500
-3152-000 POSTAL SERVICES	-	-	50	50
-3153-000 PRINTING SERVICES	-	-	150	150
-3171-000 ORGANIZATION MEMBERSHIPS	120	150	350	350
-3172-000 PUBLICATION SUBSCRIPTIONS	558	810	1,000	1,000
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	85	-	800	800
-3182-000 TRAVEL, PERSONAL VEHICLE	104	-	250	250
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>1,788</b>	<b>1,861</b>	<b>4,100</b>	<b>4,100</b>
-5114-000 TELECOMMUNICATION SERVICES	5,116	5,201	5,500	5,500
-5153-000 EQUIPMENT RENTALS	2,595	2,967	3,000	3,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>7,711</b>	<b>8,168</b>	<b>8,500</b>	<b>8,500</b>
-6112-000 OFFICE SUPPLIES	1,160	1,221	1,200	2,000
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	-	8	-	250
-6162-000 FOOD & DIETARY SUPPLIES	148	122	250	250
-6163-000 FOOD SERVICE SUPPLIES	33	-	50	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>1,341</b>	<b>1,351</b>	<b>1,500</b>	<b>2,500</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	276	1,000	1,000
-8112-000 COMPUTER EQUIPMENT IMPROVEMENTS	-	-	1,000	500
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	-	-	1,000	1,000
-8151-000 OFFICE FURNITURE	-	813	500	500
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>1,089</b>	<b>3,500</b>	<b>3,000</b>
<b>GRAND TOTAL</b>	<b>10,840</b>	<b>12,469</b>	<b>17,600</b>	<b>18,100</b>

**DEPARTMENT DESCRIPTION**

The principal function of the magistrate is to provide an independent, unbiased review of complaints brought to the office by police officers, sheriffs, deputies, and citizens. Chief Circuit Court Judges, in consultation with both chief general district court judges and chief juvenile and domestic relations district court judges, are responsible for appointing magistrates. Magistrate duties include issuing various types of processes such as arrest warrants, summonses, bonds, search warrants, subpoenas, civil warrants, emergency protective orders dealing with domestic violence and stalking protective orders. Magistrates also issue temporary detention orders for persons reported to be in need of medical and/or mental health treatment. One of the chief duties of the magistrate is conducting bond hearings to set bail in instances in which an individual is charged with a criminal offense. A magistrate may also accept prepayments for traffic infractions and minor misdemeanors.

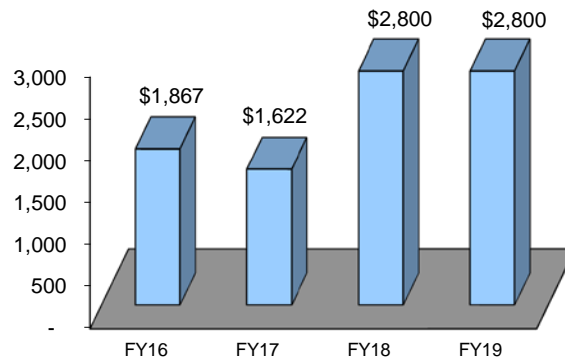
**Contact Information:**

Magistrate  
1000 Broad Street  
Bedford, VA 24523

(540) 586-7657 – phone

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	75	-	100	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	1,702	1,550	1,700	1,700
SUPPLIES AND MATERIALS	90	72	300	400
EQUIPMENT	-	-	700	700
<b>GRAND TOTAL</b>	<b>1,867</b>	<b>1,622</b>	<b>2,800</b>	<b>2,800</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	1,867	1,622	2,100	2,100
EQUIPMENT & IMPROVEMENTS	-	-	700	700
<b>TOTAL</b>	<b>1,867</b>	<b>1,622</b>	<b>2,800</b>	<b>2,800</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	1,867	1,622	2,800	2,800
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3171-000 ORGANIZATION MEMBERSHIPS	75	-	100	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>75</b>	<b>-</b>	<b>100</b>	<b>-</b>
-5114-000 TELECOMMUNICATION SERVICES	1,702	1,550	1,700	1,700
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,702</b>	<b>1,550</b>	<b>1,700</b>	<b>1,700</b>
-6112-000 OFFICE SUPPLIES	-	-	200	300
-6173-000 COMPUTER OPERATING SUPPLIES	90	72	100	100
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>90</b>	<b>72</b>	<b>300</b>	<b>400</b>
-8151-000 OFFICE FURNITURE	-	-	500	500
-8152-000 OFFICE MACHINES	-	-	200	200
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>700</b>	<b>700</b>
<b>GRAND TOTAL</b>	<b>1,867</b>	<b>1,622</b>	<b>2,800</b>	<b>2,800</b>

**DEPARTMENT DESCRIPTION**

The Juvenile and Domestic Relations District Court handles cases involving delinquents, juveniles accused of traffic violations, children in need of services/supervision, children who have been subjected to abuse or neglect, spouses who have been subjected to abuse, adults accused of child abuse or neglect, adults involved in disputes concerning the support, visitation or custody of a child, foster care entrustment agreements, court ordered rehabilitation services, and juveniles appearing before the Judge for presentation of driver's licenses.

The Juvenile and Domestic Relations District Court differs from other courts in its duty to protect the confidentiality (privacy) of all juveniles coming before the court and in its commitment to rehabilitate or treat -- rather than punish -- those who come before the court. The welfare of the child and the family is the paramount concern in the court's proceedings. In other respects, juvenile courts have the same requirements and provide the same safeguards as other courts in the court system.

**Contact Information:**

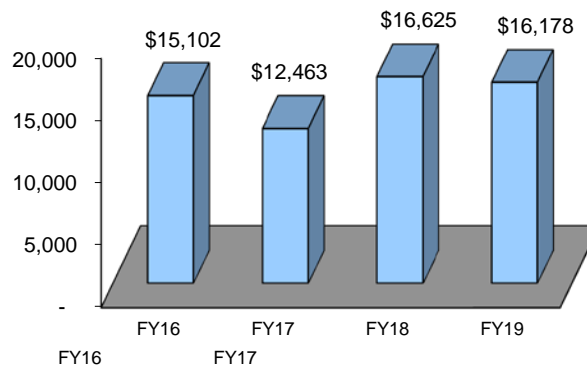
Juvenile & Domestic Relations District Court  
123 East Main Street, Suite 101  
Bedford, VA 24523

(540) 586-7641 – phone

(540) 587-9395 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	3,754	3,276	5,750	5,223
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	6,511	6,105	5,900	8,580
SUPPLIES AND MATERIALS	923	1,818	975	875
EQUIPMENT	3,914	1,264	4,000	1,500
<b>GRAND TOTAL</b>	<b>15,102</b>	<b>12,463</b>	<b>16,625</b>	<b>16,178</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	11,188	11,199	12,625	14,678
EQUIPMENT & IMPROVEMENTS	3,914	1,264	4,000	1,500
<b>TOTAL</b>	<b>15,102</b>	<b>12,463</b>	<b>16,625</b>	<b>16,178</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	15,102	12,463	16,625	16,178
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	1,032	1,669	1,500	1,713
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	-	26	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	270	310	350	325
-3172-000 PUBLICATION SUBSCRIPTIONS	185	185	200	185
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,822	1,015	3,600	3,000
-3175-000 EMPLOYER RECOGNITION	445	71	100	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>3,754</b>	<b>3,276</b>	<b>5,750</b>	<b>5,223</b>
-5114-000 TELECOMMUNICATION SERVICES	3,492	3,014	3,000	2,880
-5153-000 EQUIPMENT RENTALS	3,019	3,061	2,900	5,700
-5197-000 MISCELLANEOUS	-	30	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>6,511</b>	<b>6,105</b>	<b>5,900</b>	<b>8,580</b>
6111-000 APPAREL SUPPLIES	-	110	-	-
-6112-000 OFFICE SUPPLIES	588	147	300	200
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	9	27	-	-
-6141-000 LABORATORY SUPPLIES	-	1,013	675	675
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	179	-	-	-
6153-000 ELECTRICAL REPAIR AND MAINT MATERIALS	-	29	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	147	492	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>923</b>	<b>1,818</b>	<b>975</b>	<b>875</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	241	600	-
-8121-000 ELECTRONIC EQUIPMENT	209	-	-	-
8122-000 PHOTOGRAPHIC EQUIPMENT	-	349	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	1,037	61	1,000	300
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	115	-	-	-
-8151-000 OFFICE FURNITURE	807	90	-	1,200
-8152-000 OFFICE MACHINES	1,120	248	2,400	-
-8161-000 HOUSEHOLD EQUIPMENT	437	275	-	-
-8164-000 COMMUNICATION EQUIPMENT	149	-	-	-
-8172-000 DISPLAY & EXHIBIT EQUIPMENT	40	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>3,914</b>	<b>1,264</b>	<b>4,000</b>	<b>1,500</b>
<b>GRAND TOTAL</b>	<b>15,102</b>	<b>12,463</b>	<b>16,625</b>	<b>16,178</b>



**DEPARTMENT DESCRIPTION**

The Clerk of the Circuit Court is one of five locally elected Constitutional Officers. The Clerk is elected by citizens of the County and Town of Bedford for an eight year term. The Clerk's office is responsible for the administration of various judicial, non-judicial and fiscal activities. Judicial functions include processing all criminal and civil cases coming before the Court and providing staff to the judge during all trials and hearings. In addition, the Clerk's staff prepares records, maintains court orders, subpoenas and pleading, and manages the Court's docket and juries. Non-judicial functions of the Clerk's office include admitting or denying wills to probate, qualifying executors, administrators, guardians and conservators, recording all land records, deeds, powers of attorney and real estate transactions. The office also processes and records judgments, financing statements, marriage licenses and concealed weapon permits. Fiscal responsibilities are to provide for the maintenance and investment of Trust and Condemnations Funds as well as collection of court fines, real estate transfer fees, recordation taxes and other fees authorized by statute.

**Contact Information:**

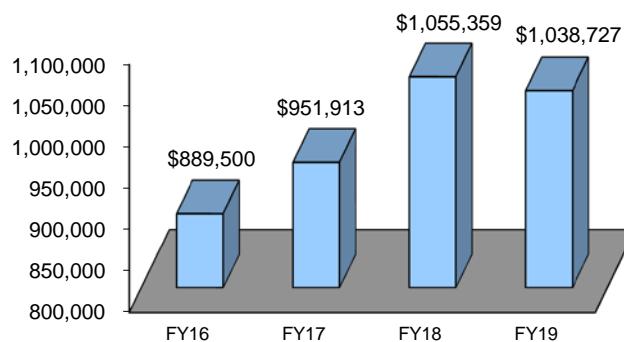
Clerk of the Circuit Court  
123 East Main Street, Suite 201  
Bedford, VA 24523

(540) 586-7632 – phone

(540) 586-6197 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	614,820	654,331	721,336	714,335
EMPLOYEE BENEFITS	188,626	207,917	234,969	229,888
PURCHASED SERVICES	64,195	72,099	71,404	70,354
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	5,859	5,854	6,450	6,450
SUPPLIES AND MATERIALS	14,918	11,640	20,100	15,100
EQUIPMENT	1,082	72	1,100	2,600
<b>GRAND TOTAL</b>	<b>889,500</b>	<b>951,913</b>	<b>1,055,359</b>	<b>1,038,727</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	803,446	862,248	956,305	944,223
OPERATING EXPENDITURES	84,972	89,593	97,954	91,904
EQUIPMENT & IMPROVEMENTS	1,082	72	1,100	2,600
<b>TOTAL</b>	<b>889,500</b>	<b>951,913</b>	<b>1,055,359</b>	<b>1,038,727</b>
<b>FUNDING</b>				
USER FEES	60,212	68,030	73,000	57,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	446,448	479,002	478,542	489,385
NON-LOCAL % OF BUDGET	57%	57%	52%	53%
LOCAL REVENUE	382,840	404,881	503,817	492,342
LOCAL % OF BUDGET	43%	43%	48%	47%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	614,525	654,331	721,336	714,335
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	295	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>614,820</b>	<b>654,331</b>	<b>721,336</b>	<b>714,335</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	54,693	46,261	50,998	52,789
-2112-000 FICA	35,666	37,610	44,723	44,289
-2113-000 MEDICARE	8,462	8,944	10,459	10,358
-2114-000 GROUP LIFE INSURANCE	7,313	8,572	9,449	9,358
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	74,452	94,318	106,921	103,370
-2119-000 HEALTH SAVINGS CONTRIBUTION	7,302	11,400	11,400	9,036
-2122-000 HYBRID DISABILITY PROGRAM	-	-	214	-
-2125-000 WORKERS' COMPENSATION INSURANCE	738	812	805	688
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>188,626</b>	<b>207,917</b>	<b>234,969</b>	<b>229,888</b>
-3111-000 AUDITING SERVICES	-	-	2,800	2,800
-3112-000 FISCAL SERVICES	156	234	234	234
-3116-000 ADVERTISING SERVICES	-	-	200	200
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	2,350	4,045	3,000	3,000
-3143-236 EQUIPMENT REPAIR & MAINT SERVICES	1,179	1,516	1,000	1,000
-3151-000 FREIGHT & EXPRESS SERVICES	118	18	100	100
-3152-000 POSTAL SERVICES	6,243	8,695	8,550	7,500
-3161-000 COMPUTER HARDWARE MAINTENANCE SVCS	21,000	23,100	25,200	25,200
-3161-236 COMPUTER HARDWARE MAINTENANCE SVCS	2,100	2,100	-	-
-3162-000 COMPUTER SOFTWARE MAINTENANCE SVCS	1,809	21,757	20,400	20,400
-3162-236 COMPUTER SOFTWARE MAINTENANCE SVCS	21,191	6,000	4,300	4,300
-3171-000 ORGANIZATION MEMBERSHIPS	2,897	2,161	2,100	2,100
-3172-000 PUBLICATION SUBSCRIPTIONS	634	990	1,300	1,300
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	4,518	1,300	1,500	1,500
-3175-000 EMPLOYEE RECOGNITION	-	-	20	20
-3182-000 TRAVEL, PERSONAL VEHICLE	-	161	500	500
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	-	22	200	200
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>64,195</b>	<b>72,099</b>	<b>71,404</b>	<b>70,354</b>
-5114-000 TELECOMMUNICATION SERVICES	16	-	-	-
-5153-000 EQUIPMENT RENTALS	600	600	600	600
-5153-236 EQUIPMENT RENTALS	5,203	5,230	5,700	5,700
-5197-236 MISCELLANEOUS RECURRING CHARGES	40	24	150	150
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>5,859</b>	<b>5,854</b>	<b>6,450</b>	<b>6,450</b>
-6112-000 OFFICE SUPPLIES	6,800	3,617	6,500	5,500
-6113-000 STATIONERY & FORMS	4,912	4,142	7,500	5,000
6142-000 MEDICAL & DENTAL SUPPLIES	-	123	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	120	251	100	100
-6173-000 COMPUTER OPERATING SUPPLIES	3,086	3,507	6,000	4,500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>14,918</b>	<b>11,640</b>	<b>20,100</b>	<b>15,100</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	-	300	300
-8151-000 OFFICE FURNITURE	560	72	500	2,000

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	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
-8152-000 OFFICE MACHINES	522	-	300	300
<b>SUBTOTAL - EQUIPMENT</b>	<b>1,082</b>	<b>72</b>	<b>1,100</b>	<b>2,600</b>
<b>GRAND TOTAL</b>	<b>889,500</b>	<b>951,913</b>	<b>1,055,359</b>	<b>1,038,727</b>

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**DEPARTMENT DESCRIPTION**

The Victim/Witness Assistance Program helps ensure that crime victims and witnesses receive fair and compassionate treatment while participating in the criminal justice system. This is in compliance with the Crime Victims and Witness Rights Act of 1995.

The office provides assistance to victims in dealing with their victimization and assisting them throughout the complexities of the criminal justice system. Services are focused in five basic areas as follows:

1. Victim and Witness Protection
2. Financial Assistance
3. Notifications
4. Victim Input
5. Courtroom Assistance

Crisis intervention, referrals and post-trial assistance are also provided.

This program is funded by grant and county funds.

**Contact Information:**

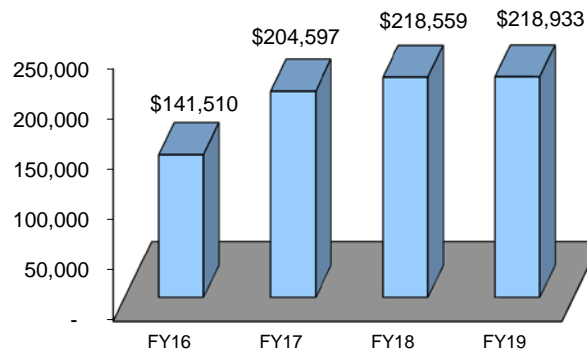
Victim Witness Assistance Program  
123 East Main Street, Suite 302  
Bedford, VA 24523

(540) 586-7628 – phone

(540) 586-2483 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	94,665	128,911	133,781	133,781
EMPLOYEE BENEFITS	35,032	54,707	58,039	63,097
PURCHASED SERVICES	3,653	8,306	13,489	11,305
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	1,616	2,707	3,000	3,000
SUPPLIES AND MATERIALS	1,423	2,464	8,750	4,250
EQUIPMENT	5,121	7,502	1,500	3,500
<b>GRAND TOTAL</b>	<b>141,510</b>	<b>204,597</b>	<b>218,559</b>	<b>218,933</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	129,697	183,618	191,820	196,878
OPERATING EXPENDITURES	6,692	13,477	25,239	18,555
EQUIPMENT & IMPROVEMENTS	5,121	7,502	1,500	3,500
<b>TOTAL</b>	<b>141,510</b>	<b>204,597</b>	<b>218,559</b>	<b>218,933</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	69,753	137,547	152,133	149,149
NON-LOCAL % OF BUDGET	49%	67%	70%	68%
LOCAL REVENUE	71,757	67,050	66,426	69,784
LOCAL % OF BUDGET	51%	33%	30%	32%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	17,740	-	3,178	-
-1111-110 SALARIES, GRANT	67,057	127,945	130,603	133,781
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	3,358	-	-	-
-1122-110 WAGES, PART TIME	6,510	966	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>94,665</b>	<b>128,911</b>	<b>133,781</b>	<b>133,781</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	1,503	-	225	-
-2111-110 EMPLOYER RETIREMENT CONTRIB - GRANT	5,791	9,054	9,233	9,886
-2112-000 FICA	1,182	-	197	-
-2112-110 FICA - GRANT	3,924	7,043	8,097	8,294
-2113-000 MEDICARE	276	-	46	-
-2113-110 MEDICARE - GRANT	918	1,647	1,894	1,940
-2114-000 GROUP LIFE INSURANCE	201	-	42	-
-2114-110 GROUP LIFE INSURANCE - GRANT	774	1,678	1,711	1,753
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	3,826	-	32,100	33,810
-2115-110 MEDICAL/HOSPITALIZATION INSURANCE-GRANT	16,499	33,514	-	-
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	1,217	3,912	3,903
-2119-110 HEALTH SAVINGS CONTRIBUTION - GRANT	-	-	-	2,949
-2122-000 HYBRID DISABILITY PROGRAM	13	-	10	-
-2122-110 HYBRID DISABILITY PROGRAM - GRANT	24	430	423	433
-2125-000 WORKERS' COMPENSATION INSURANCE	101	124	4	129
-2125-110 WORKERS' COMPENSATION INSURANCE	-	-	145	-
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>35,032</b>	<b>54,707</b>	<b>58,039</b>	<b>63,097</b>
-3112-000 FISCAL SERVICES	-	39	39	80
-3114-000 PUBLIC INFORMATIONAL	-	1,816	1,000	1,000
-3116-000 ADVERTISING SERVICES	654	-	500	125
3117-000 MANAGEMENT SERVICES	-	17	-	-
-3123-000 SKILLED SERVICES	-	57	1,000	750
-3152-000 POSTAL SERVICES	300	521	1,000	500
-3153-000 PRINTING SERVICES	23	434	500	1,000
31535-110 PRINTING SERVICES-GRANT	-	619	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	405	100	750	500
-3172-000 PUBLICATION SUBSCRIPTIONS	-	-	500	200
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	2,060	4,267	6,000	6,000
-3175-000 EMPLOYEE RECOGNITION	71	-	100	100
-3182-000 TRAVEL, PERSONAL VEHICLE	112	89	500	200
3183-000 TRAVEL, PUBLIC CARRIERS	-	29	-	-
3184-000 TRAVEL, SUBSISTENCE & LODGING	-	157	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	28	30	100	100
-3186-000 MEETING EXPENSE	-	131	500	250
-3189-000 WITNESS EXPENSES	-	-	1,000	500
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>3,653</b>	<b>8,306</b>	<b>13,489</b>	<b>11,305</b>
-5114-000 TELECOMMUNICATION SERVICES	5	2,650	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,611	-	3,000	3,000
5197-000 MISCELLANEOUS	-	57	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,616</b>	<b>2,707</b>	<b>3,000</b>	<b>3,000</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6112-000 OFFICE SUPPLIES	820	-	1,000	1,000
6112-110 OFFICE SUPPLIES, GRANT	-	433	-	-
-6113-000 STATIONERY & FORMS	128	-	200	150
6113-110 STATIONERY & FORMS, GRANT	-	144	-	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIAL	22	-	-	-
-6162-000 FOOD & DIETARY SUPPLIES	101	338	400	400
-6163-000 FOOD SERVICE SUPPLIES	112	37	150	200
6165-000 PERSONAL CARE SUPPLIES	-	15	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	240	-	2,000	2,500
6173-110 COMPUTER OPERATING SUPPLIES, GRANT	-	1,497	-	-
-6176-000 RECREATION & PROGRAM SUPPLIES	-	-	5,000	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>1,423</b>	<b>2,464</b>	<b>8,750</b>	<b>4,250</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	990	2,697	-	1,500
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	364	226	223	750
-8123-110 VOICE & DATA TRANSMISSION EQUIPMENT	552	-	27	-
-8151-000 OFFICE FURNITURE	3,215	4,173	1,000	1,000
-8152-000 OFFICE MACHINE	-	240	250	250
8161-000 HOUSEHOLD EQUIPMENT	-	166	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>5,121</b>	<b>7,502</b>	<b>1,500</b>	<b>3,500</b>
<b>GRAND TOTAL</b>	<b>141,510</b>	<b>204,597</b>	<b>218,559</b>	<b>218,933</b>



**DEPARTMENT DESCRIPTION**

Court Appointed Special Advocate Program (CASA) is a volunteer child advocacy agency working one-on-one with abused and neglected children in the judicial system. This agency is funded by localities in Central Virginia, state grants, a federal grant, United Way, and corporate and foundation contributions.

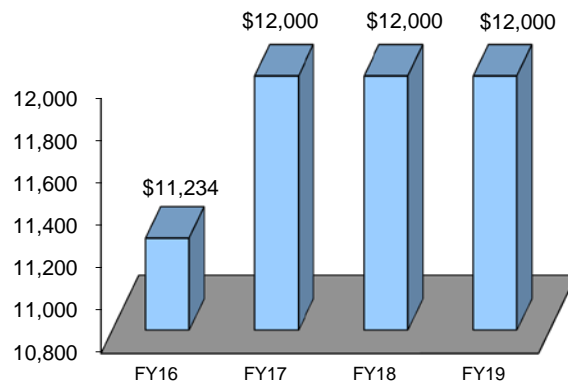
**Contact Information:**

CASA of Central Virginia  
Bedford Office  
123 East Main Street, Suite 203  
Bedford, Virginia 24523

(540) 586-4931 – phone  
(540) 586-9315 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	11,234	12,000	12,000	12,000
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>11,234</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	11,234	12,000	12,000	12,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>11,234</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	11,234	12,000	12,000	12,000
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4122-000 CONTRIBUTION TO JUDICIAL ENTITIES-CASA	11,234	12,000	12,000	12,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>11,234</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>GRAND TOTAL</b>	<b>11,234</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>

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**DEPARTMENT DESCRIPTION**

The Commonwealth Attorney is a constitutional officer elected by the citizens of Bedford County and the Town of Bedford for a four-year term. This office is responsible for providing the Commonwealth of Virginia with legal representation in the prosecution of all criminal cases in the General District Court, Circuit Court and Juvenile and Domestic Relations Courts of Bedford in addition to handling many civil penalties and forfeitures. Legal advice is provided to many law enforcement agencies and officers.

**Contact Information:**

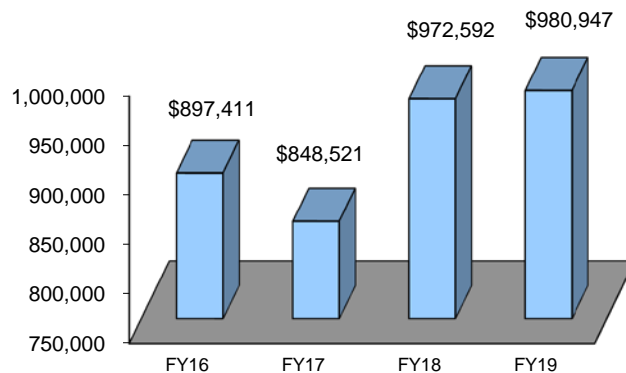
Commonwealth's Attorney  
123 East Main Street, Suite 302  
Bedford, VA 24523

(540) 586-7628 – phone

(540) 586-2483 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	669,380	633,013	711,188	711,189
EMPLOYEE BENEFITS	169,049	163,623	197,554	208,808
PURCHASED SERVICES	37,054	33,339	42,550	36,850
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	11,891	10,388	11,300	12,000
SUPPLIES AND MATERIALS	8,106	5,522	8,500	10,000
EQUIPMENT	1,931	2,636	1,500	2,100
<b>GRAND TOTAL</b>	<b>897,411</b>	<b>848,521</b>	<b>972,592</b>	<b>980,947</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	838,429	796,636	908,742	919,997
OPERATING EXPENDITURES	57,051	49,249	62,350	58,850
EQUIPMENT & IMPROVEMENTS	1,931	2,636	1,500	2,100
<b>TOTAL</b>	<b>897,411</b>	<b>848,521</b>	<b>972,592</b>	<b>980,947</b>
<b>FUNDING</b>				
USER FEES	3,400	5,045	3,500	5,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	612,950	615,622	623,807	582,485
NON-LOCAL % OF BUDGET	69%	73%	64%	60%
LOCAL REVENUE	281,061	227,854	345,285	393,462
LOCAL % OF BUDGET	31%	27%	36%	40%

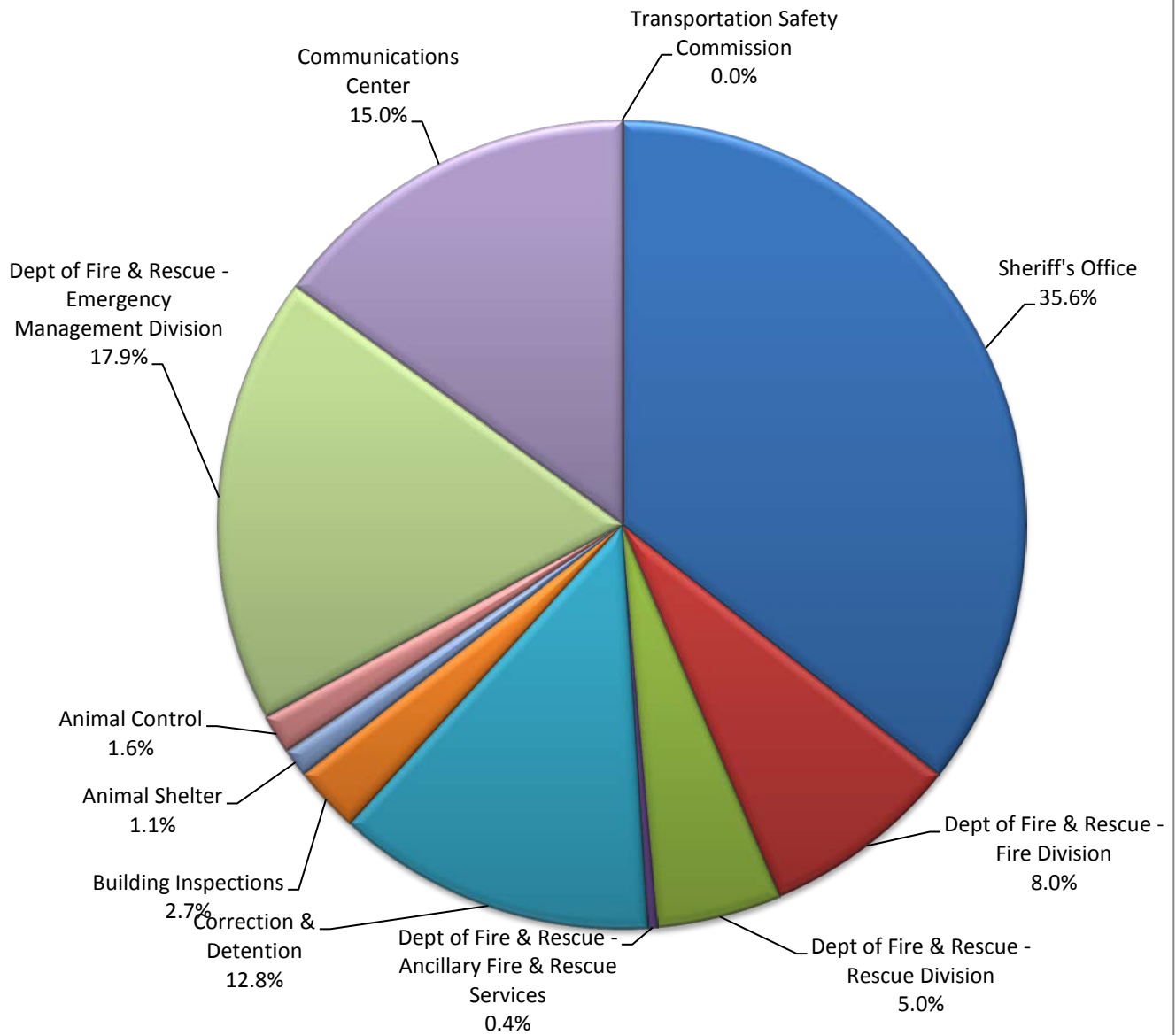
Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	618,320	600,215	682,618	682,619
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	26,192	387	-	-
-1117-000 SALARIES, COMPENSATORY LV BALANCE	-	648	-	-
-1122-000 WAGES, PART TIME	24,868	31,763	28,570	28,570
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>669,380</b>	<b>633,013</b>	<b>711,188</b>	<b>711,189</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	54,996	42,161	48,261	50,446
-2112-000 FICA	39,013	37,745	44,093	44,094
-2113-000 MEDICARE	9,414	8,827	10,313	10,312
-2114-000 GROUP LIFE INSURANCE	7,353	7,812	8,943	8,942
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	56,931	65,247	82,714	92,979
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	81	972	-
-2122-000 HYBRID DISABILITY PLAN	107	314	635	635
-2125-000 WORKERS' COMPENSATION INSURANCE	1,235	1,436	1,623	1,400
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>169,049</b>	<b>163,623</b>	<b>197,554</b>	<b>208,808</b>
-3115-000 LEGAL SERVICES	561	1,511	6,000	3,250
3115-912 LEGAL SERVICES-TAYLOR'S MTN	-	3,614	-	-
-3116-000 ADVERTISING SERVICES	3,386	675	500	250
-3123-000 SKILLED SERVICES	-	-	250	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	825	1,144	1,300	1,300
-3151-000 FREIGHT & EXPRESS SERVICES	188	418	300	300
-3152-000 POSTAL SERVICES	843	728	1,000	1,200
-3153-000 PRINTING SERVICES	963	209	800	800
-3153-912 PRINTING SERVICES - TAYLORS MT	389	-	-	-
-3162-000 COMPUTER SOFTWARE MAINT SVCS	10,378	10,992	11,000	9,000
-3164-000 COMPUTER SOFTWARE COSTS	289	-	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	4,210	3,850	4,100	4,100
-3172-000 PUBLICATION SUBSCRIPTIONS	8,082	5,472	9,000	8,000
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	4,244	3,613	6,000	6,000
-3175-000 EMPLOYEE RECOGNITION	386	395	300	400
-3182-000 TRAVEL, PERSONAL VEHICLE	927	183	1,000	1,000
-3182-912 TRAVEL, PERSONAL VEHICLE - TAYLORS	25	-	-	-
3183-000 TRAVEL, PUBLIC CARRIERS	-	60	-	-
3183-912 TRAVEL, PUBLIC CARRIERS, TAYLOR'S MTN	-	136	-	-
-3184-000 TRAVEL, SUBSISTENCE & LODGING	368	-	500	500
-3184-912 TRAVEL, SUBSISTENCE & LODGING - TAYLORS	336	92	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	239	157	500	500
-3185-912 TRAVEL, MEAL REIMBURSEMENTS-TAYLOR'S	114	88	-	-
-3186-000 MEETING EXPENSE	-	-	-	150
-3189-000 WITNESS EXPENSES	295	-	-	100
-3197-000 MISCELLANEOUS	6	2	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>37,054</b>	<b>33,339</b>	<b>42,550</b>	<b>36,850</b>
512-000 REFUSE CHARGES	-	39	-	-
-5114-000 TELECOMMUNICATION SERVICES	1,525	-	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	8,011	7,915	8,500	9,000
-5153-000 EQUIPMENT RENTALS	2,316	2,397	2,800	3,000
-5197-000 MISCELLANEOUS	39	37	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>11,891</b>	<b>10,388</b>	<b>11,300</b>	<b>12,000</b>
-6112-000 OFFICE SUPPLIES	3,676	1,591	3,500	4,000
-6113-000 STATIONERY & FORMS	954	1,447	1,500	2,000
-6122-000 GASOLINE - MOTOR VEHICLE/EQUIPMENT	271	139	300	300
-6122-912 GASOLINE - MOTOR VEHICLE/EQUIPMENT	30	62	-	-
-6142-000 MEDICAL & DENTAL SUPPLIES	15	-	-	-
-6152-000 CUSTODIAL REPAIR & MAINT MATER	17	70	-	-
-6162-000 FOOD & DIETARY SUPPLIES	27	32	100	100
-6163-000 FOOD SERVICE SUPPLIES	85	79	100	100
6165-000 PERSONAL CARE SUPPLIES	-	36	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	3,031	2,003	3,000	3,500
6173-912 COMPUTER OPERATING SUPPLIES, TAYLOR'S	-	63	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>8,106</b>	<b>5,522</b>	<b>8,500</b>	<b>10,000</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	270	1,051	-	500
8111-327 COMPUTER HARDWARE EQUIPMENT, WOODS	-	670	-	-
-8121-000 TRAINING EQUIPMENT	228	-	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	973	-	600	600
-8151-000 OFFICE FURNITURE	270	213	500	500
-8152-000 OFFICE MACHINES	95	607	200	500
-8161-000 HOUSEHOLD EQUIPMENT	19	-	-	-
-8164-000 COMMUNICATION EQUIPMENT	76	-	-	-
-8172-000 DISPLAY & EXHIBIT EQUIPMENT	-	95	200	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>1,931</b>	<b>2,636</b>	<b>1,500</b>	<b>2,100</b>
<b>GRAND TOTAL</b>	<b>897,411</b>	<b>848,521</b>	<b>972,592</b>	<b>980,947</b>

# Public Safety Breakdown





**Public Safety**

	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Sheriff's Office	6,136,430	6,332,324	6,693,683	6,799,073
Dept of Fire & Rescue - Fire Division	1,481,665	1,450,192	1,546,815	1,522,561
Dept of Fire & Rescue - Rescue Division	1,056,401	964,192	978,212	951,522
Dept of Fire & Rescue - Ancillary Fire & Rescue Services	68,016	52,973	74,000	74,200
Correction & Detention	2,334,906	2,088,660	2,401,270	2,435,290
Building Inspections	384,045	437,323	501,030	510,126
Animal Shelter	158,338	160,242	206,717	212,013
Animal Control	260,928	262,017	291,078	300,201
Dept of Fire & Rescue - Emergency Management Division	2,371,003	2,699,605	3,183,769	3,417,918
Communications Center	2,361,083	2,590,891	2,732,676	2,854,536
Transportation Safety Commission	450	997	976	1,045
<b>TOTAL</b>	<b>16,613,265</b>	<b>17,039,416</b>	<b>18,610,226</b>	<b>19,078,485</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	9,252,015	9,803,428	10,748,412	11,068,600
OPERATING EXPENDITURES	6,653,451	6,560,451	7,079,692	7,188,647
EQUIPMENT & IMPROVEMENTS	242,604	210,418	316,978	356,401
OBLIGATIONS	465,195	465,119	465,144	464,837
<b>TOTAL</b>	<b>16,613,265</b>	<b>17,039,416</b>	<b>18,610,226</b>	<b>19,078,485</b>
<b>FUNDING</b>				
USER FEES	2,128,719	2,226,098	2,243,596	2,370,279
RECOVERED COSTS	42,322	37,403	40,000	40,000
INTERGOVERNMENTAL	3,029,839	2,953,373	2,995,207	3,161,646
NON-LOCAL % OF BUDGET	31%	31%	28%	29%
LOCAL REVENUE	11,412,385	11,822,542	13,331,423	13,506,560
LOCAL % OF BUDGET	69%	69%	72%	71%

**DEPARTMENT DESCRIPTION**

The Sheriff of Bedford County is a constitutional officer elected by the citizens of Bedford County and the Town of Bedford for a four-year term. The Sheriff is the chief law enforcement officer, as defined by the Code of Virginia, for the county and is responsible for law enforcement, court security, and civil process duties. The Department includes the divisions of: Administration; Civil/Community Service; and Field.

The Administration Division includes department administration, criminal investigations, vice and volunteer programs. The Civil/Community Service Division manages civil processing, courtroom security, school resource officers, neighborhood watch, and citizen's police academy. The Field Division handles patrol including K-9 units, the Tactical Response Team, the Motor Carrier Unit; and the Maritime Lake Patrol.

**Contact Information:**

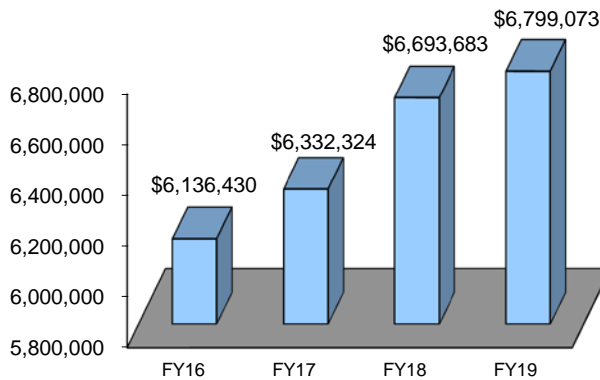
Sheriff's Office  
1345 Falling Creek Road  
Bedford, VA 24523

(540) 586-4800 – phone

(540) 586-9100 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	3,921,932	3,968,133	4,181,866	4,224,081
EMPLOYEE BENEFITS	1,248,998	1,329,574	1,399,152	1,462,384
PURCHASED SERVICES	366,900	387,056	380,215	364,559
CONTRIBUTIONS	220	1,212	750	750
RECURRING CHARGES	142,450	167,918	166,347	175,002
SUPPLIES AND MATERIALS	280,830	327,564	342,225	350,250
EQUIPMENT	175,100	150,867	223,128	222,047
<b>GRAND TOTAL</b>	<b>6,136,430</b>	<b>6,332,324</b>	<b>6,693,683</b>	<b>6,799,073</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	5,170,930	5,297,707	5,581,018	5,686,465
OPERATING EXPENDITURES	790,400	883,750	889,537	890,561
EQUIPMENT & IMPROVEMENTS	175,100	150,867	223,128	222,047
<b>TOTAL</b>	<b>6,136,430</b>	<b>6,332,324</b>	<b>6,693,683</b>	<b>6,799,073</b>
<b>FUNDING</b>				
USER FEES	369,802	452,034	381,384	418,204
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	2,389,210	2,342,486	2,397,877	2,412,195
NON-LOCAL % OF BUDGET	45%	44%	42%	42%
LOCAL REVENUE	3,377,418	3,537,804	3,914,422	3,968,674
LOCAL % OF BUDGET	55%	56%	58%	58%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	3,259,867	3,501,061	3,791,866	3,712,981
-1114-000 SALARIES, OVERTIME	84,885	82,824	45,000	75,000
-1114-109 SECURITY WAGES	133,043	135,383	118,800	165,000
-1114-112 OVERTIME, LAKE PATROL	12,248	9,930	12,000	12,000
-1114-115 OVERTIME, DEA TASK FORCE	3,815	-	-	-
-1114-120 SALARIES, OVERTIME - ATF	12,340	6,144	-	-
-1114-121 SALARIES, OVERTIME - VICE	19,163	15,890	25,000	20,000
-1114-127 SALARIES, US MARSHALL	482	-	-	-
-1114-160 SALARIES, OVERTIME - IWP	19,845	22,185	20,000	20,000
1114-327 SALARIES, OVERTIME - WOODS	-	3,945	-	-
1114-855 SALARIES, OVERTIME - KILPATRICK	-	5,756	-	-
-1114-912 SALARIES, TAYLOR'S MTN	3,544	5,763	-	-
-1114-914 SALARIES, OVERTIME - CO FAIR	-	4,748	4,200	4,500
-1114-925 SALARIES, COOL SPRING	537	-	-	-
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	26,906	21,365	7,000	15,000
-1116-000 SALARIES, SICK LEAVE BALANCES	5,000	15,461	7,000	15,000
-1117-000 SALARIES,COMPENSATORY LEAVE BALANCES	122,225	3,467	3,000	3,000
-1119-000 SALARIES, HOLIDAY TIME	147,832	61,191	73,000	65,000
-1121-000 WAGES, FULL TIME	-	205	-	-
-1122-000 WAGES, PART TIME	70,117	72,815	75,000	116,600
-1124-000 WAGES, OVERTIME	83	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>3,921,932</b>	<b>3,968,133</b>	<b>4,181,866</b>	<b>4,224,081</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	290,745	247,739	268,085	274,355
-2112-000 FICA	218,138	219,647	259,276	261,893
-2112-109 FICA - SECURITY	7,875	8,017	-	-
-2112-112 FICA - LAKE PATROL	733	593	-	-
-2112-115 FICA - DEA TASK FORCE	226	-	-	-
-2112-120 FICA - ATF	756	375	-	-
-2112-121 FICA- VICE OVERTIME	1,127	934	-	-
-2112-127 FICA- US MARSHALL	30	-	-	-
-2112-160 FICA - IWP	1,170	1,308	-	-
2112-327 FICA - WOODS	-	233	-	-
-2112-855 FICA - KILPATRICK	-	337	-	-
-2112-912 FICA - TAYLOR'S MTN	203	333	-	-
-2112-914 FICA - CO FAIR	-	275	-	-
-2112-925 FICA - COOL SPRING	30	-	-	-
-2113-000 MEDICARE	51,036	51,417	60,637	61,249
-2113-109 MEDICARE - SECURITY	1,843	1,876	-	-
-2113-112 MEDICARE - LAKE PATROL	171	139	-	-
-2113-115 MEDICARE - DEA TASK FORCE	53	-	-	-
-2113-120 MEDICARE - ATF	177	88	-	-
-2113-121 MEDICARE - VICE OVERTIME	264	218	-	-
-2113-127 MEDICARE - US MARSHALL	7	-	-	-
-2113-160 MEDICARE - IWP	274	306	-	-
2113-327 MEDICARE - WOODS	-	54	-	-
-2113-855 MEDICARE - KILPATRICK	-	79	-	-
-2113-912 MEDICARE - TAYLOR'S MTN	47	78	-	-
-2113-914 MEDICARE - CO FAIR	-	64	-	-
-2113-925 MEDICARE - COOL SPRING	7	-	-	-
-2114-000 GROUP LIFE INSURANCE	38,875	45,895	49,674	48,640
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	519,795	585,539	606,255	659,600

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-2116-000 CLOTHING ALLOWANCE	4,351	4,194	5,200	6,500
-2117-000 EDUCATION - TUITION ASSISTANCE	1,950	166	4,000	4,000
-2119-000 HEALTH SAVINGS CONTRIBUTION	5,205	6,359	8,280	13,380
-2121-000 LINE OF DUTY	15,750	17,250	17,500	25,000
-2121-316 LINE OF DUTY - ICAC	2,925	2,300	2,500	3,500
-2122-000 HYBRID DISABILITY PLAN	115	188	370	331
-2125-000 WORKERS' COMPENSATION INSURANCE	85,120	133,573	117,375	103,936
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>1,248,998</b>	<b>1,329,574</b>	<b>1,399,152</b>	<b>1,462,384</b>
-3111-000 AUDITING SERVICES	3,940	4,050	4,175	4,300
-3112-000 FISCAL SERVICES	78	117	200	200
-3115-000 LEGAL SERVICES	71	255	500	500
-3115-912 LEGAL SERVICES - TAYLOR'S MTN	771	(296)	-	-
-3116-000 ADVERTISING SERVICES	1,262	1,180	1,300	1,300
-3123-000 SKILLED SERVICES	2,476	4,191	3,000	3,000
-3134-000 MEDICAL SERVICES	9,892	9,157	10,000	10,000
-3136-000 VETERINARY SERVICES	-	1,443	-	-
-3136-001 VETERINARY SERVICES-CANINE PROGRAM	1,866	3,675	4,000	4,000
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	888	1,553	1,000	1,200
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	18	248	1,000	1,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	2,380	3,287	4,000	6,000
3143-245 EQUIPMENT REPAIR & MAINT SERVICES-BI	-	21	-	-
-3143-814 EQUIPMENT REPAIR & MAINT SERVICES	20,416	47,563	40,000	40,000
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	(155)	-	-	-
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	106,935	122,480	120,000	120,000
-3147-316 VEHICLE REPAIR & MAINT SERVICES-ICAC	7,690	6,549	7,000	7,000
-3147-551 VEH REPAIR & MAINT-OUTFIT NEW VEH	255	-	-	-
-3147-814 VEHICLE REPAIR & MAINT SERVICE	7,578	715	-	-
-3151-000 FREIGHT & EXPRESS SERVICES	593	150	1,000	1,000
-3152-000 POSTAL SERVICES	3,944	2,618	4,000	4,000
-3153-000 PRINTING SERVICES	1,913	4,236	4,000	4,000
-3153-124 PRINTING SERVICES-COMMUNITY SVC	1,425	-	-	-
3153-245 PRINTING SERVICES - BIKE	-	451	-	-
-3161-000 COMPUTER HARDWARE MAINT SERVICES	535	1,636	1,350	1,589
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	67,338	37,520	57,000	58,650
3162-316 COMPUTER SOFTWARE MAINT SVC - ICAC	-	1,354	-	-
-3163-000 COMPUTER OPERATING SERVICES	1,115	1,705	-	-
-3164-000 COMPUTER SOFTWARE COSTS	20,426	19,722	26,620	-
-3164-001 COMPUTER SOFTWARE COSTS-K9	-	198	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	38,876	38,219	38,500	39,500
-3171-001 ORGANIZATION MEMBERSHIPS - CANINE	95	265	300	300
-3172-000 PUBLICATION SUBSCRIPTIONS	933	1,294	1,000	1,000
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	38,069	41,960	37,600	37,600
-3173-001 CONFERENCE & EDUCATION SERVICES-K9	770	2,111	2,120	7,120
-3173-149 CONFERENCE/EDUCATIONAL SVCS-GREAT	4,919	4,896	-	-
-3173-316 CONFERENCE/EDUCATION SERVICES-ICAC	17	-	-	-
-3173-912 CONFERENCE/EDUCATION SERVICES-TAYLORS	19	-	-	-
-3174-006 VOL FIRE/RESCUE TRG-PROJECT LIFESAVER	1,477	-	-	-
-3175-000 EMPLOYEE RECOGNITION	977	617	500	750
-3175-149 EMPLOYEE/VOLUNTEER RECOGNITION-GREAT	29	-	-	-
-3175-912 EMPLOYEE RECOGNITION - TAYLOR'S MTN	1,490	-	-	-
-3183-000 TRAVEL, PUBLIC CARRIERS	-	76	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3184-000 TRAVEL, SUBSISTENCE & LODGING	1,034	210	1,000	1,000
3184-001 TRAVEL, SUBSISTENCE & LODGING - K9	-	202	-	-
3184-327 TRAVEL, SUBSISTENCE & LODGING - WOODS	-	2,421	-	-
-3184-912 TRAVEL, SUBSISTENCE & LODGING-TAYLOR	4,010	4,730	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	1,755	3,049	3,000	3,000
-3185-001 TRAVEL, MEAL REIMBURSEMENTS-K9	48	260	250	250
-3185-003 TRAVEL, MEAL REIMBURSEMENTS-NW	11	-	-	-
-3185-149 TRAVEL, MEAL REIMBURSEMENTS	72	144	-	-
3185-327 TRAVEL, MEAL REIMBURSEMENTS - WOODS	-	688	-	-
-3185-912 TRAVEL, MEAL REIMBURSEMENTS - TAYLOR	971	2,619	-	-
-3185-925 TRAVEL, MEAL REIMBURSEMENTS - WA	43	-	-	-
-3186-000 MEETING EXPENSE	2,294	1,916	1,800	1,800
-3186-002 MEETING EXPENSE-TRIAD	811	-	-	-
-3186-124 MEETING EXPENSE	28	-	-	-
-3186-149 MEETING EXPENSE	-	50	-	-
-3186-316 MEETING EXPENSE	-	10	-	-
-3186-912 MEETING EXPENSE - TAYLOR'S MTN	32	-	-	-
-3186-925 TRAVEL, MEETING EXPENSE - WALKER	56	-	-	-
-3187-000 EXTRADITION OF PRISONERS	2,281	4,546	2,500	2,500
-3187-316 EXTRADITION OF PRISONERS-ICAC	-	336	-	-
-3188-000 JURY MEALS	1,975	659	1,500	2,000
-3197-000 MISCELLANEOUS	158	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>366,900</b>	<b>387,056</b>	<b>380,215</b>	<b>364,559</b>
-4123-000 CONTRIBUTIONS TO PUBLIC SAFETY	-	1,000	500	500
-4162-000 PERSONAL PROPERTY TAXES	220	212	250	250
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>220</b>	<b>1,212</b>	<b>750</b>	<b>750</b>
-5111-000 ELECTRICAL SERVICE CHARGES	24,168	31,295	35,000	35,000
-5112-000 REFUSE SERVICE CHARGES	718	629	551	606
-5113-000 WATER & SEWER SERVICE CHARGES	2,823	3,254	4,000	4,000
5113-316 WATER & SEWER SERVICE CHARGES - ICAC	-	269	-	400
-5114-000 TELECOMMUNICATION SERVICES	10,054	9,850	10,500	10,500
-5114-550 TELECOMMUNICATIONS SVCS-WIRELESS	30,820	34,756	34,500	34,500
-5114-590 TELECOMMUNICATION SERVICES-PAGING	125	125	126	126
-5116-000 REFUSE DISPOSAL CHARGES	134	167	50	50
-5117-000 INTERNET CONNECTION FEE & CHARGES	17,577	27,945	20,950	28,000
-5131-000 AUTOMOBILE LIABILITY INSURANCE	43,355	41,495	41,500	41,500
-5131-316 AUTOMOBILE LIABILITY INSURANCE-ICAC	-	4,843	4,850	6,000
-5133-000 PROPERTY INSURANCE	3,690	3,789	3,800	3,800
-5153-000 EQUIPMENT RENTALS	6,301	6,811	9,500	9,500
-5153-160 EQUIPMENT RENTALS	935	1,020	1,020	1,020
-5154-000 BUILDING RENTALS	(90)	71	-	-
-5155-149 LAND RENTALS - GREAT	1,675	1,400	-	-
-5197-000 MISCELLANEOUS	165	199	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>142,450</b>	<b>167,918</b>	<b>166,347</b>	<b>175,002</b>
-6111-000 APPAREL SUPPLIES	26,905	37,801	28,500	30,000
-6111-001 APPAREL SUPPLIES-CANINE PROGRAM	-	667	-	-
-6111-124 APPAREL SUPPLIES-COMMUNITY SERVICE	-	130	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6111-149 APPAREL SUPPLIES-GREAT	1,290	-	-	-
-6111-160 APPAREL SUPPLIES-IWP	-	147	-	-
-6111-245 APPAREL SUPPLIES-BIKE PATROL	1,446	277	-	-
-6111-316 APPAREL SUPPLIES-ICAC	147	451	-	-
-6112-000 OFFICE SUPPLIES	6,992	9,200	7,500	7,500
-6112-001 OFFICE SUPPLIES - K9	3	-	-	-
-6112-124 OFFICE SUPPLIES-COMMUNITY SERVICE	318	323	500	500
-6112-149 OFFICE SUPPLIES-GREAT	-	6	-	-
-6113-000 STATIONERY & FORMS	2,448	2,159	2,500	2,500
-6113-149 STATIONERY & FORMS - GREAT	-	28	-	-
-6121-000 GAS-COOKING, HEATING & POWER	-	16	-	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	154,316	175,539	200,000	200,000
6122-001 GASOLINE - K9	-	34	-	-
-6122-316 GASOLINE - INTERNET CRIMES	8,243	8,263	11,000	8,500
-6122-912 GASOLINE - TAYLOR'S MTN	9	-	-	-
-6142-000 MEDICAL & DENTAL SUPPLIES	190	1,206	250	500
-6144-000 PHARMACEUTICAL DRUGS	-	-	-	7,500
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	93	166	250	250
-6152-149 CUSTODIAL REPAIR & MAINT MATERIALS	4	-	-	-
-6152-316 CUSTODIAL REPAIR & MAINT MATERIALS	243	-	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	10,950	8,872	10,000	10,000
-6156-245 VEHICLE REPAIR & MAINT MATERIALS-BIK	210	-	-	-
6156-316 VEHICLE REPAIR & MAINT MATERIALS - ICAC	-	11	-	-
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	-	15	-	-
-6157-925 GROUNDS REPAIR & MAINT MATERIALS-WA	69	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIAL	603	11	1,800	1,000
-6162-000 FOOD & DIETARY SUPPLIES	248	648	500	500
-6162-149 FOOD & DIETARY SUPPLIES-GREAT	513	771	-	-
6162-855 FOOD & DIETARY SUPPLIES-KILPATRICK	-	505	-	-
-6162-912 FOOD & DIETARY SUPPLIES-TAYLOR'S MTN	-	125	-	-
-6163-000 FOOD SERVICE SUPPLIES	80	30	-	-
-6163-149 FOOD SERVICE SUPPLIES - GREAT	46	61	-	-
6163-855 FOOD SERVICE SUPPLIES - KILPATRICK	-	35	-	-
-6165-000 PERSONAL CARE SUPPLIES	-	52	-	-
-6167-000 EDUCATIONAL SUPPLIES	-	-	1,500	-
-6171-001 ANIMAL & AGRICULTURAL SUPPLIES-K9	826	1,129	2,100	1,500
-6173-000 COMPUTER OPERATING SUPPLIES	10,844	11,692	12,000	12,000
-6173-001 COMPUTER OPERATING SUPPLIES-K9	-	40	-	-
6173-316 COMPUTER OPERATING SUPPLIES-ICAC	-	20	-	-
-6174-000 LAW ENFORCEMENT SUPPLIES	45,822	52,311	54,825	59,000
-6174-001 LAW ENFORCEMENT SUPPLIES-K9	6	127	-	-
-6174-245 LAW ENFORCEMENT SUPPLIES-BIKE	152	68	-	-
-6174-912 LAW ENFORCEMENT SUPPLIES-TAYLOR	-	381	-	-
-6175-000 PHOTOGRAPHIC SUPPLIES	304	242	500	500
-6175-001 PHOTOGRAPHIC SUPPLIES - K9	-	20	-	-
6175-316 PHOTOGRAPHIC SUPPLIES - ICAC	-	568	-	-
6176-000 RECREATION & PROGRAM SUPPLIES	-	424	-	-
-6176-124 REC PROGRAM SUPPLIES-COMMUNITY SVC	(784)	-	1,500	1,500
-6176-149 REC & REC PROGRAM SUPPLIES-GREAT	4,152	1,799	-	-
6176-245 REC & PROGRAM SUPPLIES - BIKE	-	2,417	-	-
6177-002 FIRE, REXCUE & EMERGCNCY SVC	-	1,495	-	-
-6177-006 FIRE, RESCUE & EMERGENCY SVC	1,840	4,027	4,000	4,000
-6178-000 MARITIME SUPPLIES	2,302	3,255	3,000	3,000

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL- SUPPLIES AND MATERIALS</b>	<b>280,830</b>	<b>327,564</b>	<b>342,225</b>	<b>350,250</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	72,254	47,706	62,110	21,500
-8111-316 COMPUTER HARDWARE EQUIPMENT-ICAC	684	(35)	-	-
-8112-000 COMPUTER EQUIPMENT IMPROVEMENTS	25,644	787	13,800	5,000
-8113-000 NETWORK HARDWARE EQUIPMENT	-	-	4,000	-
-8121-000 ELECTRONIC EQUIPMENT	1,065	-	-	-
-8122-000 PHOTOGRAPHIC EQUIPMENT	10,029	29,794	45,800	79,409
-8122-001 PHOTOGRAPHIC EQUIPMENT-K9	-	400	450	-
-8122-149 PHOTOGRAPHIC EQUIPMENT-GREAT	350	-	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	1,252	34	465	465
-8141-000 MOTOR VEHICLE EQUIPMENT	-	1,574	-	-
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	71	-	-	-
-8144-000 FIRE & RESCUE EQUIPMENT	-	160	-	-
-8151-000 OFFICE FURNITURE	14,193	5,590	10,900	4,000
-8152-000 OFFICE MACHINES	1,362	-	-	-
-8161-000 HOUSEHOLD EQUIPMENT	355	474	-	-
-8162-000 LAW ENFORCEMENT EQUIPMENT	26,387	25,892	53,403	71,723
-8162-001 LAW ENFORCEMENT EQUIPMENT-CANINE	(785)	15,902	16,200	15,000
-8162-117 LAW ENFORCEMENT EQUIPMENT-VESTS	-	1,675	5,000	13,950
-8162-245 LAW ENFORCEMENT EQUIPMENT- BIKE	1,940	-	-	-
8163-149 RECREATIONAL EQUIPMENT-GREAT	-	438	-	-
-8164-000 COMMUNICATION EQUIPMENT	16,762	20,372	10,000	10,000
-8166-001 FIELD EQUIPMENT - K9	87	-	-	-
-8167-000 NAVIGATIONAL AID EQUIPMENT	150	-	-	-
-8221-000 SITE IMPROVEMENTS	-	104	-	-
-8221-001 SITE IMPROVEMENTS-CANINE PROGRAM	-	-	1,000	1,000
-8233-000 CONSTRUCTION, BLDG IMPROVEMENT	3,300	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>175,100</b>	<b>150,867</b>	<b>223,128</b>	<b>222,047</b>
<b>GRAND TOTAL</b>	<b>6,136,430</b>	<b>6,332,324</b>	<b>6,693,683</b>	<b>6,799,073</b>



**DEPARTMENT DESCRIPTION**

Bedford County is served by eleven land based fire companies and one marine based fire company. In addition, these agencies operate eight satellite stations to provide broader fire services coverage and an improved Insurance Service Office (ISO) fire protection rating. Bedford County provides funding for apparatus, equipment, operations, and training to ensure the highest level of readiness to the various communities of Bedford County. Property, vehicle, accident, health, and liability insurance are provided by a blanket policy sponsored by the County of Bedford for all agencies and members. Fire Apparatus and firefighter protective gear are typically funded through the capital improvement program (CIP).

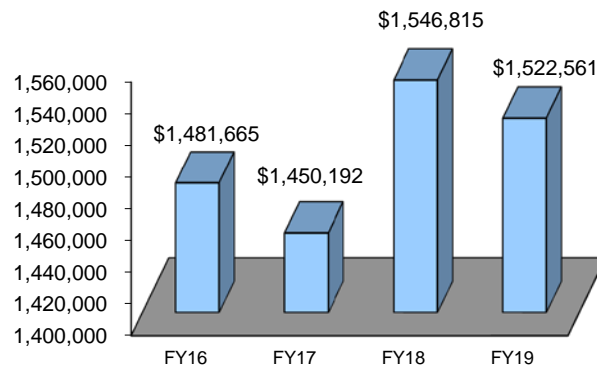
**Contact Information:**

Fire and Rescue Services  
1185 Turning Point Road  
Bedford, VA 24523

(540) 587-0700 – phone  
(540) 586-2176 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	7,930	8,236	5,000	7,500
EMPLOYEE BENEFITS	188,370	106,616	106,191	108,636
PURCHASED SERVICES	45,055	69,425	195,175	126,675
CONTRIBUTIONS	974,988	945,437	930,150	953,450
RECURRING CHARGES	201,149	219,387	199,399	215,000
SUPPLIES AND MATERIALS	63,262	81,097	92,900	93,300
EQUIPMENT	911	19,994	18,000	18,000
<b>GRAND TOTAL</b>	<b>1,481,665</b>	<b>1,450,192</b>	<b>1,546,815</b>	<b>1,522,561</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	196,300	114,852	111,191	116,136
OPERATING EXPENDITURES	1,284,454	1,315,346	1,417,624	1,388,425
EQUIPMENT & IMPROVEMENTS	911	19,994	18,000	18,000
<b>TOTAL</b>	<b>1,481,665</b>	<b>1,450,192</b>	<b>1,546,815</b>	<b>1,522,561</b>
<b>FUNDING</b>				
USER FEES	-	300	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	250,448	222,862	200,000	230,000
NON-LOCAL % OF BUDGET	17%	15%	13%	15%
LOCAL REVENUE	1,231,217	1,227,030	1,346,815	1,292,561
LOCAL % OF BUDGET	83%	85%	87%	85%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1122-000 WAGES, PART TIME	7,930	8,236	5,000	7,500
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>7,930</b>	<b>8,236</b>	<b>5,000</b>	<b>7,500</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	161,292	73,197	73,500	68,000
-2112-000 FICA	472	497	310	310
-2113-000 MEDICARE	110	116	73	73
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	-	477	-	-
-2121-000 LINE OF DUTY	26,143	31,810	32,000	40,000
-2125-000 WORKERS' COMPENSATION	353	519	308	253
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>188,370</b>	<b>106,616</b>	<b>106,191</b>	<b>108,636</b>
-3123-000 SKILLED SERVICES	358	-	-	-
-3134-000 MEDICAL SERVICES	226	-	-	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	4,182	3,696	30,000	20,000
-3143-101 EQUIPMENT REPAIR & MAINT SERVICES	853	2,553	-	-
-3143-102 EQUIPMENT REPAIR & MAINT SERVICES	1,652	1,018	-	-
-3143-103 EQUIPMENT REPAIR & MAINT SERVICES	-	1,327	-	-
-3143-105 EQUIPMENT REPAIR & MAINT SERVICES	693	-	-	-
-3143-107 EQUIPMENT REPAIR & MAINT SERVICES	297	1,515	-	-
-3143-108 EQUIPMENT REPAIR & MAINT SERVICES	153	2,337	-	-
-3143-110 EQUIPMENT REPAIR & MAINT SERVICES	2,135	-	-	-
-3143-112 EQUIPMENT REPAIR & MAINT SERVICES	2,645	-	-	-
-3143-113 EQUIPMENT REPAIR & MAINT SERVICES	3,420	1,786	-	-
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	549	-	-	-
-3147-000 VEHICLE REPAIR & MAINT SERVICES	-	-	122,500	60,000
3147-102 VEHICLE REPAIR & MAINT SERVICES	-	3,251	-	-
3147-103 VEHICLE REPAIR & MAINT SERVICES	-	3,076	-	-
3147-107 VEHICLE REPAIR & MAINT SERVICES	-	1,368	-	-
3147-108 VEHICLE REPAIR & MAINT SERVICES	-	5,316	-	-
3147-110 VEHICLE REPAIR & MAINT SERVICES	-	1,270	-	-
3147-112 VEHICLE REPAIR & MAINT SERVICES	-	5,600	-	-
3147-113 VEHICLE REPAIR & MAINT SERVICES	-	2,888	-	-
-3153-000 PRINTING SERVICES	-	146	100	100
-3171-000 ORGANIZATION MEMBERSHIPS	75	-	75	75
-3172-000 PUBLICATION SUBSCRIPTIONS	-	20	100	100
-3173-000 CONFERENCE & EDUCATIONAL SVCS	360	71	-	-
-3174-000 VOLUNTEER FIRE/RESCUE TRAINING	24,193	27,433	36,000	40,000
-3175-000 EMPLOYEE RECOGNITION	2,838	4,712	6,000	6,000
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	54	14	-	-
-3186-000 MEETING EXPENSE	372	28	400	400
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>45,055</b>	<b>69,425</b>	<b>195,175</b>	<b>126,675</b>
-4123-001 CONTRIBUTIONS-COUNTY COMPANIES	-	-	275,000	275,000
-4123-002 CONTRIBUTIONS-MARINE	-	-	25,000	25,000
-4123-003 CONTRIBUTIONS-SATELLITE STATION	-	-	30,150	23,450
-4123-004 CONTRIBUTIONS-PER CALL	-	-	400,000	400,000
-4123-101 CONTRIBUTIONS-BEDFORD	131,700	136,300	-	-
-4123-102 CONTRIBUTIONS-BIG ISLAND FIRE CO	38,100	39,400	-	-
-4123-103 CONTRIBUTIONS-BOONSBORO FIRE	42,500	41,200	-	-
-4123-105 CONTRIBUTIONS-FOREST FIRE COMPANY	102,050	110,550	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4123-107 CONTRIBUTIONS-HUDDLESTON FIRE DEPT	48,050	46,950	-	-
-4123-108 CONTRIBUTIONS-MONETA FIRE COMPANY	67,900	69,600	-	-
-4123-109 CONTRIBUTIONS-MONTVALE FIRE CO	44,700	44,500	-	-
-4123-110 CONTRIBUTIONS-SAUNDERS FIRE CO	37,350	36,650	-	-
-4123-111 CONTRIBUTIONS-SML MARINE FIRE CO	51,600	56,300	-	-
-4123-112 CONTRIBUTIONS-HARDY FIRE COMPANY	37,700	37,400	-	-
-4123-113 CONTRIBUTIONS-STEWARTSVILLE/CHAMB	73,550	73,150	-	-
-4123-119 CONTRIBUTIONS-SHADY GROVE FIRE	34,600	32,900	-	-
-4133-001 ASSISTANCE-STATE FIRE FUNDS	94,415	22,978	200,000	230,000
-4133-101 ASSIST-STATE FIRE FUNDS-BEDFORD	14,279	15,069	-	-
-4133-102 ASSIST-STATE FIRE FUNDS-BIG ISLAND	14,279	15,069	-	-
-4133-103 ASSIST-STATE FIRE FUNDS-BOONSBORO	14,279	15,069	-	-
-4133-105 ASSIST-STATE FIRE FUNDS-FOREST FIRE	14,279	15,069	-	-
-4133-107 ASSIST-STATE FIRE FUNDS-HUDDLESTON	14,279	15,069	-	-
-4133-108 ASSIST-STATE FIRE FUNDS-MONETA FIRE	14,279	15,069	-	-
-4133-109 ASSIST-STATE FIRE FUNDS-MONTVALE	14,279	15,069	-	-
-4133-110 ASSIST-STATE FIRE FUNDS-SAUNDERS	14,279	15,069	-	-
-4133-111 ASSIST-STATE FIRE FUNDS-SML MARINE	14,279	15,069	-	-
-4133-112 ASSIST-STATE FIRE FUNDS-HARDY FIRE	13,704	14,129	-	-
-4133-113 ASSIST-STATE FIRE FUNDS-STEW/CHAMB	14,279	15,069	-	-
-4133-119 ASSIST-STATE FIRE FUNDS-SHADY GROVE	14,279	15,069	-	-
-4133-231 ASSIST-STATE FIRE FUNDS-CAREER	-	17,671	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>974,988</b>	<b>945,437</b>	<b>930,150</b>	<b>953,450</b>
-5114-000 TELECOMMUNICATION SERVICES	(75)	-	-	-
-5127-000 VOLUNTEER FIRE & RESCUE INSURANCE	201,224	219,369	199,399	215,000
-5153-000 EQUIPMENT RENTALS	-	13	-	-
5197-000 MISCELLANEOUS	-	5	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>201,149</b>	<b>219,387</b>	<b>199,399</b>	<b>215,000</b>
-6111-000 APPAREL SUPPLIES	23	229	-	500
-6111-001 APPAREL SUPP-VOLUNTEER BUNKER GEAR	62,156	80,786	90,000	90,000
-6112-000 OFFICE SUPPLIES	38	50	100	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	-	32	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	-	-	500	500
-6156-108 VEHICLE REPAIR & MAINT MATERIALS	113	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	133	-	300	300
-6177-000 FIRE, RESCUE & EMERGENCY SVC SUPPLIES	799	-	2,000	2,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>63,262</b>	<b>81,097</b>	<b>92,900</b>	<b>93,300</b>
-8144-000 FIRE & RESCUE EQUIPMENT	-	4,921	5,000	5,000
-8144-003 FIRE & RESCUE EQUIPMENT-HAZ MAT	-	15,073	-	10,000
-8151-000 OFFICE FURNITURE	-	-	10,000	-
-8164-000 COMMUNICATION EQUIPMENT	-	-	3,000	3,000
-8233-000 CONSTRUCTION, BUILDING IMPROVE	911	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>911</b>	<b>19,994</b>	<b>18,000</b>	<b>18,000</b>
<b>GRAND TOTAL</b>	<b>1,481,665</b>	<b>1,450,192</b>	<b>1,546,815</b>	<b>1,522,561</b>

**DEPARTMENT DESCRIPTION**

Bedford County has eleven rescue squads based in the County and it is served by the Campbell County Rescue Squad, which provides primary EMS services to a portion of eastern Bedford County. These 12 squads provide basic and advanced life support to the County and are dispatched through a joint Town/County E-911 Center which initiated Emergency Medical Dispatch (EMD) in February 2006. Bedford County provides funding for apparatus, equipment, operations, and training to ensure the highest level of readiness to the various communities of Bedford County. Property, vehicle, accident, health, and liability insurance are provided by a blanket policy sponsored by the County of Bedford for all agencies and members. A standardized ambulance replacement program is typically funded through the capital improvement program (CIP).

**Contact Information:**

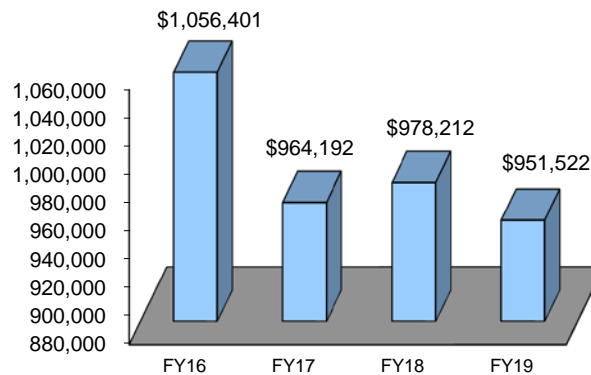
Fire and Rescue Services  
1185 Turning Point Road  
Bedford, VA 24523

(540) 587-0700 – phone

(540) 586-2176 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	2,568	-	2,500	2,500
EMPLOYEE BENEFITS	104,223	53,362	53,845	57,317
PURCHASED SERVICES	47,254	52,492	71,450	62,900
CONTRIBUTIONS	609,365	588,165	555,700	540,005
RECURRING CHARGES	265,818	246,480	252,217	257,500
SUPPLIES AND MATERIALS	25,818	21,678	39,500	28,300
EQUIPMENT	1,355	2,015	3,000	3,000
<b>GRAND TOTAL</b>	<b>1,056,401</b>	<b>964,192</b>	<b>978,212</b>	<b>951,522</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	106,791	53,362	56,345	59,817
OPERATING EXPENDITURES	948,255	908,815	918,867	888,705
EQUIPMENT & IMPROVEMENTS	1,355	2,015	3,000	3,000
<b>TOTAL</b>	<b>1,056,401</b>	<b>964,192</b>	<b>978,212</b>	<b>951,522</b>
<b>FUNDING</b>				
USER FEES	310,268	264,524	232,500	237,500
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	84,667	79,683	85,000	80,000
NON-LOCAL % OF BUDGET	37%	36%	32%	33%
LOCAL REVENUE	661,466	619,985	660,712	634,022
LOCAL % OF BUDGET	63%	64%	68%	67%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1122-000 WAGES, PART-TIME	2,568	-	2,500	2,500
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>2,568</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	89,519	36,052	36,500	35,000
-2112-000 FICA	430	-	155	155
-2113-000 MEDICARE	101	-	36	36
-2121-000 LINE OF DUTY	13,841	16,840	17,000	22,000
-2125-000 WORKERS' COMPENSATION	332	470	154	126
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>104,223</b>	<b>53,362</b>	<b>53,845</b>	<b>57,317</b>
-3115-000 LEGAL SERVICES	25	25	-	-
-3123-000 SKILLED SERVICES	70	-	-	-
-3134-000 MEDICAL SERVICES	305	-	750	750
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	306	35	200	200
3143-201 EQUIPMENT REPAIR & MAINT SVS - BLSC	-	420	-	-
-3143-207 EQUIPMENT REPAIR & MAINT SERVICES	143	-	-	-
3144-000 EXTERMINATION CONTROL SERVICES	-	40	-	350
3144-201 EXTERMINATION CONTROL SVCS - BLSC	-	35	-	-
3146-201 MECHANICAL R & M SERVICES - BLSC	-	85	-	2,500
-3147-000 VEHICLE REPAIR & MAINT SERVICES	-	-	1,000	1,000
3147-201 VEHICLE REPAIR & MAINT SERVICES -BLSC	-	1,789	-	-
3147-230 VEHICLE REPAIR & MAINT SERVICES -CAREER	-	185	-	-
-3152-000 POSTAL SERVICES	-	10	-	-
-3153-000 PRINTING SERVICES	-	146	-	-
-3161-000 COMPUTER HARDWARE MAINT SERVICES	800	5,438	8,000	8,000
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	2,880	68	5,000	3,500
-3163-000 COMPUTER OPERATING SERVICES	5,400	-	-	-
-3164-000 COMPUTER SOFTWARE COSTS	9,621	24,112	20,000	20,000
-3171-000 ORGANIZATION MEMBERSHIPS	-	-	-	100
-3171-201 ORGANIZATION MEMBERSHIPS	300	-	-	-
-3174-000 VOLUNTEER FIRE/RESCUE TRAINING PROG	21,949	16,179	30,000	20,000
-3175-000 EMPLOYEE/VOLUNTEER APPRECIATION	5,354	3,672	6,000	6,000
-3186-000 MEETING EXPENSE	101	253	500	500
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>47,254</b>	<b>52,492</b>	<b>71,450</b>	<b>62,900</b>
-4123-001 CONTRIBUTIONS-COUNTY SQUADS	-	-	346,000	346,000
-4123-002 CONTRIBUTIONS-SATELLITE STATION	-	-	26,780	20,085
-4123-003 CONTRIBUTIONS-CAMPBELL CO RESCUE	-	-	11,920	11,920
-4123-201 CONTRIBUTIONS-BEDFORD LIFE SAVING	34,600	-	-	-
-4123-202 CONTRIBUTIONS-BIG ISLAND EMERGENCY	34,600	34,600	-	-
-4123-203 CONTRIBUTIONS-BOONSBORO RESCUE	34,600	34,600	-	-
-4123-204 CONTRIBUTIONS-CHAMBLISSBURG RESCUE	34,600	34,600	-	-
-4123-205 CONTRIBUTIONS-CAMPBELL CO RESCUE	11,920	11,920	-	-
-4123-206 CONTRIBUTIONS-GOODE RESCUE SQUAD	41,295	41,295	-	-
-4123-207 CONTRIBUTIONS-HUDDLESTON RESCUE	47,990	47,990	-	-
-4123-208 CONTRIBUTIONS-MONETA RESCUE SQUAD	41,295	41,295	-	-
-4123-209 CONTRIBUTIONS-MONTVALE RESCUE SQ	34,600	34,600	-	-
-4123-212 CONTRIBUTIONS-HARDY LIFE SAVING	34,600	34,600	-	-
-4123-213 CONTRIBUTIONS-STEWARTSVILLE RESCUE	34,600	34,600	-	-
-4123-219 CONTRIBUTIONS-SHADY GROVE RESCUE	34,600	34,600	-	-
-4133-001 ASSISTANCE-EMS 4 FOR LIFE FUND	11,646	9,759	85,000	80,000

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4133-201 ASSISTANCE-EMS 4 FOR LIFE-BEDFORD	3,288	3,528	-	-
-4133-202 ASSISTANCE-EMS 4 FOR LIFE-BIG ISLAND	6,577	7,056	-	-
-4133-203 ASSIST-EMS 4 FOR LIFE-BOONSBORO	6,577	7,056	-	-
-4133-204 ASSIST-EMS 4 FOR LIFE-CHAMBLISSBURG	2,248	7,056	-	-
-4133-205 ASSIST-EMS 4 FOR LIFE-CAMPBELL CO	3,288	3,528	-	-
-4133-206 ASSISTANCE-EMS 4 FOR LIFE-GOODE	5,937	7,056	-	-
-4133-207 ASSIST-EMS 4 FOR LIFE-HUDDLESTON	6,577	7,056	-	-
-4133-208 ASSISTANCE-EMS 4 FOR LIFE-MONETA	6,577	7,056	-	-
-4133-209 ASSISTANCE-EMS 4 FOR LIFE-MONTVALE	6,577	7,056	-	-
-4133-212 ASSISTANCE-EMS 4 FOR LIFE-HARDY	6,577	7,056	-	-
-4133-213 ASSIST-EMS 4 FOR LIFE-STEWARTSVILLE	6,577	7,056	-	-
-4133-219 ASSIST-EMS 4 FOR LIFE-SHADY GROVE	6,577	7,056	-	-
-4142-000 EMS TRANSPORT FEES	-	-	86,000	82,000
-4142-201 REV SHARE/EMS RECOVERY FEE- BED	21,027	15,039	-	-
-4142-202 REV SHARE/EMS RECOVERY FEE- BIG	5,509	5,085	-	-
-4142-203 REV SHARE/EMS RECOVERY FEE- BOO	6,500	4,345	-	-
-4142-204 REV SHARE/EMS RECOVERY FEE- CHA	6,004	3,336	-	-
-4142-206 REV SHARE/EMS RECOVERY FEE- GOO	9,584	5,082	-	-
-4142-207 REV SHARE/EMS RECOVERY FEE- HUD	13,121	25,870	-	-
-4142-208 REV SHARE/EMS RECOVERY FEE- MON	26,786	29,783	-	-
-4142-209 REV SHARE/EMS RECOVERY FEE- MV	8,857	11,513	-	-
-4142-212 REV SHARE/EMS RECOVERY FEE- HAR	6,046	6,833	-	-
-4142-213 REV SHARE/EMS RECOVERY FEE-STE	7,608	9,204	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>609,365</b>	<b>588,165</b>	<b>555,700</b>	<b>540,005</b>
5111-201 ELECTRICAL SERVICE - BLSC	-	474	-	-
5113-201 WATER & SEWER SERVICE - BLSC	-	213	-	-
-5114-000 TELECOMMUNICATION SERVICES	174	256	3,000	2,000
-5114-201 TELECOMMUNICATION SVCS-BEDFORD	-	170	-	-
-5114-202 TELECOMMUNICATION SVCS-BIG ISLAND	-	626	-	-
-5114-203 TELECOMMUNICATION SERVICES	233	-	-	-
-5114-207 TELECOMMUNICATION SVCS-HUDDLESTON	382	532	-	-
-5114-209 TELECOMMUNICATION SVCS-MONTVALE	311	253	-	-
-5114-213 TELECOMMUNICATION SVC-STEWARTSVILLE	-	163	-	-
-5115-000 EMS SERVICE CHARGES	91,007	82,763	82,000	87,500
-5127-000 VOLUNTEER FIRE & RESCUE INSURANCE	173,711	160,951	167,217	168,000
-5153-000 EQUIPMENT RENTAL	-	79	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>265,818</b>	<b>246,480</b>	<b>252,217</b>	<b>257,500</b>
-6111-000 APPAREL SUPPLIES	217	728	-	-
-6112-000 OFFICE SUPPLIES	10	50	-	-
-6112-201 OFFICE SUPPLIES-LSC	-	13	-	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	-	-	35,000	25,000
-6122-102 GASOLINE-BIG ISLAND FIRE COMPANY	328	-	-	-
-6122-201 GASOLINE-BEDFORD LIFE SAVING CREW	1,624	834	-	-
-6122-202 GASOLINE-BIG ISLAND EMERGENCY CREW	-	774	-	-
-6122-204 GASOLINE-CHAMBLISSBURG	801	392	-	-
-6122-206 GASOLINE-GOODE RESCUE SQUAD	2,204	1,830	-	-
-6122-207 GASOLINE-HUDDLESTON RESCUE SQUAD	8,498	7,703	-	-
-6122-208 GASOLINE-MONETA RESCUE SQUAD	6,293	2,506	-	-
-6122-209 GASOLINE-MONTVALE RESCUE SQUAD	3,172	2,134	-	-
-6122-213 GASOLINE-STEWARTSVILLE RESCUE SQ	937	2,614	-	-



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
6131-000 LICENSES & TAGS	-	25	-	-
6151-000 BLDG REPAIR & MAINT MATERIALS	-	17	-	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	-	-	1,200	-
6152-201 CUSTODIAL R & M MATERIALS -BLSC	-	273	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	300	9	300	300
-6173-201 COMPUTER OPERATING SUPPLIES	-	110	-	-
-6177-000 FIRE, RESCUE & EMERGENCY SVC SUPPLY	1,350	1,666	3,000	3,000
-6177-230 FIRE, RESCUE & EMERGENCY SVC SUPPLY	84	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>25,818</b>	<b>21,678</b>	<b>39,500</b>	<b>28,300</b>
-8144-000 FIRE & RESCUE EQUIPMENT	-	-	1,000	1,000
-8151-000 OFFICE FURNITURE	-	1,316	-	-
-8161-000 HOUSEHOLD EQUIPMENT	1,355	699	-	-
-8164-000 COMMUNICATION EQUIPMENT	-	-	2,000	2,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>1,355</b>	<b>2,015</b>	<b>3,000</b>	<b>3,000</b>
<b>GRAND TOTAL</b>	<b>1,056,401</b>	<b>964,192</b>	<b>978,212</b>	<b>951,522</b>

**DEPARTMENT DESCRIPTION**

This department is responsible for overall coordination of non Law Enforcement Emergency Services for Bedford County. Emergency Services include volunteer fire services, volunteer rescue services, and other non governmental agencies such as the American Red Cross and Faith Based partners. In addition, this department coordinates countywide Fire and EMS training, pandemic planning, hazardous materials response and management, mass evacuation situations, nuclear biological & chemical emergency response and Emergency Operations Center (EOC) management. By county code this department is designated the lead agency in response to all natural and man-made disasters in Bedford County. Other areas of responsibility include being a liaison with other agencies and jurisdictions regarding emergency management such as Mutual Aide and Radio Tower Sites.

**Contact Information:**

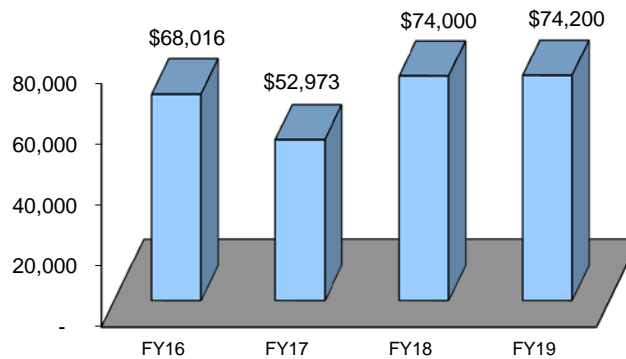
Fire and Rescue Services  
1185 Turning Point Road  
Bedford, VA 24523

(540) 587-0700 – phone

(540) 586-2176 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	15,850	-	18,850	18,850
CONTRIBUTIONS	40,390	40,908	41,000	41,000
RECURRING CHARGES	11,776	12,065	12,500	12,700
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	1,650	1,650
<b>GRAND TOTAL</b>	<b>68,016</b>	<b>52,973</b>	<b>74,000</b>	<b>74,200</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	68,016	52,973	72,350	72,550
EQUIPMENT & IMPROVEMENTS	-	-	1,650	1,650
<b>TOTAL</b>	<b>68,016</b>	<b>52,973</b>	<b>74,000</b>	<b>74,200</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	68,016	52,973	74,000	74,200
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3111-000 AUDITING SERVICES	15,850	-	17,500	17,500
-3145-000 ROAD REPAIR & MAINTENANCE SERVICES	-	-	1,350	1,350
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>15,850</b>	<b>-</b>	<b>18,850</b>	<b>18,850</b>
-4123-002 CONTRIBUTIONS TO BREMS	9,546	10,552	10,000	10,000
-4123-003 CONTRIBUTIONS-FIRE SERVICE, FORESTRY	24,356	24,356	25,000	25,000
-4123-005 CONTRIBUTION-CENTRAL VA PUBLIC SAFETY	6,488	6,000	6,000	6,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>40,390</b>	<b>40,908</b>	<b>41,000</b>	<b>41,000</b>
-5155-000 LAND RENTALS	11,776	12,065	12,500	12,700
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>11,776</b>	<b>12,065</b>	<b>12,500</b>	<b>12,700</b>
-8221-000 SITE IMPROVEMENTS	-	-	1,650	1,650
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>1,650</b>	<b>1,650</b>
<b>GRAND TOTAL</b>	<b>68,016</b>	<b>52,973</b>	<b>74,000</b>	<b>74,200</b>

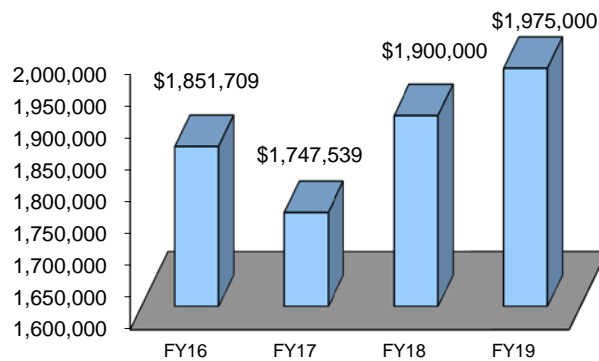
**DEPARTMENT DESCRIPTION**

Funding in this department includes support for the Blue Ridge Regional Jail, Lynchburg Regional Juvenile Detention Center, Juvenile Court Service Unit, and the Virginia Juvenile Community Crime Control Act:

- The Blue Ridge Regional Jail Authority provides adult detention. Bedford County is a member of the Authority.
- Juvenile secure detention is provided by the Lynchburg Regional Juvenile Detention Center through a contractual agreement with the City of Lynchburg.
- The Juvenile Court Service Unit provides intake, probation, parole, domestic relations and mediation services for those persons under the jurisdiction of the Juvenile and Domestic Relations District Court. The staff provides 24-hour/7-day a week emergency intake services for delinquency, children in need of services and supervision (CHINS), and spousal abuse matters.
- In 1995, the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA) which provides additional funding for localities to “establish a community-based system of progressive sanctions and services that correspond to the severity of offense and treatment needs” of juveniles. The purpose of VJCCCA is to “deter crime by providing immediate, effective punishment that emphasizes accountability of the juvenile offender for his actions as well as reduces the pattern of repeat offending.”

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	1,851,709	1,747,539	1,900,000	1,975,000
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>1,851,709</b>	<b>1,747,539</b>	<b>1,900,000</b>	<b>1,975,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	1,851,709	1,747,539	1,900,000	1,975,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>1,851,709</b>	<b>1,747,539</b>	<b>1,900,000</b>	<b>1,975,000</b>
<b>FUNDING</b>				
USER FEES	7,630	9,128	6,700	8,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	1%	0%	0%
LOCAL REVENUE	1,844,079	1,738,411	1,893,300	1,967,000
LOCAL % OF BUDGET	100%	99%	100%	100%

Four Year Actual & Budget Expenditures



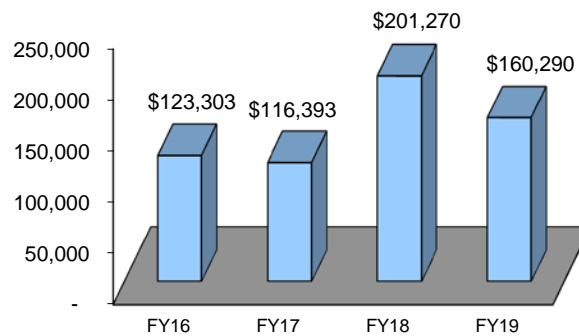
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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3191-000 DETENTION, ADULT	1,851,709	1,747,539	1,900,000	1,975,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>1,851,709</b>	<b>1,747,539</b>	<b>1,900,000</b>	<b>1,975,000</b>
<b>GRAND TOTAL</b>	<b>1,851,709</b>	<b>1,747,539</b>	<b>1,900,000</b>	<b>1,975,000</b>

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	123,019	116,159	201,000	160,000
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	284	234	270	290
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>123,303</b>	<b>116,393</b>	<b>201,270</b>	<b>160,290</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	123,303	116,393	201,270	160,290
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>123,303</b>	<b>116,393</b>	<b>201,270</b>	<b>160,290</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	70,751	70,751	70,751	70,751
NON-LOCAL % OF BUDGET	57%	61%	35%	44%
LOCAL REVENUE	52,552	45,642	130,519	89,539
LOCAL % OF BUDGET	43%	39%	65%	56%

Four Year Actual & Budget Expenditures

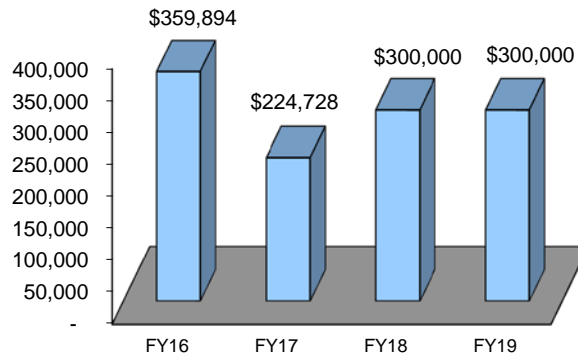




	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3193-000 JUVENILE CRIME CONTROL	-	2,323	-	-
-3193-001 JUVENILE CRIME CONTROL-GROUP HOMES	100,575	86,724	170,000	130,000
-3193-002 VJCCCA-OUTREACH DETENTION SERVICES	22,444	27,112	31,000	30,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>123,019</b>	<b>116,159</b>	<b>201,000</b>	<b>160,000</b>
-5114-000 TELECOMMUNICATION SERVICES	16	-	-	20
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	268	234	270	270
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>284</b>	<b>234</b>	<b>270</b>	<b>290</b>
<b>GRAND TOTAL</b>	<b>123,303</b>	<b>116,393</b>	<b>201,270</b>	<b>160,290</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	359,894	224,728	300,000	300,000
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>359,894</b>	<b>224,728</b>	<b>300,000</b>	<b>300,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	359,894	224,728	300,000	300,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>359,894</b>	<b>224,728</b>	<b>300,000</b>	<b>300,000</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	359,894	224,728	300,000	300,000
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3192-000 DETENTION, JUVENILE	359,894	224,728	300,000	300,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>359,894</b>	<b>224,728</b>	<b>300,000</b>	<b>300,000</b>
<b>GRAND TOTAL</b>	<b>359,894</b>	<b>224,728</b>	<b>300,000</b>	<b>300,000</b>

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**DEPARTMENT DESCRIPTION**

The Division of Building Inspections is charged with the state mandated enforcement of the Virginia Uniform Statewide Building Code, as regulated by the Virginia Department of Housing and Community Development. This code outlines the required permits, inspections and minimum safety standards for all aspects of new construction, alterations, repairs, tenant safety enforcement and flammable liquid bulk storage.

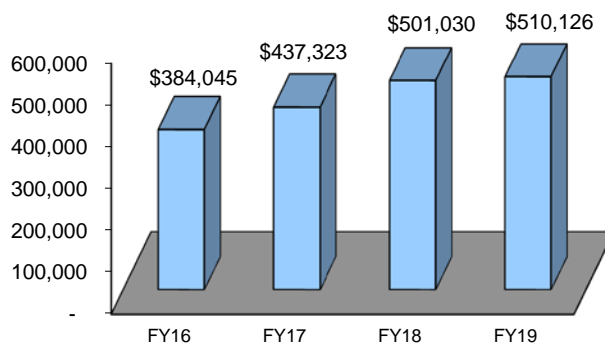
**Contact Information:**

Building Inspections  
122 East Main Street, Suite G-03  
Bedford, VA 24523

(540) 586-7616 – phone  
(540) 586-2059 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	250,359	289,037	325,905	325,905
EMPLOYEE BENEFITS	101,226	112,396	129,702	137,748
PURCHASED SERVICES	15,275	17,665	20,900	23,450
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	4,978	6,119	6,773	7,523
SUPPLIES AND MATERIALS	12,127	11,250	17,250	15,500
EQUIPMENT	80	856	500	-
<b>GRAND TOTAL</b>	<b>384,045</b>	<b>437,323</b>	<b>501,030</b>	<b>510,126</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	351,585	401,433	455,607	463,653
OPERATING EXPENDITURES	32,380	35,034	44,923	46,473
EQUIPMENT & IMPROVEMENTS	80	856	500	-
<b>TOTAL</b>	<b>384,045</b>	<b>437,323</b>	<b>501,030</b>	<b>510,126</b>
<b>FUNDING</b>				
USER FEES	270,475	292,878	279,200	254,200
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	70%	67%	56%	50%
LOCAL REVENUE	113,570	144,445	221,830	255,926
LOCAL % OF BUDGET	30%	33%	44%	50%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	250,359	289,037	325,905	325,905
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>250,359</b>	<b>289,037</b>	<b>325,905</b>	<b>325,905</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	22,118	20,435	23,042	24,084
-2112-000 FICA	14,422	16,691	20,206	20,206
-2113-000 MEDICARE	3,373	3,904	4,726	4,726
-2114-000 GROUP LIFE INSURANCE	2,957	3,786	4,269	4,269
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	50,833	59,072	66,321	74,419
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	972
-2122-000 HYBRID DISABILITY PLAN	173	204	429	215
-2125-000 WORKERS' COMPENSATION INSURANCE	7,350	8,304	10,709	8,857
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>101,226</b>	<b>112,396</b>	<b>129,702</b>	<b>137,748</b>
-3116-000 ADVERTISING SERVICES	613	1,539	500	1,000
-3123-000 SKILLED SERVICES	-	650	-	-
-3126-000 UNIFORM RENTAL SERVICE	3,520	3,259	3,750	3,750
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	1,770	1,932	2,000	3,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	2,535	3,034	5,000	5,000
-3152-000 POSTAL SERVICES	421	601	450	700
-3153-000 PRINTING SERVICES	285	1,023	350	1,000
-3171-000 ORGANIZATION MEMBERSHIPS	895	1,241	1,100	1,250
-3172-000 PUBLICATION SUBSCRIPTIONS	1,546	1,478	1,750	1,750
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	3,477	2,798	6,000	6,000
-3175-000 EMPLOYEE RECOGNITION	172	49	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	34	61	-	-
-3186-000 MEETING EXPENSE	7	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>15,275</b>	<b>17,665</b>	<b>20,900</b>	<b>23,450</b>
-5114-000 TELECOMMUNICATION SERVICES	16	-	50	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,800	3,415	3,200	4,000
-5131-000 AUTOMOBILE LIABILITY INSURANCE	3,139	2,681	3,500	3,500
-5133-000 PROPERTY INSURANCE	23	23	23	23
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>4,978</b>	<b>6,119</b>	<b>6,773</b>	<b>7,523</b>
-6111-000 APPAREL SUPPLIES	174	528	750	1,000
-6112-000 OFFICE SUPPLIES	1,539	1,167	2,000	2,000
-6113-000 STATIONERY & FORMS	2,615	1,319	2,500	2,500
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	7,646	7,684	11,000	9,000
-6143-000 FIELD SUPPLIES	86	180	500	500
-6151-000 BLDG REPAIR & MAINT MATERIALS	-	7	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	-	40	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	67	325	500	500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>12,127</b>	<b>11,250</b>	<b>17,250</b>	<b>15,500</b>
-8151-000 OFFICE FURNITURE	-	-	-	-
-8152-000 OFFICE MACHINES	80	856	-	-
-8164-000 COMMUNICATION EQUIPMENT	-	-	500	-

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
SUBTOTAL - EQUIPMENT	80	856	500	-
GRAND TOTAL	384,045	437,323	501,030	510,126

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**DEPARTMENT DESCRIPTION**

Animals picked up by Animal Control Officers are taken to the Bedford County Animal Shelter. Manned by County staff and volunteers, the shelter provides mandatory housing for animals that are delivered by Animal Control (a function of the Sheriff's Office) or private citizens.

**Contact Information:**

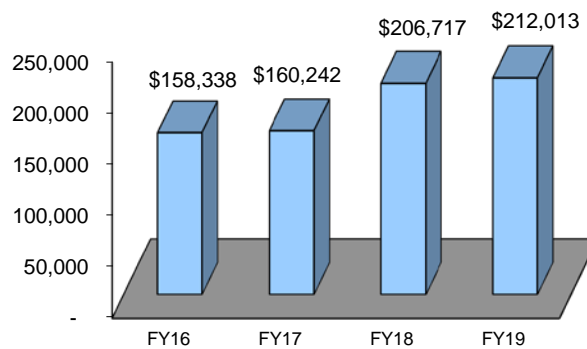
Animal Shelter  
1307 Falling Creek Rd  
Bedford, VA 24523

(540) 586-7690 – phone



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	81,987	87,939	105,997	110,573
EMPLOYEE BENEFITS	23,516	24,375	34,948	37,300
PURCHASED SERVICES	18,326	16,144	19,015	19,015
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	16,177	15,645	19,532	19,700
SUPPLIES AND MATERIALS	18,193	15,923	24,725	22,925
EQUIPMENT	139	216	2,500	2,500
<b>GRAND TOTAL</b>	<b>158,338</b>	<b>160,242</b>	<b>206,717</b>	<b>212,013</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	105,503	112,314	140,945	147,873
OPERATING EXPENDITURES	52,696	47,712	63,272	61,640
EQUIPMENT & IMPROVEMENTS	139	216	2,500	2,500
<b>TOTAL</b>	<b>158,338</b>	<b>160,242</b>	<b>206,717</b>	<b>212,013</b>
<b>FUNDING</b>				
USER FEES	7,062	5,244	3,500	3,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	4%	3%	2%	1%
LOCAL REVENUE	151,276	154,998	203,217	209,013
LOCAL % OF BUDGET	96%	97%	98%	99%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	48,469	52,063	64,330	74,573
-1122-000 WAGES, PART TIME	33,518	35,876	41,667	36,000
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>81,987</b>	<b>87,939</b>	<b>105,997</b>	<b>110,573</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	4,314	3,681	4,548	5,511
-2112-000 FICA	4,900	5,238	6,571	6,856
-2113-000 MEDICARE	1,146	1,225	1,537	1,603
-2114-000 GROUP LIFE INSURANCE	577	682	843	977
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	10,939	11,994	19,706	17,802
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	2,916
-2122-000 HYBRID DISABILITY PLAN	-	-	60	121
-2125-000 WORKERS' COMPENSATION INSURANCE	1,640	1,555	1,683	1,514
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>23,516</b>	<b>24,375</b>	<b>34,948</b>	<b>37,300</b>
-3115-000 LEGAL SERVICES	93	130	100	100
-3116-000 ADVERTISING SERVICES	135	1,050	300	300
-3125-000 LAUNDRY & LINEN SERVICES	2,106	1,589	2,000	2,000
-3126-000 UNIFORM RENTAL SERVICE	5,132	2,140	5,000	5,000
-3131-000 CLINIC SERVICES	-	325	-	-
-3134-000 MEDICAL SERVICES	213	2,839	250	250
-3136-000 VETERINARY SERVICES	4,332	5,727	6,000	6,000
-3136-301 VETERINARY SVCS - VOUCHER	2,295	1,636	3,500	3,500
-3141-000 BLDG & GROUNDS REPAIR & MAINT SERVICES	-	40	500	500
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	1,128	-	-	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	511	-	-	-
-3144-000 EXTERMINATION CONTROL SERVICES	-	-	500	500
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	1,533	90	-	-
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	197	-	-	-
-3152-000 POSTAL SERVICES	-	47	75	75
-3153-000 PRINTING SERVICES	375	-	300	300
-3153-517 PRINTING SERVICES-HAPPY TAILS	77	-	-	-
-3162-000 COMPUTER SOFTWARE MAINT SVCS	85	295	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	90	90	90	90
-3172-000 PUBLICATION SUBSCRIPTIONS	24	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	-	146	300	300
-3186-000 MEETING EXPENSES	-	-	100	100
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>18,326</b>	<b>16,144</b>	<b>19,015</b>	<b>19,015</b>
-5111-000 ELECTRICAL SERVICE CHARGES	9,857	10,742	13,000	14,000
-5112-000 REFUSE SERVICE CHARGES	1,054	926	1,050	1,050
-5113-000 WATER & SEWER SERVICE CHARGES	2,791	1,429	2,700	2,000
-5114-000 TELECOMMUNICATION SERVICES	1,413	1,496	1,500	1,500
-5116-000 REFUSE DISPOSAL CHARGES	69	51	250	100
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	281	282	300
-5153-000 EQUIPMENT RENTALS	717	720	750	750
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>16,177</b>	<b>15,645</b>	<b>19,532</b>	<b>19,700</b>
-6111-000 APPAREL SUPPLIES	170	146	200	200
-6112-000 OFFICE SUPPLIES	571	314	750	750

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6113-000 STATIONERY & FORMS	212	-	200	200
-6121-000 GAS-COOKING, HEATING & POWER	3,796	4,192	5,000	5,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	118	163	300	300
-6142-000 MEDICAL & DENTAL SUPPLIES	87	548	600	600
-6144-000 PHARMACEUTICAL DRUGS	-	265	1,000	700
-6151-000 BUILDING REPAIR & MAINT MATERIALS	246	-	1,000	500
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	6,240	5,009	6,500	6,500
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	41	21	100	100
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	564	19	175	175
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	61	168	200	200
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	78	190	200	200
-6163-000 FOOD SERVICE SUPPLIES	11	7	-	-
-6164-000 LAUNDRY & LINEN SUPPLIES	316	-	-	-
-6171-000 ANIMAL & AGRICULTURAL SUPPLIES	5,550	4,424	8,000	7,000
-6173-000 COMPUTER OPERATING SUPPLIES	132	450	500	500
-6175-000 PHOTOGRAPHIC SUPPLIES	-	7	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>18,193</b>	<b>15,923</b>	<b>24,725</b>	<b>22,925</b>
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	-	-	500	500
-8151-000 OFFICE FURNITURE	139	93	-	-
-8161-000 HOUSEHOLD EQUIPMENT	-	123	1,000	1,000
-8221-000 SITE IMPROVEMENTS	-	-	1,000	1,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>139</b>	<b>216</b>	<b>2,500</b>	<b>2,500</b>
<b>GRAND TOTAL</b>	<b>158,338</b>	<b>160,242</b>	<b>206,717</b>	<b>212,013</b>

**DEPARTMENT DESCRIPTION**

Bedford County Animal Control is responsible for providing the public safety and health of the community by enforcing both county and state animal laws. Bedford County Animal Control directly assists all other local and state public safety, health and law enforcement agencies to protect and serve the citizens of Bedford County, their pets and livestock, while promoting humane care and treatment of all animals with the County.

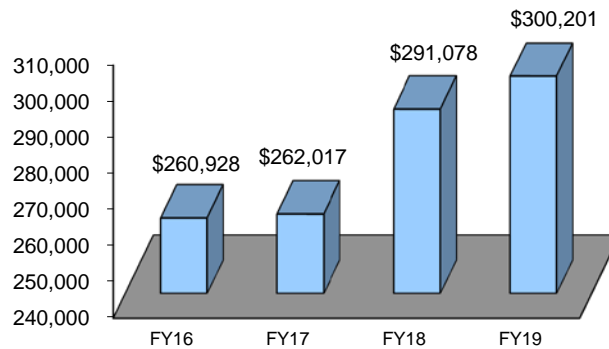
**Contact Information:**

Animal Control  
1307 Falling Creek Rd  
Bedford, VA 24523

(540) 586-4800 – phone

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	166,739	155,851	163,794	163,794
EMPLOYEE BENEFITS	62,246	66,428	74,159	80,978
PURCHASED SERVICES	9,787	15,172	13,750	13,750
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	2,047	5,322	7,175	7,175
SUPPLIES AND MATERIALS	18,781	17,686	23,200	18,300
EQUIPMENT	1,328	1,558	9,000	16,204
<b>GRAND TOTAL</b>	<b>260,928</b>	<b>262,017</b>	<b>291,078</b>	<b>300,201</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	228,985	222,279	237,953	244,772
OPERATING EXPENDITURES	30,615	38,180	44,125	39,225
EQUIPMENT & IMPROVEMENTS	1,328	1,558	9,000	16,204
<b>TOTAL</b>	<b>260,928</b>	<b>262,017</b>	<b>291,078</b>	<b>300,201</b>
<b>FUNDING</b>				
USER FEES	27,456	19,287	25,000	20,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	11%	7%	9%	7%
LOCAL REVENUE	233,472	242,730	266,078	280,201
LOCAL % OF BUDGET	89%	93%	91%	93%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	156,058	151,178	163,794	163,794
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	1,419	2,271	-	-
-1117-000 SALARIES, COMPENSATORY LEAVE BALANCES	5,731	2,220	-	-
-1119-000 SALARIES, HOLIDAY PAY	3,531	182	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>166,739</b>	<b>155,851</b>	<b>163,794</b>	<b>163,794</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	13,889	10,633	11,580	12,104
-2112-000 FICA	9,727	9,137	10,155	10,155
-2113-000 MEDICARE	2,275	2,137	2,375	2,375
-2114-000 GROUP LIFE INSURANCE	1,857	1,970	2,146	2,146
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	30,267	35,702	42,018	47,965
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	972
-2121-000 LINE OF DUTY	900	920	950	950
-2125-000 WORKERS' COMPENSATION INSURANCE	3,331	5,929	4,935	4,311
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>62,246</b>	<b>66,428</b>	<b>74,159</b>	<b>80,978</b>
3116-000 ADVERTISING SERVICES	212	-	-	-
-3134-000 MEDICAL SERVICES	1,728	1,602	1,600	1,600
-3136-000 VETERINARY SERVICES	676	2,273	2,000	2,000
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	9	38	-	-
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICE	3,885	4,114	3,500	3,500
-3152-000 POSTAL SERVICES	-	23	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	1,590	1,500	1,650	1,650
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,658	5,622	5,000	5,000
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	26	-	-	-
-3197-000 LATE PYMT PENALTY-PURCHASE SVC	3	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>9,787</b>	<b>15,172</b>	<b>13,750</b>	<b>13,750</b>
-5111-000 ELECTRICAL SERVICE CHARGES	-	3,170	5,000	5,000
-5114-000 TELECOMMUNICATION SERVICES	2	-	-	-
-5131-000 AUTOMOBILE LIABILITY INSURANCE	2,033	2,073	2,100	2,100
-5133-000 PROPERTY INSURANCE	12	74	75	75
-5197-000 MISCELLANEOUS	-	5	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>2,047</b>	<b>5,322</b>	<b>7,175</b>	<b>7,175</b>
-6111-000 APPAREL SUPPLIES	594	3,613	1,500	1,500
-6112-000 OFFICE SUPPLIES	187	233	-	200
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	15,289	10,042	18,000	13,000
-6131-000 LICENSES & TAGS	2,530	2,575	2,600	2,600
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	52	-	100	-
-6171-000 ANIMAL & AGRICULTURAL SUPPLIES	8	179	250	250
-6173-000 COMPUTER OPERATING SUPPLIES	121	79	250	250
-6174-000 LAW ENFORCEMENT SUPPLIES	-	965	500	500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>18,781</b>	<b>17,686</b>	<b>23,200</b>	<b>18,300</b>
-8162-000 LAW ENFORCEMENT EQUIPMENT	1,328	1,558	2,500	9,354
-8166-000 FIELD EQUIPMENT	-	-	6,500	6,850

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
SUBTOTAL - EQUIPMENT	1,328	1,558	9,000	16,204
GRAND TOTAL	260,928	262,017	291,078	300,201

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**DEPARTMENT DESCRIPTION**

The Emergency Management Division is responsible for overall coordination of emergency services for Bedford County. Bedford County Department of Fire & Rescue consists of all career members and over 750 volunteer members who serve in all facets of Fire and EMS operations. Bedford County Fire & Rescue is making great strides in its development. The County has worked to ensure standardization in major purchases such as apparatus, bunker gear, and cardiac monitoring and equipment replacements, and that such items are addressed in a master improvement plan. Annual fire academies and EMS Rescue Institutes are conducted to provide the best education practical and a system wide medical director is in place. The system is served by a common communication system and Standard Operating Guides are routinely developed and span the entire system.

**Contact Information:**

Emergency Management  
1185 Turning Point Road  
Bedford, VA 24523

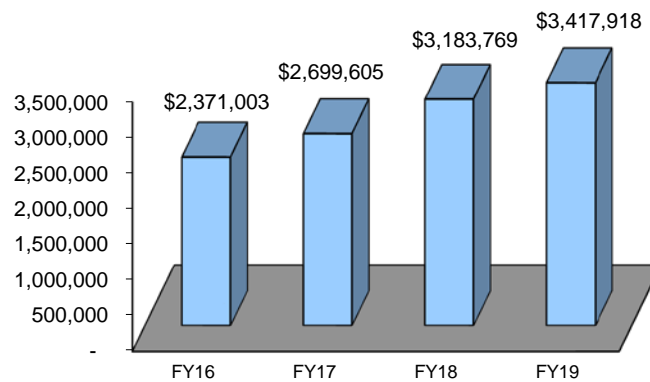
(540) 587-0700 – phone

(540) 586-2176 – fax



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	1,435,673	1,716,257	1,982,096	2,053,514
EMPLOYEE BENEFITS	496,241	579,446	730,778	762,298
PURCHASED SERVICES	171,152	161,157	156,570	232,906
CONTRIBUTIONS	38,600	38,181	35,000	37,500
RECURRING CHARGES	41,877	44,743	62,625	78,800
SUPPLIES AND MATERIALS	127,272	135,488	168,500	180,900
EQUIPMENT	60,188	24,333	48,200	72,000
<b>GRAND TOTAL</b>	<b>2,371,003</b>	<b>2,699,605</b>	<b>3,183,769</b>	<b>3,417,918</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	1,931,914	2,295,703	2,712,874	2,815,812
OPERATING EXPENDITURES	378,901	379,569	422,695	530,106
EQUIPMENT & IMPROVEMENTS	60,188	24,333	48,200	72,000
<b>TOTAL</b>	<b>2,371,003</b>	<b>2,699,605</b>	<b>3,183,769</b>	<b>3,417,918</b>
<b>FUNDING</b>				
USER FEES	1,136,026	1,181,918	1,315,312	1,429,375
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	48%	44%	41%	42%
LOCAL REVENUE	1,234,977	1,517,687	1,868,457	1,988,543
LOCAL % OF BUDGET	52%	56%	59%	58%

Four Year Actual &amp; Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	265,463	297,437	320,540	320,540
-1111-230 SALARIES, REGULAR	825,734	1,051,493	1,331,556	1,394,350
-1114-000 SALARIES, OVERTIME	25,357	2,143	2,000	2,000
-1114-230 SALARIES, OVERTIME	167,508	187,326	175,000	175,000
-1114-914 SALARIES, OVERTIME - CO FAIR	-	1,760	-	-
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	2,224	-	-	-
-1115-230 SALARIES, ANNUAL LEAVE BALANCE	2,843	6,042	-	-
-1116-230 SALARIES, SICK LEAVE BALANCES	810	-	-	-
-1117-000 SALARIES, COMPENSATORY LEAVE BALANCE	1,144	-	-	-
-1119-230 SALARIES, HOLIDAY PAY	27,991	45,123	52,000	52,000
-1122-000 WAGES, PART TIME	40,862	45,513	45,000	53,624
-1122-230 WAGES, PART TIME	75,737	74,816	56,000	56,000
-1122-914 WAGES, PART TIME - CO FAIR	-	341	-	-
-1124-000 WAGES, OVERTIME	-	4,263	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>1,435,673</b>	<b>1,716,257</b>	<b>1,982,096</b>	<b>2,053,514</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	23,631	20,988	22,662	23,688
-2111-230 EMPLOYER RETIREMENT CONTRIBUTIONS	73,701	74,419	94,141	103,043
-2112-000 FICA	19,055	19,722	22,787	23,322
-2112-230 FICA	64,214	79,986	100,102	103,995
-2112-914 FICA - CO FAIR	-	124	-	-
-2113-000 MEDICARE	4,456	4,612	5,329	5,454
-2113-230 MEDICARE	15,018	18,706	23,411	24,321
-2113-914 MEDICARE - CO FAIR	-	29	-	-
-2114-000 GROUP LIFE INSURANCE	3,160	3,939	4,199	4,199
-2114-230 GROUP LIFE INSURANCE	9,854	13,784	17,445	18,266
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	39,512	42,952	44,822	56,784
-2115-230 MEDICAL/HOSPITALIZATION INSURANCE	153,755	194,963	261,671	280,205
-2119-230 HEALTH SAVINGS CONTRIBUTION	3,441	3,260	6,072	2,916
-2121-000 LINE OF DUTY	9,225	10,580	11,000	17,000
-2122-000 HYBRID DISABILITY PLAN	14	-	-	-
-2122-230 HYBRID DISABILITY PLAN	680	2	1,107	-
-2125-000 WORKERS' COMPENSATION INSURANCE	391	17,250	16,527	14,392
-2125-230 WORKERS' COMPENSATION INSURANCE	76,134	74,130	99,503	84,713
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>496,241</b>	<b>579,446</b>	<b>730,778</b>	<b>762,298</b>
-3112-000 FISCAL SERVICES	117	117	120	156
-3115-000 LEGAL SERVICES	-	45	100	100
-3116-000 ADVERTISING SERVICES	4,515	4,964	3,000	1,500
-3123-000 SKILLED SERVICES	5,386	3,739	100	100
-3123-230 SKILLED SERVICES	15	-	100	-
-3125-000 LAUNDRY & LINEN SERVICES	15	120	200	200
-3134-000 MEDICAL SERVICES	489	200	1,500	1,000
-3134-230 MEDICAL SERVICES	8,046	10,727	8,750	10,000
-3138-000 MEDICAL DIRECTOR FEES	2,500	2,500	3,000	3,500
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	1,930	2,650	-	35,600
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	6,821	3,960	4,000	2,000
-3143-230 EQUIPMENT REPAIR & MAINT SERVICES	2,646	3,734	2,500	5,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	7,721	9,541	12,000	10,000
-3147-230 VEHICLE REPAIR & MAINTENANCE SERVICES	69,085	61,353	64,000	100,000
-3151-000 FREIGHT & EXPRESS SERVICES	728	201	500	500

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3152-000 POSTAL SERVICES	537	357	1,200	1,000
-3153-000 PRINTING SERVICES	497	320	500	250
-3153-160 PRINTING SERVICES	-	125	-	-
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	3,112	3,451	2,500	2,500
-3164-000 COMPUTER SOFTWARE COSTS	-	62	1,000	1,000
-3167-000 COMMUNICATIONS CABLING SERVICE	4,954	474	600	2,000
-3171-000 ORGANIZATION MEMBERSHIPS	1,413	1,854	1,500	1,500
-3172-000 PUBLICATION SUBSCRIPTIONS	307	448	500	500
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	7,840	5,771	5,000	7,000
-3173-003 CONFERENCE & EDUCATIONAL SVCS-HAZ MAT	1,408	1,008	1,200	1,200
-3173-160 CONFERENCE & EDUCATIONAL SVCS-FIRE MARSH	-	2,151	2,500	3,000
-3174-000 VOLUNTEER FIRE/RESCUE TRAINING PROGRAM	3,014	1,484	2,500	2,500
-3174-004 VOL FIRE & RESCUE-PUBLIC EDUCATION	11,153	7,560	11,000	12,000
-3174-230 VOL FIRE & RESCUE- CS TRAINING	2,199	2,725	2,800	2,800
-3174-914 VOL FIRE & RESCUE TRAINING-FAIR	-	885	-	1,000
-3175-000 EMPLOYEE & VOLUNTEER APPRECIATION	21,399	26,838	22,000	24,000
-3175-230 EMPLOYEE RECOGNITION - CAREER ST	267	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	35	214	500	-
-3183-000 TRAVEL, PUBLIC CARRIERS	1,195	20	-	-
-3184-000 TRAVEL, SUBSISTENCE & LODGING	30	9	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	349	48	750	500
-3185-230 TRAVEL, MEAL REIMBURSEMENTS-CAREER	1,110	-	-	-
-3185-914 TRAVEL, MEAL REIMBURSEMENTS-FAIR	-	702	-	-
-3186-000 MEETING EXPENSE	315	795	650	500
-3197-000 MISCELLANEOUS	4	5	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>171,152</b>	<b>161,157</b>	<b>156,570</b>	<b>232,906</b>
-4123-000 CONTRIBUTION TO PUBLIC SAFETY	-	60	-	-
-4123-005 CONTRIBUTION TO PUBLIC SAFETY-SOC	31,032	36,740	30,000	32,500
-4123-140 CONTRIBUTION TO PS-WILDLAND ACADEMY	7,568	1,381	5,000	5,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>38,600</b>	<b>38,181</b>	<b>35,000</b>	<b>37,500</b>
-5111-000 ELECTRICAL SERVICE CHARGES	7,625	9,175	11,000	10,000
-5111-201 ELECTRICAL SERVICE CHARGES-BEDFORD RESCUI	-	-	14,000	10,000
-5111-252 ELECTRICAL SERVICE CHARGES-NLF	-	-	-	3,000
-5112-000 REFUSE SERVICES CHARGES	1,210	1,324	1,500	-
-5113-000 WATER AND SEWER SERVICE	691	1,622	2,100	4,200
-5114-000 TELECOMMUNICATION SERVICES	3,738	3,011	4,000	4,500
-5114-230 TELECOMMUNICATION SERVICES	353	-	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	9,578	10,160	10,000	14,400
-5116-000 DISPOSAL FEES	147	25	200	200
-5117-000 INTERNET CONNECTION FEES/CHRGs	1,269	-	-	-
-5131-000 AUTOMOBILE LIABILITY INSURANCE	10,855	11,799	11,800	16,000
-5133-000 PROPERTY INSURANCE	1,038	2,018	2,025	2,500
-5153-000 EQUIPMENT RENTALS	5,294	5,132	6,000	6,000
-5153-914 EQUIPMENT RENTALS-FAIR	-	392	-	500
-5154-000 BUILDING RENTALS	-	-	-	7,500
-5197-000 MISCELLANEOUS RECURRING CHARGES	79	85	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>41,877</b>	<b>44,743</b>	<b>62,625</b>	<b>78,800</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6111-000 APPAREL SUPPLIES	7,226	3,282	5,000	5,000
-6111-003 APPAREL SUPPLIES-HAZARDOUS MATERIALS	442	-	500	500
-6111-160 APPAREL SUPPLIES	-	104	-	300
-6111-201 APPAREL SUPPLIES-BEDFORD RESCUE	-	-	500	500
-6111-230 APPAREL SUPPLIES-CAREER STAFF	18,534	22,451	22,400	30,000
-6111-231 APPAREL SUPPLIES-CAREER BUNKER	4,309	16,013	27,000	27,000
-6112-000 OFFICE SUPPLIES	3,758	2,170	2,500	2,500
-6112-230 OFFICE SUPPLIES-CAREER	-	19	-	-
-6113-000 STATIONERY & FORMS	1,184	661	1,200	1,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	6,039	4,517	6,500	6,000
-6122-230 GASOLINE-MOTOR VEHICLES/EQUIPMENT	45,326	41,973	57,000	60,000
-6122-914 GASOLINE-MOTOR VEHICLES/EQUIPMENT	-	24	-	-
-6131-000 LICENSES & TAGS	25	5	50	200
-6142-230 MEDICAL/DENTAL SUPPLIES	990	-	-	-
-6151-000 BUILDING REPAIR & MAINT MATERIALS	2,468	901	500	500
-6152-000 CUSTODIAL REPAIR & MAINT MATER	237	584	500	500
-6152-230 CUSTODIAL REPAIR & MAINT MATER	261	3,110	1,200	2,000
-6153-000 ELECTRICAL REPAIR & MAINT MAT	280	-	200	200
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	1,754	1,396	500	2,000
-6156-230 VEHICLE REPAIR & MAINT MATERIALS	4,445	1,542	1,750	1,750
-6157-000 GROUNDS REPAIR & MAINT MATERIAL	462	90	50	50
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	91	525	1,000	750
-6158-914 EQUIPMENT REPAIR & MAINT MATERIALS	-	39	-	-
-6162-000 FOOD & DIETARY SUPPLIES	57	33	-	-
-6162-230 FOOD & DIETARY SUPPLIES	30	-	-	-
-6163-000 FOOD SERVICE SUPPLIES	252	263	50	50
-6164-000 LAUNDRY & LINEN SUPPLIES	230	-	100	100
-6173-000 COMPUTER OPERATING SUPPLIES	2,975	2,968	3,000	3,000
-6175-000 PHOTOGRAPHIC SUPPLIES	12	70	-	-
-6176-004 REC/PROGRAM SUPPLIES -PUBLIC ED	504	-	-	-
-6176-230 RECREATIONAL & RECREATION PROG	49	-	-	-
-6177-000 FIRE, RESCUE & EMERGENCY SVC SUPPLIES	1,896	69	2,000	1,500
-6177-160 FIRE, RESCUE & EMERGENCY SVC SUPPLIES	-	508	-	500
-6177-230 FIRE, RESCUE & EMERGENCY SVC SUPPLIES	23,436	32,171	35,000	35,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>127,272</b>	<b>135,488</b>	<b>168,500</b>	<b>180,900</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	6,092	4,355	-	1,000
-8111-550 COMPUTER HARDWARE EQUIPMENT	60	-	-	-
-8113-000 NETWORK HARDWARE EQUIPMENT	4,203	-	-	-
-8121-000 TRAINING EQUIPMENT	1,223	-	-	-
-8122-000 PHOTOGRAPHIC EQUIPMENT	264	-	-	-
-8122-160 PHOTOGRAPHIC EQUIPMENT	-	665	-	-
-8141-000 MOTOR VEHICLE EQUIPMENT	-	-	-	4,000
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	308	91	100	100
-8142-230 REPAIR & MAINTENANCE EQUIPMENT	46	-	-	200
-8143-000 WATERCRAFT EQUIPMENT	-	(3,825)	-	1,200
-8144-000 FIRE & RESCUE EQUIPMENT	740	5,553	10,000	-
-8144-003 FIRE & RESCUE EQUIPMENT - HAZ-MAT	3,684	-	5,000	5,000
-8144-230 FIRE & RESCUE EQUIPMENT	8,151	9,662	20,000	32,000
-8144-914 FIRE & RESCUE EQUIPMENT	-	350	-	-
-8151-000 OFFICE FURNITURE	9,127	2,564	2,000	-
-8151-230 OFFICE FURNITURE - CAREER	223	1,651	5,000	15,000

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8152-000 OFFICE MACHINES	1,985	-	100	-
-8161-000 HOUSEHOLD EQUIPMENT	8,948	212	-	-
-8161-230 HOUSEHOLD EQUIPMENT-CAREER	1,257	-	1,000	6,000
-8164-000 COMMUNICATION EQUIPMENT	-	75	4,000	4,000
-8167-000 NAVIGATIONAL AID EQUIPMENT	30	-	-	-
-8167-230 NAVIGATIONAL AID EQUIPMENT	115	-	-	-
-8172-000 DISPLAY & EXHIBIT EQUIPMENT	10,026	1,580	1,000	500
-8221-000 SITE IMPROVEMENTS	471	1,400	-	1,000
-8231-000 CONSTRUCTION BUILDINGS	3,235	-	-	2,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>60,188</b>	<b>24,333</b>	<b>48,200</b>	<b>72,000</b>
<b>GRAND TOTAL</b>	<b>2,371,003</b>	<b>2,699,605</b>	<b>3,183,769</b>	<b>3,417,918</b>

**DEPARTMENT DESCRIPTION**

The Communications Center is a joint center for Bedford County/Town. The Communications Center operates 24 hours a day seven days a week and serves as the Public Safety Answering Point for both the County and Town. The Communication Center staff answer all 911 lines in addition to numerous administrative lines.

The Department provides dispatching services for Bedford County Sheriff's Office, Bedford Town Police Department, all fire and rescue agencies (including the career staff for the County), Animal Control and all after hours calls for the Town Electric and Public Works Departments.

The Department also interacts with numerous other agencies including State Police and Game Wardens. The Communication Center processes all criminal warrants and protective orders for the County and Town and maintains all entries into the Criminal Justice Computer systems. Staff programs all radios and pagers and coordinates all repairs on all radio equipment for the county on the regional radios system.

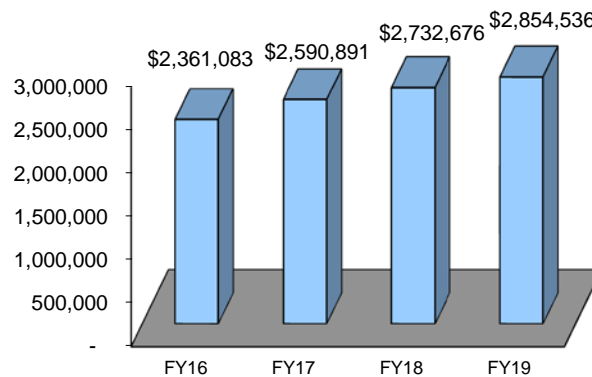
**Contact Information:**

Communications Center  
1345 Falling Creek Road  
Bedford, VA 24523

(540) 586-7827 – phone  
(540) 586-7668 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	908,141	1,006,318	1,104,914	1,141,416
EMPLOYEE BENEFITS	251,597	299,190	347,294	392,386
PURCHASED SERVICES	689,781	765,528	752,824	784,572
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	33,259	36,780	39,300	45,100
SUPPLIES AND MATERIALS	9,607	7,377	12,200	5,225
EQUIPMENT	3,503	10,579	11,000	21,000
OBLIGATIONS	465,195	465,119	465,144	464,837
<b>GRAND TOTAL</b>	<b>2,361,083</b>	<b>2,590,891</b>	<b>2,732,676</b>	<b>2,854,536</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	1,159,738	1,305,508	1,452,208	1,533,802
OPERATING EXPENDITURES	732,647	809,685	804,324	834,897
EQUIPMENT & IMPROVEMENTS	3,503	10,579	11,000	21,000
OBLIGATIONS	465,195	465,119	465,144	464,837
<b>TOTAL</b>	<b>2,361,083</b>	<b>2,590,891</b>	<b>2,732,676</b>	<b>2,854,536</b>
<b>FUNDING</b>				
USER FEES	-	785	-	-
RECOVERED COSTS	42,322	37,403	40,000	40,000
INTERGOVERNMENTAL	234,763	237,591	241,579	368,700
NON-LOCAL % OF BUDGET	12%	11%	10%	14%
LOCAL REVENUE	2,083,998	2,315,112	2,451,097	2,445,836
LOCAL % OF BUDGET	88%	89%	90%	86%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	676,047	839,538	960,914	972,416
-1114-000 SALARIES, OVERTIME	172,288	110,319	75,000	100,000
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	1,574	1,730	-	-
-1119-000 SALARIES, HOLIDAY TIME	27,038	33,101	44,000	44,000
-1122-000 WAGES, PART TIME	30,955	21,509	25,000	25,000
-1124-000 WAGES, OVERTIME	239	121	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>908,141</b>	<b>1,006,318</b>	<b>1,104,914</b>	<b>1,141,416</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	60,422	59,485	67,936	71,862
-2112-000 FICA	52,698	58,063	68,504	70,768
-2113-000 MEDICARE	12,325	13,579	16,022	16,551
-2114-000 GROUP LIFE INSURANCE	8,079	11,022	12,588	12,739
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	118,864	152,507	176,913	211,341
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	2,769	3,012	6,408
-2122-000 HYBRID DISABILITY PLAN	193	656	1,086	1,618
-2125-000 WORKERS' COMPENSATION INSURANCE	(984)	1,109	1,233	1,099
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>251,597</b>	<b>299,190</b>	<b>347,294</b>	<b>392,386</b>
-3112-000 FISCAL SERVICES	-	78	-	78
-3115-000 LEGAL SERVICES	74	37	100	100
-3116-000 ADVERTISING SERVICES	-	-	1,900	1,000
-3117-000 MANAGEMENT SERVICES	134	149	200	200
-3123-000 SKILLED SERVICES	-	200	600	600
-3134-000 MEDICAL SERVICES	26	52	300	-
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	1,884	4,451	4,000	4,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	1,066	44	700	700
-3143-001 EQUIPMENT REPAIR/MAINT SVCS-PAGING	8,100	8,100	10,000	10,000
-3144-000 EXTERMINATION CONTROL SERVICES	-	-	150	150
-3146-000 MECHANICAL REPAIR & MAINT SVCS	340	213	500	500
-3147-000 VEHICLE REPAIR & MAINT SERVICES	50	56	400	-
-3151-000 FREIGHT & EXPRESS SERVICES	-	6	-	-
-3153-000 PRINTING SERVICES	849	851	1,100	1,100
-3161-000 COMPUTER HARDWARE MAINT SVCS	-	-	400	400
-3161-003 COMPUTER HARDWARE SVCS-DICTAPHONE	6,400	3,200	-	-
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	69	4,333	4,500	500
-3162-001 COMPUTER SOFTWARE MAINT SVCS-VISION	44,750	45,236	48,000	50,000
-3162-002 COMPUTER SOFTWARE MAINT SVCS-GIS	30,835	-	-	-
-3162-004 COMPUTER SOFTWARE MAINT SVCS-CRITIC	599	599	600	600
-3162-005 COMPUTER SOFTWARE MAINT SVCS-VCIN	1,040	1,040	1,100	1,100
-3162-006 COMPUTER SOFTWARE MAINT SVCS-EVER	-	18,560	18,760	18,760
-3163-000 COMPUTER OPERATING SERVICES	604	69	-	-
-3164-000 COMPUTER SOFTWARE COSTS	-	1,608	5,000	35,000
-3165-000 E-911 ANI/ALI DATABASE MAINTENANCE	47,478	99,052	100,000	108,000
-3165-003 ANI/ALI DATA MAINTENANCE-WIRELESS	8,186	-	-	-
-3166-000 REGIONAL RADIO SYSTEM MAINTENANCE	532,601	562,748	534,434	534,434
-3167-000 COMMUNICATIONS CABLING SERVICES	345	-	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	1,333	9,668	10,630	11,000
-3172-000 PUBLICATION SUBSCRIPTIONS	568	1,322	600	1,400
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	2,450	3,856	8,000	4,000
-3175-000 EMPLOYEE RECOGNITION	-	-	400	400
-3182-000 TRAVEL, PERSONAL VEHICLE	-	-	100	200



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	-	-	200	200
-3186-000 MEETING EXPENSE	-	-	150	150
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>689,781</b>	<b>765,528</b>	<b>752,824</b>	<b>784,572</b>
-5111-000 ELECTRICAL SERVICE CHARGES	20,014	22,195	24,000	25,000
-5112-000 REFUSE SERVICE CHARGES	505	528	600	600
-5113-000 WATER & SEWER SERVICE CHARGES	1,443	1,648	1,900	1,900
-5114-000 TELECOMMUNICATION SERVICES	7,820	7,048	8,500	8,000
-5114-550 TELECOMMUNICATION SVCS-WIRELESS	440	480	500	500
-5117-000 INTERNET CONNECTION FEES & CHARGES	928	1,264	1,500	1,500
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	281	300	-
-5133-000 PROPERTY INSURANCE	99	100	100	100
-5153-000 EQUIPMENT RENTALS	1,720	2,998	1,900	7,500
-5197-000 MISCELLANEOUS	14	238	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>33,259</b>	<b>36,780</b>	<b>39,300</b>	<b>45,100</b>
-6112-000 OFFICE SUPPLIES	549	845	1,100	1,100
-6113-000 STATIONERY & FORMS	1,680	2,152	1,700	2,000
-6121-000 GAS-COOKING, HEATING & POWER	-	-	500	500
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	107	29	500	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	66	117	100	125
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	-	-	500	500
-6173-000 COMPUTER OPERATING SUPPLIES	7,205	4,234	7,800	1,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>9,607</b>	<b>7,377</b>	<b>12,200</b>	<b>5,225</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	477	1,555	3,000	15,000
-8112-000 COMPUTER EQUIPMENT IMPROVEMENTS	-	6,510	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	230	-	500	500
-8151-000 OFFICE FURNITURE	422	680	2,500	2,500
-8152-000 OFFICE MACHINES	-	1,466	-	-
-8164-000 COMMUNICATION EQUIPMENT	2,374	368	5,000	3,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>3,503</b>	<b>10,579</b>	<b>11,000</b>	<b>21,000</b>
-9112-000 BOND ISSUANCE FEES	-	-	4,917	4,491
-9113-000 DEBT SERVICE, PRINCIPAL RETIREMENT	320,116	330,172	340,647	351,122
-9114-000 DEBT SERVICE, INTEREST RETIREMENT	145,079	134,947	119,580	109,224
<b>SUBTOTAL - OBLIGATIONS</b>	<b>465,195</b>	<b>465,119</b>	<b>465,144</b>	<b>464,837</b>
<b>GRAND TOTAL</b>	<b>2,361,083</b>	<b>2,590,891</b>	<b>2,732,676</b>	<b>2,854,536</b>

**DEPARTMENT DESCRIPTION**

The Transportation Safety Commission is appointed by the Bedford County Board of Supervisors and meets monthly to discuss transportation safety issues in Bedford County. Membership includes a citizen representative from each election district, Virginia Department of Transportation, Virginia State Police, Bedford County Sheriff's Department, Bedford County Emergency Management, and Bedford County Schools. This Commission is committed to studying transportation safety issues in the County.

**Contact Information:**

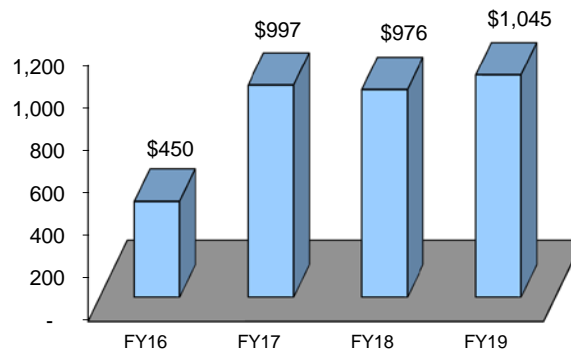
Parks and Recreation  
1257 County Farm Road  
Bedford, VA 24523

(540) 586-7682 – phone

(540) 586-9338 – fax

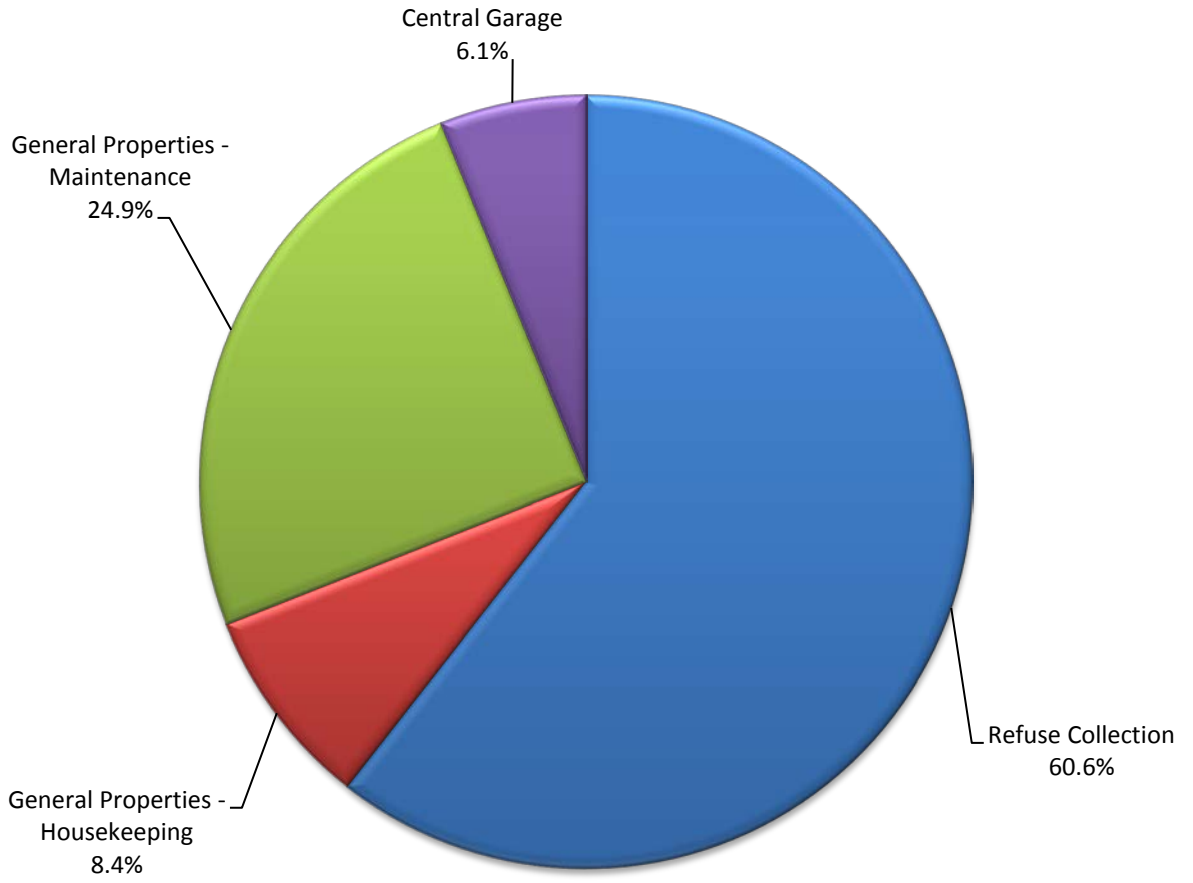
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	250	250	250	250
EMPLOYEE BENEFITS	19	20	21	20
PURCHASED SERVICES	181	727	705	775
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>450</b>	<b>997</b>	<b>976</b>	<b>1,045</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	269	270	271	270
OPERATING EXPENDITURES	181	727	705	775
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>450</b>	<b>997</b>	<b>976</b>	<b>1,045</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	450	997	976	1,045
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1122-000 WAGES, PART TIME	250	250	250	250
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>
-2112-000 FICA	15	16	16	16
-2113-000 MEDICARE	4	4	4	4
-2125-000 WORKERS COMPENSATION	-	-	1	-
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>20</b>
-3152-000 POSTAL SERVICES	15	18	30	25
-3186-000 MEETING EXPENSE	166	709	675	750
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>181</b>	<b>727</b>	<b>705</b>	<b>775</b>
<b>GRAND TOTAL</b>	<b>450</b>	<b>997</b>	<b>976</b>	<b>1,045</b>

# Public Works Breakdown



**Public Works**

	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Refuse Collection	2,821,383	2,936,753	3,186,193	3,101,044
General Properties - Housekeeping	364,145	408,494	432,834	431,997
General Properties - Maintenance	919,651	932,366	1,196,038	1,273,102
Central Garage	279,423	279,250	314,331	313,573
<b>TOTAL</b>	<b>4,384,602</b>	<b>4,556,863</b>	<b>5,129,396</b>	<b>5,119,716</b>

**SUMMARY**

SALARIES AND BENEFITS	1,358,380	1,480,901	1,621,551	1,629,921
OPERATING EXPENDITURES	2,968,351	3,033,346	3,453,895	3,446,545
EQUIPMENT & IMPROVEMENTS	57,871	42,616	53,950	43,250
<b>TOTAL</b>	<b>4,384,602</b>	<b>4,556,863</b>	<b>5,129,396</b>	<b>5,119,716</b>

**FUNDING**

USER FEES	173,461	169,985	171,540	174,186
RECOVERED COSTS	158,292	165,576	160,000	160,000
INTERGOVERNMENTAL	36,257	35,279	47,173	47,501
NON-LOCAL % OF BUDGET	8%	8%	7%	7%
LOCAL REVENUE	4,016,592	4,186,023	4,750,683	4,738,029
LOCAL % OF BUDGET	92%	92%	93%	93%

**DEPARTMENT DESCRIPTION**

Bedford County operates a system of 24 collection centers for residential drop-off of solid waste. Refuse collection is provided for all County residents through this network of collection centers. The refuse collection budget provides funds for staffing the collection center, collection center maintenance, hauling waste/recyclables and disposal fees.

The County employs part-time Collection Center Attendants at most centers. The Attendants are responsible for providing public information, operating equipment, monitoring for inappropriate materials, monitoring for use by non-citizens or businesses, and encouraging the recycling of materials.

Funds from this Department are transferred to the Solid Waste Fund to offset the cost of operation of the County's landfill.

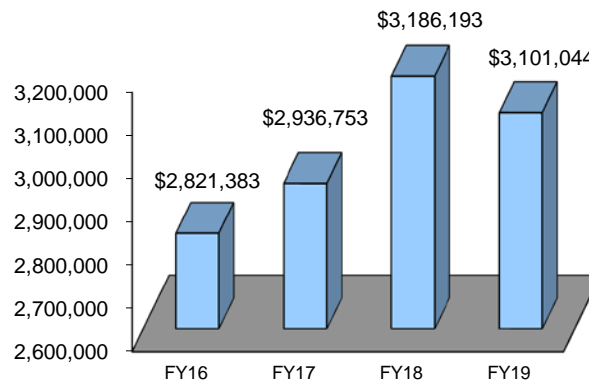
**Contact Information:**

Solid Waste Department  
1060 Recycle Road  
Bedford, VA 24523

(540) 586-7656 – phone  
(540) 297-1038 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	545,243	607,924	640,000	660,000
EMPLOYEE BENEFITS	84,469	94,044	100,243	87,844
PURCHASED SERVICES	30,465	29,958	29,500	29,750
CONTRIBUTIONS	449	758	750	750
RECURRING CHARGES	2,160,757	2,204,069	2,415,700	2,322,700
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>2,821,383</b>	<b>2,936,753</b>	<b>3,186,193</b>	<b>3,101,044</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	629,712	701,968	740,243	747,844
OPERATING EXPENDITURES	2,191,671	2,234,785	2,445,950	2,353,200
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>2,821,383</b>	<b>2,936,753</b>	<b>3,186,193</b>	<b>3,101,044</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	2,821,383	2,936,753	3,186,193	3,101,044
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1122-000 WAGES, PART TIME	545,243	607,924	640,000	660,000
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>545,243</b>	<b>607,924</b>	<b>640,000</b>	<b>660,000</b>
-2112-000 FICA	33,589	37,537	40,362	41,416
-2113-000 MEDICARE	7,855	8,779	9,439	9,686
-2118-000 TRAVEL ALLOWANCE	7,622	7,980	11,000	8,000
-2125-000 WORKERS' COMPENSATION INSURANCE	35,403	39,748	39,442	28,742
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>84,469</b>	<b>94,044</b>	<b>100,243</b>	<b>87,844</b>
-3115-000 LEGAL SERVICES	203	148	-	250
-3123-000 SKILLED SERVICES	28,210	28,210	28,500	28,500
-3134-000 MEDICAL SERVICES	1,007	790	1,000	1,000
-3141-000 B & G REPAIR & MAINT SERVICES	1,045	810	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>30,465</b>	<b>29,958</b>	<b>29,500</b>	<b>29,750</b>
-4112-000 UNEMPLOYMENT COMPENSATION	449	758	750	750
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>449</b>	<b>758</b>	<b>750</b>	<b>750</b>
-5111-000 ELECTRICAL SERVICE CHARGES	21,069	21,173	25,000	26,000
-5112-001 REFUSE COLLECTION FEE-TRASH	578,408	578,253	623,000	610,000
-5113-000 WATER & SEWER SERVICE CHARGES	961	957	1,100	1,200
-5114-000 TELECOMMUNICATION SERVICES	7,149	6,756	7,500	7,500
-5116-010 REFUSE DISPOSAL CHARGES-RESIDENTIAL	1,437,154	1,477,494	1,622,000	1,525,000
-5116-012 REFUSE DISPOSAL CHARGES-TIRES	1,080	1,118	2,000	2,000
-5116-515 REFUSE DISPOSAL - TOWN OF BEDFORD	64,574	69,860	80,000	95,000
-5153-000 EQUIPMENT RENTALS	5,280	5,280	5,500	6,400
-5153-001 EQUIPMENT RENTALS - COMPACTORS	44,470	42,571	49,000	49,000
-5155-000 LAND RENTALS	600	600	600	600
-5197-000 MISCELLANEOUS	12	7	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>2,160,757</b>	<b>2,204,069</b>	<b>2,415,700</b>	<b>2,322,700</b>
<b>GRAND TOTAL</b>	<b>2,821,383</b>	<b>2,936,753</b>	<b>3,186,193</b>	<b>3,101,044</b>

**DEPARTMENT DESCRIPTION**

The General Properties Housekeeping Department provides custodial services for most County owned facilities. These facilities include the Administration Building, Courthouse, Sheriff's Office and Joint Dispatch Center, Fire & Rescue Classroom Area, Welcome Center, and Animal Shelter.

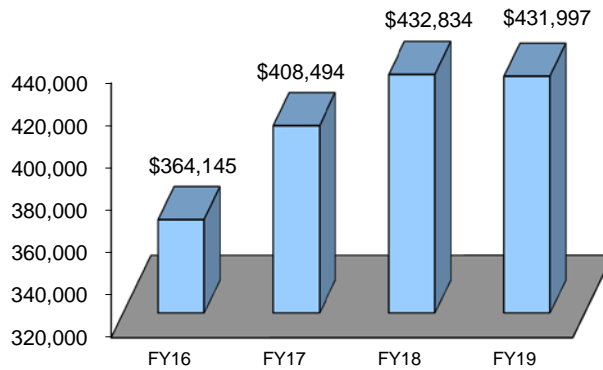
**Contact Information:**

Housekeeping  
122 East Main Street, Suite 202  
Bedford, Virginia 24523

(540) 586-7601 – phone  
(540) 586-0406 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	219,455	244,466	252,010	243,841
EMPLOYEE BENEFITS	86,745	91,433	95,979	95,181
PURCHASED SERVICES	34,961	50,135	58,075	66,175
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	4,116	3,854	4,500	4,700
SUPPLIES AND MATERIALS	18,771	18,567	20,770	20,600
EQUIPMENT	97	39	1,500	1,500
<b>GRAND TOTAL</b>	<b>364,145</b>	<b>408,494</b>	<b>432,834</b>	<b>431,997</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	306,200	335,899	347,989	339,022
OPERATING EXPENDITURES	57,848	72,556	83,345	91,475
EQUIPMENT & IMPROVEMENTS	97	39	1,500	1,500
<b>TOTAL</b>	<b>364,145</b>	<b>408,494</b>	<b>432,834</b>	<b>431,997</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	36,257	35,279	47,173	47,501
NON-LOCAL % OF BUDGET	10%	9%	11%	11%
LOCAL REVENUE	327,888	373,215	385,661	384,496
LOCAL % OF BUDGET	90%	91%	89%	89%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	219,455	239,489	251,510	243,341
-1114-000 SALARIES, OVERTIME	-	351	500	500
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	-	2,353	-	-
-1116-000 SALARIES, SICK LEAVE BALANCES	-	2,273	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>219,455</b>	<b>244,466</b>	<b>252,010</b>	<b>243,841</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	19,525	16,852	17,782	17,983
-2112-000 FICA	12,862	14,379	15,625	15,118
-2113-000 MEDICARE	3,008	3,363	3,654	3,536
-2114-000 GROUP LIFE INSURANCE	2,611	3,122	3,295	3,188
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	42,841	47,613	49,499	50,700
-2122-000 HYBRID DISABILITY PLAN	-	-	-	116
-2125-000 WORKERS COMPENSATION INSURANCE	5,898	6,104	6,124	4,540
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>86,745</b>	<b>91,433</b>	<b>95,979</b>	<b>95,181</b>
-3116-000 ADVERTISING SERVICES	-	218	200	200
-3125-000 LAUNDRY & LINEN SERVICES	2,646	2,655	2,900	2,900
-3126-000 UNIFORM RENTAL SERVICES	2,507	2,350	2,600	2,500
-3131-000 CLINIC SERVICES	-	-	-	200
-3141-000 BLDG & GROUNDS REPAIR & MAINT SERVICES	28,561	43,330	50,500	58,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	139	135	500	500
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	936	1,316	1,000	1,500
-3175-000 EMPLOYEE RECOGNITION	155	104	200	200
-3182-000 TRAVEL, PERSONAL VEHICLE	17	27	75	75
-3186-000 MEETING EXPENSE	-	-	100	100
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>34,961</b>	<b>50,135</b>	<b>58,075</b>	<b>66,175</b>
-5112-000 REFUSE SERVICE CHARGES	2,869	2,478	3,000	3,000
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	694	814	900	1,100
-5131-000 AUTOMOBILE LIABILITY INSURANCE	553	562	600	600
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>4,116</b>	<b>3,854</b>	<b>4,500</b>	<b>4,700</b>
-6111-000 APPAREL SUPPLIES	-	-	50	50
-6112-000 OFFICE SUPPLIES	-	-	50	50
-6122-000 GASOLINE - VEHICLE	671	625	1,000	750
-6142-000 MEDICAL & DENTAL SUPPLIES	-	-	120	200
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	17,858	17,928	19,000	19,000
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	242	14	500	500
-6173-000 COMPUTER OPERATING SUPPLIES	-	-	50	50
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>18,771</b>	<b>18,567</b>	<b>20,770</b>	<b>20,600</b>
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	97	39	-	-
-8161-000 HOUSEHOLD EQUIPMENT	-	-	1,500	1,500
<b>SUBTOTAL - EQUIPMENT</b>	<b>97</b>	<b>39</b>	<b>1,500</b>	<b>1,500</b>
<b>GRAND TOTAL</b>	<b>364,145</b>	<b>408,494</b>	<b>432,834</b>	<b>431,997</b>

**DEPARTMENT DESCRIPTION**

The General Properties Maintenance Department provides maintenance services, including grounds-keeping for all County owned facilities. These facilities include the Administration Building, Courthouse, Burks-Scott Building, Sheriff's Office and Joint Dispatch Center, Central Garage, Animal Shelter, Health Department, and the VISTA Foods building. In addition, this department assists the staffs of the Nursing Home and Recreation Departments on an as-needed basis. Maintenance services are comprised of a preventative maintenance program as well as routine and emergency repairs for all County owned buildings and related equipment including the 911 tower sites.

**Contact Information:**

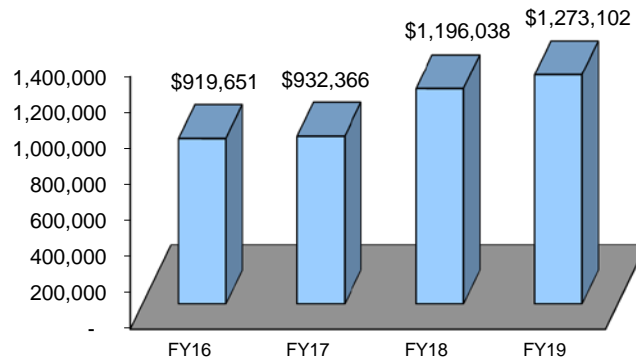
Maintenance  
122 East Main Street, Suite 202  
Bedford, Virginia 24523

(540) 586-7601 – phone

(540) 586-0406 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	243,669	251,376	320,657	311,868
EMPLOYEE BENEFITS	69,898	73,899	101,226	108,384
PURCHASED SERVICES	261,420	245,184	347,350	393,700
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	257,044	255,814	286,480	333,700
SUPPLIES AND MATERIALS	37,034	68,590	98,275	89,700
EQUIPMENT	50,586	37,503	42,050	35,750
<b>GRAND TOTAL</b>	<b>919,651</b>	<b>932,366</b>	<b>1,196,038</b>	<b>1,273,102</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	313,567	325,275	421,883	420,252
OPERATING EXPENDITURES	555,498	569,588	732,105	817,100
EQUIPMENT & IMPROVEMENTS	50,586	37,503	42,050	35,750
<b>TOTAL</b>	<b>919,651</b>	<b>932,366</b>	<b>1,196,038</b>	<b>1,273,102</b>
<b>FUNDING</b>				
USER FEES	173,461	169,985	171,540	174,186
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	19%	18%	14%	14%
LOCAL REVENUE	746,190	762,381	1,024,498	1,098,916
LOCAL % OF BUDGET	81%	82%	86%	86%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	217,908	233,796	310,657	301,868
-1114-000 SALARIES, OVERTIME	5,889	5,416	10,000	10,000
-1114-566 SALARIES, OVERTIME	6,323	-	-	-
-1122-000 WAGES, PART TIME	12,911	11,483	-	-
-1124-566 WAGES, OVERTIME	638	681	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>243,669</b>	<b>251,376</b>	<b>320,657</b>	<b>311,868</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	19,231	16,455	21,963	22,308
-2112-000 FICA	14,128	15,074	19,881	19,336
-2112-566 FICA	417	-	-	-
-2113-000 MEDICARE	3,304	3,525	4,648	4,522
-2113-566 MEDICARE	97	-	-	-
-2114-000 GROUP LIFE INSURANCE	2,571	3,049	4,070	3,954
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	25,788	28,124	42,102	51,207
-2119-000 HEALTH SAVINGS CONTRIBUTION	24	276	-	-
-2122-000 HYBRID DISABILITY PLAN	23	-	427	375
-2125-000 WORKERS' COMPENSATION INSURANCE	4,315	7,396	8,135	6,682
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>69,898</b>	<b>73,899</b>	<b>101,226</b>	<b>108,384</b>
-3115-000 LEGAL SERVICES	5	-	-	-
-3116-000 ADVERTISING SERVICES	636	707	250	500
-3121-000 ARCHITECTURAL & ENGINEERING SERVICES	-	-	-	-
-3123-000 SKILLED SERVICES	711	-	1,000	1,000
-3123-054 SKILLED SERVICES-P&r	-	77	-	500
-3123-512 SKILLED SERVICES - THAXTON SCHOOL	1,191	-	-	-
-3125-000 LAUNDRY & LINEN SERVICES	77	-	-	-
-3126-000 UNIFORM RENTAL SERVICES	1,209	1,110	1,500	1,500
-3131-000 CLINIC SERVICES	64	-	-	-
-3134-000 MEDICAL SERVICES	123	-	200	200
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	30,045	30,179	40,000	50,000
-3141-001 BLDG & GROUNDS REPAIR & MAINT SVCS	-	2,100	-	-
-3141-003 BLDG & GROUNDS REPAIR & MAINT SVCS-CH	-	1,360	-	-
-3141-004 BLDG & GROUNDS REPAIR & MAINT SVCS	586	-	-	-
-3141-005 BLDG & GROUNDS REPAIR & MAINT SVCS	-	450	-	-
-3141-007 BLDG & GROUNDS REPAIR & MAINT SVCS	-	3,150	-	11,000
-3141-053 BLDG & GROUNDS REPAIR & MAINT SVCS-GH	-	-	5,000	5,000
-3141-054 BLDG & GROUNDS REPAIR & MAINT SVCS-OLD	-	-	10,000	-
-3141-304 BLDG & GROUNDS REPAIR & MAINT SVCS	-	1,600	-	16,500
-3141-355 BLDG & GROUNDS REPAIR & MAINT SVCS-F&R	-	-	3,000	-
-3141-504 BLDG & GROUNDS REPAIR & MAINT SVCS-BOD	216	7,381	10,000	10,000
-3141-512 BLDG & GROUNDS REPAIR & MAINT SVCS-THA	-	5,881	7,500	-
-3141-754 BLDG & GROUNDS REPAIR & MAINT SVCS	-	325	-	10,000
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	1,928	4,393	9,000	5,000
-3142-003 ELECTRICAL REPAIR & MAINT SERVICES	-	-	-	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	2,008	2,705	7,500	5,000
-3144-000 EXTERMINATION CONTROL SERVICES	4,315	3,610	5,000	5,000
-3144-003 EXTERMINATION CONTROL SERVICES	-	250	-	-
-3145-000 ROAD REPAIR & MAINTENANCE SERVICES	1,078	-	2,500	2,500
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	17,449	9,705	18,000	18,000
-3146-001 MECHANICAL REPAIR & MAINT SVC - AD	40,696	31,260	40,000	40,000
-3146-002 MECHANICAL REPAIR & MAINT SVC - BS	6,035	3,062	10,000	10,000

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3146-003 MECHANICAL REPAIR & MAINT SVC - CH	90,083	101,111	95,000	98,000
-3146-004 MECHANICAL REPAIR & MAINT SVC - HD	17,705	9,184	15,000	22,000
-3146-005 MECHANICAL REPAIR & MAINT SVC - SO	17,834	9,863	17,000	22,000
-3146-006 MECHANICAL REPAIR & MAINT SVC - M	14,167	2,256	12,000	12,000
-3146-007 MECHANICAL REPAIR & MAINT SVC - FR	460	414	7,500	10,500
-3146-009 MECHANICAL REPAIR & MAINT SVC - AS	-	625	-	5,000
-3146-011 MECHANICAL REPAIR & MAINT SVC -P&R	-	1,733	-	10,000
-3146-053 MECHANICAL REPAIR & MAINT SVC	4,097	-	10,000	7,000
-3146-054 MECHANICAL REPAIR & MAINT SVC - OLD NH	-	-	10,000	-
-3146-304 MECHANICAL REPAIR & MAINT SVC -	-	2,721	-	5,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	5,555	3,687	4,000	4,000
-3153-000 PRINTING SERVICES	-	1,190	500	500
-3162-000 COMPUTER SOFTWARE MAINT SVCS	2,359	2,476	2,500	2,500
-3171-000 ORGANIZATION MEMBERSHIPS	135	184	200	200
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	120	183	2,500	2,500
-3175-000 EMPLOYEE RECOGNITION	37	-	200	200
-3184-000 TRAVEL, PUBLIC CARRIERS	-	9	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	82	-	100	100
-3185-566 TRAVEL, MEAL REIMBURSEMENTS	16	-	-	-
-3186-000 MEETING EXPENSE	398	243	400	500
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>261,420</b>	<b>245,184</b>	<b>347,350</b>	<b>393,700</b>
-5111-000 ELECTRICAL SERVICE CHARGES	137,360	144,006	160,000	200,000
-5111-053 ELECTRICAL SERVICE CHARGES-GROUP HMS	2,325	-	-	-
-5111-355 ELECTRICAL SERVICE CHARGES	4,244	429	-	-
-5111-504 ELECTRICAL SERVICE CHARGES-BODY CAMP	4,292	5,940	3,600	3,000
-5111-512 ELECTRICAL SERVICE CHARGES-THAXTON	-	-	3,600	-
-5113-000 WATER & SEWER SERVICE CHARGES	16,136	17,824	25,000	27,800
-5113-053 WATER & SEWER SERVICE CHARGES-GH	855	-	-	-
-5114-000 TELECOMMUNICATION SERVICES	17,096	17,857	18,000	19,200
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,936	2,498	3,000	4,400
-5116-000 REFUSE DISPOSAL CHARGES	392	1,244	500	2,400
-5121-000 GENERAL LIABILITY INSURANCE	19,854	20,601	21,000	21,000
-5131-000 AUTOMOBILE LIABILITY INSURANCE	1,338	1,881	1,900	2,300
-5133-000 PROPERTY INSURANCE	36,390	625	35,500	45,000
-5133-001 PROPERTY INSURANCE	-	6,194	-	-
-5133-003 PROPERTY INSURANCE	-	17,047	-	-
-5133-004 PROPERTY INSURANCE	-	1,927	-	-
-5133-006 PROPERTY INSURANCE	-	1,059	-	-
-5133-008 PROPERTY INSURANCE	2,716	7,486	1,500	-
-5133-009 PROPERTY INSURANCE	2,842	468	3,000	-
-5133-010 PROPERTY INSURANCE	-	491	-	-
-5133-053 PROPERTY INSURANCE	-	1,163	-	-
-5133-512 PROPERTY INSURANCE-THAXTON	2,292	-	2,500	-
-5134-000 BOILER & MACHINERY INSURANCE	6,496	6,594	6,600	6,600
-5152-000 COMPUTER SOFTWARE RENTALS	-	-	-	-
-5153-000 EQUIPMENT RENTALS	480	480	780	2,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>257,044</b>	<b>255,814</b>	<b>286,480</b>	<b>333,700</b>
-6111-000 APPAREL SUPPLIES	334	406	500	800
-6112-000 OFFICE SUPPLIES	85	350	300	800



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6113-000 STATIONERY AND FORMS	83	76	150	300
-6121-000 GAS-COOKING, HEATING & POWER	150	709	500	800
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	4,079	4,446	5,000	5,500
-6123-000 OIL-HEATING	19,786	46,502	56,000	56,000
-6123-054 OIL-HEATING - P&R	-	-	12,000	-
-6142-000 MEDICAL & DENTAL SUPPLIES	-	-	500	500
-6151-000 BUILDING REPAIR & MAINT MATERIALS	2,671	4,496	5,000	5,000
-6151-053 BUILDING REPAIR & MAINT MATERIALS	-	-	-	500
-6151-355 BUILDING REPAIR & MAINT MATERIALS	128	-	-	-
-6151-512 BUILDING REPAIR & MAINT MATERIALS -THAXTOI	39	246	-	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	1,818	1,863	3,000	3,000
-6152-053 CUSTODIAL REPAIR & MAINT MATERIALS	-	-	-	-
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	2,619	301	3,000	3,000
-6153-053 ELECTRICAL REPAIR & MAINT MATERIALS	-	-	-	500
-6154-000 ROAD REPAIR & MAINTENANCE MATERIALS	-	60	500	500
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	1,454	3,743	6,500	6,500
-6155-053 MECHANICAL REPAIR & MAINT MTL-GH	-	-	-	500
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	1,003	3,357	500	500
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	602	696	3,000	3,000
-6157-566 GROUNDS REPAIR & MAINT MATERIALS	893	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	1,080	868	1,500	1,500
-6163-000 FOOD SERVICE SUPPLIES	-	90	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	210	381	325	500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>37,034</b>	<b>68,590</b>	<b>98,275</b>	<b>89,700</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	854	3,255	-	3,000
-8122-000 PHOTOGRAPHIC EQUIPMENT	-	-	3,000	-
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	9,356	1,271	10,000	7,500
-8151-000 OFFICE FURNITURE	237	7,898	800	2,000
-8152-000 OFFICE MACHINES	-	-	200	200
-8161-000 HOUSEHOLD EQUIPMENT	-	2,599	3,000	3,000
-8166-000 FIELD EQUIPMENT	-	-	50	50
-8172-000 DISPLAY & EXHIBIT EQUIPMENT	1,074	-	-	-
-8221-000 SITE IMPROVEMENTS	10,298	1,600	10,000	10,000
-8223-000 UTILITIES	7,030	-	-	-
-8233-000 CONST, BUILDING IMPROVEMENTS	18,137	20,880	15,000	10,000
-8233-355 CONST, BUILDING IMPROVEMENTS	3,600	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>50,586</b>	<b>37,503</b>	<b>42,050</b>	<b>35,750</b>
<b>GRAND TOTAL</b>	<b>919,651</b>	<b>932,366</b>	<b>1,196,038</b>	<b>1,273,102</b>

**DEPARTMENT DESCRIPTION**

The Central Garage is located adjacent to the Sheriff's Office and Communications Center. The Garage is responsible for the preventative maintenance and routine repairs needed by the vehicles in the County fleet. The Garage also offers service to volunteer Fire and Rescue agencies and area non-profits such as Bedford Ride and the Central Virginia Area Agency on Aging as in-kind support for those services.

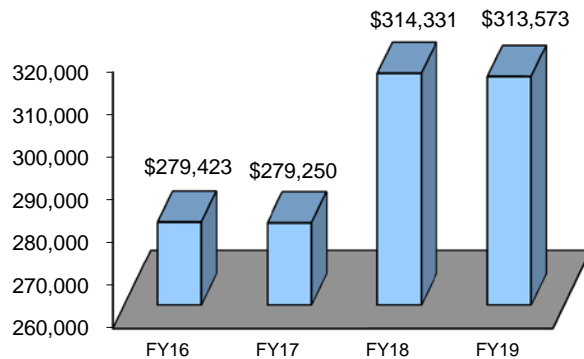
**Contact Information:**

Central Garage  
1377 Falling Creek Road  
Bedford, VA 24523

(540) 586-7741 – phone

	FY16 Actual	FY17 Budget	FY18 Budget	FY19 Budget
PERSONAL SERVICES	81,597	86,891	81,105	87,895
EMPLOYEE BENEFITS	27,304	30,868	30,331	34,908
PURCHASED SERVICES	21,892	13,186	20,095	23,250
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	12,746	14,766	15,350	14,900
SUPPLIES AND MATERIALS	128,696	128,465	157,050	146,620
EQUIPMENT	7,188	5,074	10,400	6,000
<b>GRAND TOTAL</b>	<b>279,423</b>	<b>279,250</b>	<b>314,331</b>	<b>313,573</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	108,901	117,759	111,436	122,803
OPERATING EXPENDITURES	163,334	156,417	192,495	184,770
EQUIPMENT & IMPROVEMENTS	7,188	5,074	10,400	6,000
<b>TOTAL</b>	<b>279,423</b>	<b>279,250</b>	<b>314,331</b>	<b>313,573</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	158,292	165,576	160,000	160,000
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	57%	59%	51%	51%
LOCAL REVENUE	121,131	113,674	154,331	153,573
LOCAL % OF BUDGET	43%	41%	49%	49%

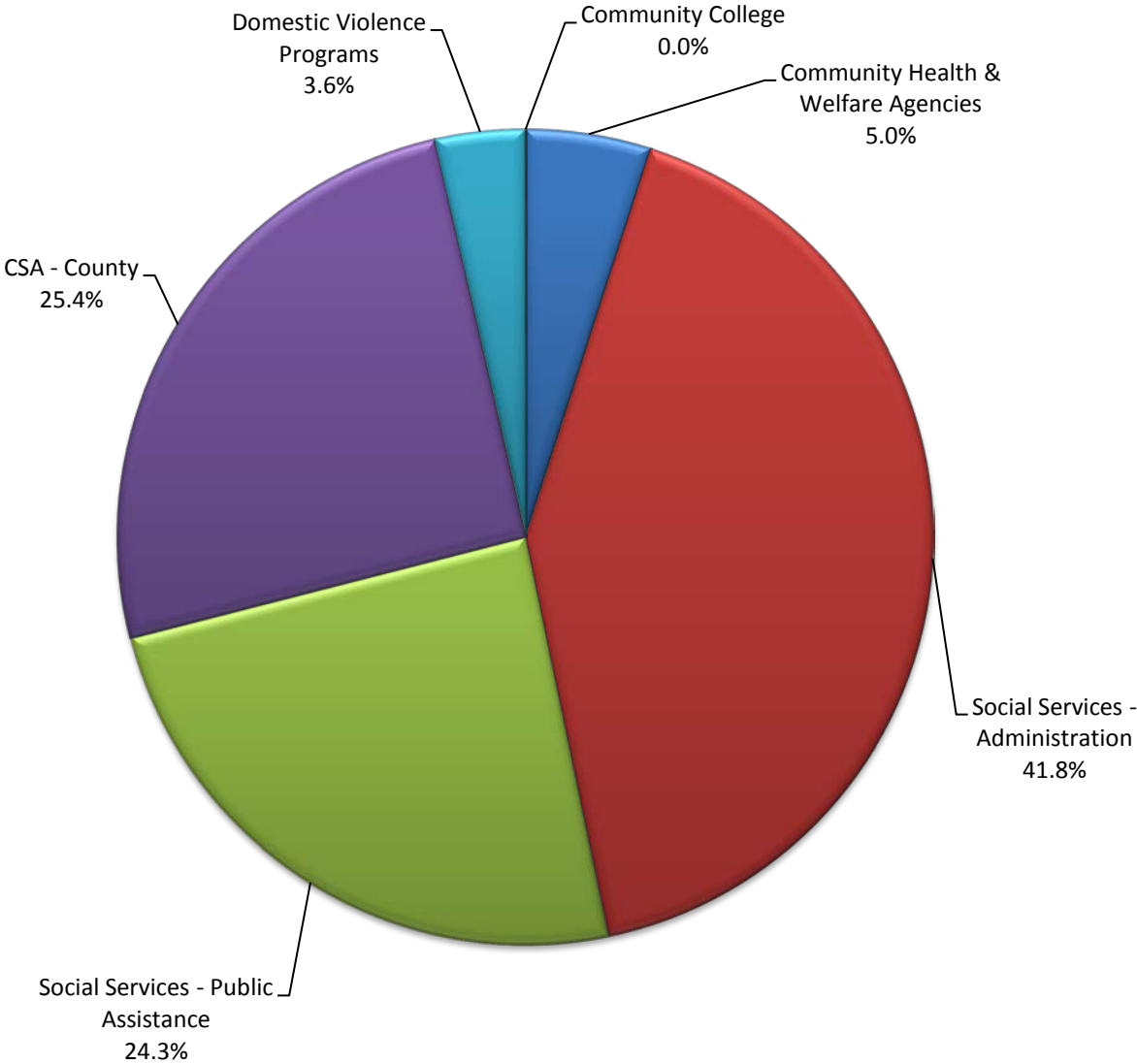
Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	81,359	86,779	80,105	86,895
-1114-000 SALARIES, OVERTIME	113	112	1,000	1,000
-1114-566 SALARIES, OVERTIME	125	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>81,597</b>	<b>86,891</b>	<b>81,105</b>	<b>87,895</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	7,361	7,021	5,664	6,422
-2112-000 FICA	4,856	5,163	5,028	5,449
-2112-566 FICA	8	-	-	-
-2113-000 MEDICARE	1,136	1,207	1,176	1,274
-2113-566 MEDICARE	2	-	-	-
-2114-000 GROUP LIFE INSURANCE	984	1,301	1,049	1,138
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	12,039	13,141	15,533	18,879
-2119-000 HEALTH SAVINGS CONTRIBUTION	57	615	-	-
-2122-000 HYBRID DISABILITY PLAN	108	199	80	120
-2125-000 WORKERS' COMPENSATION INSURANCE	753	2,221	1,801	1,626
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>27,304</b>	<b>30,868</b>	<b>30,331</b>	<b>34,908</b>
-3113-000 FISCAL SERVICES	-	39	-	-
-3115-000 LEGAL SERVICES	146	147	200	200
-3116-000 ADVERTISING SERVICES	471	-	-	200
-3123-000 SKILLED SERVICES	231	115	200	200
-3125-000 LAUNDRY & LINEN SERVICES	688	711	720	720
-3126-000 UNIFORM RENTAL SERVICES	546	539	575	680
-3126-001 UNIFORM RENTAL SERVICES	7	-	-	-
-3131-000 CLINIC SERVICES	64	-	-	-
-3134-000 MEDICAL SERVICES	123	-	-	200
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	2,231	983	2,600	2,600
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	-	-	500	500
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	1,856	243	1,500	1,500
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	4,681	3,561	5,700	7,500
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	3,127	1,699	3,000	3,000
-3151-000 FREIGHT & EXPRESS SERVICES	-	-	-	-
-3152-000 POSTAL SERVICES	3	11	50	100
-3153-000 PRINTING SERVICES	58	-	250	250
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	7,503	4,012	4,000	4,200
-3164-000 COMPUTER SOFTWARE COSTS	-	-	-	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	73	1,062	500	1,000
-3175-000 EMPLOYEE RECOGNITION	-	-	200	200
-3184-000 TRAVEL, SUBSISTENCE & LODGING	26	-	-	-
-3186-000 MEETING EXPENSE	58	64	100	200
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>21,892</b>	<b>13,186</b>	<b>20,095</b>	<b>23,250</b>
-4112-000 UNEMPLOYMENT COMPENSATION REIMB	-	-	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
-5111-000 ELECTRICAL SERVICE CHARGES	3,817	4,074	4,500	4,500
-5113-000 WATER & SEWER SERVICE CHARGES	1,589	1,455	1,700	1,700
-5114-000 TELECOMMUNICATION SERVICES	747	776	800	850
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	-	-	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-5116-000 REFUSAL DISPOSAL CHARGES	718	1,503	1,600	1,600
-5131-000 AUTOMOBILE LIABILITY INSURANCE	3,826	3,849	4,000	3,500
-5133-000 PROPERTY INSURANCE	21	616	650	650
-5152-000 COMPUTER SOFTWARE RENTALS	2,028	2,028	2,100	2,100
51562-000 COMPUTER SOFTWARE INSTALLMENT	-	465	-	-
-5197-000 MISCELLANEOUS	-	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>12,746</b>	<b>14,766</b>	<b>15,350</b>	<b>14,900</b>
-6111-000 APPAREL SUPPLIES	145	221	300	300
-6112-000 OFFICE SUPPLIES	127	272	400	400
-6113-000 STATIONERY & FORMS	83	76	200	200
-6121-000 GAS-COOKING, HEATING & POWER	206	-	50	70
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	(3,149)	453	15,000	5,000
-6123-000 OIL-HEATING	1,327	1,754	3,300	2,500
-6142-000 MEDICAL & DENTAL SUPPLIES	-	-	-	-
-6151-000 BUILDING REPAIR & MAINT MATERIALS	33	-	1,000	1,000
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	295	329	400	400
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	-	-	500	500
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	179	86	500	500
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	129,034	124,535	135,000	135,000
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	119	381	-	200
-6173-000 COMPUTER OPERATING SUPPLIES	297	358	350	500
-6175-000 PHOTOGRAPHIC SUPPLIES	-	-	50	50
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>128,696</b>	<b>128,465</b>	<b>157,050</b>	<b>146,620</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	2,093	-	1,000
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	-	-	5,000	-
-8151-000 OFFICE FURNITURE	-	153	400	2,500
-8161-000 HOUSEHOLD EQUIPMENT	-	1,500	-	-
-8168-000 VEHICLE MAINTENANCE TOOLS & EQUIPMENT	871	1,328	2,500	2,500
-8223-000 UTILITIES	6,317	-	2,500	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>7,188</b>	<b>5,074</b>	<b>10,400</b>	<b>6,000</b>
<b>GRAND TOTAL</b>	<b>279,423</b>	<b>279,250</b>	<b>314,331</b>	<b>313,573</b>

# Health, Welfare, & Education



**Health, Welfare, & Education**

	<b>FY16 Actual</b>	<b>FY17 Budget</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Community Health & Welfare Agencies	678,923	707,509	707,509	707,509
Social Services - Administration	4,663,355	4,872,463	5,660,158	5,959,201
Social Services - Public Assistance	2,355,052	2,617,705	2,809,462	3,462,486
CSA - County	2,577,830	2,985,525	3,237,000	3,629,000
Domestic Violence Programs	312,261	409,369	357,873	506,613
Community College	1,874	1,889	1,895	1,891
<b>TOTAL</b>	<b>10,589,295</b>	<b>11,594,460</b>	<b>12,773,897</b>	<b>14,266,700</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	4,483,623	4,777,132	5,506,375	5,918,135
OPERATING EXPENDITURES	6,034,550	6,767,892	7,228,522	8,321,515
EQUIPMENT & IMPROVEMENTS	71,122	49,436	39,000	27,050
<b>TOTAL</b>	<b>10,589,295</b>	<b>11,594,460</b>	<b>12,773,897</b>	<b>14,266,700</b>
<b>FUNDING</b>				
USER FEES	103,595	68,100	57,039	46,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	6,465,517	7,515,183	7,991,542	9,359,832
NON-LOCAL % OF BUDGET	62%	65%	63%	66%
LOCAL REVENUE	4,020,183	4,011,177	4,725,316	4,860,868
LOCAL % OF BUDGET	38%	35%	37%	34%

**DEPARTMENT DESCRIPTION**

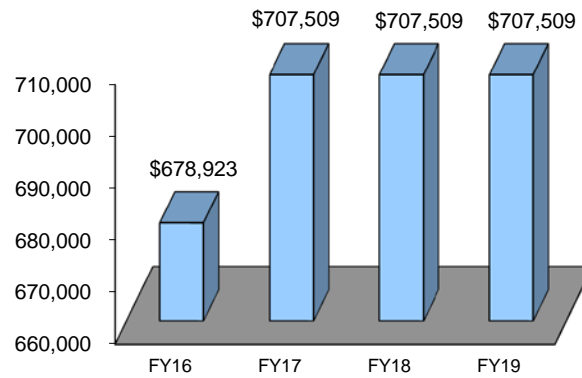
Community Health and Welfare funding reflects support for the Bedford Health Department; the Central Virginia Area Agency on Aging; Lynchburg Area Center for Independent Living and the Central Virginia Community Services Board.

- The Health Department is funded jointly by the state and the locality. The purpose of the health department is to prevent disease and protect the health of the entire community. This is done through a variety of ways including communicable disease surveillance and control, immunizations, protection against environmental hazards by requiring proper on-site sewage disposal and well construction, rabies control, restaurant inspections, and services to medically indigent women and children (family planning, maternity care, well-child care) on a sliding scale.
- The Central Virginia Area Agency on Aging is the regional arm of the State's Department of Aging. As such the agency provides services to the County's senior citizens. Examples of services include the weekly meals-on-wheels service and congregate dining program.
- Horizon Behavioral Health (formerly the Central Virginia Community Services Board) is the local branch of the State's Department of Mental Health, Mental Retardation and Substance Abuse. Horizon provides services to the region.
- Lynchburg Area Center for Independent Living (LACIL) promotes independent living for individuals with significant physical disabilities.



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	678,923	707,509	707,509	707,509
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>678,923</b>	<b>707,509</b>	<b>707,509</b>	<b>707,509</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	678,923	707,509	707,509	707,509
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>678,923</b>	<b>707,509</b>	<b>707,509</b>	<b>707,509</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	678,923	707,509	707,509	707,509
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4135-000 ASSISTANCE TO HEALTH DEPARTMENT	466,376	488,509	488,509	488,509
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>466,376</b>	<b>488,509</b>	<b>488,509</b>	<b>488,509</b>
<b>GRAND TOTAL</b>	<b>466,376</b>	<b>488,509</b>	<b>488,509</b>	<b>488,509</b>

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4125-000 CONTRIBUTIONS TO CVACL	33,000	33,000	33,000	33,000
-4125-001 CONTRIBUTIONS-BEDFORD MED-RIDE	50,000	55,000	55,000	55,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>83,000</b>	<b>88,000</b>	<b>88,000</b>	<b>88,000</b>
<b>GRAND TOTAL</b>	<b>83,000</b>	<b>88,000</b>	<b>88,000</b>	<b>88,000</b>

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4135-000 ASSISTANCE-HORIZON BEHAVIORAL	114,547	116,000	116,000	116,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>114,547</b>	<b>116,000</b>	<b>116,000</b>	<b>116,000</b>
<b>GRAND TOTAL</b>	<b>114,547</b>	<b>116,000</b>	<b>116,000</b>	<b>116,000</b>

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4135-000 CONTRIBUTION-LBURG AREA CENTER FOR IL	15,000	15,000	15,000	15,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>GRAND TOTAL</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

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**DEPARTMENT DESCRIPTION**

The Bedford County Department of Social Services is a locally administered state agency. Policy for the Department is set by the Welfare Board which is appointed by Bedford County Board of Supervisors. Employees of the Department are State employees. The Social Services Department is divided into three units:

- Administration -- oversees the entire Department of Social Services (as well as the Domestic Violence Shelter); also covers Security and Finance.
- Public Assistance -- calculates and processes Benefit payments. Programs provided include: Temporary Assistance to Needy Families, Supplemental Nutrition Assistance, Medicaid and Auxiliary Grant Assistance, Energy Assistance, and Other Emergency Assistance.
- Service Unit -- investigates, determines and monitors needs for the citizens of our Town and County which include Foster Care, Child Protective Services, Prevention Services, Adult Protective Services, Child Care Services, and Employment Services.

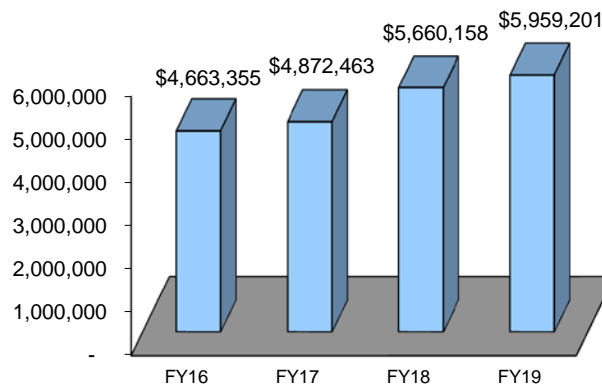
**Contact Information:**

Department of Social Services  
119 East Main Street  
Bedford, VA 24523

(540) 586-7750 – phone  
(540) 586-7785 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	3,211,565	3,357,773	3,882,989	4,054,381
EMPLOYEE BENEFITS	1,050,669	1,079,741	1,320,428	1,419,624
PURCHASED SERVICES	166,778	182,713	180,658	216,065
CONTRIBUTIONS	12,495	13,282	17,500	17,500
RECURRING CHARGES	131,955	134,742	148,933	151,481
SUPPLIES AND MATERIALS	55,656	71,193	72,900	75,350
EQUIPMENT	34,237	33,019	36,750	24,800
<b>GRAND TOTAL</b>	<b>4,663,355</b>	<b>4,872,463</b>	<b>5,660,158</b>	<b>5,959,201</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	4,262,234	4,437,514	5,203,417	5,474,005
OPERATING EXPENDITURES	366,884	401,930	419,991	460,396
EQUIPMENT & IMPROVEMENTS	34,237	33,019	36,750	24,800
<b>TOTAL</b>	<b>4,663,355</b>	<b>4,872,463</b>	<b>5,660,158</b>	<b>5,959,201</b>
<b>FUNDING</b>				
USER FEES	3,009	2,116	3,000	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	2,671,214	2,864,518	3,080,145	3,520,073
NON-LOCAL % OF BUDGET	57%	59%	54%	59%
LOCAL REVENUE	1,989,132	2,005,829	2,577,013	2,439,128
LOCAL % OF BUDGET	43%	41%	46%	41%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	3,092,519	3,172,675	3,761,989	3,893,891
-1114-000 SALARIES, OVERTIME	20,183	47,721	18,000	25,000
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	26,604	30,251	30,000	30,000
-1116-000 SALARIES, SICK LEAVE BALANCES	10,783	20,975	15,000	15,000
-1117-000 SALARIES, COMPENSATORY LV BAL	14,941	16,871	10,000	10,000
-1121-000 WAGES, FULL TIME	161	-	-	-
-1122-000 WAGES, PART TIME	6,638	25,036	-	32,490
-1128-000 ON-CALL PAY	33,736	34,120	42,000	42,000
-1131-000 ELECTED/APPOINTED BOARD MEMBERS	6,000	6,000	6,000	6,000
-1142-000 SHORT TERM DISABILITY WAGES	-	4,124	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>3,211,565</b>	<b>3,357,773</b>	<b>3,882,989</b>	<b>4,054,381</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	274,784	224,651	265,971	287,759
-2112-000 FICA	187,146	195,701	240,745	251,372
-2113-000 MEDICARE	43,768	45,769	56,303	58,789
-2114-000 GROUP LIFE INSURANCE	36,740	41,626	49,282	51,009
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	484,607	545,593	677,597	728,588
-2119-000 HEALTH SAVINGS CONTRIBUTION	7,179	8,407	9,654	19,177
-2122-000 HYBRID DISABILITY PROGRAM	3,144	5,081	6,808	9,630
-2125-000 WORKERS COMPENSATION INSURANCE	13,301	12,913	14,068	13,300
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>1,050,669</b>	<b>1,079,741</b>	<b>1,320,428</b>	<b>1,419,624</b>
-3112-000 FISCAL SERVICES	132	390	400	1,000
-3113-000 ATTORNEY SERVICES	337	-	2,000	2,000
-3114-000 PUBLIC INFORMATION & RELATIONS	-	536	-	-
-3115-000 LEGAL SERVICES	11,303	6,869	7,500	7,500
-3116-000 ADVERTISING SERVICES	2,613	1,060	1,000	1,000
-3117-000 MANAGEMENT SERVICES	-	245	-	1,000
-3122-000 CLERICAL SERVICES	-	-	5,000	5,000
-3123-000 SKILLED SERVICES	26,792	27,816	27,000	44,700
-3134-000 MEDICAL SERVICES	494	814	500	500
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	40,339	40,741	45,000	45,000
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	-	547	-	1,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	3,385	10,567	6,000	11,000
-3144-000 EXTERMINATION CONTROL SERVICES	660	480	480	480
-3144-001 EXTERMINATION CONTROL SERVICES-CSA	40	-	-	-
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	11,380	13,434	13,000	13,000
-3147-000 VEHICLE REPAIR & MAINT SERVICES	8,396	9,974	10,000	15,000
-3151-000 FREIGHT & EXPRESS SERVICES	62	54	150	100
-3152-000 POSTAL SERVICES	23,113	26,702	28,000	25,000
-3153-000 PRINTING SERVICES	1,917	1,831	2,200	2,200
-3161-000 COMPUTER HARDWARE MAINT SERVICES	143	-	-	-
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	1,672	2,719	3,500	1,150
-3163-000 COMPUTER SOFTWARE MAINT SERVICES	(2,339)	650	-	-
-3164-000 COMPUTER SOFTWARE COSTS	-	278	278	-
-3171-000 ORGANIZATION MEMBERSHIPS	1,400	1,819	1,800	2,735
-3172-000 PUBLICATION SUBSCRIPTIONS	661	694	500	700
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	26,222	24,513	15,000	25,000
-3173-143 FOSTER PARENT TRAINING	-	46	3,500	-
-3173-533 CONFERENCE & ED SERVICES-RMDI	750	-	-	-
-3175-000 EMPLOYEE RECOGNITION	1,616	2,843	1,300	2,000

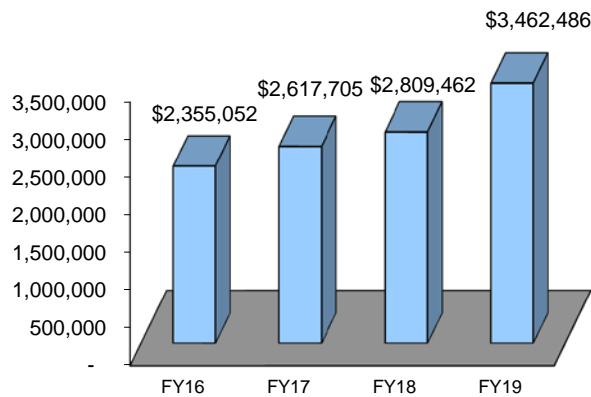


	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3182-000 TRAVEL, PERSONAL VEHICLE	1,111	663	1,100	2,100
-3183-000 TRAVEL, PUBLIC CARRIERS	51	50	100	100
-3184-000 TRAVEL, SUBSISTENCE & LODGING	723	804	500	1,600
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	2,089	2,356	2,500	3,000
-3186-000 MEETING EXPENSE	1,117	811	1,500	1,000
3186-143 MEETING EXPENSE - FOSTER PARENT	-	1,558	-	-
-3188-000 JURY/CLIENT MEALS	304	774	750	1,200
-3197-000 LATE PYMT PENALTY-PURCHASE SVC	295	75	100	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>166,778</b>	<b>182,713</b>	<b>180,658</b>	<b>216,065</b>
-4112-000 UNEMPLOYMENT COMPENSATION REIMB	-	-	2,500	2,500
-4125-000 CONTRIBUTIONS - HEALTH & WELFARE	500	150	-	-
-4232-000 EMERGENCY ASSISTANCE, OTHER	11,995	13,132	15,000	15,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>12,495</b>	<b>13,282</b>	<b>17,500</b>	<b>17,500</b>
-5111-000 ELECTRICAL SERVICE CHARGES	26,715	28,454	30,000	35,000
-5112-000 REFUSE SERVICE CHARGES	3,651	7,733	8,000	8,000
-5113-000 WATER & SEWER SERVICE CHARGES	3,451	3,685	4,000	4,800
-5114-000 TELECOMMUNICATION SERVICES	4,591	3,753	4,800	3,700
-5114-550 TELECOMMUNICATION SVCS-WIRELESS	28,238	23,719	28,000	28,000
-5117-000 INTERNET CONNECTION CHARGES	3,459	3,366	4,600	5,000
-5121-000 GENERAL LIABILITY INSURANCE	2,032	2,032	2,032	2,032
-5131-000 AUTOMOBILE LIABILITY INSURANCE	6,643	6,768	8,000	8,000
-5133-000 PROPERTY INSURANCE	2,772	2,802	2,802	2,700
-5152-000 COMPUTER SOFTWARE RENTALS	-	247	250	250
-5153-000 EQUIPMENT RENTALS	16,782	18,184	22,450	20,000
-5154-000 BUILDING RENTALS	33,600	33,600	33,600	33,600
-5162-000 COMPUTER SOFTWARE INSTALLMENTS	-	399	399	399
-5197-000 MISCELLANEOUS	21	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>131,955</b>	<b>134,742</b>	<b>148,933</b>	<b>151,481</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6112-000 OFFICE SUPPLIES	11,272	8,837	10,000	12,000
-6113-000 STATIONERY & FORMS	14,629	16,418	17,000	18,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	12,012	12,244	13,000	16,500
-6123-000 OIL-HEATING	3,630	8,898	7,500	8,500
-6141-000 LABORATORY SUPPLIES	2,714	6,070	10,000	2,000
-6142-000 MEDICAL & DENTAL SUPPLIES	48	122	100	250
-6151-000 BUILDING REPAIR & MAINT MATERIALS	-	162	100	100
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	340	496	700	500
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	-	51	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIAL	5	885	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	72	-	-	-
-6163-000 FOOD SERVICE SUPPLIES	-	4	-	-
-6171-000 ANIMAL & AGRICULTURAL SUPPLIES	9	-	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	10,538	16,990	14,500	17,500
-6176-000 RECREATION & PROGRAM SUPPLIES	178	16	-	-
-6197-000 LATE PYMT PENALTY - SUPPLIES & MATERIALS	209	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>55,656</b>	<b>71,193</b>	<b>72,900</b>	<b>75,350</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	4,338	1,478	2,500	2,000
-8113-000 NETWORK HARDWARE EQUIPMENT	4,400	-	-	-
-8121-000 ELECTRONIC EQUIPMENT	38	-	1,000	1,000
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	776	4,134	1,750	1,500
-8151-000 OFFICE FURNITURE	24,175	26,515	30,000	20,000
-8152-000 OFFICE MACHINES	244	158	500	300
-8161-000 HOUSEHOLD EQUIPMENT	266	734	1,000	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>34,237</b>	<b>33,019</b>	<b>36,750</b>	<b>24,800</b>
<b>GRAND TOTAL</b>	<b>4,663,355</b>	<b>4,872,463</b>	<b>5,660,158</b>	<b>5,959,201</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	2,355,052	2,617,705	2,809,462	3,462,486
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>2,355,052</b>	<b>2,617,705</b>	<b>2,809,462</b>	<b>3,462,486</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	2,355,052	2,617,705	2,809,462	3,462,486
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>2,355,052</b>	<b>2,617,705</b>	<b>2,809,462</b>	<b>3,462,486</b>
<b>FUNDING</b>				
USER FEES	4,401	12,478	5,000	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	2,305,914	2,485,103	2,726,558	3,367,607
NON-LOCAL % OF BUDGET	98%	95%	97%	97%
LOCAL REVENUE	44,737	120,124	77,904	94,879
LOCAL % OF BUDGET	2%	5%	3%	3%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
I-4211-000 INDEPENDENT LIVING-COUNTY	6,696	5,815	6,609	6,762
I-4212-000 IND LIVING EDUCATION/TRAINING	1,456	1,516	7,821	9,245
I-4213-000 SNAP EDUCATION AND TRAINING	-	-	-	27,000
I-4214-000 CW SUBSTANCE ABUSE & SUPPLEMENTAL SERV	-	-	-	9,600
I-4222-000 TANF MANUAL CHECKS-COUNTY	-	-	1,000	1,000
I-4241-000 SPECIAL NEEDS ADOPTION-MAINTENANCE	452,700	416,738	450,000	450,000
I-4245-000 AFDC EDUCATION/TRAINING-COUNTY	-	-	-	-
I-4243-000 SUBSIDIZED ADOPTION-COUNTY	946,048	989,743	1,100,000	1,140,000
I-4244-000 SPECIAL NEEDS ADOPTION-PURCHASED SVC	16,988	946	5,000	5,000
I-4247-000 NON-REOCCURRING IV-E ADOPTION-CO	-	10,914	12,500	12,500
I-4248-000 FOSTER PARENT RESPITE CARE-COUNTY	1,722	1,763	1,500	2,000
I-4249-000 ADOPTION INCENTIVE	-	1,432	-	2,000
I-4253-515 AUXILIARY GRANTS-DISABLED-CITY	-	-	-	-
I-4251-000 AUXILIARY GRANTS-AGED-COUNTY	101,939	77,622	80,000	80,000
I-4253-000 AUXILIARY GRANTS-DISABLED-COUNTY	98,863	88,872	110,000	100,000
I-4262-000 VIEW-JOBS PURCHASED SVC AFDC-CO	110,831	107,904	200,000	200,000
I-4263-000 VIEW-JOBS SUPPORTIVE SERVICES-CO	1,886	250	-	-
I-4264-000 VIEW-TRANSPORTATION-COUNTY	43,912	45,880	-	-
I-4279-000 CHILD DAY CARE-QUALITY INITIATIVE	8,866	7,692	8,866	-
I-4283-000 ADULT SERVICES-HOME-BASED-CO	13,529	12,194	16,100	16,100
I-4284-000 FAMILY PRESERVATION-PURCHASED SVCS	7,994	6,009	10,000	10,000
I-4285-000 GUARDIANSHIP FEES-COUNTY	(535)	(630)	-	-
I-4286-000 ADULT PROTECTIVE SERVICES-COUNTY	8,488	8,887	8,378	15,000
I-4287-000 SAFE AND STABLE FAMILIES-COUNTY	37,797	39,155	41,688	41,684
I-4291-000 IV-E CHILD PLACING AGENCY-COUNTY	129,034	227,152	250,000	260,000
I-4292-000 IV-E LOCAL AGENCY FOSTER HOMES-CO	234,511	199,899	250,000	290,000
I-4293-000 IV-E RESIDENTIAL FACILITIES/GROUP HM	132,327	360,919	250,000	700,000
I-4296-000 IV-E INDEPENDENT LIVING ARRANG	-	7,033	-	66,095
I-4297-000 IV-E EMPLOYEE ED ASSISTANCE PROGRAM	-	-	-	18,500
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>2,355,052</b>	<b>2,617,705</b>	<b>2,809,462</b>	<b>3,462,486</b>
<b>GRAND TOTAL</b>	<b>2,355,052</b>	<b>2,617,705</b>	<b>2,809,462</b>	<b>3,462,486</b>

**DEPARTMENT DESCRIPTION**

The Youth and Family Services Office administers the Children's Services Act (CSA), formerly known as the Comprehensive Youth Services Act for At-Risk Youth and Families, for the Town and County. The CSA is a 1993 Virginia Law that provides funding for high-risk youth and their families. The mission of the act is "to create a collaborative system of services and funding that is child-centered, family-focused, and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth." The law defines certain categories of youth that must receive services. Local costs are required as matching funds for state allocations. The program is "sum sufficient," which means that the locality must fund its share of the mandatory services. Management of the funds is done on the local level by two interagency teams. They are the Community Policy and Management Team and Family Assessment and Planning Team. The Department also provides counseling and administers the County's truancy program.

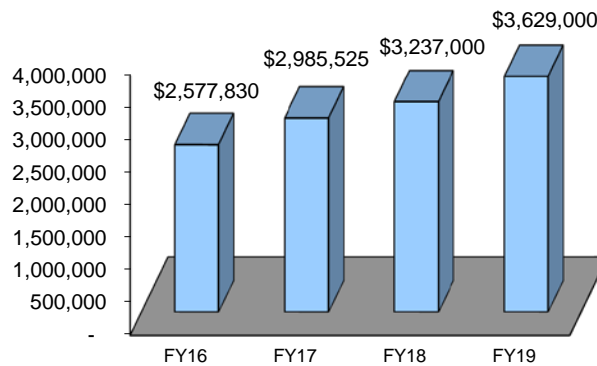
**Contact Information:**

Youth & Family Services  
122 East Main Street, Suite G-01  
Bedford, VA 24523

(540) 586-7652 – phone  
(540) 587-5673 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	2,577,830	2,985,525	3,237,000	3,629,000
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>2,577,830</b>	<b>2,985,525</b>	<b>3,237,000</b>	<b>3,629,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	2,577,830	2,985,525	3,237,000	3,629,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>2,577,830</b>	<b>2,985,525</b>	<b>3,237,000</b>	<b>3,629,000</b>
<b>FUNDING</b>				
USER FEES	56,797	45,914	33,000	46,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	1,311,151	1,890,599	2,005,748	2,179,735
NON-LOCAL % OF BUDGET	53%	65%	63%	61%
LOCAL REVENUE	1,209,882	1,049,012	1,198,252	1,403,265
LOCAL % OF BUDGET	47%	35%	37%	39%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4311-000 FOSTER CARE - IV-E CHILDREN	21,875	28,557	25,000	30,000
-4312-000 FOSTER CARE - ALL OTHER	61,849	108,768	110,000	140,000
-4313-000 FAMILY FOSTER CARE-IV-E CBS	968	1,806	3,000	3,000
-4314-000 FAMILY FOSTER CARE-MAINTENANCE PMT	1,093	-	-	-
-4315-000 FAMILY FOSTER CARE-ALL OTHER SVCS	79,431	43,939	45,000	152,000
-4322-000 SPECIAL ED-PRIVATE DAY FACILITY	1,056,666	1,127,881	1,400,000	1,300,000
-4341-000 NON-MANDATED SVC, COMMUNITY BASED	-	-	14,000	14,000
-4361-000 RESIDENTIAL CARE-PARENTAL AGREEMENTS	36,473	51,701	45,000	95,000
-4362-000 EDUCATIONAL SVCS-CONGREGATE CARE	332,897	537,531	400,000	600,000
-4371-000 THERAPEUTIC FOSTER CARE - IV-E	157,114	294,642	200,000	200,000
-4372-000 THERAPEUTIC FOSTER CARE - OTHER	742,286	531,009	750,000	750,000
-4373-000 THERAPEUTIC FOSTER CARE - NON CUST	-	46,620	45,000	45,000
-4375-000 SPECIALIZED FOSTER CARE - OTHER	2,969	-	-	-
-4376-000 COMMUNITY BASED SERVICES	84,159	213,071	200,000	300,000
-4377-000 COMMUNITY SERVICES-FAMILY SERVICES	50	-	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>2,577,830</b>	<b>2,985,525</b>	<b>3,237,000</b>	<b>3,629,000</b>
<b>GRAND TOTAL</b>	<b>2,577,830</b>	<b>2,985,525</b>	<b>3,237,000</b>	<b>3,629,000</b>

**DEPARTMENT DESCRIPTION**

This department maintains and expands the domestic violence program in Bedford County, which includes court advocacy, support groups, safety counseling, crisis intervention and counseling, parent training, information and referral, transportation, furnish materials/brochures for survivors, promote public awareness of domestic violence issues, and survivor support. The department also operates a shelter.

**Contact Information:**

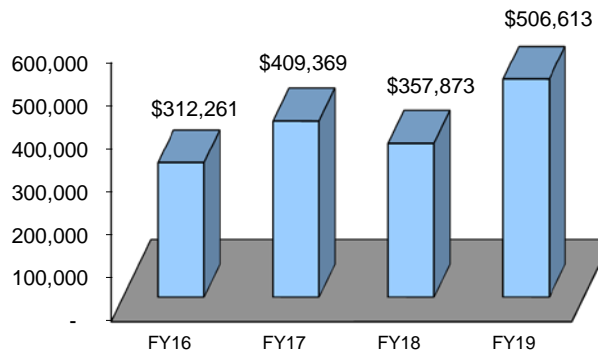
Bedford Domestic Violence Services  
P.O. Box 783  
Bedford, VA 24523

(540) 587-0970 – phone



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	161,677	245,966	221,572	335,715
EMPLOYEE BENEFITS	59,712	93,652	81,386	108,415
PURCHASED SERVICES	18,080	13,541	15,940	20,406
CONTRIBUTIONS	6,461	4,894	3,000	-
RECURRING CHARGES	24,419	23,150	26,300	31,627
SUPPLIES AND MATERIALS	5,027	11,749	7,425	8,200
EQUIPMENT	36,885	16,417	2,250	2,250
<b>GRAND TOTAL</b>	<b>312,261</b>	<b>409,369</b>	<b>357,873</b>	<b>506,613</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	221,389	339,618	302,958	444,130
OPERATING EXPENDITURES	53,987	53,334	52,665	60,233
EQUIPMENT & IMPROVEMENTS	36,885	16,417	2,250	2,250
<b>TOTAL</b>	<b>312,261</b>	<b>409,369</b>	<b>357,873</b>	<b>506,613</b>
<b>FUNDING</b>				
USER FEES	39,388	7,592	16,039	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	177,238	274,963	179,091	292,417
NON-LOCAL % OF BUDGET	69%	69%	55%	58%
LOCAL REVENUE	95,635	126,814	162,743	214,196
LOCAL % OF BUDGET	31%	31%	45%	42%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	20,754	37,964	56,341	56,414
-1111-301 SALARIES, OFFICE GRANT	103,421	143,199	141,737	141,569
-1111-302 SALARIES, SHELTER	-	38,729	-	75,352
-1111-303 SALARIES, VSTOP	11,738	12,466	12,494	12,380
-1114-000 SALARIES, OVERTIME	1,125	463	-	-
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	2,623	-	-	-
-1115-301 SAL, ANNUAL LV BAL - BIG GRANT	8,037	-	-	-
-1116-301 SAL, SICK LV BAL - BIG GRANT	5,000	-	-	-
-1117-000 SALARIES, COMPENSATORY LEAVE BALANCE	340	1,044	-	-
-1117-301 SALARIES, COMPENSATORY LEAVE BALANCE	9	-	-	-
-1122-302 WAGES, PART TIME - SHELTER GRANT	-	3,745	-	39,000
-1128-000 ON-CALL PAY	-	-	11,000	11,000
-1128-100 ON CALL PAY - DONATIONS	8,630	8,356	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>161,677</b>	<b>245,966</b>	<b>221,572</b>	<b>335,715</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	1,783	2,681	3,983	4,169
-2111-301 VRS-OFFICE GRANT	9,341	10,124	10,021	10,462
-2111-302 VRS-SHELTER	-	2,510	-	5,569
-2111-303 VRS-VSTOP	952	880	883	915
-2112-000 FICA	1,464	2,217	4,175	4,180
-2112-100 FICA-DONATIONS	520	484	-	-
-2112-301 FICA-OFFICE GRANT	6,927	8,435	8,788	8,777
-2112-302 FICA-SHELTER	-	2,549	-	7,090
-2112-303 FICA-VSTOP	692	732	775	768
-2113-000 MEDICARE	341	518	977	978
-2113-100 MEDICARE-DONATIONS	122	113	-	-
-2113-301 MEDICARE-OFFICE GRANT	1,620	1,973	2,055	2,053
-2113-302 MEDICARE-SHELTER	-	596	-	1,658
-2113-303 MEDICARE-VSTOP	162	171	181	180
-2114-000 GROUP LIFE INSURANCE	238	495	738	739
-2114-301 GROUP INSURANCE-OFFICE GRANT	1,249	1,875	1,857	1,855
-2114-302 GROUP INSURANCE-SHELTER	-	465	-	987
-2114-303 GROUP INSURANCE-VSTOP	127	162	164	162
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	3,818	9,576	18,177	18,405
-2115-301 MEDICAL/HOSPITAL INSURANCE - OFFICE	26,407	34,161	24,326	22,604
-2115-302 MEDICAL/HOSPITAL INSURANCE - SHELTER	-	8,618	-	5,934
-2115-303 MEDICAL/HOSPITAL INSURANCE - VSTOP	1,890	2,248	2,359	2,311
-2119-000 HEALTH SAVINGS CONTRIBUTION	120	-	-	5,124
-2119-301 HEALTH SAVINGS CONTRIBUTION	220	-	-	-
-2119-302 HEALTH SAVINGS CONTRIBUTION-SHELTER	-	162	-	972
-2122-000 HYBRID DISABILITY PLAN	83	117	139	138
-2122-301 HYBRID DISABILITY PLAN - OFFICE GRANT	176	179	180	181
-2122-302 HYBRID DISABILITY PLAN - SHELTER	-	143	-	263
-2122-303 HYBRID DISABILITY PLAN - VSTOP	61	73	74	73
-2125-000 WORKERS COMPENSATION INSURANCE	1,399	1,395	1,446	1,232
-2125-100 WORKERS COMPENSATION INSURANCE	-	-	88	-
-2125-302 WORKERS COMPENSATION INS - SHELTER	-	-	-	636
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>59,712</b>	<b>93,652</b>	<b>81,386</b>	<b>108,415</b>
-3112-000 FISCAL SERVICES	39	-	45	45
-3114-000 PUBLIC INFORMATION & RELATIONS SVCS	2,546	102	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3114-301 PUBLIC INFO & PR SVCS-OFFICE GRANT	1,047	-	-	-
-3115-000 LEGAL SERVICES	259	265	185	185
-3134-000 MEDICAL SERVICES	-	78	-	104
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	7,147	8,641	9,300	11,760
-3141-100 B & G REPAIRS & MAINT SVCS - DONATIONS	181	-	-	-
-3141-301 B & G REPAIRS & MAINT SVCS - OFFICE GR	384	-	-	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	160	88	-	-
-3144-000 EXTERMINATION CONTROL SERVICES	390	480	480	480
-3146-000 MECHANICAL REPAIR & MAINT SVCS	196	-	-	-
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	55	394	1,000	1,500
-3147-100 VEHICLE REPAIR/MAINT SVCS - DONATIONS	161	326	-	-
-3151-000 FREIGHT & EXPRESS SERVICES	86	9	120	120
-3152-000 POSTAL SERVICES	68	64	60	262
-3153-000 PRINTING SERVICES	632	299	400	400
-3161-000 COMPUTER HARDWARE MAINT SVCS	-	143	-	-
-3163-000 COMPUTER OPERATING SERVICES	1,083	-	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	643	5	-	-
-3171-302 ORGANIZATION MEMBERSHIPS - SHELTER	-	750	1,500	1,500
-3172-000 PUBLICATION SUBSCRIPTIONS	581	173	100	100
-3172-301 PUBLICATION SUBSCRIPTIONS - OFFICE GR	981	-	-	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	51	1,397	2,000	3,000
-3173-301 CONFERENCE & EDUC SVCS-OFFICE GRANT	990	-	-	-
-3173-303 CONFERENCE & EDUCATION SERVICES-VSTOP	34	-	-	-
-3175-000 EMPLOYEE RECOGNITION	158	42	400	400
-3175-100 EMPLOYEE RECOGNITION - DONATIONS	130	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	-	154	50	250
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	48	87	200	200
-3185-100 TRAVEL, MEAL REIMBURSEMENTS-DONATE	-	8	-	-
-3186-000 MEETING EXPENSE	2	36	100	100
-3186-100 MEETING EXPENSE - DONATIONS	24	-	-	-
-3197-000 LATE PYMT PENALTY - PURCHASE SVC	4	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>18,080</b>	<b>13,541</b>	<b>15,940</b>	<b>20,406</b>
-4232-000 EMERGENCY ASSISTANCE - OTHER	-	653	3,000	-
-4232-100 EMERGENCY ASSISTANCE - DONATIONS	6,461	4,189	-	-
-4232-308 EMERGENCY ASSISTANCE - PRES GRANT	-	52	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>6,461</b>	<b>4,894</b>	<b>3,000</b>	<b>-</b>
-5111-000 ELECTRICAL SERVICE CHARGES	111	-	-	1,620
-5111-100 ELECTRICAL SERVICE CHARGES-DONATIONS	-	973	-	-
-5111-301 ELECTRICAL SVC CHARGES - OFFICE GRANT	7,197	-	-	-
-5111-302 ELECTRICAL SERVICE CHARGES - SHELTER	-	5,978	9,000	9,180
-5112-000 REFUSE SERVICE CHARGES	220	39	-	36
-5112-100 REFUSE SERVICE CHARGES - DONATIONS	-	50	-	-
-5112-301 REFUSE SERVICE CHARGES - OFFICE GRANT	371	-	-	-
-5112-302 REFUSE SERVICE CHARGES - SHELTER GRANT	-	292	375	336
-5113-000 WATER & SEWER SERVICE CHARGES	-	-	-	220
-5113-301 WATER & SEWER CHARGES- OFFICE GRANT	1,212	-	-	-
-5113-302 WATER & SEWER SERVICE CHARGES - SHELTER	-	1,840	2,200	1,988
-5114-000 TELECOMMUNICATION SERVICES	6,721	16	5,500	600
-5114-100 TELECOMMUNICATION SERVICES-DONATIONS	18	-	-	-

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-5114-302 TELECOMMUNICATION SVCS-SHELTER	-	9,813	4,800	12,506
-5114-303 TELECOMMUNICATION SERVICES-VSTOP	378	-	-	-
-5114-550 TELECOMMUNICATION SERVICE - WIRELESS	3,680	-	-	737
-5117-000 INTERNET CONNECTION CHARGES	1,015	869	1,000	1,000
-5117-303 INTERNET CONNECTION CHARGES	606	-	-	-
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	519	525	525
-5133-000 PROPERTY INSURANCE	45	370	370	349
-5153-000 EQUIPMENT RENTALS	2,529	2,320	2,530	2,530
-5197-000 MISCELLANEOUS	35	30	-	-
-5197-302 MISCELLANEOUS - SHELTER GRANT	-	41	-	-
-5197-303 MISCELLANEOUS - VSTOP	5	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>24,419</b>	<b>23,150</b>	<b>26,300</b>	<b>31,627</b>
-6112-000 OFFICE SUPPLIES	230	602	400	400
-6113-000 STATIONERY & FORMS	872	-	-	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	-	81	2,500	3,000
-6122-100 GASOLINE-MOTOR VEHICLE - DONATIONS	533	2,155	-	-
-6142-100 MEDICAL & DENTAL SUPPLIES	6	138	-	-
-6142-302 MEDICAL & DENTAL SUPPLIES - SHELTER	-	89	-	-
-6151-000 BUILDING REPAIR & MAINT MATERIALS	56	5	25	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	462	1,692	2,500	2,500
-6152-100 CUSTODIAL REPAIR/MAINT-DONATIONS	3	-	-	-
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	1	-	-	-
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	10	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	-	160	-	-
-6162-000 FOOD & DIETARY SUPPLIES	486	455	500	-
-6162-100 FOOD & DIETARY SUPPLIES - DONATIONS	53	59	-	-
-6162-308 FOOD & DIETARY SUPPLIES PRESB	-	885	-	1,000
-6163-000 FOOD SERVICE SUPPLIES	99	59	-	-
-6163-308 FOOD SERVICE SUPPLIES - PRESB GRANT	-	5	-	-
-6164-000 LAUNDRY & LINEN SUPPLIES	76	389	-	-
-6164-100 LAUNDRY & LINEN SUPPLIES	17	-	-	-
-6164-302 LAUNDRY & LINEN SUPPLIES-SHELTER GRANT	-	1,302	-	-
-6165-000 PERSONAL CARE SUPPLIES	56	-	-	-
-6165-308 PERSONAL CARE SUPPLIES -PRESB GRANT	-	3	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	631	421	900	900
-6176-000 RECREATION & REC PROGRAM SUPPLIES	839	3,008	600	400
-6176-100 REC & PROGRAM SUPPLIES - DONATIONS	506	-	-	-
-6177-000 FIRE, RESCUE, & EMERGENCY SVC	91	241	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>5,027</b>	<b>11,749</b>	<b>7,425</b>	<b>8,200</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	-	250	250
-8111-301 COMPUTER HARDWARE EQUIPMENT-OFFICE	-	-	-	-
-8121-000 TRAINING EQUIPMENT	178	78	-	-
-8121-100 ELECTRONIC EQUIPMENT - DONATIONS	-	293	-	-
-8121-302 ELECTRONIC EQUIPMENT - SHELTER GRANT	-	1,675	-	-
-8122-301 PHOTOGRAPHIC EQUIP - BIG DV GRANT	-	-	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	184	-	-	-
-8123-301 VOICE & DATA TRANSMISSION EQUIPMENT	6,445	-	-	-
-8151-000 OFFICE FURNITURE	-	1,900	1,500	1,500
-8151-301 OFFICE FURNITURE - OFFICE GRANT	-	-	-	-

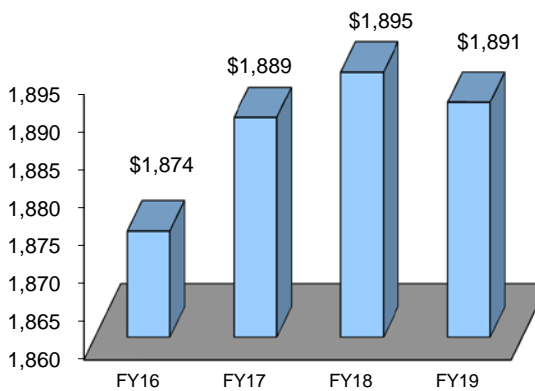
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8151-302 OFFICE FURNITURE - SHELTER GRANT	-	92	-	-
-8152-000 OFFICE MACHINES	-	-	-	-
-8161-000 HOUSEHOLD EQUIPMENT	160	293	500	500
-8161-100 HOUSEHOLD EQUIPMENT - DONATIONS	-	1,293	-	-
-8161-301 HOUSEHOLD EQUIPMENT - OFFICE GRANT	2,554	-	-	-
-8161-302 HOUSEHOLD EQUIPMENT - SHELTER GRANT	-	10,720	-	-
-8166-100 FIELD EQUIPMENT - DONATIONS	45	-	-	-
-8221-000 SITE IMPROVEMENTS	-	73	-	-
-8221-301 SITE IMPROVEMENTS - DV GRANT	9,975	-	-	-
-8233-100 CONSTRUCTION, BLDG IMPROVMENTS-DONATION	494	-	-	-
-8233-301 CONSTRUCTION, BLDG IMPROVMENTS-GRANT	16,850	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>36,885</b>	<b>16,417</b>	<b>2,250</b>	<b>2,250</b>
<b>GRAND TOTAL</b>	<b>312,261</b>	<b>409,369</b>	<b>357,873</b>	<b>506,613</b>

**DEPARTMENT DESCRIPTION**

The Central Virginia Community College (CVCC) is an essential partner to all economic development and workforce efforts in Virginia's Region 2000. The college offers the vast majority of all employment training and re-training in the area. It also actively participates in regular and continued evaluation of the needs of employers through programs like "Work-keys", which identifies gaps between job requirements and the skills of present or future employees. The Community College has also become a partner with the County in efforts to promote the agriculture industry in Bedford.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	1,874	1,889	1,895	1,891
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>1,874</b>	<b>1,889</b>	<b>1,895</b>	<b>1,891</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	1,874	1,889	1,895	1,891
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>1,874</b>	<b>1,889</b>	<b>1,895</b>	<b>1,891</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	1,874	1,889	1,895	1,891
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



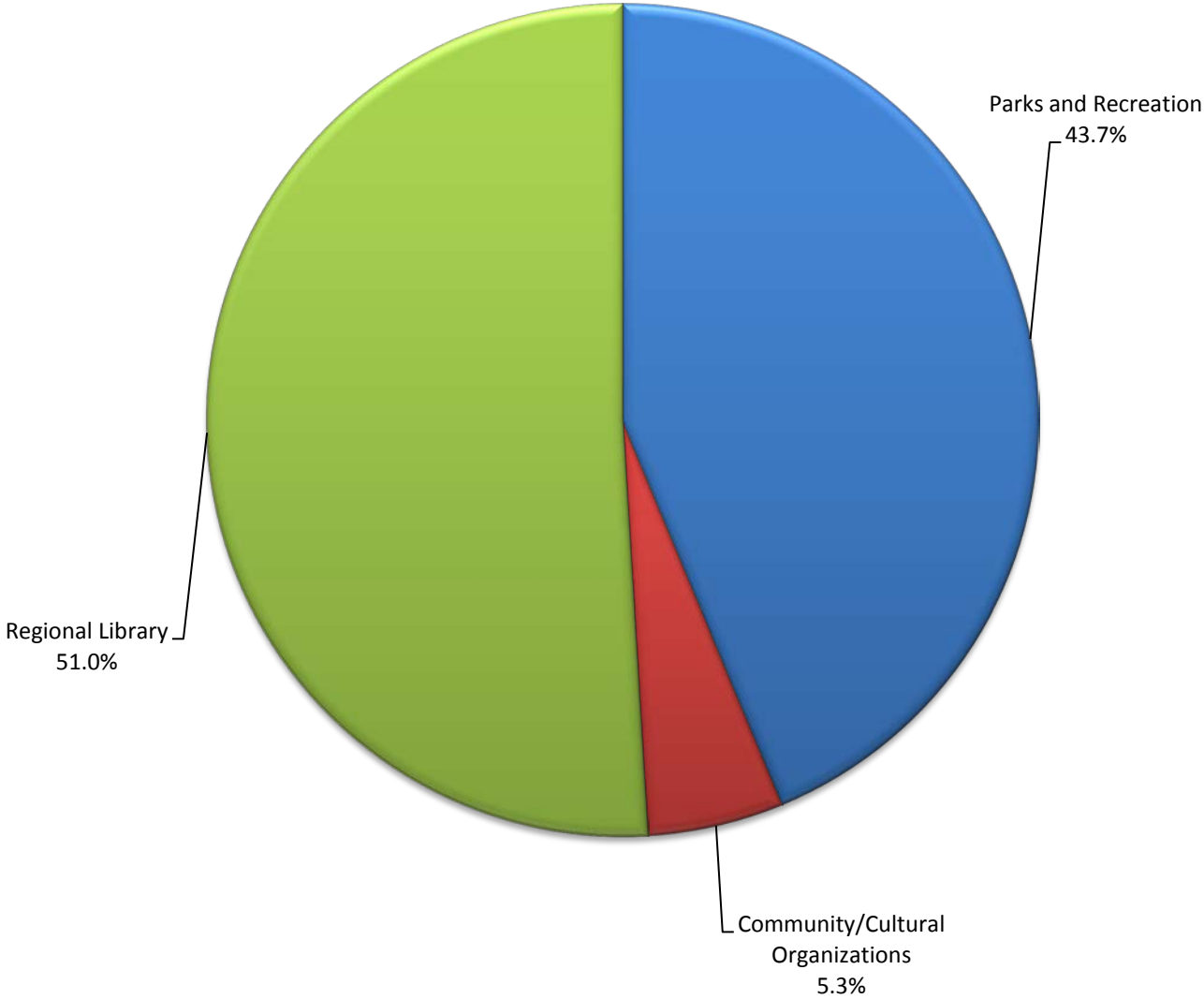
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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4136-001 ASSISTANCE TO CVCC-OPERATING	1,874	1,889	1,895	1,891
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>1,874</b>	<b>1,889</b>	<b>1,895</b>	<b>1,891</b>
<b>GRAND TOTAL</b>	<b>1,874</b>	<b>1,889</b>	<b>1,895</b>	<b>1,891</b>

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# Recreation & Cultural Breakdown



**Recreation & Cultural**

	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Parks and Recreation	1,194,528	1,304,140	1,378,232	1,392,756
Community/Cultural Organizations	116,380	143,750	143,750	168,750
Regional Library	1,530,287	1,571,235	1,622,616	1,622,616
<b>TOTAL</b>	<b>2,841,195</b>	<b>3,019,125</b>	<b>3,144,598</b>	<b>3,184,122</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	680,524	750,822	840,282	876,386
OPERATING EXPENDITURES	2,147,473	2,262,237	2,292,316	2,301,736
EQUIPMENT & IMPROVEMENTS	13,198	6,066	12,000	6,000
<b>TOTAL</b>	<b>2,841,195</b>	<b>3,019,125</b>	<b>3,144,598</b>	<b>3,184,122</b>
<b>FUNDING</b>				
USER FEES	47,585	91,278	105,700	96,700
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	5,000	5,000	5,000
NON-LOCAL % OF BUDGET	2%	3%	4%	3%
LOCAL REVENUE	2,793,610	2,922,847	3,033,898	3,082,422
LOCAL % OF BUDGET	98%	97%	96%	97%

**DEPARTMENT DESCRIPTION**

Bedford County provides a wide range of recreational activities for young people and adults. The Department maintains and oversees recreation facilities throughout the County and coordinates the activities of the ten recreation associations.

The Department offers organized team sports in partnership with area associations in the following areas: football, cheerleading, soccer, wrestling, T-Ball, baseball, basketball, softball, tennis. In addition, various sports camps are offered throughout the year.

The Department also offers a variety of activities and trips of interest to our adult population focusing mainly on the senior adults. Lunch trips, day trips to various points of interest and overnight trips are offered to the public. Activities such as bingo, cards and classes are also offered.

The Department is also responsible for the development of the County's three (3) regional park sites at Falling Creek Park; Moneta; and Montvale.

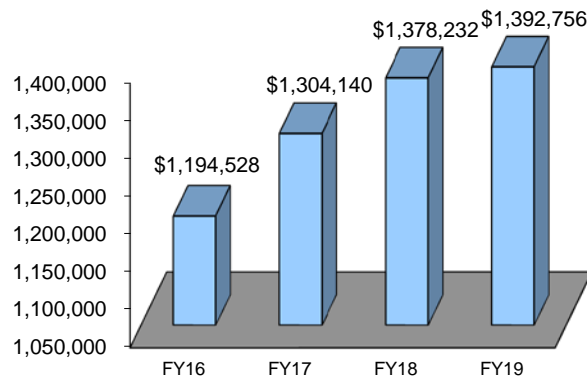
**Contact Information:**

Parks and Recreation  
1257 County Farm Road  
Bedford, VA 24523

(540) 586-7682 – phone  
(540) 586-9338 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	545,799	601,435	640,043	672,331
EMPLOYEE BENEFITS	134,725	149,387	200,239	204,055
PURCHASED SERVICES	62,383	84,608	74,500	76,820
CONTRIBUTIONS	120,217	117,075	72,500	72,500
RECURRING CHARGES	103,463	113,166	122,550	104,700
SUPPLIES AND MATERIALS	214,743	232,403	256,400	256,350
EQUIPMENT	13,198	6,066	12,000	6,000
<b>GRAND TOTAL</b>	<b>1,194,528</b>	<b>1,304,140</b>	<b>1,378,232</b>	<b>1,392,756</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	680,524	750,822	840,282	876,386
OPERATING EXPENDITURES	500,806	547,252	525,950	510,370
EQUIPMENT & IMPROVEMENTS	13,198	6,066	12,000	6,000
<b>TOTAL</b>	<b>1,194,528</b>	<b>1,304,140</b>	<b>1,378,232</b>	<b>1,392,756</b>
<b>FUNDING</b>				
USER FEES	47,585	91,278	105,700	96,700
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	4%	7%	8%	7%
LOCAL REVENUE	1,146,943	1,212,862	1,272,532	1,296,056
LOCAL % OF BUDGET	96%	93%	92%	93%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	351,955	394,565	440,983	447,010
-1114-000 SALARIES, OVERTIME	-	743	500	500
-1114-566 SALARIES, OVERTIME	2,725	-	-	-
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	9	4,783	-	-
-1117-000 SALARIES, COMPENSATORY LEAVE BALANCE	238	3,650	-	-
-1121-000 WAGES, FULL TIME	-	142	-	-
-1122-000 WAGES, PART TIME	123,211	123,840	123,060	134,321
-1124-000 WAGES, OVERTIME	-	172	-	-
-1131-000 ELECTED & APPOINTED BD & COMMISSION	-	-	500	500
-1137-000 UMPIRES & OFFICIALS	67,661	73,540	75,000	90,000
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>545,799</b>	<b>601,435</b>	<b>640,043</b>	<b>672,331</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	31,324	28,037	32,238	33,034
-2112-000 FICA	27,934	31,010	40,613	41,685
-2112-566 FICA	159	-	-	-
-2113-000 MEDICARE	6,533	7,252	9,498	9,749
-2113-566 MEDICARE	37	-	-	-
-2114-000 GROUP LIFE INSURANCE	4,188	5,195	5,974	5,856
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	52,058	60,028	88,544	90,022
-2119-000 HEALTH SAVINGS CONTRIBUTION	1,061	2,943	7,020	8,964
-2122-000 HYBRID DISABILITY INSURANCE	501	647	917	1,024
-2125-000 WORKERS' COMPENSATION INSURANCE	10,930	14,275	15,435	13,721
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>134,725</b>	<b>149,387</b>	<b>200,239</b>	<b>204,055</b>
-3112-000 FISCAL SERVICES	39	78	-	120
-3115-000 LEGAL SERVICES	4,582	6,382	7,000	7,000
-3116-000 ADVERTISING SERVICES	3,660	6,069	4,000	6,000
-3125-000 LAUNDRY & LINEN SERVICES	580	582	600	600
-3126-000 UNIFORM RENTAL SERVICES	2,151	2,598	2,500	2,500
-3134-000 MEDICAL SERVICES	179	156	200	200
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	18,129	28,709	23,600	23,600
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	5,863	6,109	5,000	5,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	3,858	6,052	7,500	7,500
-3144-000 EXTERMINATION CONTROL SERVICES	1,400	1,565	1,400	1,600
-3145-000 ROAD REPAIR & MAINTENANCE SVCS	-	2,760	-	-
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	8,337	6,217	7,500	7,500
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICE	4,485	6,391	5,000	5,000
-3151-000 FREIGHT & EXPRESS SERVICES	-	92	-	-
-3152-000 POSTAL SERVICES	292	332	500	500
-3153-000 PRINTING SERVICES	4,521	5,474	6,000	6,000
-3162-000 COMPUTER SOFTWARE MAINT SVCS	-	275	-	-
-3163-000 COMPUTER OPERATING SERVICES	3,300	2,875	-	-
-3164-000 COMPUTER SOFTWARE COSTS	-	100	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	270	195	400	400
-3172-000 PUBLICATION SUBSCRIPTIONS	617	1,029	600	600
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	120	525	2,500	2,500
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	-	-	100	100
-3186-000 MEETING EXPENSE	-	42	100	100
-3197-000 LATE PYMT PENALTY-PURCHASE SVC	-	1	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>62,383</b>	<b>84,608</b>	<b>74,500</b>	<b>76,820</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4111-000 CLAIMS & SETTLEMENT	485	-	-	-
-4112-000 UNEMPLOYMENT COMPENSATION REIMB	1,239	-	1,000	1,000
-4127-002 CONTRIBUTIONS-REC ASSOCIATION LIAB	40,818	40,648	41,000	41,000
-4127-003 CONTRIBUTIONS-REC ASSOCIATION FIELD	69,455	74,437	24,000	24,000
-4127-004 CONTRIBUTIONS-FIELD PREPARATION	8,220	1,990	6,500	6,500
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>120,217</b>	<b>117,075</b>	<b>72,500</b>	<b>72,500</b>
-5111-000 ELECTRICAL SERVICE CHARGES	68,343	73,762	82,000	64,000
-5112-000 REFUSE SERVICE CHARGES	1,568	2,126	1,600	1,600
-5113-000 WATER & SEWER SERVICE CHARGES	9,099	10,504	11,500	11,500
-5114-000 TELECOMMUNICATION SERVICES	5,072	5,688	6,000	6,000
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	5,253	6,076	6,000	6,000
-5116-000 REFUSE DISPOSAL CHARGES	140	76	500	250
-5121-000 GENERAL LIABILITY INSURANCE	10	-	-	-
-5131-000 AUTOMOBILE LIABILITY INSURANCE	2,952	3,006	3,000	3,400
-5133-000 PROPERTY INSURANCE	7,196	8,312	8,350	8,350
-5153-000 EQUIPMENT RENTALS	3,820	3,512	3,600	3,600
-5197-000 MISCELLANEOUS	10	104	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>103,463</b>	<b>113,166</b>	<b>122,550</b>	<b>104,700</b>
-6111-000 APPAREL SUPPLIES	510	954	500	500
-6112-000 OFFICE SUPPLIES	1,346	2,198	1,500	1,500
-6113-000 STATIONERY & FORMS	362	856	400	900
-6121-000 GAS-COOKING, HEATING & POWER	104	1	-	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	12,079	14,834	20,000	18,000
-6123-000 OIL-HEATING	8,495	3,998	-	-
-6131-000 LICENSES & TAGS	5	-	-	-
-6151-000 BUILDING REPAIR & MAINT MATERIALS	98	68	4,000	4,000
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	5,977	8,477	6,000	6,000
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	4,076	77	3,000	3,000
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	3,388	1,259	1,000	2,000
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	712	403	1,000	1,000
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	33,656	37,811	37,000	37,000
-6157-566 GROUNDS REPAIR & MAINT MATERIALS	893	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	4,429	12,767	7,000	7,000
-6162-000 FOOD & DIETARY SUPPLIES	158	84	-	250
-6162-005 FOOD & DIETARY SUPPLIES - OPERATING	-	34	-	-
-6163-000 FOOD SERVICE SUPPLIES	82	10	-	-
-6164-000 LAUNDRY & LINEN SUPPLIES	32	-	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	1,001	1,278	1,500	1,500
-6176-000 RECREATION & REC PROGRAM SUPPLIES	108	-	-	-
-6176-003 REC & PROG SUPPLIES-ADULT ATHLETIC	-	-	500	500
-6176-005 REC & PROG SUPPLIES-OPERATING SPORTS	71,791	78,166	110,000	100,000
-6176-007 REC/PROG SUPPLIES-YOUTH TOURNAMENT	9,074	16,262	13,000	13,000
-6176-008 REC & PROG SUPPLIES-COACHES TRAINING	2,000	1,600	2,000	3,200
-6176-009 REC & PROG SUPPLIES-FIRST AID	9,217	299	-	4,000
-6176-010 REC & PROGRAM SUPPLIES-SENIOR CITIZEN	10,569	12,020	12,000	12,000
-6176-011 REC & PROGRAM SUPPLIES-SPECIAL EVENTS	23,781	23,145	20,000	25,000
-6176-012 REC & PROGRAM SUPPLIES-SWIM PROGRAM	2,000	3,550	4,000	4,000
-6176-013 REC & PROGRAM SUPPLIES-TRIPS	8,800	12,252	12,000	12,000

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>214,743</b>	<b>232,403</b>	<b>256,400</b>	<b>256,350</b>
-8141-000 MOTOR VEHICLE EQUIPMENT	-	4,253	-	-
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	8,341	531	12,000	6,000
-8151-000 OFFICE FURNITURE	288	1,132	-	-
-8163-000 RECREATIONAL EQUIPMENT	4,569	-	-	-
-8164-000 COMMUNICATION EQUIPMENT	-	150	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>13,198</b>	<b>6,066</b>	<b>12,000</b>	<b>6,000</b>
<b>GRAND TOTAL</b>	<b>1,194,528</b>	<b>1,304,140</b>	<b>1,378,232</b>	<b>1,392,756</b>

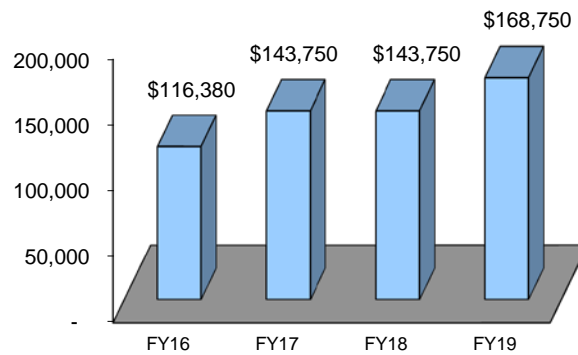
**DEPARTMENT DESCRIPTION**

Bedford County provides funding for a number of community organizations such as the Bedford Museum, the Sedalia Center and Moneta Arts, Education & Community Center, and the Arc of Central Virginia.



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	116,380	143,750	143,750	168,750
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>116,380</b>	<b>143,750</b>	<b>143,750</b>	<b>168,750</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	116,380	143,750	143,750	168,750
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>116,380</b>	<b>143,750</b>	<b>143,750</b>	<b>168,750</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	5,000	5,000	5,000
NON-LOCAL % OF BUDGET	0%	3%	3%	3%
LOCAL REVENUE	116,380	138,750	138,750	163,750
LOCAL % OF BUDGET	100%	97%	97%	97%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4125-001 CONTRIBUTIONS-ARC OF CENTRAL VA	19,000	20,000	20,000	20,000
-4125-002 CONTRIBUTIONS-BEDFORD CHRISTIAN FREE	4,750	5,000	5,000	5,000
-4127-001 CONTRIBUTIONS-BEDFORD CITY/CO MUSEUM	60,000	60,000	60,000	60,000
-4127-002 CONTRIBUTIONS-CHALLENGE GRANT	-	10,000	10,000	10,000
-4127-005 CONTRIBUTIONS - D-DAY MEMORIAL	23,750	23,750	23,750	23,750
-4127-015 CONTRIBUTIONS-SMITH MOUNTAIN LAKE	4,130	-	5,000	5,000
-4127-016 CONTRIBUTIONS-BOWER CENTER	-	10,000	-	-
-4127-017 CONTRIBUTIONS-TJ POPLAR FOREST	-	-	-	25,000
-4128-002 CONTRIB - ROANOKE RIVER BASIN ASSOC	-	-	-	-
-4128-003 CONTRIBUTIONS-BEDFORD CITY/CO CHAMBER	4,750	5,000	10,000	10,000
-4137-003 CONTRIB - COUNTY FAIR	-	10,000	10,000	10,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>116,380</b>	<b>143,750</b>	<b>143,750</b>	<b>168,750</b>
<b>GRAND TOTAL</b>	<b>116,380</b>	<b>143,750</b>	<b>143,750</b>	<b>168,750</b>

**DEPARTMENT DESCRIPTION**

Although the Bedford Public Library is one of the oldest libraries in the region, the current regional library system was organized in 1981 through an agreement between the Town of Bedford (formerly the City of Bedford) and the County. With excellent facilities in six locations (Bedford, Big Island, Forest, Moneta, Montvale, and Stewartsville), the Library provides information and resources to support lifelong learning and enjoyment to the people of Bedford Town and County.

The Library provides books and materials in a variety of formats, public use computers, and programs. The Library offers meeting rooms, wireless internet access and, at the Bedford, Forest, and Moneta Libraries, coffee cafes. Programming, at all locations, begins at age 6 months with Rock-a-bye Reader, Books 4 Fun for pre-schoolers, Summer Reading Program for all ages, Books Clubs, Technology Classes, and special interest topics.

**Contact Information:**

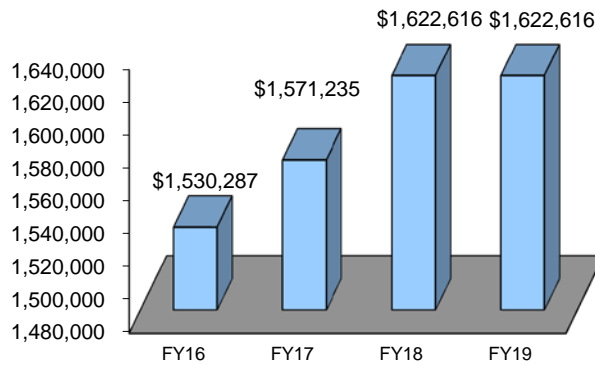
Bedford Public Library  
321 North Bridge Street  
Bedford, VA 24523

(540) 586-8911 – phone

(540) 586-7280 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	1,530,287	1,571,235	1,622,616	1,622,616
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>1,530,287</b>	<b>1,571,235</b>	<b>1,622,616</b>	<b>1,622,616</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	1,530,287	1,571,235	1,622,616	1,622,616
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>1,530,287</b>	<b>1,571,235</b>	<b>1,622,616</b>	<b>1,622,616</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	1,530,287	1,571,235	1,622,616	1,622,616
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures

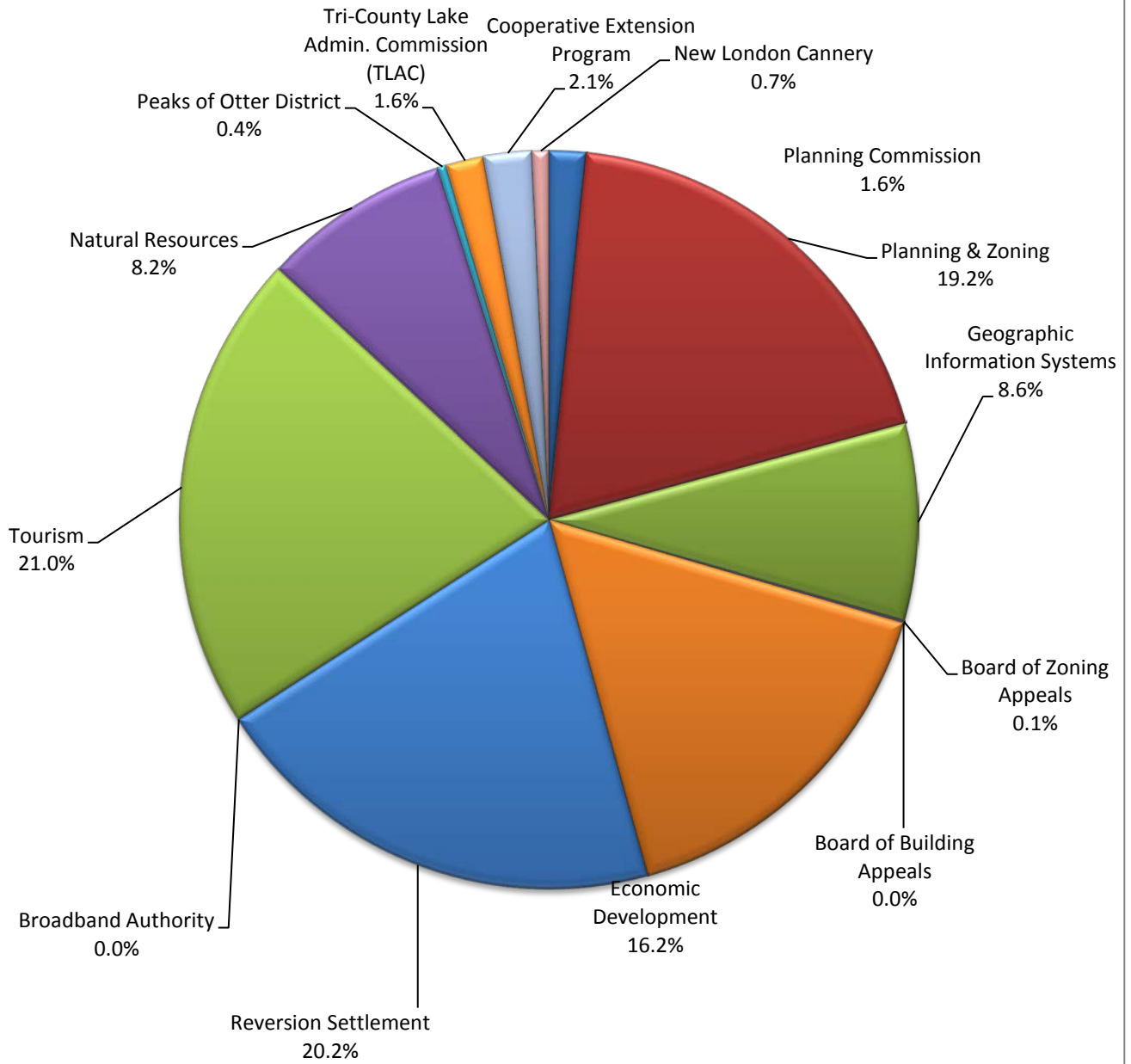


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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4127-001 CONTRIBUTIONS-TOWN/CO LIBRARY	1,530,287	1,571,235	1,622,616	1,622,616
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>1,530,287</b>	<b>1,571,235</b>	<b>1,622,616</b>	<b>1,622,616</b>
<b>GRAND TOTAL</b>	<b>1,530,287</b>	<b>1,571,235</b>	<b>1,622,616</b>	<b>1,622,616</b>

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# Community Development Breakdown



**Community Development**

	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Planning Commission	52,032	50,565	63,575	60,270
Planning & Zoning	728,792	653,448	781,962	710,831
Geographic Information Systems	195,756	234,375	306,160	319,096
Board of Zoning Appeals	1,013	439	5,259	3,455
Board of Building Appeals	382	496	777	1,153
Economic Development	681,966	595,482	614,884	599,737
Reversion Settlement	750,000	750,000	750,000	750,000
Broadband Authority	9,044	-	-	-
Tourism	452,886	469,483	629,934	778,670
Natural Resources	145,018	282,056	324,014	305,129
Peaks of Otter District	14,250	14,250	14,250	14,250
Tri-County Lake Admin. Commission (TLAC)	98,829	103,829	98,829	60,690
Cooperative Extension Program	70,202	73,451	76,665	78,530
New London Cannery	13,334	12,579	29,469	27,032
<b>TOTAL</b>	<b>3,213,504</b>	<b>3,240,453</b>	<b>3,695,778</b>	<b>3,708,843</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	1,320,081	1,392,250	1,755,572	1,745,426
OPERATING EXPENDITURES	1,868,095	1,826,733	1,924,856	1,948,217
EQUIPMENT & IMPROVEMENTS	25,328	21,470	15,350	15,200
	<b>3,213,504</b>	<b>3,240,453</b>	<b>3,695,778</b>	<b>3,708,843</b>
<b>FUNDING</b>				
USER FEES	241,312	229,203	234,600	245,500
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	22,000	-	-	-
NON-LOCAL % OF BUDGET	8%	7%	6%	7%
LOCAL REVENUE	2,950,192	3,011,250	3,461,178	3,463,343
LOCAL % OF BUDGET	92%	93%	94%	93%

**DEPARTMENT DESCRIPTION**

The Planning Commission is a seven-member organization appointed by the Board of Supervisors to represent each of the election districts. The Planning Commission reviews land use requests and makes recommendations to the Board of Supervisors.

**Contact Information:**

Planning Commission  
122 East Main Street, Suite G-03  
Bedford, VA 24523

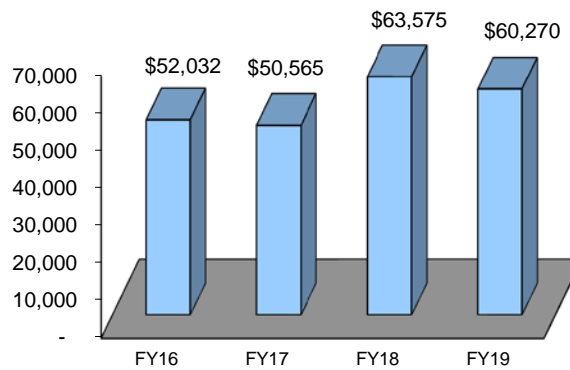
(540) 586-7616 – phone

(540) 586-2059 – fax



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	3,900	3,600	8,750	8,750
EMPLOYEE BENEFITS	297	273	669	670
PURCHASED SERVICES	47,553	46,681	53,906	50,600
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	282	11	250	250
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>52,032</b>	<b>50,565</b>	<b>63,575</b>	<b>60,270</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	4,197	3,873	9,419	9,420
OPERATING EXPENDITURES	47,835	46,692	54,156	50,850
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>52,032</b>	<b>50,565</b>	<b>63,575</b>	<b>60,270</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	52,032	50,565	63,575	60,270
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1131-000 ELECTED & APPOINTED BD & COMMISSION	3,900	3,600	8,750	8,750
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>3,900</b>	<b>3,600</b>	<b>8,750</b>	<b>8,750</b>
-2112-000 FICA	241	221	542	543
-2113-000 MEDICARE	56	52	127	127
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>297</b>	<b>273</b>	<b>669</b>	<b>670</b>
-3116-000 ADVERTISING SERVICES	-	-	1,000	500
-3123-000 SKILLED SERVICES	-	-	1,500	500
-3152-000 POSTAL SERVICES	402	325	500	500
-3153-000 PRINTING SERVICES	316	-	500	300
-3171-000 ORGANIZATION MEMBERSHIPS	43,878	44,397	44,606	45,000
-3172-000 PUBLICATION SUBSCRIPTIONS	-	14	500	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,102	148	3,000	1,500
-3175-000 EMPLOYEE RECOGNITION	25	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	1,595	1,658	2,000	2,000
-3186-000 MEETING EXPENSE	235	139	300	300
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>47,553</b>	<b>46,681</b>	<b>53,906</b>	<b>50,600</b>
-6112-000 OFFICE SUPPLIES	274	11	250	250
-6113-000 STATIONERY & FORMS	8	-	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	-	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>282</b>	<b>11</b>	<b>250</b>	<b>250</b>
<b>GRAND TOTAL</b>	<b>52,032</b>	<b>50,565</b>	<b>63,575</b>	<b>60,270</b>

**DEPARTMENT DESCRIPTION**

The Division of Planning is responsible for enforcement of the Bedford County Zoning Ordinance, as well as the Subdivision Ordinance, both of which dictate development regulation in the county. Most of the daily work involves addressing questions related to how citizens can use or develop their property.

Planning is also charged with long-range planning associated with the state-mandated Comprehensive Plan. All development resulting from special use permit requests or rezoning requests are evaluated for compliance with this guiding document.

Planning staff assists the Planning Commission in their functions defined by State Code as an advisory body to the Board of Supervisors. This involves staff support for ordinance changes, rezoning and special use permit requests.

The Board of Zoning Appeals (BZA) is also served by the Division. Planning staff guides citizens through the variance and appeals processes, and prepares reports for the BZA to make decisions.

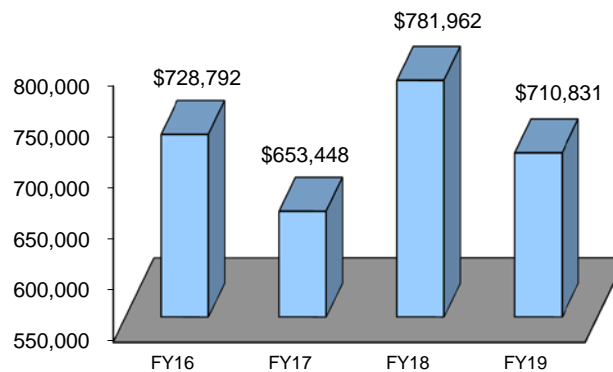
**Contact Information:**

Planning & Zoning  
122 East Main Street, Suite G-03  
Bedford, VA 24523

(540) 586-7616 – phone  
(540) 586-2059 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	489,121	427,061	509,819	464,408
EMPLOYEE BENEFITS	154,800	141,160	171,643	144,173
PURCHASED SERVICES	68,895	74,123	88,000	91,550
CONTRIBUTIONS	2,009	-	-	-
RECURRING CHARGES	3,032	2,780	3,100	2,700
SUPPLIES AND MATERIALS	5,734	6,365	7,750	6,500
EQUIPMENT	5,201	1,959	1,650	1,500
<b>GRAND TOTAL</b>	<b>728,792</b>	<b>653,448</b>	<b>781,962</b>	<b>710,831</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	643,921	568,221	681,462	608,581
OPERATING EXPENDITURES	79,670	83,268	98,850	100,750
EQUIPMENT & IMPROVEMENTS	5,201	1,959	1,650	1,500
<b>TOTAL</b>	<b>728,792</b>	<b>653,448</b>	<b>781,962</b>	<b>710,831</b>
<b>FUNDING</b>				
USER FEES	125,916	125,391	136,000	145,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	22,000	-	-	-
NON-LOCAL % OF BUDGET	20%	19%	17%	20%
LOCAL REVENUE	580,876	528,057	645,962	565,831
LOCAL % OF BUDGET	80%	81%	83%	80%

Four Year Actual &amp; Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	479,813	425,833	508,719	463,308
-1114-000 SALARIES, OVERTIME	550	550	1,100	1,100
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	7,863	582	-	-
-1116-000 SALARIES, SICK LEAVE BALANCES	589	40	-	-
-1117-000 SALARIES, COMPENSATORY LV BALANCE	306	56	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>489,121</b>	<b>427,061</b>	<b>509,819</b>	<b>464,408</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	42,952	29,897	35,967	34,238
-2112-000 FICA	29,109	25,699	31,609	28,793
-2113-000 MEDICARE	6,808	6,010	7,392	6,734
-2114-000 GROUP LIFE INSURANCE	5,743	5,540	6,664	6,069
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	63,269	68,535	84,718	63,046
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	116	-	972
-2122-000 HYBRID DISABILITY PROGRAM	-	472	832	611
-2125-000 WORKERS' COMPENSATION INSURANCE	6,919	4,891	4,461	3,710
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>154,800</b>	<b>141,160</b>	<b>171,643</b>	<b>144,173</b>
-3115-000 LEGAL SERVICES	81	462	-	500
-3116-000 ADVERTISING SERVICES	44,196	35,450	45,000	45,000
-3121-001 ARCH & ENGINEER SVCS-TOWER REVIEWS	13,150	24,550	25,000	30,000
-3123-000 SKILLED SERVICES	10	-	-	-
-3134-000 MEDICAL SERVICES	83	52	-	-
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	1,770	1,932	2,500	2,600
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	476	1,639	2,000	2,000
-3151-000 FREIGHT & EXPRESS SERVICES	-	25	-	-
-3152-000 POSTAL SERVICES	1,042	1,054	2,000	1,500
-3153-000 PRINTING SERVICES	-	412	-	-
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	471	300	500	500
-3164-000 COMPUTER SOFTWARE COSTS	274	279	1,500	750
-3171-000 ORGANIZATION MEMBERSHIPS	1,488	891	2,000	1,200
-3172-000 PUBLICATION SUBSCRIPTIONS	221	363	500	500
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	4,451	5,988	6,000	6,000
-3175-000 EMPLOYEE RECOGNITION	207	130	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	957	475	1,000	1,000
-3186-000 MEETING EXPENSE	18	121	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>68,895</b>	<b>74,123</b>	<b>88,000</b>	<b>91,550</b>
-4112-000 UNEMPLOYMENT COMPENSATION REIM	2,009	-	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>2,009</b>	<b>-</b>	<b>-</b>	<b>-</b>
-5114-000 TELECOMMUNICATION SERVICES	1	-	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,589	2,007	2,300	1,500
-5131-000 AUTOMOBILE LIABILITY INSURANCE	1,442	773	800	1,200
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>3,032</b>	<b>2,780</b>	<b>3,100</b>	<b>2,700</b>
-6112-000 OFFICE SUPPLIES	1,365	1,106	1,500	1,500
-6113-000 STATIONERY & FORMS	962	326	1,000	750
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	2,488	2,884	2,750	2,750

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6151-000 BLDG REPAIR & MAINT MATERIALS	-	9	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	919	2,040	2,500	1,500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>5,734</b>	<b>6,365</b>	<b>7,750</b>	<b>6,500</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	5,024	887	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUI	-	624	-	-
-8151-000 OFFICE FURNITURE	-	448	1,500	1,500
-8152-000 OFFICE MACHINES	80	-	-	-
-8161-000 HOUSEHOLD EQUIPMENT	-	-	150	-
-8164-000 COMMUNICATION EQUIPMENT	97	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>5,201</b>	<b>1,959</b>	<b>1,650</b>	<b>1,500</b>
<b>GRAND TOTAL</b>	<b>728,792</b>	<b>653,448</b>	<b>781,962</b>	<b>710,831</b>

**DEPARTMENT DESCRIPTION**

The Department of Geographic Information Systems (GIS) is responsible for creating, updating, and maintaining the County's geographical database, as well as purchasing, upgrading, and maintaining the essential hardware and software components necessary for the system's effectiveness. The major components of the County's GIS database currently include: tax parcels and attribute data, the road centerline network and address information, monumentation network, zoning, voting information, aerial photography, emergency service areas for fire and rescue, flood plains and hydrography, and information of significance for County citizens, including schools and school districts, recreation facilities and convenience center locations.

The GIS Department provides services to both County personnel and the general public. In-house services include dissemination of geographical data, analysis of existing data, assistance in special projects, technical support/training for GIS software, and map production. One of the key responsibilities of the Department is the maintenance of the County's E-911 mapping system, and the issuance of new addresses to County citizens.

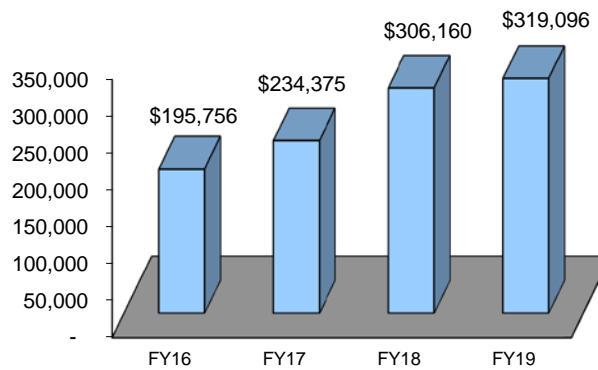
**Contact Information:**

Geographic Information Systems  
122 East Main Street, Suite G-04  
Bedford, VA 24523

(540) 587-5678 – phone  
(540) 586-2059 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	103,868	121,330	174,833	174,833
EMPLOYEE BENEFITS	35,471	38,632	61,845	66,417
PURCHASED SERVICES	50,783	65,748	67,500	75,496
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	543	607	682	650
SUPPLIES AND MATERIALS	872	983	1,300	1,700
EQUIPMENT	4,219	7,075	-	-
<b>GRAND TOTAL</b>	<b>195,756</b>	<b>234,375</b>	<b>306,160</b>	<b>319,096</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	139,339	159,962	236,678	241,250
OPERATING EXPENDITURES	52,198	67,338	69,482	77,846
EQUIPMENT & IMPROVEMENTS	4,219	7,075	-	-
<b>TOTAL</b>	<b>195,756</b>	<b>234,375</b>	<b>306,160</b>	<b>319,096</b>
<b>FUNDING</b>				
USER FEES	40	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	195,716	234,375	306,160	319,096
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





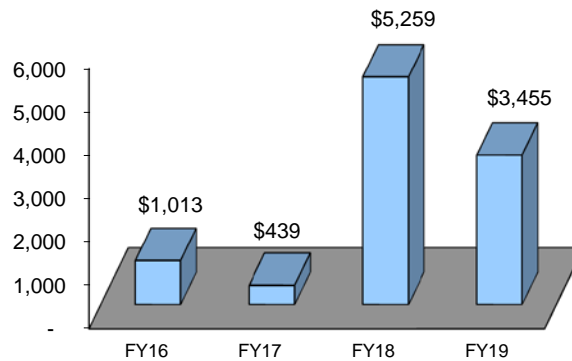
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	103,868	121,330	174,833	174,833
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>103,868</b>	<b>121,330</b>	<b>174,833</b>	<b>174,833</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	9,244	8,578	12,361	12,920
-2112-000 FICA	6,335	7,439	10,840	10,840
-2113-000 MEDICARE	1,482	1,740	2,535	2,535
-2114-000 GROUP LIFE INSURANCE	1,236	1,590	2,290	2,290
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	15,446	17,019	30,890	34,635
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	972
-2122-000 HYBRID DISABILITY PLAN	-	-	243	-
-2125-000 WORKERS' COMPENSATION INSURANCE	1,728	2,266	2,686	2,225
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>35,471</b>	<b>38,632</b>	<b>61,845</b>	<b>66,417</b>
-3123-000 SKILLED SERVICES	-	5,220	-	8,714
-3145-000 ROAD REPAIR & MAINTENANCE SERVICES	22,709	34,073	36,000	36,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	71	300	500	-
-3151-000 FREIGHT & EXPRESS SERVICES	12	-	-	-
-3152-000 POSTAL SERVICES	29	18	50	50
-3161-000 COMPUTER HARDWARE MAINT SERVICES	300	-	-	-
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	22,894	21,994	23,000	23,032
-3163-000 COMPUTER OPERATING SERVICES	2,650	2,750	2,750	2,500
-3171-000 ORGANIZATION MEMBERSHIPS	125	148	200	200
-3172-000 PUBLICATION SUBSCRIPTIONS	32	33	-	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,720	1,200	5,000	5,000
-3175-000 EMPLOYEE RECOGNITION	38	12	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	143	-	-	-
-3186-000 MEETING EXPENSE	60	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>50,783</b>	<b>65,748</b>	<b>67,500</b>	<b>75,496</b>
-5114-000 TELECOMMUNICATION SERVICES	3	-	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	264	326	400	350
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	281	282	300
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>543</b>	<b>607</b>	<b>682</b>	<b>650</b>
-6112-000 OFFICE SUPPLIES	70	111	200	100
-6113-000 STATIONERY & FORMS	50	156	200	200
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	283	303	400	400
-6173-000 COMPUTER OPERATING SUPPLIES	469	413	500	1,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>872</b>	<b>983</b>	<b>1,300</b>	<b>1,700</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	3,819	6,680	-	-
-8151-000 OFFICE FURNITURE	400	395	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>4,219</b>	<b>7,075</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>195,756</b>	<b>234,375</b>	<b>306,160</b>	<b>319,096</b>

**DEPARTMENT DESCRIPTION**

The Circuit Court Judge appoints the Board of Zoning Appeals for a term of four years. The Board is responsible for decisions associated with variances and appeals of the decision of the Zoning Administrator. The Board of Building Appeals is responsible for hearing appeals of decisions of the Building Official and is appointed by the Board of Supervisors. Bedford County is required to have a Board of Zoning Appeals and Board of Building Appeals.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	600	250	1,750	1,050
EMPLOYEE BENEFITS	46	19	134	80
PURCHASED SERVICES	363	144	3,300	2,250
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	4	26	75	75
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>1,013</b>	<b>439</b>	<b>5,259</b>	<b>3,455</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	646	269	1,884	1,130
OPERATING EXPENDITURES	367	170	3,375	2,325
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>1,013</b>	<b>439</b>	<b>5,259</b>	<b>3,455</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	1,013	439	5,259	3,455
LOCAL % OF BUDGET	100%	100%	100%	100%

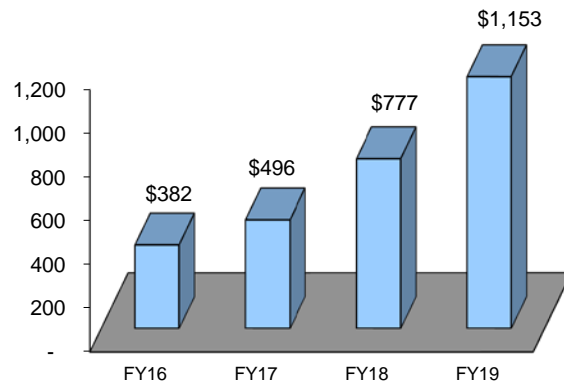
Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1131-000 ELECTED & APPOINTED BD & COMMISSION	600	250	1,750	1,050
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>600</b>	<b>250</b>	<b>1,750</b>	<b>1,050</b>
-2112-000 FICA	37	15	109	65
-2113-000 MEDICARE	9	4	25	15
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>46</b>	<b>19</b>	<b>134</b>	<b>80</b>
-3116-000 ADVERTISING SERVICES	-	-	700	250
-3123-000 SKILLED SERVICES	-	-	500	250
-3152-000 POSTAL SERVICES	76	58	200	100
-3153-000 PRINTING SERVICES	-	-	100	100
-3171-000 ORGANIZATION MEMBERSHIPS	-	-	250	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	-	-	1,000	1,000
-3175-000 EMPLOYEE RECOGNITION	132	-	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	155	86	550	550
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>363</b>	<b>144</b>	<b>3,300</b>	<b>2,250</b>
-6112-000 OFFICE SUPPLIES	-	26	50	50
-6113-000 STATIONERY & FORMS	4	-	25	25
-6173-000 COMPUTER OPERATING SUPPLIES	-	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>4</b>	<b>26</b>	<b>75</b>	<b>75</b>
<b>GRAND TOTAL</b>	<b>1,013</b>	<b>439</b>	<b>5,259</b>	<b>3,455</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	300	350	350	700
EMPLOYEE BENEFITS	23	27	27	53
PURCHASED SERVICES	59	119	300	300
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	100	100
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>382</b>	<b>496</b>	<b>777</b>	<b>1,153</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	323	377	377	753
OPERATING EXPENDITURES	59	119	400	400
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>382</b>	<b>496</b>	<b>777</b>	<b>1,153</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	382	496	777	1,153
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1131-000 ELECTED & APPOINTED BOARD MEMBERS	300	350	350	700
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>300</b>	<b>350</b>	<b>350</b>	<b>700</b>
-2112-000 FICA	19	22	22	43
-2113-000 MEDICARE	4	5	5	10
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>23</b>	<b>27</b>	<b>27</b>	<b>53</b>
-3182-000 TRAVEL, PERSONAL VEHICLE	59	119	300	300
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>59</b>	<b>119</b>	<b>300</b>	<b>300</b>
-6112-000 OFFICE SUPPLIES	-	-	100	100
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>-</b>	<b>-</b>	<b>100</b>	<b>100</b>
<b>GRAND TOTAL</b>	<b>382</b>	<b>496</b>	<b>777</b>	<b>1,153</b>

**DEPARTMENT DESCRIPTION**

This department is responsible for implementing the overall economic development mission of the county which includes assisting existing business with expansions, attracting new business and industry, providing staff support to the Economic Development Authority (EDA) and working with various regional and state agencies to market and promote Bedford County.

**Contact Information:**

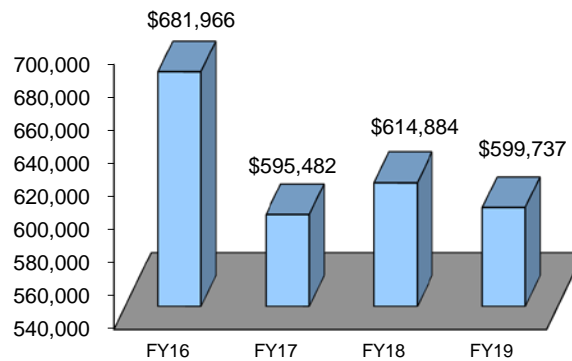
Economic Development  
122 East Main Street, Suite 202  
Bedford, VA 24523

(540) 587-5670 – phone

(540) 586-0406 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	117,703	126,774	132,264	136,364
EMPLOYEE BENEFITS	28,192	28,884	35,146	38,087
PURCHASED SERVICES	41,910	50,878	53,550	58,600
CONTRIBUTIONS	490,227	384,578	388,524	362,986
RECURRING CHARGES	1,622	1,301	1,500	1,200
SUPPLIES AND MATERIALS	1,583	593	3,400	2,000
EQUIPMENT	729	2,474	500	500
<b>GRAND TOTAL</b>	<b>681,966</b>	<b>595,482</b>	<b>614,884</b>	<b>599,737</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	145,895	155,658	167,410	174,451
OPERATING EXPENDITURES	535,342	437,350	446,974	424,786
EQUIPMENT & IMPROVEMENTS	729	2,474	500	500
<b>TOTAL</b>	<b>681,966</b>	<b>595,482</b>	<b>614,884</b>	<b>599,737</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	681,966	595,482	614,884	599,737
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	114,553	123,074	128,064	132,164
-1131-000 ELECTED/APPOINTED BOARD/COMMISSION	3,150	3,700	4,200	4,200
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>117,703</b>	<b>126,774</b>	<b>132,264</b>	<b>136,364</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	10,195	8,701	9,054	9,767
-2112-000 FICA	7,212	7,711	8,498	8,455
-2113-000 MEDICARE	1,687	1,803	1,987	1,977
-2114-000 GROUP LIFE INSURANCE	1,363	1,612	1,678	1,731
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	5,286	5,819	6,107	10,230
-2118-000 TRAVEL ALLOWANCE	-	-	4,800	-
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	2,040
-2122-000 HYBRID DISABILITY PROGRAM	231	257	271	295
-2125-000 WORKERS' COMPENSATION INSURANCE	2,218	2,981	2,751	3,592
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>28,192</b>	<b>28,884</b>	<b>35,146</b>	<b>38,087</b>
-3114-000 PUBLIC INFORMATION & RELATIONS SVCS	1,313	-	100	1,500
-3114-111 PUBLIC INFORMATION & RELATIONS SVCS	-	2,343	-	-
-3115-000 LEGAL SERVICES	-	-	100	-
-3116-000 ADVERTISING SERVICES	18,480	26,041	25,000	25,000
-3123-000 SKILLED SERVICES	-	-	-	3,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	68	566	500	600
-3151-000 FREIGHT & EXPRESS SERVICES	14	44	100	100
-3152-000 POSTAL SERVICES	23	7	100	100
-3153-000 PRINTING SERVICES	125	702	5,000	5,000
-3163-000 COMPUTER OPERATING SERVICES	94	-	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	995	620	1,200	1,700
-3172-000 PUBLICATION SUBSCRIPTIONS	35	-	50	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	14,466	14,715	15,000	15,000
-3173-001 CONFERENCE & ED SERVICES - AG BOARD	898	665	2,000	2,000
-3175-000 EMPLOYEE RECOGNITION	277	144	200	200
-3182-000 TRAVEL, PERSONAL VEHICLE	2,623	1,664	1,200	1,200
-3183-000 TRAVEL, PUBLIC CARRIERS	6	-	-	-
-3184-000 TRAVEL, SUBSISTENCE & LODGING	630	593	300	600
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	262	1,140	200	600
-3186-000 MEETING EXPENSE	1,601	1,634	2,500	2,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>41,910</b>	<b>50,878</b>	<b>53,550</b>	<b>58,600</b>
-4128-001 CONTRIBUTIONS-REGION 2000	95,386	96,516	96,969	96,831
-4128-002 CONTRIBUTIONS-TOURISM BEDFORD	-	550	-	-
-4128-003 CONTRIBUTIONS-SML CHAMBER	200	-	-	-
-4128-005 CONTRIBUTIONS-SBDC	15,600	15,600	16,000	15,600
-4128-008 CONTRIBUTIONS-FARMERS MARKETS	7,322	7,718	7,500	7,500
-4128-009 CONTRIBUTIONS-MAIN STREET	-	-	5,000	5,000
-4128-056 CONTRIBUTIONS-EDA	163,055	163,055	163,055	163,055
-4151-xxx PERFORMANCE BASED INCENTIVES	208,664	101,139	100,000	75,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>490,227</b>	<b>384,578</b>	<b>388,524</b>	<b>362,986</b>
-5114-000 TELECOMMUNICATION SERVICES	16	-	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,330	1,020	1,200	1,200

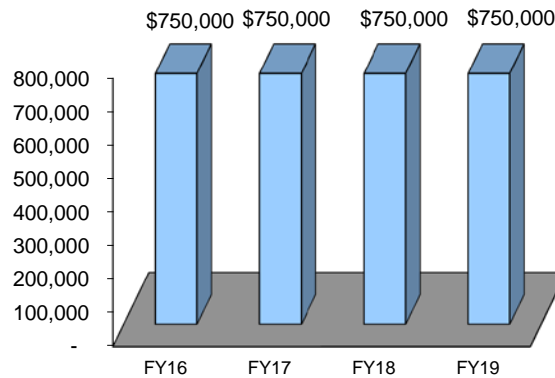
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	281	300	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,622</b>	<b>1,301</b>	<b>1,500</b>	<b>1,200</b>
-6111-000 APPAREL SUPPLIES	-	32	200	-
-6112-000 OFFICE SUPPLIES	113	131	100	-
-6113-000 STATIONERY & FORMS	12	15	200	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	302	384	400	-
-6163-000 FOOD SERVICE SUPPLIES	-	10	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	250	21	-	500
-6176-000 RECREATION & PROGRAM SUPPLIES	906	-	2,500	1,500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>1,583</b>	<b>593</b>	<b>3,400</b>	<b>2,000</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	729	2,299	500	-
-8172-000 DISPLAY & EXHIBIT EQUIPMENT	-	175	-	500
<b>SUBTOTAL - EQUIPMENT</b>	<b>729</b>	<b>2,474</b>	<b>500</b>	<b>500</b>
<b>GRAND TOTAL</b>	<b>681,966</b>	<b>595,482</b>	<b>614,884</b>	<b>599,737</b>

**DEPARTMENT DESCRIPTION**

Bedford County and the Town of Bedford recognize that the General Assembly provided financial incentives for consolidation of Virginia localities, including temporary increases in state education funding for 15 years. In consideration of such financial incentives, and the transfer of certain facilities to the County from the Town at the time of reversion, the County agrees to pay to the Town \$750,000 for a period of 15 years for each year the incentive payment is greater than \$4,000,000.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	750,000	750,000	750,000	750,000
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	750,000	750,000	750,000	750,000
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	750,000	750,000	750,000	750,000
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4141-515 BEDFORD CITY - REVERSION SETTLEMENT	750,000	750,000	750,000	750,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>
<b>GRAND TOTAL</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>

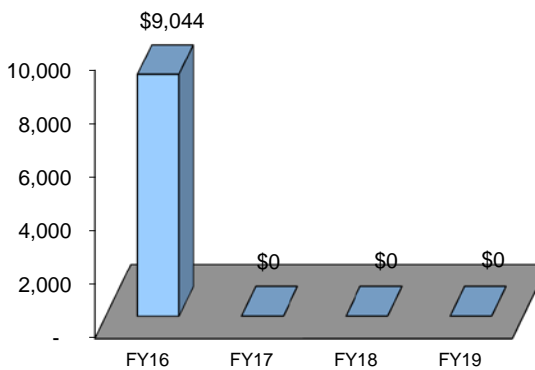
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**DEPARTMENT DESCRIPTION**

Access to affordable broadband is important for fostering economic development, improving educational opportunities, ensuring public safety, and enhancing the overall quality of life for the citizens of the County. Since the private sector alone has not been able to fulfill this community need, and, broadband access is limited throughout the majority of Bedford County. Therefore, the Bedford County Board of Supervisors formed the Bedford County Broadband Authority on July 13, 2009 in order to facilitate the provision of affordable broadband access to local businesses, local government, and the general public.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	2,750	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	6,294	-	-	-
<b>GRAND TOTAL</b>	<b>9,044</b>	-	-	-
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	2,750	-	-	-
EQUIPMENT & IMPROVEMENTS	6,294	-	-	-
<b>TOTAL</b>	<b>9,044</b>	-	-	-
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	9,044	-	-	-
LOCAL % OF BUDGET	100%	0%	0%	0%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3121-000 ARCHITECTURAL & ENGINEERING SVC	2,750	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>2,750</b>	-	-	-
-8223-000 UTILITIES	6,294	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>6,294</b>	-	-	-
<b>GRAND TOTAL</b>	<b>9,044</b>	-	-	-

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**DEPARTMENT DESCRIPTION**

The Tourism Department was established in June 2001 in order to administer all aspects of the community tourism program, including the establishment and administration of a state certified local/regional visitors' center. The Department's mission is "to market Bedford County and the Town of Bedford as a tourist destination and to promote its vibrant beauty, local businesses, area attractions, activities and history; thereby generating new and repeat visitations and increasing revenues to stimulate economic development and growth for the community."

**Contact Information:**

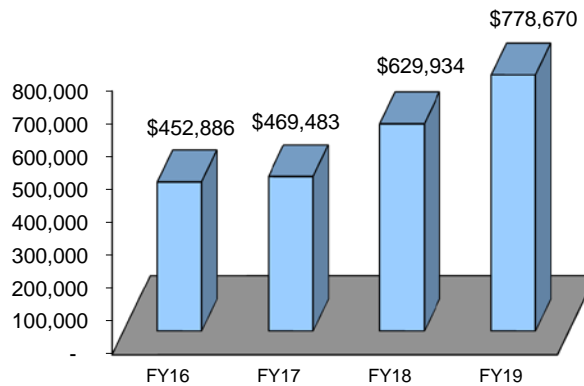
Bedford Department of Tourism  
816 Burks Hill Road  
Bedford, VA 24523

(540) 587-5681 – phone

(540) 587-5983 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	192,427	183,012	265,545	310,294
EMPLOYEE BENEFITS	51,005	47,173	76,734	100,456
PURCHASED SERVICES	116,262	127,148	161,550	222,550
CONTRIBUTIONS	15,896	26,953	25,000	35,000
RECURRING CHARGES	35,879	37,358	40,405	42,070
SUPPLIES AND MATERIALS	33,005	38,750	47,500	55,100
EQUIPMENT	8,412	9,089	13,200	13,200
<b>GRAND TOTAL</b>	<b>452,886</b>	<b>469,483</b>	<b>629,934</b>	<b>778,670</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	243,432	230,185	342,279	410,750
OPERATING EXPENDITURES	201,042	230,209	274,455	354,720
EQUIPMENT & IMPROVEMENTS	8,412	9,089	13,200	13,200
<b>TOTAL</b>	<b>452,886</b>	<b>469,483</b>	<b>629,934</b>	<b>778,670</b>
<b>FUNDING</b>				
USER FEES	42,635	42,704	40,000	40,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	9%	9%	6%	5%
LOCAL REVENUE	410,251	426,779	589,934	738,670
LOCAL % OF BUDGET	91%	91%	94%	95%

Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	141,383	134,470	206,745	251,414
-1114-000 SALARIES, OVERTIME	-	4,366	-	-
-1115-000 SALARIES, ANNUAL LEAVE BALANCES	1,308	2,950	-	-
-1122-000 WAGES, PART TIME	49,736	41,226	58,800	58,880
-1124-000 WAGES, OVERTIME	-	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>192,427</b>	<b>183,012</b>	<b>265,545</b>	<b>310,294</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	12,583	9,535	14,617	18,579
-2112-000 FICA	11,397	10,837	16,613	19,387
-2113-000 MEDICARE	2,665	2,534	3,885	4,534
-2114-000 GROUP LIFE INSURANCE	1,683	1,767	2,708	3,294
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	19,709	17,653	32,127	45,279
-2118-000 TRAVEL ALLOWANCE	-	-	2,400	2,184
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	182	-	2,400
-2122-000 HYBRID DISABILITY PLAN	94	357	585	981
-2125-000 WORKERS' COMPENSATION INSURANCE	2,874	4,308	3,799	3,818
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>51,005</b>	<b>47,173</b>	<b>76,734</b>	<b>100,456</b>
-3114-000 PUBLIC INFORMATION & RELATIONS SERVICES	4,849	3,951	5,000	40,000
-3115-000 LEGAL SERVICES	5	61	50	50
-3116-000 ADVERTISING SERVICES	83,042	91,235	100,000	120,000
-3121-000 a & e SERVICES	-	3,000	-	-
-3123-000 SKILLED SERVICES	384	454	2,000	2,000
-3125-000 LAUNDRY & LINEN SERVICES	2,004	2,527	2,600	2,000
-3134-000 MEDICAL SERVICES	-	26	-	-
-3141-000 BLDG & GROUNDS REPAIR & MAINT SERVICES	4,761	3,757	12,000	12,000
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	144	-	2,000	2,000
-3143-000 EQUIPMENT REPAIR & MAINT SVCS	170	501	500	600
-3144-000 EXTERMINATION CONTROL SERVICES	420	420	500	500
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	7,520	6,107	6,000	6,000
-3147-000 VEHICLE REPAIR & MAINT SERVICES	409	184	300	300
-3151-000 FREIGHT & EXPRESS SERVICES	197	958	1,000	1,000
-3152-000 POSTAL SERVICES	2,042	3,625	4,000	6,000
-3153-000 PRINTING SERVICES	2,286	1,519	8,000	8,000
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	846	1,007	3,200	3,200
-3171-000 ORGANIZATION MEMBERSHIPS	3,650	4,650	4,500	7,000
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	1,472	998	6,000	6,000
-3175-000 EMPLOYEE RECOGNITION	917	1,687	2,500	2,500
-3182-000 TRAVEL, PERSONAL VEHICLE	574	155	800	800
-3184-000 TRAVEL, SUBSISTENCE & LODGING	76	4	100	300
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	253	101	300	300
-3185-002 TRAVEL, MEAL REIMBURSEMENTS	38	-	-	-
-3186-000 MEETING EXPENSES	203	221	200	2,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>116,262</b>	<b>127,148</b>	<b>161,550</b>	<b>222,550</b>
-4112-000 UNEMPLOYMENT COMPENSATION	-	9,828	-	-
-4127-001 CONTRIBUTION-EVENT RIGHTS/HOST-BID FEE	15,896	17,125	25,000	35,000
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>15,896</b>	<b>26,953</b>	<b>25,000</b>	<b>35,000</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-5111-000 ELECTRICAL SERVICE CHARGES	22,157	22,827	25,000	25,000
-5112-000 REFUSE SERVICE CHARGES	1,054	926	1,055	1,000
-5113-000 WATER & SEWER SERVICE CHARGES	4,016	4,221	4,500	6,000
-5114-000 TELECOMMUNICATION SERVICES	793	926	1,000	1,000
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	2,377	2,817	2,500	2,500
-5115-200 BANK SERVICE CHARGES-CREDIT CARDS	609	659	750	970
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	281	300	300
-5133-000 PROPERTY INSURANCE	2,611	2,679	2,700	2,700
-5153-000 EQUIPMENT RENTALS	1,924	1,952	2,500	2,500
-5162-000 COMPUTER SOFTWARE INSTALLMENT	-	-	100	100
-5197-000 MISCELLANEOUS	52	70	-	-
-5197-550 MISCELLANEOUS	10	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>35,879</b>	<b>37,358</b>	<b>40,405</b>	<b>42,070</b>
-6111-000 APPAREL SUPPLIES	252	-	-	300
-6112-000 OFFICE SUPPLIES	494	1,111	1,500	1,500
-6113-000 STATIONERY & FORMS	1,098	1,320	1,200	1,500
-6122-000 GASOLINE - MOTOR VEHICLES/EQUIPMENT	314	105	300	300
-6132-000 MERCHANDISE	15,729	18,416	20,000	25,000
-6142-000 MEDICAL & DENTAL SUPPLIES	-	22	-	-
-6151-000 BUILDING REPAIR & MAINT MATERIALS	28	57	2,000	2,000
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	7,646	8,878	9,000	9,000
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	882	91	1,400	1,400
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	13	-	-	-
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	879	924	3,000	3,000
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	-	24	-	-
-6162-000 FOOD & DIETARY SUPPLIES	2,016	2,140	2,700	2,700
-6163-000 FOOD SERVICE SUPPLIES	59	82	300	300
-6171-000 ANIMAL & AGRICULTURAL SUPPLIES	17	-	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	1,457	1,455	2,000	2,000
-6175-000 PHOTOGRAPHIC SUPPLIES	-	-	100	100
-6176-000 RECREATION & PROGRAM SUPPLIES	1,866	3,082	3,000	3,000
-6176-002 TOUR EXPENDITURES	255	-	1,000	3,000
-6176-503 REC & PROGRAM SUPPLIES - LOVE	-	1,043	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>33,005</b>	<b>38,750</b>	<b>47,500</b>	<b>55,100</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	380	267	2,000	2,000
-8121-000 TRAINING EQUIPMENT	-	85	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	-	-	400	400
-8151-000 OFFICE FURNITURE	133	123	2,000	2,000
-8152-000 OFFICE MACHINES	-	-	300	300
-8161-000 HOUSEHOLD EQUIPMENT	123	40	500	500
-8172-000 DISPLAY MATERIALS	276	6	2,000	2,000
-8221-000 SITE IMPROVEMENTS	-	-	6,000	6,000
-8221-001 SITE IMPROVEMENTS-SML BIKE RT SIGNS	7,500	-	-	-
-8233-000 CONSTRUCTION, BUILDING IMPROVEMENTS	-	8,568	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>8,412</b>	<b>9,089</b>	<b>13,200</b>	<b>13,200</b>
<b>GRAND TOTAL</b>	<b>452,886</b>	<b>469,483</b>	<b>629,934</b>	<b>778,670</b>

**DEPARTMENT DESCRIPTION**

The Natural Resources Department (also known as Erosion & Sediment Control) is responsible for organizing, coordinating, and implementing all programs dealing with natural resources in Bedford County (primarily soil, water, forestry, agriculture, open space, shoreline and flood protection). The Department issues Land Disturbing and Virginia Stormwater Management Program (VSMP) Permits for development, which involves oversight of plan review, administration, and enforcement. The Department also routinely coordinates with other local, state and federal agencies, private developers, engineering firms, and the general public regarding the County's natural resources.

**Contact Information:**

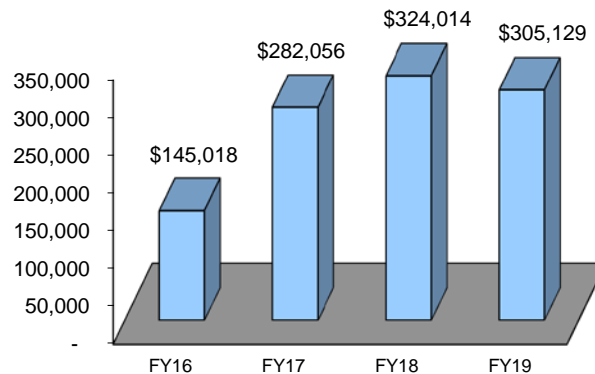
Natural Resources  
122 East Main Street, Suite G-03  
Bedford, VA 24523

(540) 586-7616 – phone

(540) 586-2059 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	100,623	201,816	225,889	223,822
EMPLOYEE BENEFITS	32,721	64,396	79,175	64,307
PURCHASED SERVICES	3,898	6,218	8,700	5,750
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	3,007	4,326	4,000	5,000
SUPPLIES AND MATERIALS	4,296	4,477	6,250	6,250
EQUIPMENT	473	823	-	-
<b>GRAND TOTAL</b>	<b>145,018</b>	<b>282,056</b>	<b>324,014</b>	<b>305,129</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	133,344	266,212	305,064	288,129
OPERATING EXPENDITURES	11,201	15,021	18,950	17,000
EQUIPMENT & IMPROVEMENTS	473	823	-	-
<b>TOTAL</b>	<b>145,018</b>	<b>282,056</b>	<b>324,014</b>	<b>305,129</b>
<b>FUNDING</b>				
USER FEES	68,364	57,457	55,000	58,000
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	47%	20%	17%	19%
LOCAL REVENUE	76,654	224,599	269,014	247,129
LOCAL % OF BUDGET	53%	80%	83%	81%

Four Year Actual &amp; Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	100,623	201,312	225,889	223,822
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	-	461	-	-
-1117-000 SALARIES, COMPENSATORY LV BALA	-	43	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>100,623</b>	<b>201,816</b>	<b>225,889</b>	<b>223,822</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	8,956	13,907	15,970	16,540
-2112-000 FICA	6,041	12,022	14,005	13,877
-2113-000 MEDICARE	1,413	2,812	3,276	3,245
-2114-000 GROUP LIFE INSURANCE	1,197	2,577	2,959	2,932
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	12,099	26,403	35,108	20,034
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	972
-2122-000 HYBRID DISABILITY PROGRAM	180	397	435	624
-2125-000 WORKERS COMPENSATION INSURANCE	2,835	6,278	7,422	6,083
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>32,721</b>	<b>64,396</b>	<b>79,175</b>	<b>64,307</b>
-3115-000 LEGAL SERVICES	-	61	-	-
-3116-000 ADVERTISING SERVICES	-	2,149	-	750
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	2,541	693	3,000	1,500
-3152-000 POSTAL SERVICES	299	214	500	500
-3153-000 PRINTING SERVICES	-	336	-	-
-3162-000 COMPUTER SOFTWARE MAINT SVCS	300	471	600	300
-3171-000 ORGANIZATION MEMBERSHIPS	-	410	600	450
-3172-000 PUBLICATION SUBSCRIPTIONS	32	33	-	-
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	128	1,255	3,000	1,500
-3173-230 CONFERENCE & ED SERVICES-STORM WATER MAI	535	500	1,000	750
-3175-000 EMPLOYEE RECOGNITION	63	12	-	-
-3182-000 TRAVEL, PERSONAL VEHICLE	-	84	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>3,898</b>	<b>6,218</b>	<b>8,700</b>	<b>5,750</b>
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,946	2,964	2,500	3,000
-5131-000 AUTOMOBILE LIABILITY INSURANCE	1,061	1,362	1,500	2,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>3,007</b>	<b>4,326</b>	<b>4,000</b>	<b>5,000</b>
-6111-000 APPAREL SUPPLIES	100	340	400	400
-6112-000 OFFICE SUPPLIES	136	400	300	300
-6113-000 STATIONERY & FORMS	257	77	300	300
-6122-000 GASOLINE - VEHICLE	3,730	3,655	5,000	5,000
-6143-000 FIELD SUPPLIES	-	-	250	250
-6156-000 VEHICLE REPAIR/MAINT MATERIALS	-	5	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	73	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>4,296</b>	<b>4,477</b>	<b>6,250</b>	<b>6,250</b>
-8151-000 OFFICE FURNITURE	375	395	-	-
-8152-000 OFFICE MACHINES	-	428	-	-
-8164-000 COMMUNICATION EQUIPMENT	98	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>473</b>	<b>823</b>	<b>-</b>	<b>-</b>

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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
GRAND TOTAL	145,018	282,056	324,014	305,129

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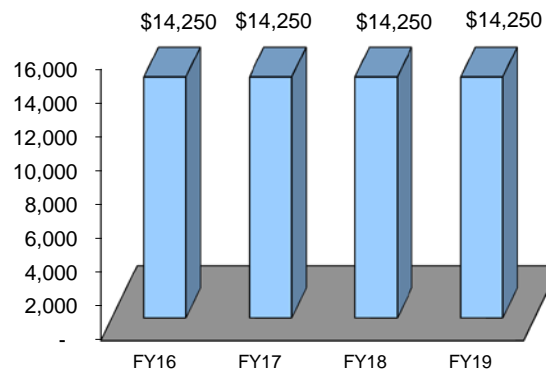


**DEPARTMENT DESCRIPTION**

The Peaks of Otter Soil & Water Conservation District has a wide variety of agricultural, residential, and educational programs designed to help implement Best Management Practices (BMPs), initiate low-cost loans to help producers with soil and water projects, administer agricultural complaints, and improve water quality throughout the region.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	14,250	14,250	14,250	14,250
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	14,250	14,250	14,250	14,250
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	14,250	14,250	14,250	14,250
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-4128-001 CONTRIBUTIONS - PEAKS OF OTTER	14,250	14,250	14,250	14,250
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>
<b>GRAND TOTAL</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>	<b>14,250</b>

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**DEPARTMENT DESCRIPTION**

The Tri-County Lake Administrative Commission serves as the administrative department for the counties bordering Smith Mountain Lake and Leesville Lake. This Department serves as the first point of contact for lake related concerns and carries out all lake planning duties as assigned by the respective Boards of Supervisors. Such duties may include, but are not limited to, navigation marker, aquatic vegetation, and debris cleanup issues, monitoring of license requirements, and coordination with American Electric Power on other lake related issues, as appropriate.

TLAC's mission is to assist in the development of a harmonious community at the lakes through the administration of the programs and projects delegated to the department, and to provide such administrative services in a more efficient and effective manner than the member counties can do for themselves individually.

The County's Department of Fiscal Management serves as fiscal agent for TLAC.

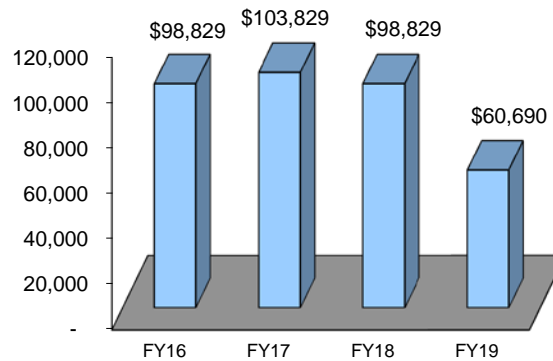
**Contact Information:**

TLAC  
400 Scruggs Road, Suite 200  
Moneta, VA 24121

(540) 721-4400 – phone  
(540) 721-4450 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	98,829	103,829	98,829	60,690
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>98,829</b>	<b>103,829</b>	<b>98,829</b>	<b>60,690</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	98,829	103,829	98,829	60,690
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>98,829</b>	<b>103,829</b>	<b>98,829</b>	<b>60,690</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	98,829	103,829	98,829	60,690
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures



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	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
-4128-002 CONTRIBUTIONS - TLAC	98,829	98,829	98,829	60,690
4128-008 CONTRIBUTIONS - SMLA WATER QUAL	-	5,000	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>98,829</b>	<b>103,829</b>	<b>98,829</b>	<b>60,690</b>
<b>GRAND TOTAL</b>	<b>98,829</b>	<b>103,829</b>	<b>98,829</b>	<b>60,690</b>

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**DEPARTMENT DESCRIPTION**

Virginia Cooperative Extension (VCE) is a cooperative effort of local, state and federal government to provide educational programs for the citizens of Bedford. Most programs are offered at little or no cost to participants. VCE is an educational outreach program of Virginia's land grant universities, Virginia Tech and Virginia State University. Programs are offered in the areas of Agriculture and Natural Resources, Family and Consumer Sciences, 4-H youth development and Community Viability. Locally, programs are also offered in the area of home horticulture through volunteer Extension Master Gardeners and nutrition programs targeted at limited resource families through the Family Nutrition Program (FNP). Volunteers from the community serve on the Extension Leadership Council to assist staff in identifying needs within the community and addressing those needs with educational programs.

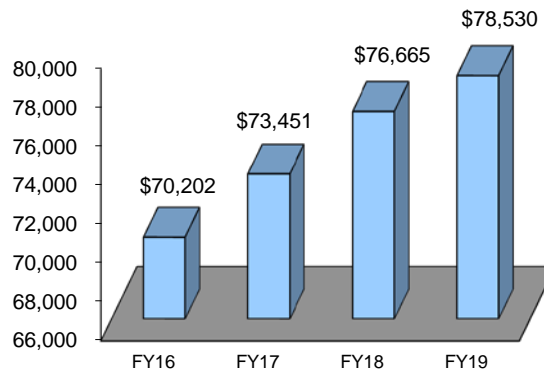
**Contact Information:**

Cooperative Extension  
122 East Main Street, Suite 102  
Bedford, VA 24523

(540) 586-7675 – phone  
(540) 586-4214 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	69,790	73,115	76,065	77,965
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	3	-	-	-
SUPPLIES AND MATERIALS	409	336	600	565
EQUIPMENT	-	-	-	-
<b>GRAND TOTAL</b>	<b>70,202</b>	<b>73,451</b>	<b>76,665</b>	<b>78,530</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	70,202	73,451	76,665	78,530
EQUIPMENT & IMPROVEMENTS	-	-	-	-
<b>TOTAL</b>	<b>70,202</b>	<b>73,451</b>	<b>76,665</b>	<b>78,530</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	70,202	73,451	76,665	78,530
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3123-001 SKILLED SERVICES-SALARIES	51,800	54,189	55,500	56,200
-3123-002 SKILLED SERVICES-BENEFITS	17,411	18,275	19,600	20,800
-3171-000 ORGANIZATION MEMBERSHIPS	405	400	400	450
-3172-000 PUBLICATION SUBSCRIPTIONS	69	31	65	65
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	105	220	500	450
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>69,790</b>	<b>73,115</b>	<b>76,065</b>	<b>77,965</b>
-5114-000 TELECOMMUNICATION SERVICES	3	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>3</b>	<b>-</b>	<b>-</b>	<b>-</b>
-6113-000 STATIONERY & FORMS	374	289	200	200
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	35	47	100	65
-6162-000 FOOD & DIETARY SUPPLIES	-	-	100	100
-6171-000 ANIMAL & AGRICULTURAL SUPPLIES	-	-	100	100
-6176-000 RECREATION & PROGRAM SUPPLIES	-	-	100	100
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>409</b>	<b>336</b>	<b>600</b>	<b>565</b>
<b>GRAND TOTAL</b>	<b>70,202</b>	<b>73,451</b>	<b>76,665</b>	<b>78,530</b>

**DEPARTMENT DESCRIPTION**

The County operates a community cannery every growing season from approximately June through December.

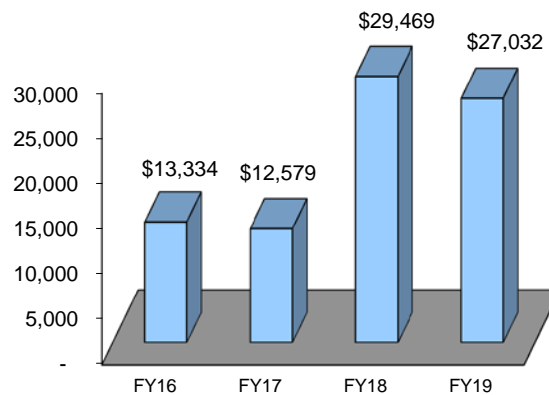
**Contact Information:**

Parks and Recreation  
1257 County Farm Road  
Bedford, VA 24523

(540) 586-7682 – phone  
(540) 586-9338 – fax

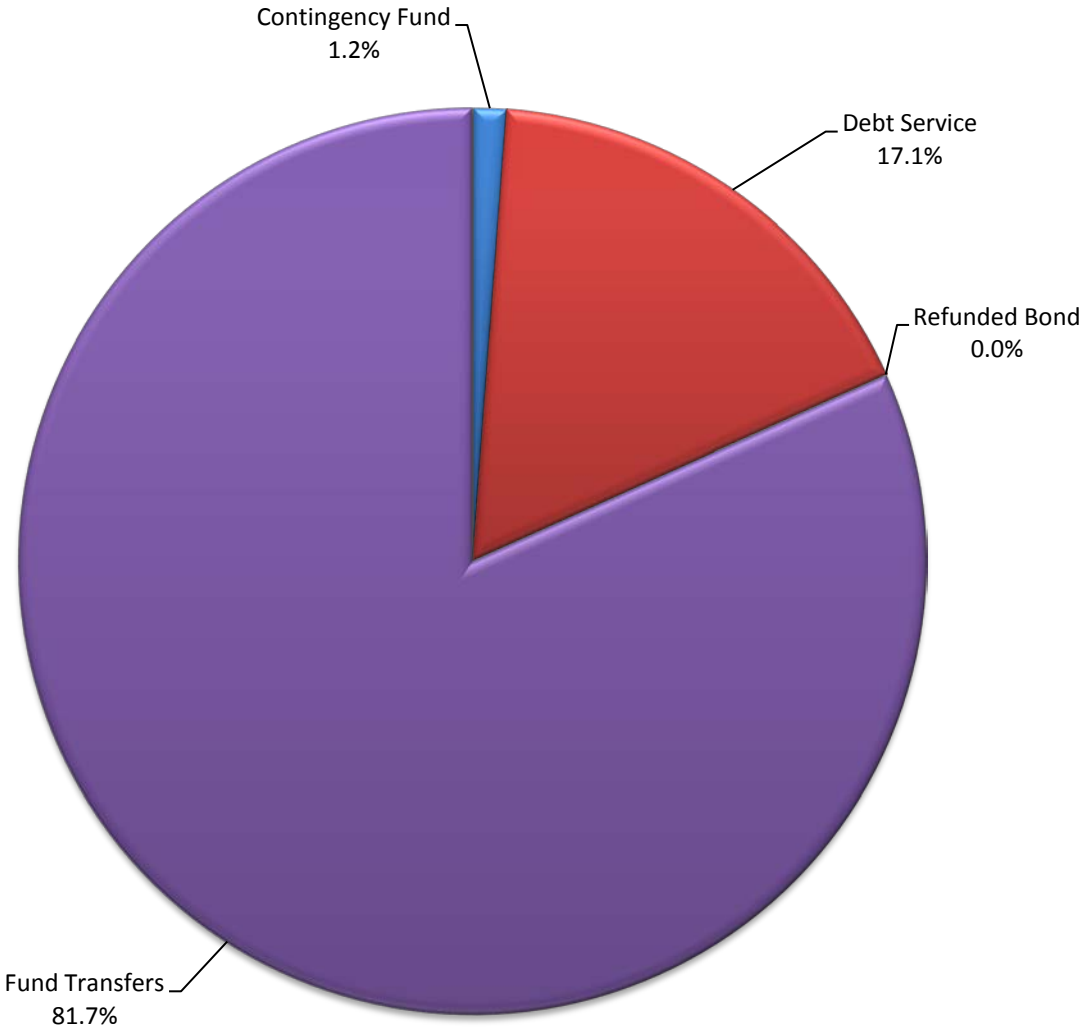
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	8,149	6,752	10,000	10,000
EMPLOYEE BENEFITS	835	741	999	962
PURCHASED SERVICES	2,213	1,373	5,625	5,625
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	1,757	1,561	1,860	1,460
SUPPLIES AND MATERIALS	380	2,102	10,985	8,985
EQUIPMENT	-	50	-	-
<b>GRAND TOTAL</b>	<b>13,334</b>	<b>12,579</b>	<b>29,469</b>	<b>27,032</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	8,984	7,493	10,999	10,962
OPERATING EXPENDITURES	4,350	5,036	18,470	16,070
EQUIPMENT & IMPROVEMENTS	-	50	-	-
<b>TOTAL</b>	<b>13,334</b>	<b>12,579</b>	<b>29,469</b>	<b>27,032</b>
<b>FUNDING</b>				
USER FEES	4,357	3,651	3,600	2,500
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	33%	29%	12%	9%
LOCAL REVENUE	8,977	8,928	25,869	24,532
LOCAL % OF BUDGET	67%	71%	88%	91%

Four Year Actual &amp; Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1122-000 WAGES, PART TIME	8,149	6,752	10,000	10,000
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>8,149</b>	<b>6,752</b>	<b>10,000</b>	<b>10,000</b>
-2112-000 FICA	505	418	620	620
-2113-000 MEDICARE	118	98	145	145
-2125-000 WORKERS COMPENSATION INSURANCE	212	225	234	197
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>835</b>	<b>741</b>	<b>999</b>	<b>962</b>
-3116-000 ADVERTISING SERVICES	-	-	250	250
-3134-000 MEDICAL SERVICES	-	26	100	100
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	-	-	1,400	1,400
-3142-000 ELECTRICAL REPAIR & MAINTENANCE SVCS	-	-	700	700
-3143-000 EQUIPMENT REPAIR & MAINTENANCE SVCS	-	-	900	900
-3144-000 EXTERMINATION CONTROL SERVICES	-	-	275	275
-3146-000 MECHANICAL REPAIR & MAINTENANCE SVCS	2,213	453	2,000	2,000
-3152-000 POSTAL SERVICES	-	19	-	-
-3153-000 PRINTING SERVICEWS	-	875	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>2,213</b>	<b>1,373</b>	<b>5,625</b>	<b>5,625</b>
-5111-000 ELECTRICAL SERVICE CHARGES	42	-	-	-
-5112-000 REFUSE SERVICE CHARGES	461	469	500	500
-5113-000 WATER & SEWER SERVICE CHARGE	-	30	-	-
-5114-000 TELECOMMUNICATION SERVICES	1,097	960	1,200	800
-5153-000 EQUIPMENT RENTALS	157	102	160	160
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,757</b>	<b>1,561</b>	<b>1,860</b>	<b>1,460</b>
-6112-000 OFFICE SUPPLIES	7	-	60	60
-6123-000 OIL-HEATING	37	1,999	2,500	2,500
-6132-000 MERCHANDISE	-	-	6,000	4,000
-6151-000 BLDG REPAIR & MAINTENANCE MATERIALS	4	-	500	500
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	240	71	200	200
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	-	-	150	150
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	-	-	150	150
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	-	28	150	150
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	92	-	1,000	1,000
-6163-000 FOOD SERVICE SUPPLIES	-	4	275	275
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>380</b>	<b>2,102</b>	<b>10,985</b>	<b>8,985</b>
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	-	50	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>50</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>13,334</b>	<b>12,579</b>	<b>29,469</b>	<b>27,032</b>

# Non-Departmental Breakdown



**Non-Departmental**

	<b>FY16 Actual</b>	<b>FY17 Actual</b>	<b>FY18 Budget</b>	<b>FY19 Budget</b>
Contingency Fund	380,900	400,344	556,257	633,833
Debt Service	1,689,085	7,773,434	9,905,800	9,090,524
Refunded Bond	7,168,810	-	-	-
Fund Transfers	46,333,528	38,995,661	44,671,076	43,547,844
<b>TOTAL</b>	<b>55,572,323</b>	<b>47,169,439</b>	<b>55,133,133</b>	<b>53,272,201</b>

**SUMMARY**

SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS	-	-	-	-
OBLIGATIONS	55,572,323	47,169,439	55,133,133	53,272,201
	<b>55,572,323</b>	<b>47,169,439</b>	<b>55,133,133</b>	<b>53,272,201</b>

**FUNDING**

USER FEES	73,320	-	77,188	83,125
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	76,912	71,283	70,788	69,559
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	55,422,091	47,098,156	54,985,157	53,119,517
LOCAL % OF BUDGET	100%	100%	100%	100%

**DEPARTMENT DESCRIPTION**

The Contingency Fund was established by the Board of Supervisors to fund any unanticipated expenditure during the fiscal year. Any transfer of funds from this department to any other department requires action by the Board of Supervisors at a public meeting.

**Contact Information:**

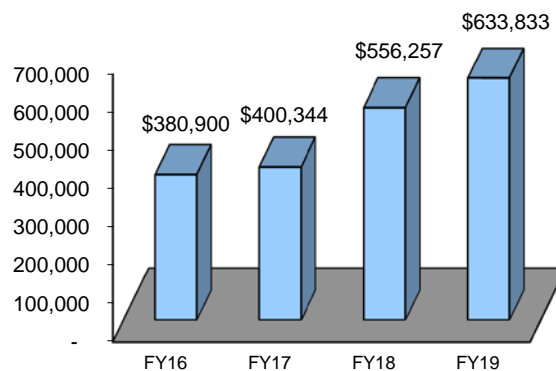
Fiscal Management  
122 East Main Street, Suite 203  
Bedford, Virginia 24523

(540) 586-7729 – phone

(540) 586-3996 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
OBLIGATIONS	380,900	400,344	556,257	633,833
<b>GRAND TOTAL</b>	<b>380,900</b>	<b>400,344</b>	<b>556,257</b>	<b>633,833</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS	-	-	-	-
OBLIGATIONS	380,900	400,344	556,257	633,833
<b>TOTAL</b>	<b>380,900</b>	<b>400,344</b>	<b>556,257</b>	<b>633,833</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	380,900	400,344	556,257	633,833
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-9990-000 CONTINGENCY FUND	380,900	400,344	556,257	633,833
<b>SUBTOTAL - OBLIGATIONS</b>	<b>380,900</b>	<b>400,344</b>	<b>556,257</b>	<b>633,833</b>
<b>GRAND TOTAL</b>	<b>380,900</b>	<b>400,344</b>	<b>556,257</b>	<b>633,833</b>

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**DEPARTMENT DESCRIPTION**

The department includes sufficient funds for the annual principal, interest payments and bond issuance fees resulting from long-term borrowing by the General Fund.

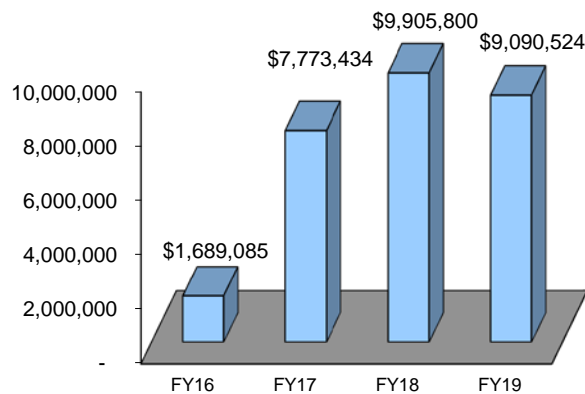
**Contact Information:**

Fiscal Management  
122 East Main Street, Suite 203  
Bedford, Virginia 24523

(540) 586-7729 – phone  
(540) 586-3996 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT OBLIGATIONS	1,689,085	7,773,434	9,905,800	9,090,524
<b>GRAND TOTAL</b>	<b>1,689,085</b>	<b>7,773,434</b>	<b>9,905,800</b>	<b>9,090,524</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS OBLIGATIONS	1,689,085	7,773,434	9,905,800	9,090,524
<b>TOTAL</b>	<b>1,689,085</b>	<b>7,773,434</b>	<b>9,905,800</b>	<b>9,090,524</b>
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	76,912	71,283	70,788	69,559
NON-LOCAL % OF BUDGET	5%	1%	1%	1%
LOCAL REVENUE	1,612,173	7,702,151	9,835,012	9,020,965
LOCAL % OF BUDGET	95%	99%	99%	99%

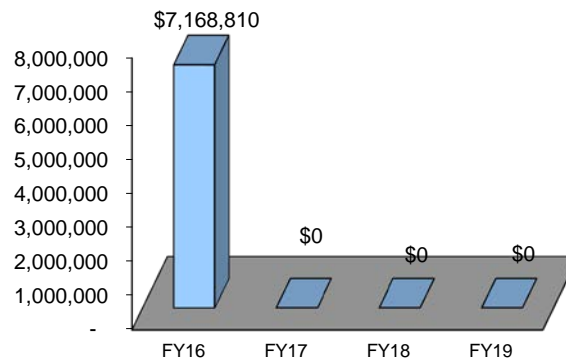
Four Year Actual & Budget Expenditures



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-9113-009 PRINCIPAL-NURSING HOME	-	-	-	-
-9113-015 PRINCIPAL-GROUP HOMES	-	-	-	-
-9114-009 INTEREST-NURSING HOME	-	-	-	-
-9114-014 INTEREST-NORESKO	15,890	-	-	-
-9114-015 INTEREST-GROUP HOMES	33,769	-	-	-
-9121-000 BOND ISSUANCE FEES - SCHOOLS	-	6,350	7,500	-
-9191-000 BOND ISSUANCE FEES - COUNTY	57,250	3,950	7,500	-
-9222-961 VPSA - PRINCIPAL	-	300,000	-	-
-9222-971 VPSA - PRINCIPAL	-	350,000	370,000	-
-9222-981 VPSA - PRINCIPAL	-	260,000	260,000	260,000
-9222-992 VPSA - PRINCIPAL	-	676,848	696,226	716,824
-9222-001 VPSA - PRINCIPAL	-	270,000	285,000	300,000
-9222-002 VPSA - PRINCIPAL	-	343,369	349,794	356,556
-9222-081 VPSA SRHS - PRINCIPAL	-	270,000	270,000	270,000
-9222-131 VPSA - 2006 EDA REFUNDING - PRINCIPAL	-	-	1,362,000	1,422,000
-9222-161 VPSA - LMS & GYM PRINCIPAL	-	-	890,000	1,235,000
-9292-131 VPSA - 2006 EDA REFUNDING - PRINCIPAL	-	-	43,000	48,000
-9322-150 SUNTRUST - 2006 EDA REFUNDING - PRINC	-	1,400,000	25,000	30,000
-9392-150 SUNTRUST - 2006 EDA REFUNDING - PRINC	260,000	270,000	235,000	240,000
-9392-050 US BANK - CH/SS REFUNDING - PRINCIPAL	770,000	765,000	760,000	750,000
-9392-130 SUNTRUST - 2013 GO REFUNDING - PRINCIPAL	395,000	385,000	375,000	-
-9422-120 CAPITALONE - NORESKO - PRINCIPAL	-	377,548	405,302	427,073
-9492-120 CAPITALONE - NORESKO - PRINCIPAL	30,584	33,391	35,846	37,771
-9223-961 VPSA - INTEREST	-	8,700	-	-
-9223-971 VPSA - INTEREST	-	28,476	9,667	-
-9223-981 VPSA - INTEREST	-	33,150	19,890	6,630
-9223-992 VPSA - INTEREST	-	151,902	110,023	66,926
-9223-001 VPSA - INTEREST	-	77,000	61,460	45,080
-9223-002 VPSA - INTEREST	-	82,256	64,581	46,569
-9223-081 VPSA SRHS - INTEREST	-	170,775	157,005	143,235
-9223-131 VPSA - 2006 EDA REFUNDING - INTEREST	-	1,079,004	1,051,424	995,048
-9223-161 VPSA - LMS & GYM INTEREST	-	-	1,705,125	1,362,111
-9293-131 VPSA - 2006 EDA REFUNDING - INTEREST	8,533	8,534	7,663	5,820
-9323-150 SUNTRUST - 2006 EDA REFUNDING - INT	-	121,758	82,614	99,554
-9393-150 SUNTRUST - 2006 EDA REFUNDING - INT	15,475	35,489	27,960	25,956
-9393-050 US BANK - CH/SS REFUNDING - INTEREST	84,870	69,136	53,505	38,028
-9393-130 SUNTRUST - 2013 GO REFUNDING - INTEREST	17,714	10,499	3,469	-
-9423-120 CAPITALONE - NORESKO - INTEREST	-	170,242	160,087	149,151
-9493-120 CAPITALONE - NORESKO - INTEREST	15,890	15,057	14,159	13,192
<b>SUBTOTAL - OBLIGATIONS</b>	<b>1,689,085</b>	<b>7,773,434</b>	<b>9,905,800</b>	<b>9,090,524</b>
<b>GRAND TOTAL</b>	<b>1,689,085</b>	<b>7,773,434</b>	<b>9,905,800</b>	<b>9,090,524</b>

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
OBLIGATIONS	7,168,810	-	-	-
<b>GRAND TOTAL</b>	<b>7,168,810</b>	-	-	-
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS	-	-	-	-
OBLIGATIONS	7,168,810	-	-	-
<b>TOTAL</b>	<b>7,168,810</b>	-	-	-
<b>FUNDING</b>				
USER FEES	-	-	-	-
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	7,605,900	-	-	-
NON-LOCAL % OF BUDGET	106%	0%	0%	0%
LOCAL REVENUE	-	-	-	-
LOCAL % OF BUDGET	0%	0%	0%	0%

Four Year Actual & Budget Expenditures



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	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-9150-000 PMT TO REFUNDED BOND ESC AGENT	7,168,810	-	-	-
<b>SUBTOTAL - OBLIGATIONS</b>	<b>7,168,810</b>	-	-	-
<b>GRAND TOTAL</b>	<b>7,168,810</b>	-	-	-

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**DEPARTMENT DESCRIPTION**

The General Fund transfers local tax dollars to assist in the School Operating Fund. Funds are also transferred from the General Fund to the County's Capital Improvement Projects Fund (CIP) and the Vehicle Replacement Fund.

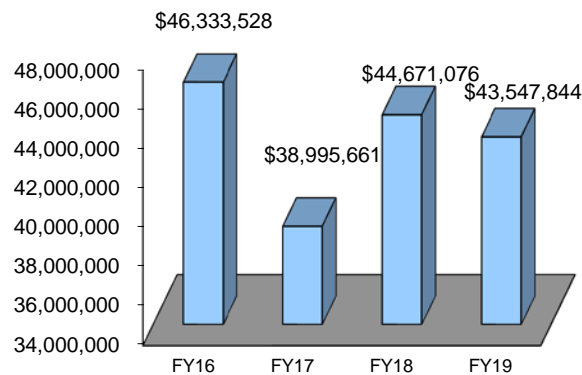
**Contact Information:**

Fiscal Management  
122 East Main Street, Suite 203  
Bedford, Virginia 24523

(540) 586-7729 – phone  
(540) 586-3996 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
OBLIGATIONS	46,333,528	38,995,661	44,671,076	43,547,844
<b>GRAND TOTAL</b>	<b>46,333,528</b>	<b>38,995,661</b>	<b>44,671,076</b>	<b>43,547,844</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS	-	-	-	-
OBLIGATIONS	46,333,528	38,995,661	44,671,076	43,547,844
<b>TOTAL</b>	<b>46,333,528</b>	<b>38,995,661</b>	<b>44,671,076</b>	<b>43,547,844</b>
<b>FUNDING</b>				
USER FEES	73,320	-	77,188	83,125
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	0%	0%	0%	0%
LOCAL REVENUE	46,260,208	38,995,661	44,593,888	43,464,719
LOCAL % OF BUDGET	100%	100%	100%	100%

Four Year Actual & Budget Expenditures





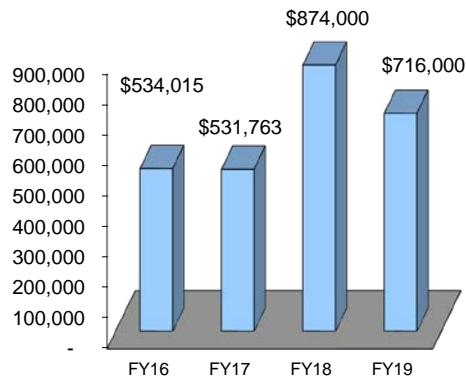
	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-0015-000 TRANSFER-VEHICLE REPLACE	512,500	664,751	682,000	497,760
-0020-000 TRANSFER TO FED FAS FUND	20,686	(9,075)	-	-
-0025-000 TRANSFER-SCHOOL OPERATING	38,310,725	33,196,015	35,541,338	35,649,174
-0033-000 TRANSFER TO CIP-GENERAL FUND	6,985,768	3,947,680	8,315,238	7,400,910
-0036-000 XFER-MAINTENANCE PROJECT FD	503,849	1,196,290	132,500	-
-0053-000 TRANSFER TO GROUP HOMES	-	-	-	-
<b>SUBTOTAL - OBLIGATIONS</b>	<b>46,333,528</b>	<b>38,995,661</b>	<b>44,671,076</b>	<b>43,547,844</b>
<b>GRAND TOTAL</b>	<b>46,333,528</b>	<b>38,995,661</b>	<b>44,671,076</b>	<b>43,547,844</b>

**DEPARTMENT DESCRIPTION**

The Vehicle Replacement Fund is designed to allocate funding to specific departments for the purchase of additional vehicles and the replacement of existing vehicles.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	534,015	531,763	874,000	716,000
<b>GRAND TOTAL</b>	<b>534,015</b>	<b>531,763</b>	<b>874,000</b>	<b>716,000</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS	534,015	531,763	874,000	716,000
<b>TOTAL</b>	<b>534,015</b>	<b>531,763</b>	<b>874,000</b>	<b>716,000</b>
<b>FUNDING</b>				
BEGINNING CASH BALANCE	-	356,747	192,000	200,000
MISCELLANEOUS REVENUE	54,972	41,492	-	-
RECOVERED COSTS	-	-	-	18,240
INTERGOVERNMENTAL	-	-	-	-
OTHER FINANCING SOURCES	512,500	664,751	682,000	497,760
NON-LOCAL % OF BUDGET	106%	133%	78%	72%
LOCAL REVENUE	-	-	192,000	200,000
LOCAL % OF BUDGET	0%	0%	22%	28%

Four Year Actual & Budget Expenditures



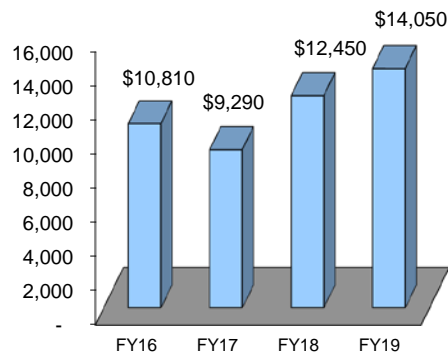
Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>BEGINNING CASH BALANCE</b>	-	<b>356,747</b>	<b>192,000</b>	<b>200,000</b>
-0100-312 INSURANCE ADJUSTMENTS - SHERIFF	22,630	-	-	-
-0100-431 INSURANCE ADJUSTMENTS - GARAGE	-	15,252	-	-
-0080-431 SALE OF VEHICLES - GARAGE	32,342	26,240	-	-
<b>SUBTOTAL - MISCELLANEOUS</b>	<b>54,972</b>	<b>41,492</b>	-	-
-5311-000 RECOVERED COSTS - SOCIAL SERVICES	-	-	-	18,240
-0098-000 TRANSFER FROM GENERAL FUND	512,500	664,751	682,000	497,760
<b>SUBTOTAL - OTHER FINANCING SOURCES</b>	<b>512,500</b>	<b>664,751</b>	<b>682,000</b>	<b>497,760</b>
<b>TOTAL REVENUES &amp; BEGINNING CASH BALANCE</b>	<b>567,472</b>	<b>1,062,990</b>	<b>874,000</b>	<b>716,000</b>
Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
15-3120 MOTOR VEHICLE EQUIPMENT-SHERIFF	490,364	443,798	720,000	576,000
15-3410 MOTOR VEHICLE EQUIPMENT-BUILDING	-	39,940	20,000	-
15-3550 MOTOR VEHICLE EQUIPMENT-EMERGENCY	-	-	30,000	-
15-4320 MOTOR VEHICLE EQUIPMENT-MAINTENANCE	25,002	27,180	28,000	-
15-4321 MOTOR VEHICLE EQUIPMENT-GARAGE	764	875	-	55,000
15-5311 MOTOR VEHICLE EQUIPMENT-SOCIAL SVCS	17,885	-	-	57,000
15-7100 MOTOR VEHICLE EQUIPMENT-RECREATION	-	-	56,000	-
15-8150 MOTOR VEHICLE EQUIPMENT-ECONOMIC DEV	-	-	-	28,000
15-8220 MOTOR VEHICLE EQUIPMENT-NATURAL	-	19,970	20,000	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>534,015</b>	<b>531,763</b>	<b>874,000</b>	<b>716,000</b>
<b>TOTAL EXPENDITURES</b>	<b>534,015</b>	<b>531,763</b>	<b>874,000</b>	<b>716,000</b>

**DEPARTMENT DESCRIPTION**

The Law Library fund is designed to allocate funding for the maintenance of and subscription to a LexisNexis legal research terminal located in the Bedford County Circuit Court Clerk's office. The terminal is available to use by both attorneys and the general public.

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	10,781	9,290	10,150	10,650
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	29	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	2,300	3,400
<b>GRAND TOTAL</b>	<b>10,810</b>	<b>9,290</b>	<b>12,450</b>	<b>14,050</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	10,810	9,290	10,150	10,650
EQUIPMENT & IMPROVEMENTS	-	-	2,300	3,400
<b>TOTAL</b>	<b>10,810</b>	<b>9,290</b>	<b>12,450</b>	<b>14,050</b>
<b>FUNDING</b>				
BEGINNING CASH BALANCE	-	-	-	-
USE OF MONEY & USER FEES	11,990	13,525	12,450	14,050
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	111%	146%	100%	100%
LOCAL REVENUE	-	-	-	-
LOCAL % OF BUDGET	0%	0%	0%	0%

Four Year Actual & Budget Expenditures



Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-0501-000 INTEREST ON BANK ACCOUNTS	44	47	50	50
-0603-000 LAW LIBRARY FEES	11,946	13,478	12,400	14,000
<b>TOTAL REVENUES</b>	<b>11,990</b>	<b>13,525</b>	<b>12,450</b>	<b>14,050</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3172-000 PUBLICATION SUBSCRIPTIONS	10,781	9,290	10,150	10,650
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>10,781</b>	<b>9,290</b>	<b>10,150</b>	<b>10,650</b>
-5114-000 TELECOMMUNICATION SERVICES	29	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>29</b>	<b>-</b>	<b>-</b>	<b>-</b>
-9990-000 RESERVE FOR FUTURE	-	-	2,300	3,400
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>2,300</b>	<b>3,400</b>
<b>TOTAL EXPENDITURES</b>	<b>10,810</b>	<b>9,290</b>	<b>12,450</b>	<b>14,050</b>

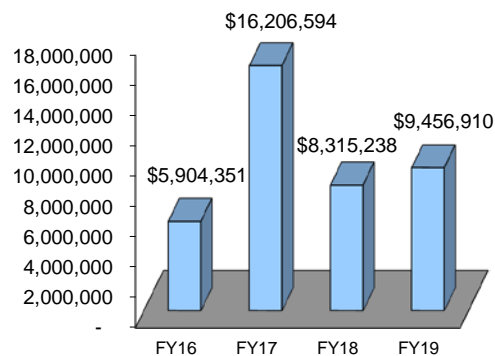
**DEPARTMENT DESCRIPTION**

The Capital Improvements Projects Fund (CIP) is designed to allocate funding to specific capital projects that will require more than \$10,000 to complete and that are not routine, operational expenses for specific departments.



	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	-	-	-	-
EMPLOYEE BENEFITS	-	-	-	-
PURCHASED SERVICES	-	-	-	-
CONTRIBUTIONS	-	-	-	-
RECURRING CHARGES	-	-	-	-
SUPPLIES AND MATERIALS	-	-	-	-
EQUIPMENT	-	-	-	-
PROJECTS	5,904,351	16,206,594	8,315,238	9,456,910
<b>GRAND TOTAL</b>	<b>5,904,351</b>	<b>16,206,594</b>	<b>8,315,238</b>	<b>9,456,910</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	-	-	-	-
OPERATING EXPENDITURES	-	-	-	-
EQUIPMENT & IMPROVEMENTS	-	-	-	-
PROJECTS	5,904,351	16,206,594	8,315,238	9,456,910
<b>TOTAL</b>	<b>5,904,351</b>	<b>16,206,594</b>	<b>8,315,238</b>	<b>9,456,910</b>
<b>FUND BALANCE</b>				
BEGINNING FUND BALANCE	9,756,536	11,081,797	11,081,797	39,523,386
USE OF MONEY & MISCELLANEOUS REVENUES	49,286	223,835	-	-
RECOVERED COSTS	2,218	50	-	-
INTERGOVERNMENTAL FUNDS	192,340	390,940	-	-
OTHER FINANCING SOURCES	-	40,085,678	-	7,400,910
LOCAL REVENUES	6,985,768	3,947,680	8,315,238	78%
TOTAL EXPENDITURES	(5,904,351)	(16,206,594)	(8,315,238)	(9,456,910)
ENDING FUND BALANCE	11,081,797	39,523,386	11,081,797	37,467,387

#### Four Year Actual & Budget Expenditures



Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>BEGINNING CASH BALANCE - REDIRECTED CIP FUNDS</b>	-	-	-	<b>2,056,000</b>
-0501-000 INTEREST ON BANK ACCOUNTS	108	94	-	-
-0502-000 SNAP INTEREST EARNINGS	-	210,225	-	-
-0504-261 INTEREST-JF CONSTRUCTION	2,178	21	-	-
<b>SUBTOTAL - REVENUE FROM USE OF MONEY</b>	<b>2,286</b>	<b>210,340</b>	-	-
-0150-001 RECREATION - DWS PROCEEDS	-	995	-	-
-0150-001 DONATIONS TO MONETA PARK	27,000	-	-	-
-0301-000 ANIMAL SHELTER DONATIONS	20,000	12,500	-	-
<b>SUBTOTAL - MISCELLANEOUS</b>	<b>47,000</b>	<b>13,495</b>	-	-
-0030-000 RECOVERED COSTS - COMMUNICATIONS	2,218	50	-	-
<b>SUBTOTAL - RECOVERED COSTS</b>	<b>2,218</b>	<b>50</b>	-	-
<b>SUBTOTAL - LOCAL</b>	<b>51,504</b>	<b>223,885</b>	-	-
-0010-019 LEMPG GRANT 2015	13,305	-	-	-
-0010-013 LEMPG GRANT 2016	-	13,305	-	-
-0010-025 RSAF GRANT 2016	121,135	-	-	-
-0010-026 RSAF GRANT 2016	25,292	-	-	-
-0010-027 RSAF GRANT 2017	-	26,613	-	-
-0010-004 WIRELESS PSAP EDUC GR	-	150,000	-	-
-0010-005 PSAP EQUIP GRANT	-	150,000	-	-
-0010-000 TOBACCO IDEM & REVITALIZATION	20,000	12,615	-	-
-0010-930 VDOT REVENUE SHARING	12,608	38,407	-	-
<b>SUBTOTAL - COMMONWEALTH</b>	<b>192,340</b>	<b>390,940</b>	-	-
-0020-000 OFS - VPSA BONDS	-	36,865,000	-	-
-0090-000 OFS - BOND PREMIUM	-	3,220,678	-	-
-0098-000 TRANSFER FROM GENERAL FUND	6,985,768	3,947,680	8,315,238	7,400,910
<b>SUBTOTAL - OTHER FINANCING SOURCES</b>	<b>6,985,768</b>	<b>44,033,358</b>	<b>8,315,238</b>	<b>7,400,910</b>
<b>GRAND TOTAL</b>	<b>7,229,612</b>	<b>44,648,183</b>	<b>8,315,238</b>	<b>9,456,910</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
33-1233 REASSESSMENT	3,894	1,832	225,000	225,000
33-9131 ELECTION EQUIPMENT	330,789	6,924	30,000	30,000
33-9145 FISCAL MGMT FINANCIAL SOFTWARE	-	76,151	200,000	224,000
33-9153 SERVER UPGRADES	51,667	532,860	-	104,285
33-9157 SOFTWARE UPGRADES	-	5,670	50,000	30,000
33-9158 WEBSITE	-	-	-	50,000
33-9160 TELEPHONE REPLACEMENTS	-	-	-	32,500
33-9313 SO - COPSYNC	54,720	26,850	-	-
33-9324 EMERGENCY APPARATUS	269,191	653,333	500,000	500,000
33-9325 AMBULANCE/MEDIC PURCHASE	455,277	182,672	-	-
33-9330 BURN BUILDING MAINTENANCE	-	-	-	35,000
33-9330 SPECIAL OPERATIONS EQUIPMENT UPGRADES	-	-	-	15,000
33-9332 EMS FEE FOR SERVICE	2,608	82,900	77,188	83,125
33-9334 HYDRANT LOCATION & INSTALLATION	-	-	40,000	20,000
33-9335 FIRE & RESCUE STATION DEVELOPMENT	-	-	75,000	75,000
33-9336 RIT RESCUE & LADDER TRUCK REPLACEMENT	-	-	75,000	75,000
33-9337 AIR PACK REPLACEMENT	-	-	220,800	200,000
33-9352 E911 ADDITION/REPLACEMENT EQUIP	286,509	153,434	-	20,000
33-9356 REGIONAL RADIOS	165,439	625,731	-	-
33-9426 REVENUE SHARING ROAD FUND	41,332	71,471	-	400,000
33-9438 ANIMAL SHELTER	123,349	33,003	-	-
33-9447 COUNTY BUILDINGS	899,447	865,002	4,488,000	1,630,000
33-9449 MAINT EQUIPMENT REPLACEMENT	-	12,150	18,000	18,000
33-9450 FLOORING REPLACEMENT	-	-	30,000	30,000
33-9452 COUNTY BUILDING SECURITY IMPROVEMENTS	-	-	215,000	40,000
33-9541 NH PUMP STATION	-	-	6,250	-
33-9555 DV BUILDING FUND	-	13,945	-	-
33-9701 REC EQUIPMENT	-	61,000	-	-
33-9726 CITY/COUNTY WELCOME CENTER	-	-	-	25,000
33-9752 REC FACILITY REPAIRS/IMPROVEMENTS	-	-	-	91,000
33-9753 STROOBANTS PARK	-	2,800	-	-
33-9754 MONTVALE PARK	23,205	90,846	-	13,000
33-9755 MONETA PARK	37,265	-	45,000	-
33-9756 FALLING CREEK PARK	8,839	-	-	-
33-9850 TOBACCO REGIONAL OPPORTUNITY FUND	20,000	12,614	-	-
33-9859 NEW LONDON BUSINESS & TECH CENTER	-	-	-	450,000
33-9863 BROADBAND TOWERS	-	693	-	1,500,000
33-9891 COUNTY WIDE WATER & SEWER PHASES	2,000,000	2,000,000	2,000,000	2,000,000
33-9901 DEBT SERVICE	-	103,634	-	-
33-9921 TRANSFERS TO OTHER FUNDS	1,130,820	10,591,079	-	1,541,000
PROJECTS TO BE DETERMINED	-	-	20,000	-
<b>GRAND TOTAL</b>	<b>5,904,351</b>	<b>16,206,594</b>	<b>8,315,238</b>	<b>9,456,910</b>

**DEPARTMENT DESCRIPTION**

Bedford County Nursing Home is a 90 bed Nursing Facility that stands alone as a Department of Bedford County Government. The facility is licensed as a Nursing Home by the Commonwealth of Virginia, Department of Health.

The Nursing Home generally runs a census in excess of 95%, and accepts Private and Medicaid funding.

The Nursing Home employs approximately 95 full and part time employees in the following categories; Administration, Nursing, Food Service, Housekeeping, Maintenance, Activities, and Social Services. Rehabilitation Services are provided by an outside contractor.

**Contact Information:**

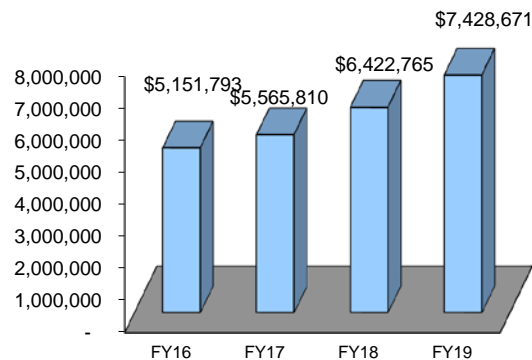
Bedford County Nursing Home  
1229 County Farm Road  
Bedford, VA 24523

(540) 586-7658 – phone

(540) 587-5508 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	2,761,878	2,915,650	3,167,691	3,743,608
EMPLOYEE BENEFITS	944,448	997,015	1,163,856	1,427,326
PURCHASED SERVICES	239,777	330,803	403,980	809,596
CONTRIBUTIONS	211,166	298,645	230,000	205,000
RECURRING CHARGES	260,791	219,559	254,338	277,230
SUPPLIES AND MATERIALS	682,781	654,190	744,750	771,061
EQUIPMENT	50,952	149,948	458,150	194,850
<b>GRAND TOTAL</b>	<b>5,151,793</b>	<b>5,565,810</b>	<b>6,422,765</b>	<b>7,428,671</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	3,706,326	3,912,665	4,331,547	5,170,934
OPERATING EXPENDITURES	1,394,515	1,503,197	1,633,068	2,062,887
EQUIPMENT & IMPROVEMENTS	50,952	149,948	458,150	194,850
<b>TOTAL</b>	<b>5,151,793</b>	<b>5,565,810</b>	<b>6,422,765</b>	<b>7,428,671</b>
<b>FUNDING</b>				
BEGINNING CASH BALANCE	-	-	-	178,551
USE OF MONEY, PROPERTY & USER FEES	6,781,883	7,224,757	6,422,765	7,250,120
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
NON-LOCAL % OF BUDGET	132%	130%	100%	98%
LOCAL REVENUE	-	-	-	178,551
LOCAL % OF BUDGET	0%	0%	0%	2%
<b>TOTAL</b>	<b>6,781,883</b>	<b>7,224,757</b>	<b>6,422,765</b>	<b>7,428,671</b>

Four Year Actual &amp; Budget Expenditures



Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>BEGINNING CASH BALANCE</b>	-	-	-	<b>178,551</b>
-0501-000 INTEREST ON BANK ACCOUNTS	7,378	9,070	12,000	15,000
-0010-000 RENT INCOME	8,168	7,487	8,160	15,000
<b>SUBTOTAL - INTEREST &amp; RENT</b>	<b>15,546</b>	<b>16,557</b>	<b>20,160</b>	<b>30,000</b>
-0901-000 MEDICAID - DMAS	3,394,102	3,435,995	3,315,065	3,676,375
-0901-001 MEDICAID - REFUNDS	(834)	(51)	(2,000)	(2,000)
-0902-000 PRIVATE PAY RESIDENTS	1,293,003	1,378,802	1,222,825	1,444,045
-0902-001 PRIVATE PAY RESIDENTS-REFUNDS	(23,560)	(48,565)	(25,000)	(35,000)
-0903-000 MEDICAID - CO-PAY	1,160,101	1,149,563	985,000	950,000
-0904-000 HOSPICE	102,977	315,415	204,765	284,700
-0904-001 HOSPICE - REFUNDS	(825)	(3,406)	(1,000)	(2,000)
-0909-000 MEDICAID TRANSPORT REBATES	3,620	1,308	2,000	2,000
-0010-000 SUPPLEMENTAL - NSGONF	837,132	975,422	700,000	900,000
<b>SUBTOTAL - PATIENT CARE</b>	<b>6,765,716</b>	<b>7,204,483</b>	<b>6,401,655</b>	<b>7,218,120</b>
-8030-103 REBATES & REFUNDS	297	1,448	450	1,000
-0699-000 MISCELLANEOUS	324	2,269	500	1,000
<b>SUBTOTAL - MISCELLANEOUS</b>	<b>621</b>	<b>3,717</b>	<b>950</b>	<b>2,000</b>
<b>SUBTOTAL - LOCAL</b>	<b>6,781,883</b>	<b>7,224,757</b>	<b>6,422,765</b>	<b>7,250,120</b>
<b>GRAND TOTAL</b>	<b>6,781,883</b>	<b>7,224,757</b>	<b>6,422,765</b>	<b>7,428,671</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	130,627	134,950	138,205	174,552
-1121-000 WAGES, FULL TIME	32,899	33,920	40,149	40,144
-1124-000 WAGES, OVERTIME	1,780	930	4,575	4,575
-1129-000 WAGES, HOLIDAY TIME	937	3,286	3,558	3,558
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>166,243</b>	<b>173,086</b>	<b>186,487</b>	<b>222,829</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	14,640	12,217	12,610	15,866
-2112-000 FICA	9,595	10,057	11,562	13,815
-2113-000 MEDICARE	2,244	2,352	2,704	3,231
-2114-000 GROUP LIFE INSURANCE	1,957	2,264	2,336	2,813
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	25,288	27,905	21,138	51,198
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	-	-	2,184
-2122-000 HYBRID DISABILITY PLAN	-	-	-	780
-2125-000 WORKERS' COMPENSATION INSURANCE	2,115	2,353	2,132	1,776
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>55,839</b>	<b>57,148</b>	<b>52,482</b>	<b>91,663</b>
-3112-000 FISCAL SERVICES	9,180	8,040	11,000	9,000
-3113-000 ATTORNEY SERVICES	2,381	29,930	20,000	15,000
-3114-000 PUBLIC INFORMATION & RELATIONS	20	-	-	-
-3115-000 LEGAL SERVICES	140	360	5,000	100
-3115-001 LEGAL SERVICES-CRIMINAL HISTORY CHECK	980	580	1,500	1,500
-3116-000 ADVERTISING SERVICES	15,018	26,439	13,000	15,000
-3121-000 ARCHITECTURAL & ENGINEERING SERVICES	3,950	-	-	-
-3123-000 SKILLED SERVICES	366	122	300	5,000
-3134-000 MEDICAL SERVICES	2,432	3,686	4,000	3,000
-3135-000 X-RAY & LABORATORY SERVICES	65	-	100	-
-3138-000 MEDICAL DIRECTOR FEES	450	-	1,000	1,000
-3143-000 EQUIPMENT REPAIR & MAINTENANCE SVCS	-	-	500	-
-3146-000 MECHANICAL REPAIR & MAINTENANCE SVCS	684	-	-	-
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	1,771	339	200	1,000
-3151-000 FREIGHT & EXPRESS SERVICES	133	60	120	150
-3152-000 POSTAL SERVICES	1,139	1,184	1,500	1,000
-3153-000 PRINTING SERVICES	1,090	239	500	500
-3161-000 COMPUTER HARDWARE MAINT SVCS	-	427	-	-
-3162-000 COMPUTER SOFTWARE MAINTENANCE SVCS	24,919	29,237	40,000	40,000
-3163-000 COMPUTER OPERATING SERVICES	412	-	-	-
-3167-000 COMMUNICATIONS CABLING SERVICES	9,814	11,832	12,000	10,000
-3171-000 ORGANIZATION MEMBERSHIPS	7,523	7,599	7,500	7,500
-3171-001 LICENSES & CERTIFICATIONS	135	135	485	405
-3172-000 PUBLICATION SUBSCRIPTIONS	117	392	50	146
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	2,674	2,365	8,500	3,500
-3175-000 EMPLOYEE RECOGNITION	1,553	3,182	3,000	4,000
-3182-000 TRAVEL, PERSONAL VEHICLE	29	210	500	100
-3184-000 TRAVEL, SUBSISTENCE & LODGING	-	-	1,000	1,260
-3185-000 TRAVEL, MEAL REIMBURSEMENTS	-	-	200	350
-3197-000 MISCELLANEOUS	-	-	25	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>86,975</b>	<b>126,358</b>	<b>131,980</b>	<b>119,511</b>
-4112-000 UNEMPLOYMENT COMPENSATION REIMBURSE	2,706	5,999	5,000	5,000
-4811-000 AGENCY INDIRECT COSTS	208,460	292,646	225,000	200,000

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>211,166</b>	<b>298,645</b>	<b>230,000</b>	<b>205,000</b>
-5114-000 TELECOMMUNICATION SERVICES	3,190	2,597	2,800	2,800
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	1,297	1,088	1,700	1,000
-5115-000 BANK SERVICE CHARGES	501	549	750	500
-5117-000 INTERNET CONNECTION FEES	-	625	-	-
-5121-000 GENERAL LIABILITY INSURANCE	40,773	50,612	52,000	55,000
-5124-000 SURETY BONDS	1,200	1,200	-	-
-5131-000 AUTOMOBILE LIABILITY INSURANCE	1,614	1,643	1,800	2,000
-5133-000 PROPERTY INSURANCE	21,249	9,108	9,208	12,000
-5153-000 EQUIPMENT RENTALS	13,981	12,905	11,000	13,000
-5153-566 EQUIPMENT RENTALS-JONAS	568	-	300	-
-5197-000 MISCELLANEOUS	50	64	50	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>84,423</b>	<b>80,391</b>	<b>79,608</b>	<b>86,300</b>
-6112-000 OFFICE SUPPLIES	2,095	1,766	2,500	1,500
-6113-000 STATIONERY & FORMS	2,348	2,758	3,000	3,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	765	615	1,200	1,000
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	62	-	-	-
-6158-000 EQUIP REPAIR & MAINT MATERIALS	-	(14)	-	-
-6162-000 FOOD & DIETARY SUPPLIES	45	-	-	-
-6163-000 FOOD SERVICE SUPPLIES	14	-	-	-
-6165-000 PERSONAL CARE SUPPLIES	728	498	1,000	-
-6173-000 COMPUTER OPERATING SUPPLIES	1,050	1,159	2,000	1,000
-6176-000 RECREATION & REC PROGRAM SUPPLIES	157	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>7,264</b>	<b>6,782</b>	<b>9,700</b>	<b>6,500</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	649	2,585	4,000	4,000
-8112-000 COMPUTER EQUIPMENT IMPROVEMENTS	-	1,984	-	-
-8121-000 TRAINING EQUIPMENT	80	-	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	1,484	-	500	500
-8151-000 OFFICE FURNITURE	-	-	250	1,000
-8152-000 OFFICE MACHINES	-	-	150	50
-8161-000 HOUSEHOLD EQUIPMENT	628	1,261	1,500	1,500
-8164-000 COMMUNICATION EQUIPMENT	-	40	-	-
-8184-000 NURSING HOME - NURSING EQUIPMENT	-	-	3,000	3,000
-8186-000 NURSING HOME PATIENT ROOM FURNITURE	-	1,239	4,000	500
<b>SUBTOTAL - EQUIPMENT</b>	<b>2,841</b>	<b>7,109</b>	<b>13,400</b>	<b>10,550</b>
<b>GRAND TOTAL</b>	<b>614,751</b>	<b>749,519</b>	<b>703,657</b>	<b>742,353</b>



Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	23,985	39,532	71,267	74,553
-1114-000 SALARIES, OVERTIME	-	1,183	-	-
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	2,125	-	-	-
-1119-000 SALARIES, HOLIDAY LEAVE BALANCE	392	-	-	-
-1121-000 WAGES, FULL TIME	715	21,485	-	-
-1122-000 WAGES, PART TIME	5,206	-	1,500	1,500
-1124-000 WAGES, OVERTIME	10	574	-	-
-1125-000 WAGES, ANNUAL LEAVE BALANCES	-	822	-	-
-1129-000 WAGES, HOLIDAY TIME	-	1,327	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>32,433</b>	<b>64,923</b>	<b>72,767</b>	<b>76,053</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	2,138	4,397	5,039	5,509
-2112-000 FICA	1,955	3,910	4,511	4,715
-2113-000 MEDICARE	457	915	1,055	1,103
-2114-000 GROUP LIFE INSURANCE	286	815	934	977
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	4,114	8,866	12,428	23,354
-2122-000 HYBRID DISABILITY PLAN	142	132	177	244
-2125-000 WORKERS' COMPENSATION INSURANCE	770	800	1,543	1,408
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>9,862</b>	<b>19,835</b>	<b>25,687</b>	<b>37,310</b>
-3123-000 SKILLED SERVICES	-	60	-	3,000
-3141-000 BUILDING & GROUNDS REPAIR & MAINT SVCS	6,317	3,076	6,000	18,000
-3141-566 BLDG & GROUNDS REPAIR & MAINT SVCS-JONAS	443	-	-	-
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	1,448	834	2,000	12,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	13,182	7,908	15,000	20,000
-3144-000 EXTERMINATION CONTROL SERVICES	5,090	5,110	6,000	6,000
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	43,896	67,084	65,000	80,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	249	647	2,500	2,500
-3171-000 ORGANIZATIONAL MEMBERSHIPS	-	-	-	50
-3172-000 PUBLICATIONS SUBSCRIPTIONS	36	185	-	50
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	-	750	-	500
-3175-000 EMPLOYEE RECOGNITION	-	-	-	750
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>70,661</b>	<b>85,654</b>	<b>96,500</b>	<b>142,850</b>
-5111-000 ELECTRICAL SERVICE CHARGES	124,219	100,782	125,000	135,000
-5112-000 REFUSE SERVICE CHARGES	15,163	11,894	15,000	20,000
-5113-000 WATER & SEWER SERVICE CHARGES	34,316	23,030	33,000	35,000
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	713	699	750	750
-5116-000 REFUSE DISPOSAL CHARGES	13	87	-	-
-5117-000 INTERNET CONNECTION FEES	-	427	-	-
-5153-000 EQUIPMENT RENTALS	350	-	-	-
-5197-000 MISCELLANEOUS	-	-	100	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>174,774</b>	<b>136,919</b>	<b>173,850</b>	<b>190,750</b>
-6111-000 APPAREL SUPPLIES	21	60	-	-
-6112-000 OFFICE SUPPLIES	187	431	100	-
-6121-000 GAS-COOKING, HEATING & POWER	21,987	25,671	30,000	35,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	798	2,469	1,500	1,500
-6142-000 MEDICAL & DENTAL SUPPLIES	-	41	-	-

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6151-000 BUILDING REPAIR & MAINT MATERIALS	4,174	1,572	4,000	10,000
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	132	1,016	1,500	2,500
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	747	1,447	3,000	4,000
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	1,266	3,064	4,500	5,500
-6156-000 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	119	1,000	1,000
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	471	803	1,500	3,000
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	7,732	7,256	8,500	9,500
-6173-000 COMPUTER OPERATING SUPPLIES	-	345	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>37,515</b>	<b>44,294</b>	<b>55,600</b>	<b>72,000</b>
-8121-000 TRAINING EQUIPMENT	-	1,187	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	-	90	-	-
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	165	723	500	5,000
-8151-000 OFFICE FURNITURE	-	-	-	3,000
-8161-000 HOUSEHOLD EQUIPMENT	112	886	500	5,000
-8164-000 COMMUNICATION EQUIPMENT	1,713	-	1,200	1,200
-8221-000 SITE IMPROVEMENTS	3,240	-	-	-
-8223-000 UTILITIES	3,191	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>8,421</b>	<b>2,886</b>	<b>2,200</b>	<b>14,200</b>
<b>GRAND TOTAL</b>	<b>333,666</b>	<b>354,511</b>	<b>426,604</b>	<b>533,163</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	38,941	34,972	56,207	56,213
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	531	-	-	-
-1119-000 WAGES, HOLIDAY PAY	98	-	-	-
-1121-000 WAGES, FULL TIME	148,295	161,724	160,600	160,618
-1122-000 WAGES, PART TIME	18,932	26,959	19,032	19,032
-1124-000 WAGES, OVERTIME	1,376	7,031	3,028	-
-1125-000 WAGES, ANNUAL LEAVE BALANCE	-	3,954	-	-
-1126-000 WAGES, SICK LEAVE BALANCE	-	1,323	-	-
-1129-000 WAGES, HOLIDAY TIME	9,177	8,623	1,525	1,525
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>217,350</b>	<b>244,586</b>	<b>240,392</b>	<b>237,388</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	17,346	14,396	15,328	16,024
-2112-000 FICA	12,652	14,341	14,904	14,718
-2113-000 MEDICARE	2,959	3,354	3,486	3,442
-2114-000 GROUP LIFE INSURANCE	2,319	2,667	2,840	2,840
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	47,283	49,097	51,570	44,535
-2119-000 HEALTH SAVINGS CONTRIBUTION	972	1,882	3,156	3,888
-2122-000 HYBRID DISABILITY PLAN	198	284	348	348
-2125-000 WORKERS' COMPENSATION INSURANCE	4,601	5,427	5,097	4,394
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>88,330</b>	<b>91,448</b>	<b>96,729</b>	<b>90,189</b>
-3112-000 FISCAL SERVICES	39	78	-	-
-3125-000 LAUNDRY & LINEN SERVICES	44,946	44,319	46,000	40,000
-3126-000 UNIFORM RENTAL SERVICES	345	666	800	8,000
-3143-000 EQUIPMENT REPAIR & MAINTENANCE SVCS	-	252	100	-
-3146-000 MECHANICAL REPAIR & MAINT SVCS	-	168	1,000	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>45,330</b>	<b>45,483</b>	<b>47,900</b>	<b>48,000</b>
-5112-000 REFUSE SERVICE CHARGES	-	667	-	-
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	157	142	180	180
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>157</b>	<b>809</b>	<b>180</b>	<b>180</b>
-6112-000 OFFICE SUPPLIES	10	-	-	-
-6121-000 GAS COOKING, HEATING & POWER	2,888	-	-	-
-6152-000 CUSTODIAL REPAIR MATERIALS	49,941	36,984	53,000	46,261
-6153-000 ELECTRICAL REPAIR & MAINT MAT	573	-	-	-
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	220	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	12	792	100	-
-6164-000 LAUNDRY & LINEN SUPPLIES	7,689	14,693	14,000	8,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>61,333</b>	<b>52,469</b>	<b>67,100</b>	<b>54,261</b>
-8161-000 HOUSEHOLD EQUIP	775	561	3,500	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>775</b>	<b>561</b>	<b>3,500</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>413,275</b>	<b>435,356</b>	<b>455,801</b>	<b>430,018</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	49,613	54,643	55,195	55,195
-1121-000 WAGES, FULL TIME	165,251	187,365	196,430	228,946
-1122-000 WAGES, PART TIME	83,052	82,230	78,283	78,283
-1124-000 WAGES, OVERTIME	5,411	4,612	3,108	3,108
-1125-000 WAGES, ANNUAL LEAVE BALANCE	-	1,027	-	-
-1129-000 WAGES, HOLIDAY TIME	8,685	10,617	10,777	10,777
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>312,012</b>	<b>340,494</b>	<b>343,793</b>	<b>376,309</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	20,540	17,918	17,790	20,998
-2112-000 FICA	18,720	20,397	21,315	23,331
-2113-000 MEDICARE	4,378	4,770	4,985	5,456
-2114-000 GROUP LIFE INSURANCE	2,792	3,342	3,296	3,722
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	50,060	72,579	65,881	58,286
-2119-000 HEALTH SAVINGS CONTRIBUTION	1,215	3,726	2,916	3,912
-2122-000 HYBRID DISABILITY PLAN	220	400	336	884
-2125-000 WORKERS' COMPENSATION INSURANCE	6,780	7,813	7,290	6,966
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>104,705</b>	<b>130,945</b>	<b>123,809</b>	<b>123,555</b>
-3112-000 FISCAL SERVICES	39	156	-	-
-3123-000 SKILLED SERVICES	7,385	9,840	11,000	11,000
-3143-000 EQUIPMENT REPAIR & MAINTENANCE SVCS	-	-	250	-
-3146-000 MECHANICAL REPAIR & MAINT SVCS	1,997	-	-	-
-3162-000 COMPUTER SOFTWARE MAINTENANCE SVC	1,075	1,075	1,300	-
-3171-000 ORGANIZATION MEMBERSHIPS	350	197	250	310
-3172-000 PUBLICATION SUBSCRIPTIONS	-	-	-	250
-3173-000 CONFERENCE & EDUCATIONAL SVCS	(150)	-	900	450
-3175-000 EMPLOYEE RECOGNITION	-	-	-	350
-3186-000 MEETING EXPENSE	13	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>10,709</b>	<b>11,268</b>	<b>13,700</b>	<b>12,360</b>
5163-000 EQUIPMENT INSTALLMENT PURCHASE	-	36	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>-</b>	<b>36</b>	<b>-</b>	<b>-</b>
-6112-000 OFFICE SUPPLIES	109	49	100	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	1,994	3,642	7,000	8,500
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	52	-	-	-
-6162-000 FOOD SUPPLIES	284,683	292,978	300,000	310,000
-6163-000 FOOD SERVICE SUPPLIES	25,334	19,173	22,000	24,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>312,172</b>	<b>315,842</b>	<b>329,100</b>	<b>342,500</b>
-8161-000 HOUSEHOLD EQUIP	276	163	3,100	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>276</b>	<b>163</b>	<b>3,100</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>739,874</b>	<b>798,748</b>	<b>813,502</b>	<b>854,724</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	68,016	69,024	69,655	83,000
-1119-001 WAGES, HOLIDAY PAY	1,001	-	-	-
-1121-000 WAGES, FULL TIME	6,961	-	-	-
-1121-001 WAGES, FULL TIME - C.N.A.	781,875	732,971	958,364	1,191,507
-1121-002 WAGES, FULL TIME - LPN	377,215	402,902	431,829	613,964
-1121-003 WAGES, FULL TIME - RN	173,810	282,039	292,722	370,240
-1122-001 WAGES, PART TIME - C.N.A.	101,403	104,758	101,667	101,667
-1122-002 WAGES, PART TIME - LPN	131,320	88,784	89,467	89,467
-1122-003 WAGES, PART TIME - RN	27,679	-	-	-
-1124-000 WAGES, OVERTIME	336	-	-	-
-1124-001 WAGES, OVERTIME - C.N.A.	74,705	75,024	50,833	50,833
-1124-002 WAGES, OVERTIME - LPN	35,293	67,079	41,480	41,480
-1124-003 WAGES, OVERTIME - RN	12,741	25,172	27,031	27,031
-1125-001 WAGES, ANNUAL LEAVE BALANCE - C.N.A.	12,540	11,234	-	-
-1125-002 WAGES, ANNUAL LEAVE BALANCE - LPN	-	3,946	-	-
-1125-003 WAGES, ANNUAL LEAVE BALANCE - RN	2,062	-	-	-
-1128-000 ON CALL WAGES	-	-	1,800	1,800
-1128-003 ON CALL WAGES - RN	500	-	3,000	3,000
-1129-000 WAGES, HOLIDAY PAY	-	-	-	-
-1129-001 WAGES, HOLIDAY TIME	39,326	33,466	32,533	32,533
-1129-002 WAGES, HOLIDAY TIME	22,292	17,681	20,333	20,333
-1129-003 WAGES, HOLIDAY TIME	12,196	13,047	17,080	17,080
-1142-001 SHORT TERM DISABILITY WAGES	-	2,063	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>1,881,271</b>	<b>1,929,190</b>	<b>2,137,794</b>	<b>2,643,935</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTION	6,524	4,916	4,925	6,134
-2111-001 EMPLOYER RETIREMENT CONTRIBUTION	70,941	52,811	67,756	88,052
-2111-002 EMPLOYER RETIREMENT CONTRIBUTION	35,252	28,900	30,530	45,372
-2111-003 EMPLOYER RETIREMENT CONTRIBUTION	17,230	20,459	20,695	27,361
-2112-000 FICA	4,571	4,233	4,430	5,258
-2112-001 FICA - C.N.A.	59,862	56,697	70,891	85,345
-2112-002 FICA - LPN	32,889	33,514	36,153	47,445
-2112-003 FICA - RN	13,643	19,270	21,070	25,876
-2113-000 MEDICARE	1,069	990	1,036	1,230
-2113-001 MEDICARE - C.N.A.	14,000	13,260	16,579	19,960
-2113-002 MEDICARE - LPN	7,692	7,838	8,455	11,096
-2113-003 MEDICARE - RN	3,191	4,507	4,928	6,052
-2114-000 GROUP LIFE INSURANCE	872	911	913	1,087
-2114-001 GROUP LIFE INSURANCE - C.N.A.	9,780	10,105	12,555	15,609
-2114-002 GROUP LIFE INSURANCE - LPN	4,713	5,355	5,657	8,043
-2114-003 GROUP LIFE INSURANCE - RN	2,304	3,791	3,835	4,850
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	6,900	5,867	5,738	-
-2115-001 MEDICAL/HOSPITALIZATION INSURANCE	183,374	185,159	304,701	362,931
-2115-002 MEDICAL/HOSPITALIZATION INSURANCE	83,987	98,020	95,686	145,277
-2115-003 MEDICAL/HOSPITALIZATION INSURANCE	22,939	28,657	28,232	45,944
-2117-000 EDUCATION - TUITION ASSISTANCE	1,073	-	-	-
-2119-001 HSA CONTRIBUTION	1,539	1,215	1,944	4,128
-2119-002 HSA CONTRIBUTION	3,021	3,422	3,912	2,916
-2119-003 HSA CONTRIBUTION	-	-	-	972
-2122-000 HYBRID DISABILITY PROGRAM	33	-	-	-
-2122-001 HYBRID DISABILITY PROGRAM - C.N.A.	1,583	2,046	3,207	4,847
-2122-002 HYBRID DISABILITY PROGRAM - LPN	824	1,081	1,102	2,475

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-2122-003 HYBRID DISABILITY PROGRAM - RN	305	746	751	466
-2125-000 WORKERS' COMPENSATION INSURANCE	1,533	1,708	1,515	1,570
-2125-001 WORKERS' COMPENSATION INSURANCE	23,231	23,615	24,244	25,481
-2125-002 WORKERS' COMPENSATION INSURANCE	13,514	12,925	12,364	14,165
-2125-003 WORKERS' COMPENSATION INSURANCE	4,565	6,002	7,205	7,726
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>632,954</b>	<b>638,020</b>	<b>801,009</b>	<b>1,017,668</b>
-3112-000 FISCAL SERVICES	117	117	100	-
-3123-000 SKILLED SERVICES	50	-	-	5,000
-3134-000 MEDICAL SERVICES	4,090	-	-	-
-3134-002 MEDICAL RECORD CONSULTANT SVCS	1,904	1,902	2,500	2,000
-3143-000 EQUIPMENT REPAIR & MAINT SVC	1,035	6,251	5,000	5,000
-3162-000 COMPUTER SOFTWARE MAINT SVCS	-	-	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	1,765	2,610	2,500	2,500
-3172-000 PUBLICATION SUBSCRIPTIONS	195	207	200	300
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	554	606	2,000	3,000
-3175-000 EMPLOYEE RECOGNITION	963	-	-	1,000
-3182-000 TRAVEL, PERSONAL VEHICLE	-	-	100	100
-3184-000 TRAVEL, SUBSISTENCE, LODGING	-	-	-	1,260
-3185-000 MEAL REIMBURSEMENTS	-	-	-	350
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>10,673</b>	<b>11,693</b>	<b>12,400</b>	<b>20,510</b>
-5112-000 REFUSE SERVICE CHARGES	753	39	-	-
-5114-550 TELECOMMUNICATION SVCS-WIRELESS	684	1,365	700	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,437</b>	<b>1,404</b>	<b>700</b>	<b>-</b>
-6112-000 OFFICE SUPPLIES	42	74	150	-
-6113-000 STATIONERY & FORMS	-	-	-	-
-6142-000 MEDICAL & DENTAL SUPPLIES	144,934	106,900	145,000	130,000
-6144-000 PHARMACEUTICAL DRUGS	11,557	21,324	22,000	28,800
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	42	-	-	-
-6158-000 EQUIP REPAIR & MAINT MATERIALS	122	-	-	-
-6162-000 FOOD & DIETARY SUPPLIES	4	-	-	-
-6163-000 FOOD SERVICE SUPPLIES	203	716	-	-
-6164-000 INCONTINENT SUPPLIES	100,508	95,746	105,000	115,000
-6165-000 PERSONAL CARE SUPPLIES	3,002	5,507	5,600	15,000
-6173-000 COMPUTER OPERATING SUPPLIES	-	26	-	-
-6176-000 RECREATION & PROGRAM SUPPLISE	37	-	-	-
<b>SUBTOTAL - SUPPLIES &amp; MATERIALS</b>	<b>260,451</b>	<b>230,293</b>	<b>277,750</b>	<b>288,800</b>
-8123-000 VOICE & DATA TRANSMISSION EQUIP	-	1,480	-	-
-8151-000 OFFICE FURNITURE	34	-	150	-
-8161-000 HOUSEHOLD EQUIPMENT	1,638	207	500	-
-8184-000 NH NURSING EQUIPMENT	5,971	-	-	5,100
-8186-000 NH PATIENT ROOM FURNITURE	388	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>8,031</b>	<b>1,687</b>	<b>650</b>	<b>5,100</b>
<b>GRAND TOTAL</b>	<b>2,794,817</b>	<b>2,812,287</b>	<b>3,230,303</b>	<b>3,976,013</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	40,834	44,928	48,296	48,296
-1121-000 WAGES, FULL TIME	36,362	54,462	60,339	60,341
-1122-000 WAGES, PART TIME	24,797	12,356	25,417	25,417
-1124-000 WAGES, OVERTIME	58	149	1,007	-
-1129-000 WAGES, HOLIDAY TIME	1,745	2,987	-	-
-1142-000 WAGES, SHORT TERM DISABILITY	1,028	-	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>104,824</b>	<b>114,882</b>	<b>135,059</b>	<b>134,054</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	7,063	7,284	7,681	8,028
-2112-000 FICA	5,995	6,583	8,374	8,311
-2113-000 MEDICARE	1,402	1,540	1,958	1,944
-2114-000 GROUP LIFE INSURANCE	945	1,350	1,423	1,423
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	20,498	25,310	26,588	26,831
-2122-000 HYBRID DISABILITY PROGRAM	103	107	110	110
-2125-000 WORKERS' COMPENSATION INSURANCE	2,720	3,493	2,864	2,481
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>38,726</b>	<b>45,667</b>	<b>48,998</b>	<b>49,128</b>
-3172-000 PUBLICATION SUBSCRIPTIONS	-	36	-	150
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	-	-	-	650
-3175-000 EMPLOYEE RECOGNITION	-	-	-	100
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>-</b>	<b>36</b>	<b>-</b>	<b>900</b>
-6132-000 MERCHANDISE/RESIDENT COUNTRY STORE	-	101	1,000	1,500
-6162-000 FOOD & DIETARY SUPPLIES	812	91	-	-
-6163-000 FOOD SERVICE SUPPLIES	29	-	-	-
-6165-000 PERSONAL CARE SUPPLIES	153	138	500	1,000
-6176-000 RECREATION & REC PROGRAM SUPPLIES	3,052	4,180	4,000	4,500
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>4,046</b>	<b>4,510</b>	<b>5,500</b>	<b>7,000</b>
<b>GRAND TOTAL</b>	<b>147,596</b>	<b>165,095</b>	<b>189,557</b>	<b>191,082</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1121-000 WAGES, FULL TIME	44,329	45,185	47,899	53,040
-1124-000 WAGES, OVERTIME	982	840	1,000	-
-1129-000 WAGES, HOLIDAY TIME	2,434	2,464	2,500	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>47,745</b>	<b>48,489</b>	<b>51,399</b>	<b>53,040</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	4,166	3,359	3,386	3,920
-2112-000 FICA	2,842	2,875	3,187	3,288
-2113-000 MEDICARE	665	673	745	769
-2114-000 GROUP LIFE INSURANCE	557	622	627	695
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	4,758	5,237	6,107	7,846
-2122-000 HYBRID DISABILITY PROGRAM	-	-	-	313
-2125-000 WORKERS' COMPENSATION INSURANCE	1,044	1,186	1,090	982
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>14,032</b>	<b>13,952</b>	<b>15,142</b>	<b>17,813</b>
-3123-000 SKILLED SERVICES	408	433	1,000	1,000
-3171-000 ORGANIZATION MEMBERSHIPS	-	-	-	150
-3172-000 PUBLICATIONS SUBSCRIPTIONS	-	-	-	15
-3173-000 CONFERENCE & EDUCATIONAL SVCS	-	-	500	300
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>408</b>	<b>433</b>	<b>1,500</b>	<b>1,465</b>
<b>GRAND TOTAL</b>	<b>62,185</b>	<b>62,874</b>	<b>68,041</b>	<b>72,318</b>



Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3113-000 ATTORNEY SERVICES	-	11,294	-	-
-3121-000 A & E SERVICES	-	4,503	-	-
-3123-000 SKILLED SERVICES	-	740	-	-
-3141-000 BLDG REPAIR & MAINT SERVICES	11,340	3,000	55,000	464,000
-3142-000 ELECTRICAL REPAIR & MAINT SVCS	3,101	-	45,000	-
-3146-000 MECHANICAL REPAIR & MAINT SVCS	580	26,825	-	-
-3147-000 VEHICLE REPAIR & MAINT SERVICE	-	3,036	-	-
-3161-000 COMPUTER HARDWARE MAINT SVCS	-	480	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>15,021</b>	<b>49,878</b>	<b>100,000</b>	<b>464,000</b>
-6173-000 COMPUTER OPERATING SUPPLIES	-	3,231	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>-</b>	<b>3,231</b>	<b>-</b>	<b>-</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	12,454	-	-
-8113-000 NETWORK HARDWARE EQUIPMENT	5,059	7,600	-	-
-8121-000 ELECTRONIC EQUIPMENT	10,204	-	-	-
-8141-000 MOTOR VEHICLE EQUIPMENT	-	31,897	-	25,000
-8161-000 HOUSEHOLD EQUIPMENT	7,297	53,437	39,020	10,000
-8184-000 NURSING HOME - NURSING EQUIPMENT	4,210	-	-	10,000
-8186-000 NURSING HOME PATIENT ROOM FURNITURE	-	4,450	120,000	120,000
-8223-000 UTILITIES	3,838	-	18,750	-
-8231-000 CONSTRUCTION, BUILDINGS	-	24,473	-	-
-8301-000 RESERVE FOR FUTURE	-	-	257,530	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>30,608</b>	<b>137,542</b>	<b>435,300</b>	<b>165,000</b>
<b>GRAND TOTAL</b>	<b>45,629</b>	<b>187,420</b>	<b>535,300</b>	<b>629,000</b>
<b>GRAND TOTAL NURSING HOME FUND</b>	<b>5,151,793</b>	<b>5,565,810</b>	<b>6,422,765</b>	<b>7,428,671</b>

**DEPARTMENT DESCRIPTION**

The Department administers the collection system, landfill, transfer station, material recycling facility, hazardous waste programs, yard waste programs, recycling programs, closed landfill, and litter control.

Bedford County owns and operates a landfill for the disposal of waste generated by residential, commercial, and industrial sources. The landfill only accepts waste originating from within Bedford County. Prior to disposal within the Landfill, batteries, tires, electronics, scrap metal, aluminum, and freon, are removed from the waste stream and recycled in the Transfer Station.

Bedford County also owns and operates a Material Recycling Facility (MRF); and fourteen (14) recycling drop-off centers. The Department administers a tire recycling program; a yard waste recycling program; a year-round household hazardous waste program; an electronics recycling program; a recycling educational program, and recycling services for County offices and all County schools.

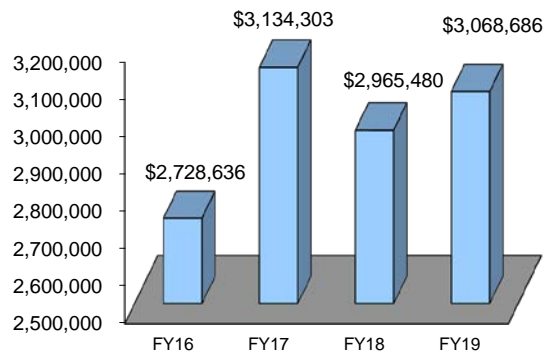
**Contact Information:**

Solid Waste Department  
1060 Recycle Road  
Bedford, VA 24523

(540) 586-7656 – phone  
(540) 297-1038 – fax

	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
PERSONAL SERVICES	570,538	605,374	657,202	654,616
EMPLOYEE BENEFITS	231,609	234,566	263,617	249,678
PURCHASED SERVICES	753,676	667,932	642,000	684,150
CONTRIBUTIONS	-	716	-	-
RECURRING CHARGES	654,779	521,380	760,107	813,007
SUPPLIES AND MATERIALS	191,507	250,136	314,300	319,550
EQUIPMENT	326,527	854,199	328,254	347,685
<b>GRAND TOTAL</b>	<b>2,728,636</b>	<b>3,134,303</b>	<b>2,965,480</b>	<b>3,068,686</b>
<b>SUMMARY</b>				
SALARIES AND BENEFITS	802,147	839,940	920,819	904,294
OPERATING EXPENDITURES	1,599,962	1,440,164	1,716,407	1,816,707
EQUIPMENT & IMPROVEMENTS	326,527	854,199	328,254	347,685
<b>TOTAL</b>	<b>2,728,636</b>	<b>3,134,303</b>	<b>2,965,480</b>	<b>3,068,686</b>
<b>FUNDING</b>				
BEGINNING CASH BALANCE	-	-	-	-
USE OF MONEY & USER FEES	2,814,079	3,062,963	2,949,700	3,053,300
RECOVERED COSTS	-	-	-	-
INTERGOVERNMENTAL	16,369	15,780	15,780	15,386
OTHER FINANCING SOURCES	-	-	-	-
NON-LOCAL % OF BUDGET	104%	98%	100%	100%
LOCAL REVENUE	-	55,560	-	0
LOCAL % OF BUDGET	0%	2%	0%	0%
<b>TOTAL</b>	<b>2,830,448</b>	<b>3,078,743</b>	<b>2,965,480</b>	<b>3,068,686</b>

Four Year Actual &amp; Budget Expenditures



Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-0501-000 INTEREST ON BANK ACCOUNTS	51,308	20,617	8,200	10,000
<b>SUBTOTAL - INTEREST</b>	<b>51,308</b>	<b>20,617</b>	<b>8,200</b>	<b>10,000</b>
-0608-001 TIPPING FEES, COLLECTION SYSTEM	1,485,691	1,538,271	1,702,000	1,620,000
-0608-003 TIPPING FEES, TIRES-COUNTY	1,080	1,118	2,000	2,000
-0608-004 TIPPING FEES, RESIDENTIAL DROP OFF	26,923	34,719	30,000	35,000
-0608-005 TIPPING FEES, COMMERCIAL	974,684	1,008,464	975,000	1,150,000
<b>SUBTOTAL - TIPPING FEES</b>	<b>2,488,378</b>	<b>2,582,572</b>	<b>2,709,000</b>	<b>2,807,000</b>
-0090-000 SALE OF EQUIPMENT	1,844	115,474	-	-
-0140-101 SALE OF RECYCLABLES - ALUMINUM SCRAP	1,087	7,704	1,000	1,000
-0140-102 SALE OF RECYCLABLES - STEEL SCRAP	100,161	127,020	100,000	110,000
-0140-103 SALE OF RECYCLABLES-ALUM CONTAINERS	19,123	11,873	11,000	11,000
-0140-104 SALE OF RECYCLABLES - TIN CONTAINERS	3,431	-	1,000	1,000
-0140-105 SALE OF RECYCLABLES-PLASTIC BOTTLES	23,113	27,223	12,000	8,000
-0140-106 SALE OF RECYCLABLES - MIXED PAPER	41,650	62,282	35,000	30,000
-0140-107 SALE OF RECYCLABLES - NEWSPAPER	21,168	25,892	17,500	15,000
-0140-108 SALE OF RECYCLABLES - CARDBOARD	60,021	81,294	55,000	60,000
-0140-109 SALE OF RECYCLABLES - BATTERIES	-	344	-	300
-0699-000 MISCELLANEOUS	2,795	668	-	-
<b>SUBTOTAL - MISCELLANEOUS</b>	<b>274,393</b>	<b>459,774</b>	<b>232,500</b>	<b>236,300</b>
<b>SUBTOTAL - LOCAL</b>	<b>2,814,079</b>	<b>3,062,963</b>	<b>2,949,700</b>	<b>3,053,300</b>
-0010-000 LITTER GRANT	16,369	15,780	15,780	15,386
<b>SUBTOTAL - COMMONWEALTH</b>	<b>16,369</b>	<b>15,780</b>	<b>15,780</b>	<b>15,386</b>
<b>GRAND TOTAL</b>	<b>2,830,448</b>	<b>3,078,743</b>	<b>2,965,480</b>	<b>3,068,686</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	102,596	86,192	86,706	574,668
-1114-000 SALARIES, OVERTIME	-	31	-	17,500
-1115-000 SALARIES, ANNUAL LEAVE BALANCE	-	1,454	-	-
-1119-000 SALARIES, HOLIDAY LEAVE BALANCE	-	-	-	10,500
-1121-000 WAGES, FULL TIME	727	2,181	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>103,323</b>	<b>89,858</b>	<b>86,706</b>	<b>602,668</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	9,070	6,159	6,130	42,468
-2112-000 FICA	6,032	5,337	5,376	37,365
-2113-000 MEDICARE	1,410	1,248	1,257	8,739
-2114-000 GROUP LIFE INSURANCE	1,213	1,141	1,136	7,528
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	14,499	10,545	4,885	107,713
-2119-000 HEALTH SAVINGS ACCOUNT CONTRIBUTION	1,470	245	-	2,364
-2122-000 HYBRID DISABILITY PLAN	155	31	-	667
-2125-000 WORKERS' COMPENSATION INSURANCE	3,231	2,295	1,475	24,477
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>37,080</b>	<b>27,001</b>	<b>20,259</b>	<b>231,321</b>
-3112-000 FISCAL SERVICES	39	-	-	-
-3114-000 PUBLIC INFORMATION & RELATIONS	-	40	-	-
-3115-000 LEGAL SERVICES	150	237	600	600
-3116-000 ADVERTISING SERVICES	4,771	4,390	3,000	3,400
-3125-000 LAUNDRY & LINEN SERVICES	38	173	400	400
-3126-000 UNIFORM RENTAL SERVICES	4,371	5,295	5,000	5,000
-3134-000 MEDICAL SERVICES	1,240	917	1,200	1,200
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	10,551	12,394	11,000	11,000
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	120	-	200	200
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	1,254	1,617	2,200	2,200
-3144-000 EXTERMINATION CONTROL SERVICES	300	300	300	300
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	1,763	1,337	3,000	3,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	3,584	1,145	3,000	3,000
-3151-000 FREIGHT & EXPRESS SERVICES	216	463	400	400
-3152-000 POSTAL SERVICES	892	855	1,000	1,000
-3153-000 PRINTING SERVICES	115	399	-	-
-3162-000 COMPUTER SOFTWARE MAINT SERVICES	-	10,194	-	4,800
-3164-000 COMPUTER SOFTWARE COSTS	-	279	-	-
-3171-000 ORGANIZATION MEMBERSHIPS	2,122	1,800	2,300	2,000
-3172-000 PUBLICATION SUBSCRIPTIONS	450	-	300	300
-3173-000 CONFERENCE & EDUCATIONAL SERVICES	7,970	7,275	8,000	8,000
-3175-000 EMPLOYEE RECOGNITION	90	417	500	500
-3182-000 TRAVEL, PERSONAL VEHICLE	40	65	-	-
-3185-000 TRAVEL, MEAL REIMBURSEMENT	244	74	-	-
-3185-566 TRAVEL, MEAL REIMBURSEMENT - JONAS	43	-	-	-
-3186-000 MEETING EXPENSE	2,219	1,828	2,000	2,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>42,582</b>	<b>51,494</b>	<b>44,400</b>	<b>49,300</b>
-4112-000 UNEMPLOYMENT COMPENSATION REIMB	-	716	-	-
<b>SUBTOTAL - CONTRIBUTIONS</b>	<b>-</b>	<b>716</b>	<b>-</b>	<b>-</b>
-5111-000 ELECTRICAL SERVICE CHARGES	6,115	5,415	6,500	6,500

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-5113-000 WATER & SEWER SERVICE CHARGES	1,104	384	1,200	1,200
-5114-000 TELECOMMUNICATION SERVICES	2,199	2,204	2,200	3,000
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	4,970	4,714	5,000	5,000
-5131-000 AUTOMOBILE LIABILITY	2,167	2,206	2,400	2,400
-5133-000 PROPERTY INSURANCE	490	580	600	600
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>17,045</b>	<b>15,503</b>	<b>17,900</b>	<b>18,700</b>
-6111-000 APPAREL SUPPLIES	8,357	5,389	8,000	8,000
-6112-000 OFFICE SUPPLIES	890	982	1,000	1,000
-6113-000 STATIONERY & FORMS	204	367	1,000	1,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	2,802	2,847	5,000	5,000
-6142-000 MEDICAL & DENTAL SUPPLIES	293	262	250	250
-6151-000 BUILDING REPAIR & MAINT MATERIALS	127	832	-	500
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	1,599	2,696	2,000	2,000
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	9	-	-	-
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	68	71	500	500
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	14	36	200	200
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	247	7	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	761	46	-	-
-6162-000 FOOD & DIETARY SUPPLIES	1,366	1,744	1,500	1,500
-6163-000 FOOD SERVICE SUPPLIES	46	61	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	534	511	500	500
-6175-000 PHOTOGRAPHIC SUPPLIES	14	11	100	100
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>17,331</b>	<b>15,862</b>	<b>20,050</b>	<b>20,550</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	292	5,000	5,000
-8112-000 COMPUTER EQUIPMENT IMPROVEMENT	-	3,314	-	-
-8121-000 TRAINING EQUIPMENT	-	8	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	-	-	-	4,500
-8151-000 OFFICE FURNITURE	-	600	-	-
-8152-000 OFFICE MACHINES	379	194	-	-
-8161-000 HOUSEHOLD EQUIPMENT	180	25	-	-
-8164-000 COMMUNICATION EQUIPMENT	1,350	500	-	1,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>1,909</b>	<b>4,933</b>	<b>5,000</b>	<b>10,500</b>
<b>GRAND TOTAL</b>	<b>219,270</b>	<b>205,367</b>	<b>194,315</b>	<b>933,039</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	292,301	320,063	363,929	-
-1114-000 SALARIES, OVERTIME	6,449	9,381	7,500	-
-1114-566 SALARIES, OVERTIME - JONAS	7,967	-	-	-
-1115-000 SALARIES, ANNUAL LEAVE	-	1,273	-	-
-1119-000 SALARIES, HOLIDAY LEAVE BALANCE	5,025	8,190	7,000	-
-1121-000 WAGES, FULL TIME	1,738	2,007	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>313,480</b>	<b>340,914</b>	<b>378,429</b>	<b>-</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	26,288	22,803	25,730	-
-2112-000 FICA	17,886	20,086	23,463	-
-2112-566 FICA-JONAS	474	-	-	-
-2113-000 MEDICARE	4,183	4,697	5,487	-
-2113-566 MEDICARE-JONAS	112	-	-	-
-2114-000 GROUP LIFE INSURANCE	3,515	4,225	4,767	-
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	63,070	67,131	88,762	-
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	23	278	-
-2122-000 HYBRID DISABILITY PROGRAM	-	232	322	-
-2125-000 WORKERS COMPENSATION INSURANCE	16,663	21,264	20,987	-
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>132,191</b>	<b>140,461</b>	<b>169,796</b>	<b>-</b>
-3115-000 LEGAL SERVICES	5,521	6,048	7,000	7,000
-3121-000 ARCHITECTURAL & ENGINEERING SERVICES	62,433	74,646	80,000	80,000
-3123-000 SKILLED SERVICES	-	1,956	-	-
-3123-001 SKILLED SERVICES-LAB MONITORING	17,930	17,491	20,000	20,000
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	154,183	88,880	100,000	100,000
-3142-000 ELECTRICAL REPAIR & MAINT SVCS	1,068	1,120	2,000	2,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	6,262	10,267	12,000	12,000
-3146-000 MECHANICAL REPAIR & MAINT SERVICES	-	615	-	-
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	2,009	3,077	2,500	2,500
-3147-436 VEHICLE REPAIR & MAINTENANCE SERVICES	1,126	7,787	5,000	5,000
-3147-981 VEHICLE REPAIR & MAINTENANCE SERVICES	-	6,761	5,000	5,000
-3147-983 VEHICLE REPAIR & MAINTENANCE SERVICES	30,767	4,576	12,500	10,000
-3147-984 VEHICLE REPAIR & MAINTENANCE SERVICES	444	-	10,000	10,000
-3147-985 VEHICLE REPAIR & MAINTENANCE SERVICES	21,776	7,303	10,000	10,000
-3147-987 VEHICLE REPAIR & MAINTENANCE SERVICES	44,272	21,854	10,000	-
-3147-989 VEHICLE REPAIR & MAINTENANCE SERVICES	17,032	12,768	15,000	15,000
-3147-991 VEHICLE REPAIR & MAINTENANCE SERVICES	-	930	-	20,000
-3151-000 FREIGHT & EXPRESS SERVICES	-	97	-	-
-3162-000 COMPUTER SOFTWARE MAINT SVCS	600	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>365,423</b>	<b>266,176</b>	<b>291,000</b>	<b>298,500</b>
-5111-000 ELECTRICAL SERVICE CHARGES	2,809	2,320	3,500	3,500
-5113-000 WATER & SEWER SERVICE CHARGES	287,289	151,595	250,000	250,000
-5114-000 TELECOMMUNICATIONS SERVICES	989	996	1,000	1,000
-5131-000 AUTOMOBILE LIABILITY INSURANCE	1,338	1,125	1,200	1,200
-5133-000 PROPERTY INSURANCE	5,587	5,996	6,500	6,500
-5153-000 EQUIPMENT RENTALS	4,975	9,921	10,000	10,000
-5163-000 EQUIPMENT INSTALLMENT PURCHASE	53,133	21,697	100,000	140,000
-5197-000 LATE PYMT PENALTY-REOCCURRING	5	-	-	-

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>356,125</b>	<b>193,650</b>	<b>372,200</b>	<b>412,200</b>
-6121-000 GAS-COOKING, HEATING & POWER	-	-	200	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	32,844	44,202	55,000	60,000
-6151-000 BUILDING REPAIR & MAINT MATERIALS	-	310	-	-
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	121	14	-	-
-6154-000 ROAD REPAIR & MAINTENANCE MATERIALS	56,017	75,563	80,000	80,000
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	19	710	-	-
-6156-000 VEHICLE REPAIR & MAINTENANCE MATERIALS	2,045	6,437	5,000	5,000
-6156-436 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	576	1,000	1,000
-6156-981 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	352	1,000	1,000
-6156-983 VEHICLE REPAIR & MAINTENANCE MATERIALS	453	404	1,500	1,500
-6156-984 VEHICLE REPAIR & MAINTENANCE MATERIALS	174	164	1,000	1,000
-6156-985 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	194	1,000	1,000
-6156-987 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	2,063	1,000	-
-6156-989 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	112	500	500
-6156-990 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	20	-	-
-6156-991 VEHICLE REPAIR & MAINTENANCE MATERIALS	-	263	-	2,500
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	2,042	14,792	15,000	15,000
-6157-001 GROUNDS REPAIR/MAINT MATERIAL-MINERAL	5,893	314	35,000	20,000
-6157-566 GROUNDS REPAIR/MAINT MATERIAL-JONAS	686	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	3,503	7,325	3,750	4,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>103,797</b>	<b>153,815</b>	<b>200,950</b>	<b>192,500</b>
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	119	1,047	-	-
-8151-000 OFFICE FURNITURE	-	307	-	-
-8161-000 HOUSEHOLD EQUIPMENT	-	1,356	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>119</b>	<b>2,710</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>1,271,135</b>	<b>1,097,726</b>	<b>1,412,375</b>	<b>903,200</b>



Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	50,501	55,443	62,320	-
-1114-000 SALARIES, OVERTIME	1,863	3,079	5,000	-
-1114-566 SALARIES, OVERTIME - JONAS	1,504	-	-	-
-1119-000 SALARIES, HOLIDAY LEAVE BALANCE	1,015	1,710	2,000	-
-1121-000 WAGES, FULL TIME	759	1,624	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>55,642</b>	<b>61,856</b>	<b>69,320</b>	<b>-</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	4,665	4,120	4,406	-
-2112-000 FICA	3,082	3,508	4,298	-
-2112-566 FICA-JONAS	87	-	-	-
-2113-000 MEDICARE	721	821	1,005	-
-2113-566 MEDICARE-JONAS	20	-	-	-
-2114-000 GROUP LIFE INSURANCE	624	763	816	-
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	13,066	14,716	16,259	-
-2119-000 HEALTH SAVINGS CONTRIBUTION	-	23	278	-
-2125-000 WORKERS' COMPENSATION INSURANCE	3,214	3,385	3,946	-
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>25,479</b>	<b>27,336</b>	<b>31,008</b>	<b>-</b>
-3115-000 LEGAL SERVICES	5,981	5,969	6,000	6,000
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	1,185	3,342	2,000	2,000
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	840	4,689	1,000	1,000
-3146-000 MECHANICAL REPAIR & MAINT SVCS	450	2,150	-	-
-3147-435 VEHICLE REPAIR & MAINTENANCE SERVICES	4,462	9,022	5,000	12,000
-3147-437 VEHICLE REPAIR & MAINTENANCE SERVICES	3,171	7,453	6,000	12,000
-3147-982 VEHICLE REPAIR & MAINTENANCE SERVICES	5,397	16,936	6,500	10,000
-3147-986 VEHICLE REPAIR & MAINTENANCE SERVICES	15,923	21,307	5,000	-
-3147-990 VEHICLE REPAIR & MAINTENANCE SERVICES	-	1,405	-	5,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>37,409</b>	<b>72,273</b>	<b>31,500</b>	<b>48,000</b>
-5111-000 ELECTRICAL SERVICE CHARGES	328	312	500	500
-5133-000 PROPERTY INSURANCE	1,662	1,818	2,000	2,000
-5153-000 EQUIPMENT RENTALS	480	480	500	500
-5163-000 EQUIPMENT INSTALLMENT PURCHASE	-	7,534	32,000	32,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>2,470</b>	<b>10,144</b>	<b>35,000</b>	<b>35,000</b>
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	11,474	15,507	20,000	20,000
-6151-000 BUILDING REPAIR & MAINT MATERIALS	1,399	2,776	2,000	2,000
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	40	94	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	-	460	-	-
-6156-435 VEHICLE REPAIR & MAINT MATERIALS	8,371	5,211	3,000	3,000
-6156-437 VEHICLE REPAIR & MAINT MATERIALS	987	2,537	2,000	2,000
-6156-982 VEHICLE REPAIR & MAINT MATERIALS	-	61	2,000	2,000
-6156-986 VEHICLE REPAIR & MAINT MATERIALS	837	2,167	2,000	-
-6156-990 VEHICLE REPAIR & MAINT MATERIALS	-	-	-	1,500
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	40	143	-	-
-6158-000 EQUIP REPAIR & MAINT MATERIA	664	1,678	1,000	1,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>23,812</b>	<b>30,634</b>	<b>32,000</b>	<b>31,500</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8165-000 REFUSE COLLECTION EQUIPMENT	-	13,990	15,000	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>13,990</b>	<b>15,000</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>144,812</b>	<b>216,233</b>	<b>213,828</b>	<b>114,500</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	47,520	57,000	64,299	-
-1114-000 SALARIES, OVERTIME	1,558	4,583	5,000	-
-1114-566 SALARIES, OVERTIME-JONAS	1,348	-	-	-
-1119-000 SALARIES, HOLIDAY LEAVE BALANCE	1,030	1,791	1,500	-
-1121-000 WAGES, FULL TIME	2,276	945	-	-
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>53,732</b>	<b>64,319</b>	<b>70,799</b>	<b>-</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	4,734	4,224	4,546	-
-2112-000 FICA	3,117	3,847	4,390	-
-2112-566 FICA-JONAS	81	-	-	-
-2113-000 MEDICARE	729	900	1,027	-
-2113-566 MEDICARE-JONAS	19	-	-	-
-2114-000 GROUP LIFE INSURANCE	633	783	842	-
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	7,019	7,694	7,957	-
-2119-000 HEALTH SAVINGS ACCOUNT CONTRIBUTION	-	70	835	-
-2125-000 WORKERS' COMPENSATION INSURANCE	3,430	4,028	4,147	-
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>19,762</b>	<b>21,546</b>	<b>23,744</b>	<b>-</b>
-3116-000 ADVERTISING SERVICES	-	-	500	-
-3123-000 SKILLED SERVICES	8,842	25,064	30,000	30,000
-3123-002 SKILLED SERVICES-TIRE MANAGEMENT	13,065	14,616	14,000	16,000
-3123-003 SKILLED SERVICES-HOUSEHOLD HAZARD	10,659	11,852	15,000	15,000
-3123-004 SKILLED SERVICES-GRINDING WOOD	-	13,474	10,000	15,000
-3123-005 SKILLED SERVICES-ELECTRONICS RECYCLING	1,983	-	2,500	1,500
-3141-000 BLDG & GROUNDS REPAIR & MAINT SVCS	3,207	1,893	4,000	6,000
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	3,799	-	1,000	1,250
-3143-000 EQUIPMENT REPAIR & MAINT SERVICES	9,809	11,395	25,000	25,000
-3146-000 MECHANICAL REPAIR & MAINT SVCS	2,163	828	2,000	2,000
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	1,722	1,815	3,000	2,000
-3147-434 VEHICLE REPAIR & MAINTENANCE SERVICES	9,454	2,800	6,000	6,000
-3147-438 VEHICLE REPAIR & MAINTENANCE SERVICES	7,017	65	-	-
-3147-988 VEHICLE REPAIR & MAINTENANCE SERVICES	4,245	3,571	6,000	6,500
-3173-000 CONFERENCE & EDUCATIONAL SVCS	31	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>75,996</b>	<b>87,373</b>	<b>119,000</b>	<b>126,250</b>
-5111-000 ELECTRICAL SERVICE CHARGES	3,531	3,407	4,000	4,000
-5112-000 REFUSE SERVICE CHARGES	172,433	205,269	215,000	225,000
-5112-001 REFUSE SERVICE CHARGES-YARD WASTE	64,121	58,090	70,000	70,000
-5131-000 AUTOMOBILE LIABILITY INSURANCE	1,106	844	1,000	1,000
-5133-000 PROPERTY INSURANCE	883	950	1,100	1,100
-5153-000 EQUIPMENT RENTALS	480	480	500	600
-5153-001 RECYCLING EQUIPMENT RENTAL	24,484	27,498	29,000	31,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>267,038</b>	<b>296,538</b>	<b>320,600</b>	<b>332,700</b>
-6111-000 APPAREL SUPPLIES	7	-	-	-
-6112-000 OFFICE SUPPLIES	93	421	200	200
-6121-000 GAS-COOKING, HEATING & POWER	1,793	2,343	3,000	3,000
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	5,780	2,815	5,000	3,000
-6142-000 MEDICAL & DENTAL SUPPLIES	-	-	-	-

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-6151-000 BUILDING REPAIR & MAINT MATERIALS	1,513	207	1,500	1,500
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	319	477	500	500
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	68	-	-	-
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	-	8	-	-
-6156-000 VEHICLE REPAIR & MAINT MATERIALS	282	185	500	500
-6156-434 VEHICLE REPAIR & MAINT MATERIALS	1,563	2,671	2,500	2,500
-6156-438 VEHICLE REPAIR & MAINT MATERIALS	3,022	73	-	-
-6156-988 VEHICLE REPAIR & MAINT MATERIALS	312	2,807	2,000	2,000
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	469	49	1,000	6,000
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	10,531	9,400	14,000	17,000
-6173-000 COMPUTER OPERATING SUPPLIES	-	27	-	-
-6176-000 RECREATION & PROGRAM SUPPLIES	3,180	3,468	3,000	3,000
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>28,932</b>	<b>24,951</b>	<b>33,200</b>	<b>39,200</b>
-8151-000 OFFICE FURNITURE	-	25	-	-
-8161-000 HOUSEHOLD EQUIPMENT	59	-	-	-
-8221-000 SITE IMPROVEMENTS	864	438	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>923</b>	<b>1,215</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>446,383</b>	<b>495,942</b>	<b>567,343</b>	<b>498,150</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	33,207	36,656	39,502	39,502
-1114-000 SALARIES, OVERTIME	347	652	500	500
-1114-566 SALARIES, OVERTIME - JONAS	962	-	-	-
-1119-000 SALARIES, HOLIDAY LEAVE BALANCE	8	184	250	250
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>34,524</b>	<b>37,492</b>	<b>40,252</b>	<b>40,252</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	2,957	2,611	2,793	2,919
-2112-000 FICA	2,018	2,263	2,496	2,496
-2112-566 FICA-JONAS	58	-	-	-
-2113-000 MEDICARE	472	529	584	584
-2113-566 MEDICARE-JONAS	14	-	-	-
-2114-000 GROUP LIFE INSURANCE	395	484	517	517
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	5,470	5,997	6,322	6,254
-2125-000 WORKERS COMPENSATION INSURANCE	2,363	2,745	2,291	1,749
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>13,747</b>	<b>14,629</b>	<b>15,003</b>	<b>14,518</b>
-3141-000 BUILDING & GROUNDS REPAIR & MAINT SVCS	8,501	8,271	10,000	15,000
-3141-566 BUILDING & GROUNDS REPAIR & MAINT-JONAS	1,925	-	-	-
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	1,759	1,784	1,500	2,000
-3143-000 EQUIPMENT REPAIR & MAINTENANCE SERVICES	1,980	1,921	2,500	3,000
-3144-000 EXTERMINATION CONTROL SERVICES	-	209	200	500
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	1,747	1,791	2,000	2,000
-3182-000 TRAVEL, PERSONAL VEHICLE	49	24	-	-
3185-000 TRAVEL, MEAL REIMBURSEMENTS	-	29	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>15,961</b>	<b>14,029</b>	<b>16,200</b>	<b>22,500</b>
-5131-000 AUTOMOBILE LIABILITY INSURANCE	276	800	850	850
-5133-000 PROPERTY INSURANCE	904	909	950	950
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,180</b>	<b>1,709</b>	<b>1,800</b>	<b>1,800</b>
-6111-000 APPAREL SUPPLIES	192	139	100	-
-6112-000 OFFICE SUPPLIES	29	13	-	-
-6113-000 STATIONERY & FORMS	312	-	-	-
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	3,084	3,351	4,000	4,000
-6151-000 BUILDINGG REPAIR & MAINT MATERIALS	348	641	1,500	1,500
-6152-000 CUSTODIAL REPAIR & MAINT MATERIALS	525	1,462	1,000	1,200
-6153-000 ELECTRICAL REPAIR & MAINT MATERIALS	27	3	-	-
-6154-000 ROAD REPAIR & MAINTENANCE MATERIALS	7,494	4,393	8,000	8,000
-6155-000 MECHANICAL REPAIR & MAINT MATERIALS	-	5	-	-
-6156-000 VEHICLE REPAIR & MAINTENANCE MATERIALS	57	100	500	500
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	819	7,982	8,000	13,000
-6157-566 GROUNDS REPAIR & MAINT MATERIALS-JONAS	588	-	-	-
-6158-000 EQUIPMENT REPAIR & MAINT MATERIALS	2,153	4,632	2,500	5,000
-6158-566 EQUIPMENT REPAIR & MAINT MATERIALS-JONAS	137	-	-	-
-6162-000 FOOD & DIETARY SUPPLIES	73	13	-	-
-6173-000 COMPUTER OPERATING SUPPLIES	144	105	500	300
-6175-000 PHOTOGRAPHIC SUPPLIES	54	141	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>16,036</b>	<b>23,128</b>	<b>26,100</b>	<b>33,500</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8122-000 VOICE & DATA TRANSMISSION EQUI	99	-	-	-
-8123-000 VOICE & DATA TRANSMISSION EQUIPMENT	12	-	300	200
-8142-566 REPAIR & MAINTENANCE EQUIPMENT-JONAS	804	-	-	-
-8151-000 OFFICE FURNITURE	-	211	300	300
-8152-629 OFFICE MACHINES-STORM RELATED	-	74	-	-
-8161-000 HOUSEHOLD EQUIPMENT	2,160	1,255	1,500	1,500
<b>SUBTOTAL - EQUIPMENT</b>	<b>3,075</b>	<b>1,540</b>	<b>2,100</b>	<b>2,000</b>
<b>GRAND TOTAL</b>	<b>84,523</b>	<b>92,527</b>	<b>101,455</b>	<b>114,570</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-1111-000 SALARIES, REGULAR	9,837	10,935	11,696	11,696
<b>SUBTOTAL - PERSONAL SERVICES</b>	<b>9,837</b>	<b>10,935</b>	<b>11,696</b>	<b>11,696</b>
-2111-000 EMPLOYER RETIREMENT CONTRIBUTIONS	876	773	827	864
-2112-000 FICA	604	672	725	725
-2113-000 MEDICARE	141	157	170	170
-2114-000 GROUP LIFE INSURANCE	117	143	153	153
-2115-000 MEDICAL/HOSPITALIZATION INSURANCE	1,368	1,499	1,580	1,619
-2125-000 WORKERS' COMPENSATION INSURANCE	244	349	352	308
<b>SUBTOTAL - EMPLOYEE BENEFITS</b>	<b>3,350</b>	<b>3,593</b>	<b>3,807</b>	<b>3,839</b>
-3147-000 VEHICLE REPAIR & MAINTENANCE SERVICES	65	471	1,000	1,000
-3162-000 COMPUTER SOFTWARE MAINT SVCS	207	213	300	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>272</b>	<b>684</b>	<b>1,300</b>	<b>1,000</b>
-5114-550 TELECOMMUNICATION SERVICES-WIRELESS	908	1,044	1,200	1,200
-5131-000 AUTOMOBILE LIABILITY INSURANCE	127	70	100	100
-5133-000 PROPERTY INSURANCE	7	7	7	7
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,042</b>	<b>1,121</b>	<b>1,307</b>	<b>1,307</b>
-6111-000 APPAREL SUPPLIES	-	984	800	900
-6122-000 GASOLINE-MOTOR VEHICLES/EQUIPMENT	497	683	1,200	1,200
-6158-000 EQUIP REPAIR & MAINT MATERIALS	144	-	-	-
-6174-000 LAW ENFORCEMENT SUPPLIES	225	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>866</b>	<b>1,667</b>	<b>2,000</b>	<b>2,100</b>
-8111-000 COMPUTER HARDWARE EQUIPMENT	-	80	-	-
-8112-000 COMPUTER EQUIPMENT IMPROVEMENTS	-	80	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>-</b>	<b>160</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>15,367</b>	<b>18,160</b>	<b>20,110</b>	<b>19,942</b>

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3115-000 LEGAL SERVICES	1,087	1,085	1,100	1,100
-3121-000 ARCHITECTURAL & ENGINEERING SERVICES	76,355	61,036	85,000	85,000
-3123-000 SKILLED SERVICES	24,589	26,303	35,000	35,000
-3141-000 BUILDING & GROUNDS REPAIR & MAINT SVCS	3,000	6,912	7,500	7,500
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	128	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>105,159</b>	<b>95,336</b>	<b>128,600</b>	<b>128,600</b>
-5111-000 ELECTRICAL SERVICE CHARGES	1,258	1,164	1,200	1,200
-5133-000 PROPERTY INSURANCE	87	87	100	100
-5197-000 MISCELLANEOUS	6	-	-	-
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>1,351</b>	<b>1,251</b>	<b>1,300</b>	<b>1,300</b>
-6157-000 GROUNDS REPAIR & MAINT MATERIALS	659	79	-	200
-6158-000 EQUIP REPAIR & MAINT MATERIALS	74	-	-	-
<b>SUBTOTAL - SUPPLIES AND MATERIALS</b>	<b>733</b>	<b>79</b>	<b>-</b>	<b>200</b>
<b>GRAND TOTAL</b>	<b>107,243</b>	<b>96,666</b>	<b>129,900</b>	<b>130,100</b>



Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3121-000 ARCHITECTURAL & ENGINEERING SERVICES	30,250	3,602	-	-
-3121-001 A & E - DISPOSAL OPT	-	22,500	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>30,250</b>	<b>26,102</b>	-	-
-8142-000 REPAIR & MAINTENANCE EQUIPMENT	-	6,868	-	-
-8211-000 ACQUISITION, PROPERTY	-	140,546	-	-
-8221-000 SITE IMPROVEMENTS	4,027	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>4,027</b>	<b>147,414</b>	-	-
<b>GRAND TOTAL</b>	<b>34,277</b>	<b>173,516</b>	-	-

Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3113-022 ATTORNEY SERVICES - STEWARSTVILLE	1,482	-	-	-
-3115-022 LEGAL SERVICES - STEWARSTVILLE	1,456	-	-	-
-3116-022 ADVERTISING SERVICES - STEWARSTVILLE	198	102	-	-
-3121-022 A & E SERVICES	59,494	15,395	-	-
-3141-022 B & G REPAIR & MAINT SERVICES	-	17,347	-	-
-3142-001 ELECTRICAL REPAIR & MAINT SVCS	-	6,160	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>62,630</b>	<b>39,004</b>	<b>-</b>	<b>-</b>
-8211-022 ACQUISITION, PROPERTY - STEWARSTVILLE	189,793	-	-	-
-8221-000 SITE IMPROVEMENTS	-	-	281,154	175,185
-8221-022 SITE IMPROVEMENTS - STEWARSTVILLE	948	440,431	-	-
-8222-001 SITE PREPARATION	4,766	-	-	-
-8223-022 UTILITIES - STEWARSTVILLE	-	5,464	-	-
<b>SUBTOTAL - EQUIPMENT</b>	<b>195,507</b>	<b>445,895</b>	<b>281,154</b>	<b>175,185</b>
<b>GRAND TOTAL</b>	<b>258,137</b>	<b>484,899</b>	<b>281,154</b>	<b>175,185</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-5116-000 REFUSE DISPOSAL CHARGES	8,528	1,464	10,000	10,000
<b>SUBTOTAL - RECURRING CHARGES</b>	<b>8,528</b>	<b>1,464</b>	<b>10,000</b>	<b>10,000</b>
<b>GRAND TOTAL</b>	<b>8,528</b>	<b>1,464</b>	<b>10,000</b>	<b>10,000</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3147-983 VEHICLE REPAIR & MAINT SERVICE-963B	13,174	15,461	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>13,174</b>	<b>15,461</b>	-	-
<b>GRAND TOTAL</b>	<b>13,174</b>	<b>15,461</b>	-	-

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8165-000 REFUSE COLLECTION EQUIPMENT	-	128,610	-	50,000
<b>SUBTOTAL - EQUIPMENT</b>	-	<b>128,610</b>	-	<b>50,000</b>
<b>GRAND TOTAL</b>	-	<b>128,610</b>	-	<b>50,000</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8221-000 SITE IMPROVEMENTS	3,815	-	-	50,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>3,815</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
<b>GRAND TOTAL</b>	<b>3,815</b>	<b>-</b>	<b>-</b>	<b>50,000</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3121-000 ARCHITECTURAL & ENGINEERING SVCS	4,820	-	-	-
<b>SUBTOTAL - PURCHASED SERVICES</b>	<b>4,820</b>	<b>-</b>	<b>-</b>	<b>-</b>
-8221-000 SITE IMPROVEMENTS	117,152	95,250	-	10,000
<b>SUBTOTAL - EQUIPMENT</b>	<b>117,152</b>	<b>95,250</b>	<b>-</b>	<b>10,000</b>
<b>GRAND TOTAL</b>	<b>121,972</b>	<b>95,250</b>	<b>-</b>	<b>10,000</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8221-000 SITE IMPROVEMENTS	-	-	25,000	50,000
<b>SUBTOTAL - EQUIPMENT</b>	-	-	<b>25,000</b>	<b>50,000</b>
<b>GRAND TOTAL</b>	-	-	<b>25,000</b>	<b>50,000</b>

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-8221-000 SITE IMPROVEMENTS	-	-	-	-
<b>SUBTOTAL - EQUIPMENT</b>	-	-	-	-
<b>GRAND TOTAL</b>	-	-	-	-

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Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
-3142-000 ELECTRICAL REPAIR & MAINT SERVICES	-	-	10,000	10,000
<b>SUBTOTAL - PURCHASED SERVICES</b>	-	-	<b>10,000</b>	<b>10,000</b>
-8231-000 CONSTRUCTION, BUILDINGS	-	12,482	-	-
<b>SUBTOTAL - EQUIPMENT</b>	-	<b>12,482</b>	-	-
<b>GRAND TOTAL</b>	-	<b>12,482</b>	<b>10,000</b>	<b>10,000</b>
<b>GRAND TOTAL SOLID WASTE FUND</b>	<b>2,728,636</b>	<b>3,134,303</b>	<b>2,965,480</b>	<b>3,068,686</b>

School Funds Summary

Revenues	School Operating Fund	School Nutrition Fund	School Textbook Fund	School Maintenance Fund	Total School Funds
INTEREST INCOME	-	7,000	-	-	7,000
LOCAL SALES	-	2,283,930	-	-	2,283,930
OTHER - LOCAL SOURCES	820,000	-	-	-	820,000
COMMONWEALTH	58,352,134	50,243	644,998	-	59,047,375
FEDERAL	4,817,611	2,231,623	-	-	7,049,234
LOCAL SHARE-GENERAL FUND TRANSFER	35,649,174	-	-	-	35,649,174
<b>TOTAL REVENUES</b>	<b>99,638,919</b>	<b>4,572,796</b>	<b>644,998</b>	<b>-</b>	<b>104,856,713</b>

Expenditures	School Operating Fund	School Nutrition Fund	School Textbook Fund	School Maintenance Fund	Total School Funds
INSTRUCTION	72,457,020	-	644,998	-	73,102,018
ADMIN, ATTENDANCE & HEALTH	4,071,574	-	-	-	4,071,574
TRANSPORTATION	8,151,500	-	-	-	8,151,500
OPERATION & MAINTENANCE	8,969,823	-	-	-	8,969,823
NUTRITION	-	4,572,796	-	-	4,572,796
FACILITIES	63,200	-	-	-	63,200
TECHNOLOGY	5,925,802	-	-	-	5,925,802
<b>TOTAL EXPENDITURES</b>	<b>99,638,919</b>	<b>4,572,796</b>	<b>644,998</b>	<b>-</b>	<b>104,856,713</b>

Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
OTHER - LOCAL SOURCES	1,178,186	1,256,456	873,000	820,000
COMMONWEALTH	54,319,955	54,999,189	55,924,696	58,352,134
FEDERAL	5,403,535	5,630,726	4,728,189	4,817,611
LOCAL SHARE - GENERAL FUND TRANSFER	38,310,726	34,018,198	35,541,338	35,649,174
<b>TOTAL REVENUES</b>	<b>99,212,402</b>	<b>95,904,569</b>	<b>97,067,223</b>	<b>99,638,919</b>
Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
INSTRUCTION	68,100,433	69,212,311	70,149,778	72,457,020
ADMINISTRATION, ATTENDANCE & HEALTH	3,823,804	3,738,422	4,138,384	4,071,574
TRANSPORTATION	7,276,696	7,349,735	7,808,356	8,151,500
OPERATION & MAINTENANCE	8,633,080	8,664,341	8,804,821	8,969,823
FACILITIES	257,958	596,008	509,600	63,200
DEBT SERVICE	6,451,854	-	-	-
TECHNOLOGY	4,665,898	5,504,977	5,656,284	5,925,802
<b>TOTAL EXPENDITURES</b>	<b>99,209,723</b>	<b>95,065,794</b>	<b>97,067,223</b>	<b>99,638,919</b>

Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
INTEREST INCOME	7,753	8,237	7,000	7,000
LOCAL SALES	1,791,062	1,771,472	2,283,930	2,283,930
COMMONWEALTH	72,813	93,766	50,243	50,243
FEDERAL	2,146,255	2,135,687	2,231,623	2,231,623
<b>TOTAL REVENUES</b>	<b>4,017,883</b>	<b>4,009,162</b>	<b>4,572,796</b>	<b>4,572,796</b>
Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
NUTRITION	3,944,833	4,011,418	4,572,796	4,572,796
<b>TOTAL EXPENDITURES</b>	<b>3,944,833</b>	<b>4,011,418</b>	<b>4,572,796</b>	<b>4,572,796</b>

Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
INTEREST INCOME	1,906	-	-	-
OTHER - LOCAL SOURCES	1,274	7,861	-	-
COMMONWEALTH	635,033	715,629	701,040	644,998
<b>TOTAL REVENUES</b>	<b>638,213</b>	<b>723,490</b>	<b>701,040</b>	<b>644,998</b>
Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
TEXTBOOKS	438,186	642,223	701,040	644,998
<b>TOTAL EXPENDITURES</b>	<b>438,186</b>	<b>642,223</b>	<b>701,040</b>	<b>644,998</b>

Revenues	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
OTHER	262,320	-	-	-
LOCAL SHARE - GENERAL FUND TRANSFER	503,849	1,607,584	132,500	-
<b>TOTAL REVENUES</b>	<b>766,169</b>	<b>1,607,584</b>	<b>132,500</b>	<b>-</b>
Expenditures	FY16 Actual	FY17 Actual	FY18 Budget	FY19 Budget
MAINTENANCE PROJECTS	609,861	609,790	132,500	-
<b>TOTAL EXPENDITURES</b>	<b>609,861</b>	<b>609,790</b>	<b>132,500</b>	<b>-</b>

# REVENUE CHART OF ACCOUNTS

## LOCAL

### 1100 General Property Taxes

**1101 Real Property Taxes:** Includes taxes charged on each taxable parcel of real estate located in the county. The rate is set by the Board of Supervisors and is applied to an assessed value set in the year of reassessment. A reassessment of all properties in the county is done on a 4 year cycle by an independent appraisal firm.

**1102 Public Service Corp Tax:** Includes property taxes assessed by the State Corporation Commission and the Department of Taxation. The County examines the assessments to determine their correctness. If correct, the County determines the equalized assessed valuation of the corporate property by applying the local assessment ratio prevailing in the County for other real estate. Local taxes are then assigned to real and tangible personal property at the real property tax rate current in the County. In Virginia, public service corporations include electric power and distribution companies, gas and product pipeline transmission companies, public service water companies, public service water companies, telephone and telegraph companies, and railroads. The local real estate and personal property rates are applied to these assessments and taxed accordingly.

**1103 Personal Property Tax:** Includes taxes on the tangible personal property of businesses and individuals, including motor vehicles, business furniture and fixtures, farming equipment, and a variety of motorized vehicles, including boats, recreational vehicles, campers and trailers. The County may elect to prorate the taxes on motor vehicles, trailers and boats which have acquired a situs within the County after the tax day for the balance of the tax year. Effective for calendar year 2008 personal property is rated at 100% of the trade in value.

**1104 Machinery & Tools Tax:** Includes taxes on the tools and equipment used for manufacturing, mining, processing and reprocessing (excluding food processing), radio or television broadcasting, dairy, and laundry or dry cleaning. Taxes are assessed using the original cost less depreciation.

**1105 Merchant's Capital Tax:** Includes taxes assessed on the inventory of stock on hand, daily rental passenger cars, daily rental property, and all other personal property (exempting tangible personal property not for sale as merchandise, which is taxed as tangible personal property), excluding money on hand and on deposit.

**1106 Mobile Home Tax:** Includes taxes on mobile homes which are assessed during the reassessment year and the value is held during that four year period. The tax rate is the same as the real estate tax rate.

**1107 Penalties & Interest:** Includes revenue from penalties and interest collected on all property taxes.

### 1200 Other Local Taxes

**1201 Local Sales & Use Tax:** This tax applies to dealers with a retail presence in Virginia. Sales of any items from such operations incur the 1 percent sales tax. Sales tax monies are then collected by the Tax Commissioner and sent to the state treasury, where they are credited to the accounts of the localities that raised them and disbursed to the localities on a monthly basis. Cities and counties are also permitted to establish a local use tax at the rate of 1 percent for the purpose of providing revenue to the general fund of the locality.



**1202 Consumer Utility Tax:** Includes a tax on the consumers of public utilities imposed by the County. Residential customers of gas and electric services are not to be taxed at a rate higher than 20 percent of the first \$15 of the monthly bill. There is no statutory ceiling on the tax on commercial or industrial consumers, and localities generally levy higher rates on these entities. Beginning in January 2007 the Virginia Communications Sales and Use Tax eliminated several local taxes, including the Consumer Utility Tax.

**1203 Business License Tax:** Localities are authorized to impose a local license tax collected on businesses operating within their jurisdictions unless they already levy a tax on merchants' capital.

**1204 Utility License Tax:** Includes a local license tax on certain types of public service corporations. The County may levy a license tax on telephone and water companies not to exceed one-half of one percent of the gross receipts of such company accruing from sales to the ultimate consumer in the County. The tax is now collected by the state and remitted through communication sales tax.

**1205 Motor Vehicle Licenses:** Includes license taxes paid on motor vehicles including automobiles, motorcycles, trucks, trailers, and semi-trailers. This fee was abolished and rolled into personal property tax in September 2008.

**1206 Bank Stock Tax:** Includes local revenues derived from bank stock taxes. Banks pay a tax based on their net capital.

**1207 Taxes on Recordation:** Includes local revenues collected by the Clerk of the Circuit Court for the recording of deeds, deeds of trust, mortgages, leases and contracts. Also includes the local tax on the probate of wills and grants of administration.

**1208 Transient Occupancy Tax:** Includes a tax of 5% which is imposed on the charge for the occupancy of any room or space in hotels, motels, boarding houses, travel campgrounds, and other facilities providing lodging for less than thirty days and intended or suitable for dwelling and sleeping.

**1211 Meals Tax:** Includes a tax of 4% which is levied for prepared food and beverages offered for human consumption.

**1212 Local Communications Sales Tax:** Beginning in January 2007 the Virginia Communications Sales and Use Tax eliminated several local taxes, including the cable television system franchise tax, the local E-911 fees on landline phone service, the business license taxes in excess of 0.5 percent gross revenues collected, the local consumer utility taxes on landline and wireless phones, and the local consumer utility tax on cable television service. These local taxes were replaced by a new state tax of 5 percent, which is remitted back to localities based on the percentage of local taxes the new state tax supersedes.

### **1300 Permits, Fees & Licenses**

**1301 Animal Licenses:** Includes licenses required by the County ordinance for any person who lives in the county and owns a dog four months or older.

**1302 Building Permits:** Includes fees collected in accordance with the Code of Virginia for construction, alterations, expansion, relocation or removal of any structure. The fees are based on the schedule outlined in the Bedford County Ordinance.

**1303 Fees & Permits:** Includes land use application fees collected by the Commissioner; transfer fees collected through the Circuit Court; erosion & sediment control permits and flammable liquid permits collected through Community Development.

**1304 Planning & Zoning Permits:** Includes permits applied for by citizens or developers for placement of a structure on a property. Citizens may also apply for review of subdivision plats and site plans, short term rental permits, special use permits, rezoning, appeals and variances.

**1401 Fines:** Includes revenues collected for court fines, parking fines and forfeitures as well as fines for developers or contractors who violate local ordinances and regulations.

## **1500 Use of Money & Property**

**1501 Revenue from Use of Money:** Includes revenues earned from the investment of funds.

**1502 Revenue from Use of Property:** Includes fees collected for local facility rental and reservations.

## **1600 Charges for Services**

**1601 Court Fees:** Includes revenues for excess fees of the Clerk, Sheriff's fees for serving court papers, courthouse maintenance fees, courthouse security fees, jail admissions fee, non-consecutive jail time fee and blood Test/DNA fee.

**1602 Commonwealth Attorney Fees:** Includes a portion of the fees that the Circuit Court Clerk collects for each felony and misdemeanor.

**1603 Security Fees:** Includes fees from citizens, organizations, schools, etc. where a function is taking place and a deputy is needed for security reasons.

**1604 County Attorney Fees:** Includes fees awarded to the County Attorney by a judge on delinquent tax sales cases.

**1611 Welfare/Social Services:** Includes the client's share of services provided by the Department of Social Services, Comprehensive Youth Services reimbursements & co-pays, Division of Child Support Enforcement collections and reimbursement for counseling.

**1613 Recreation Fees:** Includes revenues collected for participant recreation including youth programming and team registration fees for adult sports.

**1616 Other:** Includes fees and sales associated with the use of the Cannery as well fees associated with street signs.

**1630 EMS Billing:** Includes revenue received for ambulance transport services rendered.

## **1800 Miscellaneous Revenue**

**1897 Insurance Adjustments:** Includes reimbursement received from the insurance company for property, automobile, liability and accident coverage.

**1899 Other Revenue:** Includes revenue received from various local miscellaneous sources.

#### **1900 Recovered Costs**

**1901 Recovered Costs:** Includes the City of Bedford's share of costs associated with judicial administration, public safety, public works, health & welfare, community development and debt service.

**1902 Other Recovered Costs:** Includes the Library and Tri-County Lake Administrative Committee's costs for the County's services as the fiscal agent.

**1903 Other Recovered Costs:** Includes the indirect costs of operating the Nursing Home based on the Cost Allocation Plan. Also includes the departments share in parts and labor costs incurred by the Central Garage.

### **COMMONWEALTH**

**2103 Personal Property Tax Relief:** The 1998 Virginia General Assembly enacted legislation providing property tax relief to citizens. The Personal Property Tax Relief Act (PPTRA) was intended to be phased in over five years on the first \$20,000 of value for motor vehicles not used for business purposes. In 2005 the General Assembly capped PPTRA relief at \$950 million statewide beginning with the 2006 tax year. Bedford receives a lump sum amount of \$6,086,051 in four payments annually.

#### **2200 Non-Categorical Aid**

**2204 Rental Tax:** Includes taxes on the gross proceeds of a business which provides daily rental property.

**2205 Mobile Home Titling Tax:** Includes fees for a tax permit obtained from the treasurer before moving a manufactured home to the place where it is to be used as a place of residence.

**2206 Recordation Taxes:** Includes taxes imposed on deeds by the Commonwealth and shared with the County.

**2208 Railroad Rolling Stock Taxes:** Includes taxes assessed by the State Corporation Commission upon rolling stock according to the fair market value of roadway and track in the County and according to the total miles of track in the County and or miles traveled with in the County.

**2209 Reduction in State Aid to Localities:** Includes revenues that are returned back to the State.

#### **2300 Shared Expenses Categorical**

**2301 Shared Expenses-Commonwealth Attorney:** Includes funds from the state Compensation Board to fund a portion of salaries, benefits, and office expenses.

**2302 Shared Expenses-Sheriff:** Includes funds from the state Compensation Board to fund a portion of salaries and benefits.

**2303 Shared Expenses-Commissioner of the Revenue:** Includes funds from the state Compensation Board to fund a portion of salaries and benefits.

**2304 Shared Expenses-Treasurer:** Includes funds from the state Compensation Board to fund a portion of salaries and benefits.

**2306 Shared Expenses-Electoral Board & Registrar:** Includes reimbursement received from the State Board of Elections for the Registrar's salary and Electoral Board salaries and expenses.

**2307 Shared Expenses-Clerk of the Court:** Includes funds from the state Compensation Board to fund a portion of salaries and benefits.

**2308 Shared Expenses-Communications:** Includes funds from the state Compensation Board to fund a portion of salaries and benefits of 5 Communication Officers.

#### **2400 Categorical Aid**

**2402 Welfare Administration/Public Assistance:** Includes reimbursement from the state for its share of Welfare Administration and Public Assistance expenses.

**2403 Comprehensive Youth Services:** Includes the state's share of providing services to high-risk youth under the Comprehensive Services Act.

**2415 Primary Election Reimbursement:** Includes revenue received from the Commonwealth of Virginia for reimbursement of costs incurred for a primary election.

**2420 EMS Four for Life Funds:** Includes revenue received from the Commonwealth of Virginia Department of Health which provides funds to pay for EMS training, equipment and supplies.

**2421 State Fire Funds & Emergency Management Grants:** Includes revenue received from the Commonwealth of Virginia Department of Fire Programs for Aid to Localities Funds, which provides funds to pay for training, construction of training centers, fire fighting equipment and protective clothing.

**2430 Victim Witness Grant:** Includes the state portion of a grant from the Virginia Department of Criminal Justice Services to provide salaries, benefits, and office expenses.

**2431 Virginia Domestic Violence Victim Fund:** Includes a grant from the Virginia Department of Criminal Justice Services to provide the salary and benefits of a paralegal as well as training.

**2440 Domestic Violence Grant:** Includes grand funding from the Virginia Department of Social Services for domestic violence intervention services.

**2441 VJCCCA:** Includes state funding to purchase services for detention alternative services such as shelter care and outreach detention. Unused funds are returned back to the state.

**2444 Virginia Department of Housing & Community Development-Share Shelter Grant:** Includes a grant provided by the Virginia Department of Housing and Community Development for shelter operations.

**2450 Wireless E-911 Grant:** Includes a grant from the Virginia Wireless E-911 Services Board to fund the costs of handling and counting 911 wireless calls.

**2485 Records Preservation Grant:** Includes long-term grants from the Library of Virginia to store and conserve historical documents and convert some to a digital format.

**2486 Circuit Court Records Preservation:** Includes short-term grants from the Library of Virginia to store and conserve historical documents.

**2491 Virginia Commission of the Arts Grant:** Includes a grant from the Virginia Commission for the Arts to assist Bedford County art groups.

**2493 Juror & Witness Fee Reimbursement:** Includes state reimbursement for fees paid to jurors and witnesses.

**2499 Other Funds, Miscellaneous:** Includes various revenues received from the Commonwealth of Virginia.

**2502 Rental of Property-Social Services:** Includes the Commonwealth's share of rent for the building provided by the County to the Department of Social Services.

**2903 Recovered Costs-Social Services Maintenance:** Includes the Commonwealth's share of operations and maintenance provided by the County to the Department of Social Services.

## **FEDERAL**

**3101 Payments in Lieu of Taxes:** Includes Federal payments to local governments that help offset losses in property taxes due to nontaxable Federal lands within their boundaries.

### **3300 American Recovery and Reinvestment Act (ARRA)**

**3301 Public Assistance-ARRA:** Includes monies from the economic stimulus bill passed by the President in February 2009.

### **3400 Categorical Aid**

**3402 Welfare Administration/Public Assistance:** Includes reimbursement of the federal portion of Welfare Administration and Public Assistance expenses.

**3407 Sheriff DMV Grants:** Includes grants from the Virginia Department of Motor Vehicles to fund additional patrols and provide additional equipment to promote highway safety and speed suppression.

**3408 Local Law Enforcement Block Grant:** Includes grants from the Virginia Department of Criminal Justice Services to provide overtime or additional equipment to law enforcement.

**3411 DEA Overtime Reimbursement:** Includes funding from the Drug Enforcement Administration to reimburse overtime costs of law enforcement participating in a regional task force.

**3412 Internet Crimes/Congressional Earmark Grants:** Includes grants from the U.S. Department of Justice to provide funding to investigate individuals using the internet to target children for sexual purposes.

**3416 Bulletproof Vest Grant:** Includes a grant from the U.S. Department of Justice to provide 50% of the cost of bulletproof vests for each deputy.

**3430 Victim Witness Coordinator:** Includes the Federal portion of a grant from the Virginia Department of Criminal Justice Services to provide salaries, benefits, and office expenses.

**3442 V-Stop Grant-Domestic Violence:** Includes grant funding provided by the Federal Department of Criminal Justice Service for a court advocate position.

**3443 Violence Against Women Stimulus:** Includes grant funding authorized by the American Recovery and Reinvestment Act of 2009 and provided by the Virginia Department of Criminal Justice Services for a Hotline specialist position.

**3444 Federal Shelter Support Grant:** Includes grant funding provided by the Federal Department of Housing and Community Development for shelter operations.

**3502 Rental of Property Social Services:** Includes the Federal share of rent for the building provided by the County to the Social Services department.

**3903 Recovered Costs-Social Services:** Includes the Federal share of operations and maintenance provided by the County to the Social Services department. Also includes indirect costs as determined by the Cost Allocation Plan.

## **OTHER FINANCING SOURCES**

**4105 Other Financing Sources:** Includes transfers from other funds.



# EXPENDITURE CHART OF ACCOUNTS

The Chart of Accounts provides the means to accumulate all accounting information for financial management purposes. The Chart of Accounts is a systematic structure for recording and reporting accounting information pertaining to the financial activities of the County. The Chart of Accounts has five major components for classifying data. Each component is separate from the other. The expenditure components and their purpose are as follows:

XX - XXXX - X - XXXX - XXX

Fund      Department      Type      Object      Sub-Object

## **Fund**

Classifies data according to fiscal entities necessary to comply with legal requirements and Generally Accepted Accounting Principals (GAAP).

## **Department**

Accumulates financial information related to activities of each department. The Board of Supervisors appropriates according to departments. Expenditures are charged against the departments in accordance with those appropriations.

## **Type**

Classifies the type of account: Asset, Liability, Fund Balance, Revenue, Expenditure

## **Object Code**

Classifies the specific type of expenditure.

## **Sub-Object**

Further classifies the specific type of expenditure. The sub-object is intended to give the department the flexibility of accumulating financial information for department management purposes.



## **EXPENDITURE OBJECT CODES AND DEFINITION**

<b>OBJECT TITLE</b>	<b>CODE</b>
<b>Personnel Services</b>	<b>11XX</b>
<b>Employee Benefits</b>	<b>21XX</b>
<b>Purchased Services</b>	<b>31XX</b>
<b>Claims, Contributions, Shared Revenues &amp; Public Assistance</b>	<b>4XXX</b>
<b>Recurring Charges</b>	<b>51XX</b>
<b>Supplies and Materials</b>	<b>61XX</b>
<b>Equipment, Property and Improvements</b>	<b>8XXX</b>
<b>Debt Service Expenditures and Transfers</b>	<b>9XXX</b>

The expenditure structure is a mechanism designed to classify the different expenditure categories and collect expenditure information in a systematic manner. The information is used for accounting control, financial management and budgeting purposes.

- 1100 PERSONNEL SERVICES:** Include expenditures for salaries, wages and special payments.
- 1110 Salaries:** Includes expenditures for all salaries.
- 1111 Salaries, Regular: Include expenditures for compensation to persons who are paid at an established yearly rate. (Do not include salaries reimbursed by the Compensation Board)
- 1113 Salaries, Compensation Board: Include expenditures for compensation to persons whose salary is reimbursed by the Compensation Board.
- 1114 Salaries, Overtime: Include expenditures for compensation to eligible persons who are paid at an established yearly rate, for hours worked in excess of their normal workweek.
- 1115 Salaries, Annual Leave Balances: Include expenditures for final compensation to eligible employees for their annual leave balances.
- 1116 Salaries, Sick Leave Balances: Include expenditures for final compensation to eligible employees for their sick leave balances up to the specified limit.
- 1117 Salaries, Compensatory Leave Balances: Include expenditures for compensation to eligible employees for their compensatory time earned but not taken.
- 1120 Wages:** Includes expenditures for general wages and overtime.
- 1121 Wages, Full Time: Include expenditures for compensation to persons who are paid at an hourly rate and considered full time.
- 1122 Wages, Part Time: Include expenditures for compensation to persons who are paid at an hourly rate and are considered part time.
- 1123 Part Time Wages, Compensation Board: Include expenditures for compensation to persons whose wages are reimbursed by the Compensation Board.
- 1124 Wages, Overtime: Include expenditures for compensation to persons who are paid at an hourly rate for hours worked in excess of 40 hours per week.
- 1125 Wages, Annual Leave Balances: Include expenditures for final compensation to eligible employees for their annual leave balances.
- 1126 Wages, Sick Leave Balances: Include expenditures for final compensation to eligible employees for their sick leave balances up to the specified limit.
- 1127 Wages, Compensatory Leave Balances
- 1128 On Call Pay
- 1130 Fees:** Includes expenditures for fees for appointed Commission and Board members, election workers, jurors and other specified per diem services.

- 1131 Fees, Elected & Appointed Board and Commission Members
- 1132 Fees, Election Workers
- 1133 Juror, Civil
- 1134 Juror, Criminal
- 1135 Fees, Witness
- 1136 Informants: Include expenditures for payments to informants and drug buys.
- 1137 Umpires and Officials
- 2100 Employee Benefits:** Includes expenditures for employer retirement, social security, Medicare, group life insurance, medical insurance contributions, clothing allowance, tuition assistance and travel allowances.
- 2111 Employer Retirement Contributions: Include expenditures of the retirement system trust fund for employees.
- 2112 FICA
- 2113 Medicare
- 2114 Group Life Insurance: Include expenditures for group insurance program provided for the benefit of employees.
- 2115 Medical/Hospitalization Insurance: Include expenditures of group medical/hospitalization insurance program provided for the benefit of employees.
- 2116 Clothing Allowance
- 2117 Education - Tuition Assistance
- 2118 Travel Allowance
- 2197 Late Payment Penalty for Employee Benefits
- 3100 PURCHASED SERVICES:** Includes expenditures for management and informational services, support services, health services, repairs and maintenance services, communication services, technical services, employee and volunteer development services, transportation services, and purchase of services from Other Governmental Entities.
- 3110 Management and Informational Services:** Includes expenditures for auditing services, fiscal services, attorney services, public informational and public relations services, miscellaneous legal services, advertising services, management services, and human resource services.

- 3111 Auditing Services: Include expenditures for services provided by private sector auditors.
- 3112 Fiscal Services: Include expenditures for services provided by private sector accountants, financial advisors and similar experts.
- 3113 Attorney Services: Include expenditures for services provided by a law firm or independent legal counsel.
- 3114 Public Informational and Public Relations Services: Include expenditures for services provided by private sector advertising, promotional, public relations, and similar firms which prepare and disseminate information.
- 3115 Other Legal Services: Include expenditures for court reporters, hearing examiners, miscellaneous court costs, recording fees, and legal services other than attorney fees.
- 3116 Advertising Services: Include expenditures for services provided to advertise by magazine, newspaper, periodical, radio, television or other media.
- 3117 Management Services: Include expenditures for services provided by economists, industrial engineers, interpreters, market analysts, planners, public administrators, and similar experts.
- 3118 Human Resource Services: Include expenditures for services provided by educators, trainers and similar experts who advise on manpower development, personnel evaluation, and employee performance review.
- 3120 Support Services:** Includes expenditures for architectural and engineering services, clerical services, skilled services, food and dietary services, laundry and linen services, and uniform rental services.
- 3121 Architectural and Engineering Services: Include expenditures for services provided by private sector appraisers, architects, draftsmen, engineers, landscape architects, and surveyors.
- 3122 Clerical Services: Include expenditures for services provided by private sector typing, keypunching, word processing, filing, secretarial, stenographic, and similar clerical firms.
- 3123 Skilled Services: Include expenditures for services provided by artisans, chemists, interior designers, laboratory technicians, microfilming/indexing, referees, and similar skilled and technical workers.
- 3124 Food and Dietary Services: Include expenditures for services to provide meals and food on a one-time or continuing basis.
- 3125 Laundry and Linen Services: Include expenditures for services provided for laundry and linen.
- 3126 Uniform Rental Services: Include expenditures for services provided for uniform rentals.
- 3130 Health Services:** Includes expenditures for clinic services, dental services, hospital services, medical services, x-ray services, veterinary services, patient therapy services, and medical director fees.
- 3131 Clinic Services: Include expenditures for outpatient services provided by hospitals, public health clinics, or emergency rooms.
- 3132 Dental Services: Include expenditures for dental services provided by public clinics and private practices.

- 3133 Hospital Services: Include expenditures for in-patient services provided by hospitals.
- 3134 Medical Services: Include expenditures for medical services provided by nurses, physicians and similar health care professionals. Also include materials and supplies.
- 3135 X-ray and Laboratory Services: Include expenditures for x-ray and laboratory services provided by dental, hospital and medical laboratories.
- 3136 Veterinary Services: Include expenditures for services provided by veterinarians and animal hospitals.
- 3137 Patient Therapy Services: Include expenditures for patient therapy services provided by a health care professional. Examples include occupational therapy, physical therapy, and speech therapy.
- 3138 Medical Director Fees: Include expenditures for services of a physician to provide medical direction and oversight of nursing and physician services to the Nursing Home.
- 3140 Repair and Maintenance Services:** Includes expenditures for repair and maintenance of building and grounds, electrical, equipment, extermination, roads, mechanical, and vehicles.
- 3141 Building and Grounds Repair and Maintenance Services: Include expenditures for services provided to clean, maintain and protect buildings, grounds, shelters, and towers.
- 3142 Electrical Repair and Maintenance Services: Include expenditures for services provided to repair and maintain electrical systems in buildings, shelters, and towers and on grounds. **Include expenditures for maintenance contracts.**
- 3143 Equipment Repair and Maintenance Services: Include expenditures for services provided to repair and maintain calculators, furniture, typewriters and other equipment. **Include expenditures for maintenance contracts.**
- 3144 Extermination Control Services: Include expenditures for services provided to control or eradicate diseased or disease-carrying animals, insects, or pests.
- 3145 Road Repair and Maintenance Services: Include expenditures for services provided by the private sector to repair and maintain roads. Include expenditures for supplies and materials if they are included in the cost of work performed under contract.
- 3146 Mechanical Repair and Maintenance Services: Include expenditures for services provided to repair and maintain air conditioners, elevators, furnaces, plumbing, and other mechanical equipment. **Include expenditures for maintenance contracts.**
- 3147 Vehicle Repair and Maintenance Services: Include expenditures for services provided to repair and maintain motor vehicle equipment and other vehicular equipment.
- 3150 Communication Services:** Includes expenditures for freight and express services, postal services, and printing services.

- 3151 Freight and Express Services: Include expenditures for premium services provided for express or urgent delivery of printed matter, goods, and commodities by common or contract carrier or hired vehicles. Example services include: Overnight AM or PM, FED EX, Next Day, Second Day, etc.
- 3152 Postal Services: Include expenditures for services provided to distribute printed matter by the U.S. Postal Service, e.g., stamps, stamped envelopes, postage meters, and permit fees.
- 3153 Printing Services: Include expenditures for services for designing, printing, collating, and binding.
- 3160 Technical Services:** Includes expenditures for computer hardware maintenance, software maintenance, packaged software and operations, and other technical services.
- 3161 Computer Hardware Maintenance Services: Include expenditures for services to repair and maintain computer and computer peripheral hardware.
- 3162 Computer Software Maintenance Services: Include expenditures for services provided to maintain computer software.
- 3163 Computer Operating Services: Include expenditures for services provided by private sector computer operations personnel and other costs associated with the operation of computer hardware.
- 3164 Computer Software Costs: Include expenditures for the purchase of package or tailor-made application software, systems software, and utility programs.
- 3165 E-911 ANI/ALI Maintenance
- 3166 Regional Radio System Maintenance
- 3167 Communications Cabling Services
- 3170 Employee and Volunteer Development Services:** Includes expenditures for organization memberships, publication subscriptions, conference and educational services and training of Volunteer Fire and Rescue personnel.
- 3171 Organization Memberships: Include expenditures for dues and memberships to professional organizations.
- 3172 Publication Subscriptions: Include expenditures for books and subscriptions to professional or technical publications.
- 3173 Conference and Educational Services: Include expenditures for conferences, courses, seminars, and workshops for employees, including the cost of materials, registration fees, meals, lodging, and travel fares.
- 3174 Volunteer Fire and Rescue Training Programs: Include expenditures for conferences, courses, seminars, workshops, training and training supplies for volunteer fire and rescue personnel.
- 3175 Employee Recognition: Include expenditures for payments associated with employee recognition.

- 3180 Transportation Services:** Includes expenditures for moving and relocation services, personal vehicle travel, public carrier travel, subsistence and lodging, meal reimbursements, extradition of prisoners, jury meals, and witness expenses.
- 3181 Moving and Relocation Services: Include expenditures for services provided for relocating an employee's family and household.
- 3182 Travel, Personal Vehicle: Include expenditures for transportation by personal vehicle. Exclude parking fees and tolls. For related expenditures see 3184.
- 3183 Travel, Public Carriers: Include expenditures for individual travel by aircraft, airport limousine, bus, leased vehicle, taxi, train and watercraft. Include parking fees and tolls.
- 3184 Travel, Subsistence and Lodging: Include expenditures for gratuities, lodging, and similar subsistence and for parking fees and tolls related to 3182.
- 3185 Travel, Meal Reimbursements: Include reimbursements for meal expenditures which were incurred during trips which required overnight lodging or rest or for special work assignments, such as business luncheons, recruiting or interviewing job applicants through the lunch hour, or any overtime work in which a meal is purchased by an employee and is eaten on the employer's premises for the convenience of the employer. (Meals, which are part of a conference or education package, should be charged to object code 3173).
- 3186 Meeting Expense: Include expenditures for meals, beverages, food, etc provided for meetings.
- 3187 Extradition of Prisoners: Include expenditures for mileage, tools, travel fare, subsistence and lodging for deputies and prisoners related to the extradition of prisoners.
- 3188 Jury Meals: Include expenditures for juror meals.
- 3189 Witness Expenses: Include expenditures for witness expenses.
- 3190 Purchase of Services from Other Governmental Entities:** Includes expenditures for services purchased from other governmental entities on a contract/fee basis.
- 3191 Detention, Adult: Include expenditures for the housing of adult prisoners.
- 3192 Detention, Juvenile: Include expenditures for the housing of Juvenile offenders.
- 3193 Juvenile Crime Control Programs: Include VJCCCA expenditures for Juvenile Crime Control programs.
- 3194 Fire Services: Include expenditures to the City of Bedford for shared fire services.
- 3197 Late Payment Penalties for Purchased Services: Include expenditures for charges assessed by vendors for late payment of invoices for contractual services.

- 4100 Claims, Contributions, and Shared Revenues:** Includes expenditures for claims; contributions to other governmental entities and community organizations; required assistance to other organizations and shared revenues.
- 4110 Claims:** Includes expenditures for claims and settlements, and unemployment compensation reimbursements.
- 4111 Claims and Settlements: Include expenditures for compensation to individuals for information on criminal activities and for personal injuries, property damages, and similar claims and settlements.
- 4112 Unemployment Compensation Reimbursements: Include expenditures for reimbursements made by the County for benefits provided to former County employees.
- 4120 Contributions to Other Governmental Entities and Community Organizations:** Includes payment to other governmental entities or community organizations which are not related to the direct purchase of goods or services.
- 4121 Contribution to General Government Entities: Include expenditures for contributions to general government entities.
- 4122 Contributions to Judicial Administration Entities: Include expenditures for contributions to entities assisting with judicial administration.
- 4123 Contributions to Public Safety Organizations: Include expenditures for contributions to Volunteer Fire and Rescue entities.
- 4125 Contributions to Health and Welfare Agencies: Include expenditures for contributions to Health and Welfare agencies.
- 4126 Contributions to Educational Agencies: Include expenditures for contributions to educational entities.
- 4127 Contributions to Parks, Recreational and Cultural Entities: Include expenditures for contributions to parks, recreational and cultural entities.
- 4128 Contributions to Community and Economic Development Entities: Include expenditures for contributions to community and economic development entities.
- 4130 Assistance to Other Organizations:** Includes required payments to other governmental entities or community organizations.
- 4131 Assistance to General Government Entities: Include expenditures for assistance to general government entities.
- 4132 Assistance to Judicial Administration Entities: Include expenditures for assistance to entities assisting with judicial administration.
- 4133 Assistance to Public Safety Organizations: Include expenditures for assistance to Volunteer Fire and Rescue entities.
- 4135 Assistance to Health and Welfare Agencies: Include expenditures for assistance to Health and Welfare agencies.



- 4136 Assistance to Educational Agencies: Include expenditures for assistance to educational entities.
- 4137 Assistance to Parks, Recreational and Cultural Entities: Include expenditures for assistance to parks, recreational and cultural entities.
- 4138 Assistance to Community and Economic Development Entities: Include expenditures for assistance to community and economic development entities.
- 4140 Shared Revenues:** Includes expenditures for payments under shared revenue agreements.
- 4141 City of Bedford, Joint Economic Development
- 4142 EMS Transport Fees
- 4150 Grants**
- 4151 Incentive Based Grants
- 4160 Payment of Taxes**
- 4161 Real Property Tax
- 4162 Personal Property Tax
- 4163 Machinery and Tools Tax
- 4197 Late Payment Penalty for Claims, Contributions, and Shared Revenues
- 4200 Welfare Public Assistance Payments:** Includes expenditures for payments to the private sector and individuals for public assistance programs.
- 4210 Independent Living**
- 4211 Independent Living
- 4212 ILP Education and Training Vouchers
- 4220 Aid to Dependent Children**
- 4221 Aid to Dependent Children
- 4222 ADC Manual Checks
- 4230 Emergency Assistance**
- 4231 Fuel
- 4232 Other

**4240 Foster Care**

- 4241 State and Local Special Needs Adoption - Maintenance
- 4242 AFDC Foster Care - Non-Entrusted
- 4243 Subsidized Adoption
- 4244 State and Local Special Needs Adoption – Purchased Services
- 4245 AFDC Education and Training: Non - Jobs
- 4246 Foster Parent
- 4247 Non-reoccurring IV-E adoption
- 4248 Foster Parent Respite Care
- 4249 Adoption Incentive

**4250 Auxiliary Grants**

- 4251 Auxiliary Grants - Aged
- 4252 Auxiliary Grants - Blind
- 4253 Auxiliary Grants - Disabled

**4260 Jobs**

- 4261 View - Administration Jobs
- 4262 View - Jobs Purchased Service AFDC
- 4263 View - Jobs Supportive Purchased Services AFDC
- 4264 View – Transportation
- 4265 View – Transitional Transportation

**4270 Daycare:**

- 4271 Transitional Day Care
- 4272 Child Day Care Fee At Risk
- 4273 AFDC Working Day Care
- 4274 CDC Fee System/Block Grant

- 4275 View - AFDC Working Day Care
- 4276 View - Transitional Day Care
- 4277 Head Start Transition to Work
- 4278 AFDC Training and Education – Jobs
- 4279 CDC Quality Initiative Grant
- 4280 Purchased Services**
- 4281 Family/Personal ADJ/Counsel
- 4282 Prevention
- 4283 Adult Services - Home-Based Support Companion
- 4284 Family Preservation - Purchased Services
- 4285 Guardianship Fees
- 4286 Adult Protective Services
- 4287 Safe & Stable Families
- 4288 Child Protective Services
- 4290 IV-E**
- 4291 IV-E Child Placing Agency
- 4292 IV-E Local Agency Foster Family Homes
- 4293 IV-E Residential Facilities & Group Homes
- 4294 IV-E Local Agency Therapeutic Foster Homes
- 4295 Title IV-E Pass Through Training Funds
- 4297 Late Payment Penalty for Welfare Public Assistance Payments
- 4300 Comprehensive Youth Service Payments:** Includes expenditures for payments to the private sector and individuals for services provided.
- 4310 Mandated Services, Residential**
- 4311 Foster Care - IV-E Children in Licensed Residential Congregate Care

- 4312 Foster Care - All Other in Licensed Residential Congregate Care
- 4313 Family Foster Care - IV-E Community Based Services
- 4314 Family Foster Care - Maintenance Only Payments
- 4315 Family Foster Care - Payments for Other Services
- 4316 Foster Care Prevention - Residential Facilities
- 4317 Special Education - Residential Facilities
- 4320 Mandated Services, Non-Residential**
- 4321 Foster Care Prevention - Non-Residential Services
- 4322 Alternative Day Placement/Special Education - Private Day Facilities
- 4323 Services in Public School
- 4330 Non-Mandated Services, Residential**
- 4331 Non-Mandated Services, Residential/Congregate
- 4340 Non-Mandated Services, Non-Residential**
- 4341 Non-Mandatory Services, Community Based
- 4350 Administrative**
- 4351 Administrative
- 4360 Mandated Services, Residential, Congregate Care**
- 4361 Residential Care – Non-Custodial Parental Agreements
- 4362 Educational Services – Congregate Care
- 4363 School Referred Residential – Non-Educational Services
- 4370 Mandated Services, Other**
- 4371 Therapeutic Foster Care – IV-E
- 4372 Therapeutic Foster Care
- 4373 Therapeutic Foster Care – Non-Custodial Parental Agreements

- 4374 Specialized Foster Care – IV-E; Community Based Services
- 4375 Specialized Foster Care
- 4376 Community Based Services
- 4377 Community Services – Family Services to Transition from Residential to Community
- 4378 Psychiatric Hospitals/Crisis Stabilization Units
- 4400 FAMILY AND YOUTH SERVICES**
- 4410 Juvenile & Detention Prevention Program**
- 4411 Detention Alternative
- 4412 Day Evening Detention Prevention
- 4420 Placement Prevention Services**
- 4421 School Day Treatment Services
- 4800 INDIRECT COSTS:** Charges for central service overhead costs to operating departments. Charges from an Internal Service Fund to other departments of the local government.
- 4810 Central Service Overhead Costs**
- 4811 Nursing Home Indirect Costs
- 5000 RECURRING CHARGES:** Includes expenditures for service charges, insurance-operations, insurance-fixed assets, capital and operating lease payments, and installment purchases.
- 5110 Service Charges:** Includes expenditures for electrical service charges, refuse service charges, water and sewer, telephone, and bank service charges.
- 5111 Electrical Service Charges: Include expenditures for electricity.
- 5112 Refuse Service Charges: Include expenditures for services to haul garbage, trash, and other refuse, and recyclable materials.
- 5113 Water and Sewer Service Charges: Include expenditures for water and sewer service.
- 5114 Telecommunication Services: Include expenditures for services provided for cables, facsimile-transmissions, local and long distance telephones and similar telecommunication services.
- 5115 Bank Service Charges: Include expenditures for bank services.

- 5116 Refuse Disposal Charges: Include expenditures for residential, business and tire tipping fees paid by the County to the Solid Waste Operating Fund.
- 5117 Internet Connection Fees and Charges
- 5120 Insurance-Operations:** Includes expenditures for general liability insurance, money and securities insurance, errors and omissions insurance, surety bonds, workmen's compensation insurance, public officials and law enforcement insurance, and volunteer fire and rescue insurance.
- 5121 General Liability Insurance: Include expenditures for insurance coverage against the risk of claims for payment of damages imposed by law.
- 5122 Money and Securities Insurance: Include expenditures to cover the physical taking or loss by dishonesty of money, negotiable instruments, and securities.
- 5123 Errors and Omissions Insurance
- 5124 Surety Bonds: Include expenditures of surety bond coverage for all employees to guarantee the performance of their lawful obligations.
- 5125 Workers' Compensation Insurance: Include expenditures for workers' compensation coverage on all employees.
- 5126 Public Officials and Law Enforcement Insurance
- 5127 Volunteer Fire and Rescue Insurance: Include expenditures for property, automobile, liability and accident coverage for volunteer fire and rescue. Also provides disability benefits for volunteers injured in the line of duty.
- 5130 Insurance-Fixed Assets:** Includes expenditures for automobile liability insurance, flood insurance, property insurance and boiler and machinery insurance.
- 5131 Automobile Liability Insurance: Include expenditures to cover the liability caused by the automobile, the physical damage to the automobile, injury of driver and passengers, and uninsured motorists.
- 5132 Flood Insurance: Include expenditures for mandatory flood insurance coverage for properties located in designated flood hazard areas.
- 5133 Property Insurance: Include expenditures for property insurance coverage on equipment and structures due to direct loss by fire, lightning, and natural perils.
- 5134 Boiler and Machinery Insurance: Include expenditures for insurance coverage of energy equipment.
- 5140 Capital Lease Payments:** Includes expenditures for computer equipment capital lease payments, computer software capital lease payments, equipment capital lease payments, plant capital lease payments and property capital lease payments. Use these codes when leases have the substance of purchases in which ownership of the asset often changes hands.

- 5141 Computer Hardware Capital Leases: Include expenditures for capital lease agreements for computer equipment.
- 5142 Computer Software Capital Leases: Include expenditures for capital lease agreements for application software, utility programs, and operating system software.
- 5143 Equipment Capital Leases: Include expenditures for capital lease agreements of non-computer equipment.
- 5144 Building Capital Leases: Include expenditures for capital lease agreements of property only.
- 5145 Land Capital Leases: Include expenditures of capital lease agreements of property only.
- 5146 Land and Building Capital Leases: Include expenditures for capital lease agreements for both land and a building combined in one agreement.
- 5150 Operating Lease Payments:** Includes expenditures for computer equipment operating lease payments, computer software operating lease payments, equipment operating leases payments, plant operating lease payments, and property operating lease payments. Use the codes when leases do not have the substance of purchases and ownership of the asset does not change hands.
- 5151 Computer Hardware Rentals: Include expenditures for operating lease agreements for computer equipment.
- 5152 Computer Software Rentals: Include expenditures for operating lease agreements for application software, utility programs, and operating system software.
- 5153 Equipment Rentals: Include expenditures for operating lease agreements of non-computer equipment.
- 5154 Building Rentals: Include expenditures for operating lease agreements of property only.
- 5155 Land Rentals: Include expenditures of operating lease agreements of property only.
- 5156 Land and Building Rentals: Include expenditures for operating lease agreements for both land and a building combined in one agreement.
- 5160 Installment Purchases:** Include expenditures for computer equipment installment purchases, computer software installment purchases, equipment installment purchases and property installment purchases. Use these codes when there is agreement to purchase an asset in installments and ownership changes hands at the beginning of the agreement.
- 5161 Computer Hardware Installment Purchases: Include expenditures for installment purchase agreements for computer equipment.
- 5162 Computer Software Installment Purchases: Include expenditures for installment purchase agreements for application software, utility programs, and operating system software.
- 5163 Equipment Installment Purchases: Include expenditures for installment purchase agreements of non-computer equipment.

- 5164 Building Installment Purchases: Include expenditures for installment purchase agreements of property only.
- 5165 Land Installment Purchases: Include expenditures of installment purchase agreements of property only.
- 5166 Land and Building Installment Purchases: Include expenditures for capital lease agreements for both land and a building combined in one agreement.
- 5197 Late Payment Penalties for Reoccurring Charges: Include expenditures for charges assessed by vendors for the late payment of invoices for reoccurring charges.
- 6000 SUPPLIES AND MATERIALS:** Includes expenditures for administrative supplies, energy supplies, manufacturing and merchandising supplies, medical and laboratory supplies, repair and maintenance supplies, residential supplies and specific use supplies.
- 6110 Administrative Supplies:** Include expenditures for apparel supplies, office supplies, and stationery and forms.
- 6111 Apparel Supplies: Include expenditures for uniforms, protective gear, and similar apparel items for employees who are furnished apparel by the County.
- 6112 Office Supplies: Include expenditures for binders, clips, file folders, ribbons (all types), small batteries, tape, writing utensils, and similar office items.
- 6113 Stationery and Forms: Include expenditures for paper, mailing envelopes, other informational and record forms and similar stationery items.
- 6120 Energy Supplies:** Includes expenditures for gas, gasoline, and oil.
- 6121 Gas: Include expenditures for natural and manufactured gas consumed for cooking, heating, power generating plants, and laboratories.
- 6122 Gasoline: Include expenditures for diesel fuel, gasoline, or similar fuel consumed in the engines and motors of aircraft, motor vehicles, power equipment and watercraft.
- 6123 Oil: Include expenditures for fuel oil, oil and oil derivatives consumed in heating.
- 6130 Manufacturing and Merchandising Supplies:** Includes expenditures for decals, license, and merchandise supplies.
- 6131 Licenses and Tags: Include expenditures for decals and dog licenses.
- 6132 Merchandise: Include expenditures for materials, supplies, and equipment purchased for resale in substantially the same form as purchased.
- 6140 Medical and Laboratory Supplies:** Include expenditures for laboratory, medical and dental supplies, field supplies, and pharmaceutical drugs.



- 6141 Laboratory Supplies: Include expenditures for blood or blood components used in analysis, chemicals, gases, reagents, specimen slides, test tubes, and similar laboratory supplies.
- 6142 Medical and Dental Supplies: Include expenditures for bandages, biologics, braces, chemicals, devices, crutches, eyeglasses, hearing aids, prosthesis, surgical blades, and similar medical and dental supplies.
- 6143 Field Supplies: Include expenditures for items such as sample bottles, chart paper and ink, and similar supplies designed for use in or with field testing and monitoring.
- 6144 Pharmaceutical Drugs: Include expenses for pharmaceutical drugs.
- 6150 Repair and Maintenance Materials:** Includes expenditures for building repair and maintenance materials, custodial repair and maintenance materials, electrical repair and maintenance materials, road repair and maintenance materials, mechanical repair and maintenance materials, vehicular repair and maintenance materials and grounds repair and maintenance materials.
- 6151 Building Repair and Maintenance Materials: Include expenditures for bricks, cement, concrete, lumber, mortar, pitch, plasterboard, tar, and similar materials not included in the cost of work performed under contract in the repair and maintenance of structures.
- 6152 Custodial Repair and Maintenance Materials: Include expenditures for brushes, brooms, chemicals for air conditioning, cleaning preparations, disinfectants, electric bulbs, fluorescent tubes, pesticides, toilet tissue, waxes, water purification and treatment, and similar custodial repair and maintenance materials.
- 6153 Electrical Repair and Maintenance Materials: Include expenditures for electrical supplies used to repair and maintain electrical systems in buildings, shelters, towers, and on grounds not included in the cost of the work performed under contract.
- 6154 Road Repair and Maintenance Materials: Include expenditures for stone and other supplies and materials used in maintaining roads.
- 6155 Mechanical Repair and Maintenance Materials: Include expenditures for supplies to repair and maintain air conditioners, elevators, furnaces, plumbing and other mechanical equipment not included in the cost of work performed under contract.
- 6156 Vehicle Repair and Maintenance Materials: Include expenditures for automatic transmission fluid, batteries, brake fluid, engine oil, grease, hoses, hub cap, points and plugs, tires and similar vehicle repair and maintenance materials not included in the cost of work performed under contract.
- 6157 Grounds Repair and Maintenance Materials: Include expenditures for seed, lime fertilizer, matting, silt fencing and similar repair and maintenance materials not included in the cost of work performed under contract.
- 6158 Equipment Repair and Maintenance Materials: Include expenditures for repair and maintenance materials of equipment not included in the above classifications.
- 6160 Residential Supplies:** Includes expenditures for clothing supplies, food and dietary supplies, food service supplies, laundry and linen supplies, and personal care supplies.

- 6161 Clothing supplies: Include expenditures for clothing to be worn by residents.
- 6162 Food and Dietary Supplies: Include expenditures for items of food and drink.
- 6163 Food Service Supplies: Include expenditures for cutlery, dishes, glasses, paper cups, paper dishes, paper napkins, tablecloths, tableware, and similar food service supplies used in preparing, cooking, and serving food.
- 6164 Laundry and Linen Supplies: Include expenditures for bedspreads, blankets, diapers, pillows, pillowcases, pillow covers, towels, washcloths, and similar linen supplies. Also include expenditures for bluing, cleansing agents, deodorants, disinfectants, small brushes, starch, and similar laundry supply items.
- 6165 Personal Care Supplies: Include expenditures for combs, hairbrushes, shampoo, soap, toothbrushes, toothpaste, and similar supplies used for personal hygiene.
- 6166 Resident Allowance: Include expenditures for resident allowances at Group Homes.
- 6167 Educational Supplies: Include expenditures for purchase of educational supplies for Group Home residents.
- 6170 Specific Use Supplies:** Includes expenditures for animal and agricultural supplies, architectural and engineering supplies, computer operating supplies, law enforcement supplies, photographic supplies, recreational and recreation program supplies, fire, rescue and emergency services supplies, and maritime supplies.
- 6171 Animal and Agricultural Supplies: Include expenditures for animal food, bulbs, fertilizers, insecticides, seeds, and similar agricultural supply items.
- 6172 Architectural and Engineering Supplies: Include expenditures for blue print paper, drafting paper, inks, transfer letters and similar supplies.
- 6173 Computer Operating Supplies: Include expenditures for disk, printer toner cartridges, cables, mouse, keyboard, modems, surge protectors, and similar supplies.
- 6174 Law Enforcement Supplies: Include expenditures for ammunition, flares, smoke bombs, temporarily disabling liquids, and similar law enforcement supplies.
- 6175 Photographic Supplies: Include expenditures for chemicals, film, flash bulbs, and similar photographic supplies.
- 6176 Recreational and Recreation Program Supplies: Include expenditures for balls, bases, bats, nets, racquets, and similar indoor and outdoor recreational supplies. Also include expenditures for supplies and materials purchased for recreational programs.
- 6177 Fire, Rescue and Emergency Services Supplies: Include expenditures for supplies related to Fire, Rescue and Emergency Services.
- 6178 Maritime Supplies: Include expenditures for supplies and materials for watercraft and other similar maritime supplies and materials.

- 6197 Late Payment Penalties for Supplies and Materials: Include expenditures for charges assessed by vendors for the late payment of invoices for supplies and materials.
- 8100 EQUIPMENT:** Includes expenditures for computer, electronic, photographic, motorized, office, specific use, and educational and cultural equipment.
- 8110 Computer Equipment:** Includes expenditures for peripheral and processor automated data processing equipment.
- 8111 Computer Hardware Equipment: Include expenditures for the purchase of computers, disk drives, monitors, printers and similar equipment.
- 8112 Computer Equipment Improvements: Include expenditures for the restoration of and addition and modification to existing computer equipment which expands capability or capacity, or improves performance.
- 8113 Network Hardware Equipment: Include expenditures for network hardware equipment.
- 8120 Electronic and Photographic Equipment:** Includes expenditures for electronic, photographic, and voice and data transmission equipment.
- 8121 Electronic Equipment: Include expenditures for televisions, VCR's and similar electronic equipment.
- 8122 Photographic Equipment: Include expenditures for blueprint equipment, cameras, enlargers, lenses, overhead viewers, projectors, screens, and similar photographic equipment.
- 8123 Voice and Data Transmission Equipment: Include expenditures for facsimile-transmitters, switchboards, telephones, and similar equipment.
- 8140 Motorized Equipment:** Includes expenditures for motor vehicles, repair and maintenance equipment, watercraft equipment, and fire and rescue equipment.
- 8141 Motor Vehicle Equipment: Include expenditures for automobiles, buses, trucks, and similar equipment.
- 8142 Repair and Maintenance Equipment: Include expenditures for snow blades, power hedge clippers, tractors, mowers, drills, sanders, saws, routers, and similar repair and maintenance equipment.
- 8143 Watercraft Equipment: Include expenditures for amphibious craft, boats, diving equipment and similar watercraft equipment.
- 8144 Fire and Rescue Equipment: Include expenditures for volunteer fire and rescue equipment.
- 8150 Office Equipment:** Includes expenditures for office appurtenances, office furniture, and office machines.
- 8151 Office Furniture: Include expenditures for bookcases, desks, chairs, file cabinets, lamps, racks, storage cabinets, tables, and similar office furniture.

- 8152 Office Machines: Include expenditures for calculators, duplicating and photocopying machines, transcribing and dictating machines, typewriters, weight scales, and similar equipment.
- 8160 Specific Use Equipment:** Includes expenditures for household, law enforcement, recreational equipment, and communication equipment.
- 8161 Household Equipment: Include expenditures for beds, bureaus, chairs, dressers, heaters, mattresses, refrigerators, stoves, tables, portable fire extinguishers, and similar equipment.
- 8162 Law Enforcement Equipment: Include expenditures for clubs, firearms, helmets, shields, surveillance apparatus, and similar law enforcement use equipment.
- 8163 Recreational Equipment: Include expenditures for gymnasium, park, playground, recreational center, and similar apparatus and equipment.
- 8164 Communication Equipment: Include expenditures for radios, pagers and similar equipment.
- 8165 Refuse Collection/Recycling Equipment: Include expenditures for refuse collection equipment.
- 8166 Field Equipment: Include expenditures for portable and/or permanent non-disposable equipment designed and purchased primarily for use in non-laboratory settings.
- 8167 Navigational Aid Equipment
- 8168 Vehicle Maintenance Tools and Equipment
- 8170 Educational and Cultural Equipment:** Includes expenditures for library books.
- 8171 Library Books: Include expenditures for books, microfiche, periodicals, and similar equipment used in libraries.
- 8172 Display and Exhibit Equipment: Include expenditures artifacts, artworks and equipment to display the works and similar items.
- 8180 Nursing Home Equipment**
- 8184 Nursing Home-Nursing Equipment: Include expenditures for equipment used by nurses.
- 8197 Late Payment Penalties for Equipment: Include expenditures for charges assessed by vendors for the late payment of invoices for equipment.
- 8200 PROPERTY AND IMPROVEMENTS:** Includes expenditures for property and improvements acquisition, site developments, and construction of plant and improvements.
- 8210 Acquisition of Property and Improvements:** Includes expenditures for acquisitions as well as associated costs of property and rights of-way.
- 8211 Acquisition, Property: Include expenditures for acquisition of property.

- 8220 Site Development:** Includes expenditures for site improvements, site preparations, and utilities.
- 8221 Site Improvements: Include expenditures for exterior lighting systems, fences, landscaping, parking areas, roadways, walks, and similar site improvements.
- 8222 Site Preparation: Include expenditures for clearing, filling, grading, grubbing, razing of structures and similar site preparations.
- 8223 Utilities: Include expenditures for lines and facilities used in the transmission of electricity, gas, sewer, water, and similar utilities.
- 8230 Construction of Plant and Improvements:** Includes expenditures of construction of buildings, highways, and Landfill cells.
- 8231 Construction, Buildings: Include expenditures of private sector contractors for construction of buildings, shelters, and towers.
- 8232 Construction, Highways: Include expenditures of private sector contractors for construction of alleys, highways, roadways, and streets.
- 8233 Construction, Building Improvements: Include expenditures of private sector contractors for restorations of and additions or modifications to existing buildings, shelters and towers which expand capability or capacity, or improve performance.
- 8234 Landfill Cell Construction
- 9100 OBLIGATIONS:** Includes expenditures for bonds and loans.
- 9110 Bonds and Leases:** Includes expenditures for bond issuance expenditures, bond issuance fees, principal and interest payments.
- 9111 Bond Issuance Expenditures: Include expenditures for advertising, legal, and negotiating services rendered by brokerage firms and law firms.
- 9112 Bond Issuance Fees: Include expenditures for services rendered by banks acting as paying agents, registrars, or trustees for bond issues.
- 9113 Principal Retirement: Include expenditures for the retirement of bonds and leases.
- 9114 Interest Retirement: Include expenditures of interest for retirement of bonds and leases.
- 9197 Late Payment Penalty for Obligations

**COUNTY OF BEDFORD, VIRGINIA**  
**SUPPLEMENTAL APPROPRIATIONS POLICY**  
**Adopted October 28, 1996**

**REQUESTS FOR SUPPLEMENTAL APPROPRIATIONS FOR FUNDS THAT HAVE BEEN RECEIVED.**

Requests for supplemental appropriations for funds that have already been received are to be forwarded to the County Administration Office with documentation that the funds have been deposited with the Treasurer. County Administration then prepares the request, including coding of the corresponding revenue and expenditure accounts, for the Board's consent agenda. If the County Administration Office can not determine if the funds have been received from the documentation provided, then the request will be returned to the department for further documentation.

**REQUESTS FOR SUPPLEMENTAL APPROPRIATIONS FOR FUNDS THAT ARE EXPECTED TO BE RECEIVED.**

Requests for supplemental appropriations for funds that are expected to be received in the future are to be forwarded to the County Administration Office with documentation as to the total estimate of the amount of funds to be received, the anticipated expenditure and reimbursement schedule. Only funds that are anticipated to be received within the current fiscal year will be eligible for supplemental appropriation. Staff will then prepare these requests, including the coding of the revenue and expenditure accounts, for the Board's consent agenda. Any department or agency who requests a supplemental appropriation to fund a reimbursable grant must forward copies of all requests for reimbursement from the grant to the County Administration Office so that revenues can be properly coded and tracked when they are received. After the Board approves the requests, the County Administration Office will establish a project tracking schedule and will include a monthly report to the Board showing the status of each supplemental appropriation approved.



**COUNTY OF BEDFORD, VIRGINIA**

**DEBT OBLIGATION POLICY**

**Adopted March 10, 1997**

**I. Background and Purpose**

This debt policy is designed to provide guidance to the County of Bedford and its operating units in the issuance of debt and similar obligations. For the purposes of this Policy, any Capital Lease obligation whereas not legally considered debt of the County, shall be treated as such. This Policy shall apply to all operating units of the County receiving General Fund support for their operations or debt financed Capital Projects. This Policy is designed to be used with other Financial Policies of the County as they exist from time to time.

This Policy will address various types of debt which may be issued by or on behalf of the County, the level of these obligations, the corresponding annual debt service costs of these obligations and the approval requirements for the issuance of such obligations.

The purpose of this Policy is to ensure the issuance and repayment of all debt obligations are properly planned, approved and executed to ensure the efficient and effective financial operations of the County.

**II. Planning, Performance, and Monitoring**

- A. The planning, issuance, and review of outstanding and proposed debt obligations will ensure that compliance with this Policy is maintained.
- B. The County may issue debt obligations for the purpose of acquiring, improving, renovating, or constructing Capital Projects including buildings, machinery, equipment, furniture, and fixtures or other similar longer life assets (i.e., water or sewer capacity, etc.).
- C. Whenever feasible, similar debt obligations will be issued at one time to minimize issuance costs.
- D. The County will annually prepare and adopt a multi-year Capital Improvements Program to identify and establish an orderly plan to meet the County's infrastructure needs with all debt-related projects and the corresponding debt service impact upon the General Funds of the County identified.
- E. As a part of the annual budgeting process, the County shall prepare a report summarizing compliance with this policy and present this report to the Board of Supervisors for approval.



## **County of Bedford, Virginia**

### **III. Issuance Guidelines**

- A. The County will not use short-term borrowing to finance operating needs, except in instances as described under Revenue Anticipation Notes.
- B. The County shall prepare an analysis of anticipated revenues, the potential tax impact and future operating costs associated with any project proposal for external financing.
- C. The final maturity of any obligation will not exceed the expected useful life of the assets or project for which the obligation is issued.
- D. Prior to the issuance of any form of debt, the County will ensure that the issuance of such debt will not result in the non-compliance with this Policy.
- E. At a minimum, all such obligations require approval by the Board of Supervisors of the County. This approval shall indicate the Board of Supervisors approval of the identified funding for this Project and compliance with this Debt Policy.
- F. Unless approved by the Board of Supervisors, no obligations shall be issued for an amount less than \$500,000 or for Capital Projects with a useful life of less than three (3) years.
- G. Based on the recommendations of its Financial Advisor and approval by the Board of Supervisors, all debt obligations shall include funds sufficient to provide, if needed, capitalized interest, a Debt Service Reserve Fund, Rate Stabilization or other similar Funds as well as funds necessary to cover the cost of issuance of the Obligations.

### **IV. Debt Parameters**

The County shall maintain compliance with the following Debt parameters on a historical basis as well as on a Pro Forma basis after giving affect to the obligation being issued.

- A. Net Debt as a percentage of Assessed Value will not exceed 3.5%. (Net Debt is General Obligation debt and Capital Lease Obligation exclusive of debt or leases payable from the Enterprise Fund.)
- B. The Net Debt per Capita will not exceed \$1,750 per capita. (Net Debt is General Obligation debt and Capital Lease Obligation exclusive of debt or leases payable from the Enterprise Fund. For the purposes of this requirement, the County should use the most recent County population estimates prepared by the Weldon Cooper Center for Public Service, at the University of Virginia.)
- C. General Obligation Debt Service and Capital Lease payments as a percentage of General Governmental Expenditures will not exceed 15%. For purposes of this requirement, General Governmental Expenditures shall be that amount reported in the most recent Comprehensive Annual Financial Report.

**Debt Obligation Policy  
County of Bedford, Virginia**

**V. Permitted Obligations**

Based on the implementation of this Policy, the County shall consider the following Obligation as Permitted Obligations for the purposes as stated. Unless stated otherwise in the section below, all such obligations shall be considered Debt for purposes of the Policy.

**A. Revenue Anticipation Notes**

1. The County's Fund Balance Policy is designed to provide adequate cash flow to avoid the need for Revenue Anticipation Notes (RANs). As such, the use of RANs is discouraged.
2. The County may issue RANs in situations beyond the County's control or ability to forecast when the revenues will be received after the related funds are scheduled to be distributed.
3. The County will issue RANs for a period not to exceed the one year period permitted under the Constitution of Virginia, Article VII Section 10.
4. Prior to the issuance of RANs, The County will advise the Board of Supervisors of the circumstances creating the need for the RANs and whether this need will continue in the future. In all cases, the County shall attempt to minimize the amount of RANs issued.
5. The issuance of RANs will not be counted as debt for purposes of this Policy.

**B. Bond Anticipation Notes**

1. The County may issue Bond Anticipation Notes (BANS) in expectation of the issuance of General Obligation Bonds or Revenue Bonds when funds are required for the financed capital project to be initiated or continued but the County does not need to issue all of the permanent funding at that time.
2. The County may issue BANS when the long-term financial markets do not appear appropriate on a given date, but have a clear potential for improvement within the next twelve months.
3. The County may issue BANS with a maturity of up to two years in length with no more than one additional two year period.
4. Prior to issuing BANS, the County will clearly demonstrate its ability to comply with this Debt Policy upon issuance of the permanent financing.

**C. General Obligation Bonds**

1. The Constitution of Virginia, Article VII Section 10, and the Public Finance Act provides the authority for a County to issue General Obligation (GO) Debt with no limit on the amount of GO Debt that a County may issue.
2. The County may issue GO debt for any capital projects or other properly approved projects or programs.

**Debt Obligation Policy  
County of Bedford, Virginia**

3. All debt secured by the General Obligation of the County must be approved by the Board of Supervisors and a public referendum, with the exception of Virginia Public School Authority (VPSA) Bonds and State Literary Fund loans and refunding bonds which do not otherwise need approval by referendum.

**D. VPSA Bonds and State Literary Fund Loans**

1. The County may finance its Schools needs with General Obligation debt or lease appropriation debt which may be subject to other provisions of this Policy. Should the County wish to use either the VPSA or Literary Loan to meet these needs, then these additional requirements must be met.
2. The County shall attempt to use Literary Funds when at all possible, however, preference should be given to accessibility and interest rates when determining whether to use the General Obligation, VPSA or the Literary Fund.
3. Approval of the School Board is required prior to approval by the Board of Supervisors for projects funded with VPSA or State Literary Fund Loans.

**E. Revenue Bonds**

1. The County may issue Revenue Bonds to fund enterprise activities, such as water and sewer utilities, solid waste disposal facilities or for capital projects which will generate a revenue stream sufficient to fund the annual debt service costs of the Revenue Bonds.
2. The Revenue Bonds will include written covenants which will require that the revenue sources are sufficient to fund operating expenses and all debt service requirements.

**F. Capital Leases**

1. The County may execute Capital Leases or Certificates of Participation with independent parties to provide for the use of buildings, machinery, equipment, furniture, and fixtures as long as the asset is acquired at the end of the lease and the Capital Lease, if treated as Debt, complies with this Debt Policy.

**G. Moral Obligation Debt**

1. The County may enter into leases, contracts, or other agreements with other public bodies which provide for the payment of debt service when revenues of such public bodies or agencies may prove insufficient to cover debt service.
2. Payment of such moral obligation debt service will be done when the best interest of the County is clearly demonstrated.

**Debt Obligation Policy  
County of Bedford, Virginia**

3. While such moral obligation support does not affect the debt limit of the County, the amount of bonds issued with the County's moral obligation should be controlled in order to limit potential demands on the County and any expected use of this type of obligation should be clearly within the parameter of this Debt Policy.
4. The County will not count this type of obligation as Debt as long as this Debt remains self sufficient, Should the County need to fund any of this debt, the County should count its maximum total debt exposure under this agreement as Debt for purposes of this Policy.

**VI. Disclosure and Communications**

- A. The County will maintain good communications with bond rating agencies to inform them about the County's financial position by providing them with the County's Comprehensive Annual Financial Report (CAFR) and Operating and Capital Improvements Budget.
- B. The County will follow the National Federation of Municipal Analysts and Government Finance Officers Association policy of full continuing disclosure.
- C. The County will disclose the preceding ten fiscal year's debt ratios in the Comprehensive Annual Financial Report.
- D. As part of its Operating and Capital Improvement Budget, the County will disclose an estimate of the subsequent five fiscal year's debt ratios with an analysis of the impact, if any, moral obligation debt would have on the debt ratios.



County of Bedford  
Fund Balance Policy  
Adopted June 27, 2011

I. Purpose

The Board of Supervisors recognizes the significance of maintaining an appropriate level of fund balance as one component of sound financial management; and therefore, formally establishes this policy for the County's Fund Balance. An adequate fund balance level is an essential element in both short-term and long-term financial planning, and serves to mitigate the impact of future risks, sustain operations during economic downturns, and enhance creditworthiness. Through the maintenance of adequate levels of fund balance, the County can help stabilize funding for operations, stabilize taxes and fees, and realize cost savings in issuing debt. The County has achieved a prudent level of fund balance to enable it to set aside the funds needed to meet the target established herein.

II. Scope

This policy establishes the level of unassigned fund balance required for the County's General Fund. It sets forth the levels deemed appropriate for County operations, and the protocol for the use and maintenance of the established levels. This policy is established on the budgetary basis of accounting (cash).

III. Components of Fund Balance

Fund Balance is the difference between assets and liabilities reported in governmental funds. The fund balance components are: NonSpendable, Restricted, Committed, Assigned, and Unassigned. The policy will focus on the Unrestricted Fund Balance which is the amount remaining after accounting for nonspendable and restricted fund balance and is comprised of the committed, assigned and unassigned fund balance.

- **NonSpendable Fund Balance** consists of funds that cannot be spent due to their form (e.g. inventories and prepaids) or funds that legally or contractually must be maintained intact.
- **Restricted Fund Balance** consists of funds that are mandated for a specific purpose by external parties, constitutional provisions or enabling legislation (i.e. federal grants, unspent bond proceeds, taxes raised for a specific purpose).
- **Committed Fund Balance** consists of financial resources that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Supervisors. Constraints may only be removed or changed by taking the same type of action previously committing these amounts.
- **Assigned Fund Balance** consists of funds that are set aside with the intent to be used for a specific purpose by the Board of Supervisors, or official to which the Board of Supervisors has delegated the authority to assign amounts including but not limited to the County Administrator.

County of Bedford  
Fund Balance Policy  
Adopted June 27, 2011

- **Unassigned Fund Balance** consists of the portion of unrestricted fund balance that has not been committed or assigned for other uses; therefore it is available to spend in future periods.
- A. The Government Finance Officers Association recommends that at a minimum, the total of committed, assigned and unassigned fund balance in the General Fund be available to cover at least two months of operating revenues or expenditures. The County sets the level of fund balance needed to mitigate risks and minimize cost associated with debt as follows:

The level of unassigned fund balance at each fiscal year end shall be set at ten percent (10%) of the next fiscal year's General Fund operating expenses.

Ten percent (10%) is identified as the minimum amount needed to safeguard the County's financial stability. This level, when combined with committed and assigned balances, provides the County with sufficient funds to operate in excess of two months without interrupting service levels.
- B. Appropriations from the fund balance below the minimum of ten percent of operating expenditures shall occur only in the event of emergency needs as approved by the Board of Supervisors.
- C. Unassigned fund balance amounts that exceed ten percent may be appropriated for Capital Improvement, Self Insurance Reserves, and other items as deemed necessary by the Board of Supervisors.
- D. Fund balance shall be evaluated during the annual budget process. It shall be the goal of the Board of Supervisors to adopt a budget that maintains the target established herein.
- E. When both restricted resources and other resources are available to be used for the same purpose, it is the County's policy to use restricted resources first, and then committed, assigned and unassigned fund balance as they are needed.

#### IV. Policy Compliance

The Fiscal Management Department shall submit an annual report to the Fiscal Management Committee upon completion of the audit. If the County does not meet its target, a compliance plan shall be submitted to the Board of Supervisors for approval which will meet this policy within three fiscal years.